

CHAIR:

N. IANNICCA

MEMBERS:

P. BROWN

G. CARLSON

B. CROMBIE

D. DAMERLA

S. DASKO

G. S. DHILLON

J. DOWNEY

C. FONSECA

P. FORTINI

A. GROVES

J. INNIS

J. KOVAC

M. MAHONEY

S. MCFADDEN

M. MEDEIROS

M. PALLESCHI

C. PARRISH

K. RAS

P. SAITO

R. SANTOS

I. SINCLAIR

R. STARR

A. THOMPSON

P. VICENTE



The Council of the
Regional Municipality of Peel

Date: Thursday, November 14, 2019

Time: 9:30 AM

Place: Council Chamber, 5th Floor
Regional Administrative Headquarters
10 Peel Centre Drive, Suite A
Brampton, Ontario

For inquiries about this agenda or to make arrangements for accessibility accommodations including alternate formats, please contact:

Christine Thomson at (905) 791-7800, ext. 4582 or at
christine.thomson@peelregion.ca.

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1. ROLL CALL

2. DECLARATIONS OF CONFLICTS OF INTEREST

3. APPROVAL OF MINUTES

3.1. October 24, 2019 Regional Council meeting

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

6. DELEGATIONS

6.1. **Vanessa Suresh, Former Resident of Peel**, Requesting Reimbursement of the Five Per Cent Appreciation Value Related to the Peel Region's Home Buyer Program

6.2. **Jennifer Bator, Communication Program Teacher, St. Joan of Arc Catholic Secondary School**, Regarding TransHelp for Handy-cab with a Cognitive Disorder (Related to 6.3 and 6.4)

6.3. **Joanne Simpson, Executive Director, Applewood Centre for Adult Learning**, Regarding TransHelp for Handy-cab with a Cognitive Disorder (Related to 6.2 and 6.4)

6.4. **Dan Daniel and Marina Daniel, Residents, City of Mississauga**, Regarding TransHelp for Handy-cab with a Cognitive Disorder (Related to 6.2 and 6.3)

6.5. **Derek Boyce, Director of Recreation, City of Brampton**, Providing an Overview and Update on the Proposed Brampton Community Hubs Project (Related to 15.1)

7. STAFF PRESENTATIONS

7.1. The Changing Economic Environment and Implications for Peel (For information)
Presentation by Judith McWhinney, Regional Economist

7.2. Vaping in Youth
Presentation by Dr. Monica Hau, Associate Medical Officer of Health

7.3. Violence Prevention in Paramedic Services
Presentation by Peter Dundas, Chief and Mandy Johnston, Advanced Care Paramedic, Paramedic Services

8. ITEMS RELATED TO ENTERPRISE PROGRAMS AND SERVICES

Chaired by Councillor C. Fonseca or Vice-Chair Councillor K. Ras

- 8.1. Enterprise Asset Management Program
- 8.2. Overview and Update on the Status of Reserves (For information)
- 8.3. Procurement Activity Report - T2 May 1 to August 31, 2019 (For information)
- 8.4. 2019 Property Tax Policy Update Report (For information)
- 8.5. 2019 Triannual Financial Performance Report – August 31, 2019 (For information)
- 8.6. Continuous Improvement Program Update (For information)
- 8.7. Region of Peel Digital Strategy Update (For information)
- 8.8. Report of the Government Relations Committee (GRC-2/2019) meeting held on October 17, 2019

9. COMMUNICATIONS

- 9.1. **Laurie Scott, Minister of Infrastructure Ontario**, Letter dated October 16, 2019, Regarding the Launch of the Community, Culture and Recreation Stream of the Investing in Canada Infrastructure Program (Receipt recommended)
- 9.2. **Sonya Pacheco, Legislative Coordinator, City of Brampton**, Letter dated October 3, 2019, Requesting the Region of Peel to Investigate Participating in the Class Action Lawsuit Against Pharmaceutical Companies that Make and Supply Opioids as Commenced by the Province of British Columbia (Referral to Legal Services recommended)
- 9.3. **Steve Clark, Minister of Municipal Affairs and Housing**, Letter dated November 1, 2019, Providing Governance and Funding Updates (Receipt recommended)
- 9.4. **Mississauga Watch**, Email dated November 6, 2019, Regarding Peel Police Street Check Race Data and Providing Information as Presented to the Peel Police Services Board on October 25, 2019 (Receipt recommended)

10. ITEMS RELATED TO PUBLIC WORKS

Chaired by Councillor A. Groves or Vice-Chair Councillor P. Fortini

- 10.1. Development Services Fees Review
- 10.2. Update on the Long-Term Utility Capital Plan Strategy (For information)
- 10.3. Specified Landowners Agreement Extension

- 10.4. Construction and Engineering Services for Repairs to East Brampton Reservoir, Capital Project 15-1973, Documents 2015-162P and 2017-086T, City of Brampton, Ward 7
- 10.5. Report of the Waste Management Strategic Advisory Committee (WMSAC-4/2019) meeting held on October 31, 2019

11. COMMUNICATIONS

- 11.1. **Tosh Gierek, Acting Director, Strategic and Indigenous Policy Branch, Policy Division, Ministry of Natural Resources and Forestry**, Letter dated October 29, 2019, Regarding Environmental Registry Notice (019-0732) by the Ministry of Natural Resources and Forestry Proposal to Amend Three Statutes and Make a New Regulation (Receipt recommended)
- 11.2. **Carey Herd, General Manager, Corporate Services and Town Clerk, Town of Caledon**, Letter dated October 30, 2019, Providing a Copy of the Town of Caledon Resolution and Report titled “Red Light Camera” (Receipt recommended)

12. ITEMS RELATED TO HEALTH

Chaired by Councillor J. Downey or Vice-Chair Councillor D. Damerla

- 12.1. Report of the Health System Integration Committee (HSIC-2/2019) meeting held on October 17, 2019

13. COMMUNICATIONS

- 13.1. **Carey Herd, General Manager, Corporate Services and Town Clerk, Town of Caledon**, Letter dated October 30, 2019, Providing a Copy of the Town of Caledon Resolution and Report titled “Request regarding Region of Peel By-law to Prohibit Smoking and Vaping in Outdoor Places and Workplaces (Receipt recommended)

14. ITEMS RELATED TO HUMAN SERVICES

Chaired by Councillor M. Medeiros or Vice-Chair Councillor G.S. Dhillon

- 14.1. Annual Housing Client Services Update (For information)
- 14.2. Contract Extension for Services and Housing in the Province (SHIP) at Angela's Place Transitional Housing Program
- 14.3. Contract Extension - Cawthra Road Shelter, Peel Family Shelter and Wilkinson Road Shelter
- 14.4. Update on Provincial Funding for Child Care

15. COMMUNICATIONS

- 15.1. **Derek Boyce, Director, Recreation, City of Brampton**, Letter dated November 1, 2019, Regarding Brampton Community Youth Hubs Feasibility Study (Referral to Human Services recommended) (Related to 6.5)

16. ITEMS RELATED TO PLANNING AND GROWTH MANAGEMENT

Chaired by Councillor M. Palleschi or Vice-Chair Councillor A. Thompson

17. COMMUNICATIONS

- 17.1. **Aly N. Alibhai, Regional Director, Municipal Services Office, Central Ontario, Ministry of Municipal Affairs and Housing**, Letter dated October 21, 2019, Acknowledging Receipt of Correspondence from the Regional Chair Regarding the Region of Peel's Support of the City of Brampton's Request for a Minister's Zoning Order (MZO) Pursuant to Section 47 of the *Planning Act* (Receipt recommended) (**A copy of the City of Brampton MZO request is available from the Office of the Regional Clerk for viewing**)

18. OTHER BUSINESS

- 18.1. Report from Principles Integrity titled, "Region of Peel – Code of Conduct Complaint Against Chair Iannicca – Recommendation Report" (Direction required) (Related to 18.2)
- 18.2. **Nando Iannicca, Regional Chair**, Email dated October 30, 2019, Regarding the Report of the Integrity Commissioner (Receipt recommended) (Related to 18.1)

19. NOTICE OF MOTION/MOTION

- 19.1. Motion Regarding the Peel Regional Police Community Events Paid Duty Policy (**As requested by Councillor Parrish**)

20. BY-LAWS

21. IN CAMERA MATTERS

- 21.1. October 24, 2019 Regional Council Closed Session Report
- 21.2. Update - Appeals to the Local Planning Appeal Tribunal of Regional Official Plan Amendment 30 (BRES-Bolton), Town of Caledon (Oral) (Litigation or potential litigation, including matters before administrative tribunals; and Advice that is subject to solicitor-client privilege, including communications necessary for the purpose)

- 21.3. Potential Provincial Growth Allocations (Advice that is subject to solicitor-client privilege, including communications necessary for the purpose; and, Litigation or potential litigation, including matters before administrative tribunals)
- 21.4. Beckett-Sproule Feedermain Update (Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board)
- 21.5. Water and Wastewater Services (Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board)
- 21.6. Proposed Property Acquisition - East Brampton Watermains from Beckett Sproule Reservoir and Pumping Station to the East Brampton Reservoir and Pumping Station – City of Brampton, Wards 3 and 7 (A proposed or pending acquisition or disposition of land by the municipality or local board)
- 21.7. Shareholder Direction Approval Housing Master Plan (A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board) **(To be distributed when available)**

22. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

23. ADJOURNMENT



**THE COUNCIL OF
THE REGIONAL MUNICIPALITY OF PEEL
October 24, 2019**

Regional Chair Iannicca called the meeting of Regional Council to order at 9:31 a.m. in the Council Chamber, Regional Administrative Headquarters, 10 Peel Centre Drive, Suite A, Brampton.

1. ROLL CALL

Members Present:

P. Brown	J. Kovac*
G. Carlson	M. Mahoney
B. Crombie♦	S. McFadden
D. Damerla*♦	M. Medeiros
S. Dasko	M. Palleschi
J. Downey♦	C. Parrish
C. Early★	K. Ras♦
C. Fonseca	P. Saito
P. Fortini	R. Santos
A. Groves	I. Sinclair
N. Iannicca	R. Starr
J. Innis	P. Vicente

Members Absent:

G.S. Dhillon	Due to illness
A. Thompson (C. Early★)	Due to other municipal business

Also Present: N. Polsinelli, Interim Chief Administrative Officer; C. Matheson, Commissioner of Corporate Services; S. VanOfwegen, Commissioner of Finance and Chief Financial Officer; S. Baird, Commissioner of Digital and Information Services; P. O'Connor, Regional Solicitor; A. Smith, Acting Chief Planner; A. Farr, Acting Commissioner of Public Works; J. Sheehy, Commissioner of Human Services; C. Granger, Acting Commissioner of Health Services; Dr. J. Hopkins, Medical Officer of Health; K. Lockyer, Regional Clerk and Director of Legal Services; C. Thomson, Legislative Specialist; S. Jurrius, Legislative Specialist; S. Valteau, Legislative Technical Coordinator; R. Khan, Legislative Technical Coordinator; S. MacGregor, Legislative Assistant

2. DECLARATIONS OF CONFLICTS OF INTEREST - Nil

* See text for arrivals

♦ See text for departures

★ Denotes alternate member

Regional Chair Iannicca opened the October 24, 2019 Regional Council meeting with the following acknowledgement:

“We would like to begin by acknowledging that the land on which we gather, and on which the Region of Peel operates, is part of the Treaty Lands and Territory of the Mississaugas of the Credit.

Peel Region - the traditional territory of the Anishinabek (Ojibway), Huron-Wendat, Haudenosaunee (Iroquois), and home to the Métis, was most recently, the territory of the Mississaugas of the Credit First Nation.

On this day our meeting place is still occupied by many Indigenous peoples. We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.”

3. APPROVAL OF MINUTES

3.1. October 10, 2019 Regional Council meeting

Moved by Councillor Mahoney,
Seconded by Councillor Groves;

That the minutes of the October 10, 2019 Regional Council meeting be approved.

Carried 2019-937

4. APPROVAL OF AGENDA

Moved by Councillor Dasko,
Seconded by Councillor Downey;

That the agenda for the October 24, 2019 Regional Council meeting include a communication regarding Exemptions Included in the Peel Retail Business Closings By-law, to be dealt with under Planning and Growth Management – Item 15.2;

And further, that the agenda for the October 24, 2019 Regional Council meeting include an oral update on Peel’s Community Mental Health and Addictions Roundtable, to be dealt with under Other Business – Item 18.1;

And further, that the agenda for the October 24, 2019 Regional Council meeting be approved, as amended.

Carried 2019-938

Related to Resolutions 2019-968 and 2019-982

Councillor Kovac arrived at 9:34 a.m.

5. CONSENT AGENDA

Moved by Councillor Vicente,
Seconded by Councillor Starr;

That the following matters listed on the October 24, 2019 Regional Council Agenda be approved under the Consent Agenda: Items 8.3, 8.4, 9.1, 10.2, 11.1, 12.3, 15.1, 16.1, 16.2, 16.3, 16.4, 17.1

In Favour	P. Brown; G. Carlson; B. Crombie; S. Dasko; J. Downey; C. Early★;C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; K. Ras; P. Saito; R. Santos; I. Sinclair; R. Starr; P. Vicente	Total 22
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>	D. Damerla; G.S. Dhillon	2

Carried 2019-939

RESOLUTIONS AS A RESULT OF THE CONSENT AGENDA

8.3. *Clean Water Act* Requirements - Amendments to the Assessment Report and Source Protection Plan

Moved by Councillor Vicente,
Seconded by Councillor Starr;

That the technical amendments completed at the Caledon Village - Alton Drinking Water System (Alton Well 4A) and incorporated into the Credit Valley - Toronto and Region - Central Lake Ontario Source Protection Plan, be endorsed in accordance with the requirements of the *Clean Water Act, 2006*;

And further, that a copy of this resolution and the report of the Acting Commissioner of Public Works, titled "*Clean Water Act* Requirements - Amendments to the Assessment Report and Source Protection Plan" be forwarded to the Credit Valley - Toronto and Region - Central Lake Ontario Source Protection Committee for information and appropriate actions.

Carried 2019-940

Related to Resolution 2019-950

8.4. **Report of the Waste Management Strategic Advisory Committee (WMSAC-3/2019) meeting held on October 3, 2019**

Moved by Councillor Vicente,
Seconded by Councillor Starr;

That the report of the Waste Management Strategic Advisory Committee (WMSAC-3/2019) meeting held on October 3, 2019 be adopted.

Carried 2019-941

1. **DECLARATIONS OF CONFLICT OF INTEREST – Nil**

2. **APPROVAL OF AGENDA**

RECOMMENDATION WMSAC-8-2019:

That the agenda for the October 3, 2019 Waste Management Strategic Advisory Committee meeting be amended to include an oral presentation regarding recycling, to be dealt with under Reports – Item 4.6;

And further, that the agenda for the October 3, 2019 Waste Management Strategic Advisory Committee meeting be approved, as amended.

Approved 2019-942

3. **DELEGATIONS – Nil**

4. **REPORTS**

Additional Item – Item 4.6 was dealt with.

4.6. **Recycling: Is It Worth It? (Oral)**

Presentation by Norman Lee, Director, Waste Management

Received 2019-943

Related to Resolution 2019-944

RECOMMENDATION WMSAC-9-2019:

That the Region of Peel support the development of a province-wide strategy to reduce problematic or unnecessary single use plastics;

And further, that Regional staff participate in discussions with the Ministry of the Environment, Conservation and Parks; the Retail Council of Canada; the Association of Municipalities of Ontario; the Cities of Brampton and Mississauga; the Town of Caledon; Peel MPPs and other stakeholders to develop a harmonized province-wide strategy to reduce problematic or unnecessary single-use plastics.

Approved 2019-944

Related to Resolution 2019-943

Item 4.4 was dealt with.

4.4. Update on the Transition of the Blue Box Program to Full Producer Responsibility

RECOMMENDATION WMSAC-10-2019:

That the Regional Chair, on behalf of Regional Council, write to the Minister of the Environment, Conservation and Parks to thank him for moving the Blue Box transition forward and to reiterate Peel's position on key points as described in the report of the Acting Commissioner of Public Works titled "Update on the Transition of the Blue Box Program to Full Producer Responsibility".

Approved 2019-945

4.1. Waste Management Proposed Fees Increases and Community Recycling Centre (CRC) Public Consultations (Oral)

Presentation by Norman Lee, Director, Waste Management and Erwin Pascual, Manager, Waste Planning

Received 2019-946

4.2. Proposed Waste Management Fee Increases

RECOMMENDATION WMSAC-11-2019:

That the report of the Acting Commissioner of Public Works, titled "Proposed Waste Management Fee

Increases”, be deferred to the next Waste Management Strategic Advisory Committee meeting.

Approved 2019-947

4.3. **Community Recycling Centre Optimization Study and Public Consultation Plan Update**

RECOMMENDATION WMSAC-12-2019:

That the public consultation approach to engage Peel residents for feedback on potential service improvements and changes from the Community Recycling Centre Optimization Study as described in the report from the Acting Commissioner of Public Works titled “Community Recycling Centre Optimization Study and Public Consultation Plan Update” be endorsed.

Approved 2019-948

4.4. **Update on the Transition of the Blue Box program to Full Producer Responsibility**

This item was dealt with earlier in the meeting.

4.5. **Lakeview Village - Update on Vacuum Waste Collection System Investigation, City of Mississauga, Ward 1**

Received 2019-949

9.1. **Jennifer Stephens, Program Manager, Credit Valley – Toronto and Region – Central Lake Ontario (CTC) Source Protection Plan**, Letter dated September 3, 2019, Regarding Amendments to CTC Source Protection Plan and Notification of Consultation Pursuant to Sections 34(2) and 34(3) of the *Clean Water Act, 2006* and Ontario Regulation 287/07

Received 2019-950

Related to Resolution 2019-940

10.2. **Ontario Seniors Dental Care Program: Capital Funding Requests**

Moved by Councillor Vicente,
Seconded by Councillor Starr;

That upon the Ministry of Health’s approval of the Region of Peel’s application for \$5,577,000 in one-time capital funding, seven new capital projects be established,

as described in Appendix I to the report of the Commissioner of Health Services, titled "Ontario Seniors Dental Care Program: Capital Funding Requests".

Carried 2019-951

- 11.1. **Helen Angus, Deputy Minister of Health**, Letter dated October 10, 2019, Providing an update on Public Health and Emergency Health Services Modernization

Received 2019-952

- 12.3. **Accessing Capital/Infrastructure Subsidy**

Moved by Councillor Vicente,
Seconded by Councillor Starr;

That staff be authorized to review applications, and approve funding under the Accessing Capital/Infrastructure Subsidy policy;

And further, that the Commissioner of Human Services and/or the Director of Housing Services be authorized to execute loan agreements under the Accessing Capital/Infrastructure Subsidy policy, together with such further agreements and documents as deemed necessary or advisable, with social housing providers to distribute funds in the amount, and on business terms, satisfactory to the Commissioner of Human Services and on legal terms satisfactory to the Regional Solicitor.

Carried 2019-953

- 15.1. **Ala Boyd, Acting Director, Natural Resources Conservation Policy Branch, Policy Division, Ministry of Natural Resources and Forestry**, Email dated September 20, 2019, Regarding the Proposed Changes to the *Aggregate Resources Act*

Received 2019-954

- 16.1. **Transfer of Region of Peel Federal Gas Tax Surplus Administration Funds Allocation – 2019**

Moved by Councillor Vicente,
Seconded by Councillor Starr;

That the federal gas tax surplus administration funds to be received by the Region of Peel for the 2019 fiscal year be substantially allocated to the Cities of Brampton and Mississauga and the Town of Caledon based on the allocation method identified in the report of the Commissioner of Finance and Chief Financial Officer, titled "Transfer of Region of Peel Federal Gas Tax Surplus Administration Funds Allocation - 2019";

And further, that the necessary by-law be presented for enactment;

And further, that the indemnity agreements that form Schedule A to the By-law be executed by the duly authorized signing officers of the Regional Corporation to enable the transfer of the funds to the lower-tier municipalities;

And further, that the federal gas tax surplus administration funds to be retained by the Region of Peel be used to fund all the applicable eligible project categories as prescribed by the Municipal Funding Agreement for the Transfer of Federal Gas Tax Funds between the Association of Municipalities of Ontario (AMO) and the Region of Peel, dated April 1, 2014.

Carried 2019-955

Related to Resolution 2019-988

16.2. **Request for Development Charge Relief - Brampton Triveni Community Centre**

Moved by Councillor Vicente,
Seconded by Councillor Starr;

That development charges be applied as per the Region of Peel's Development Charges By-law, which provides an exemption of \$205,721.46 for the development, thereby reflecting fairness and equity with other similar developments that have paid their full applicable development charges.

Carried 2019-956

16.3. **United Nations University Regional Centre of Expertise**

Moved by Councillor Vicente,
Seconded by Councillor Starr;

That the Commissioner of Corporate Services and the Commissioner of Public Works be authorized to proceed with an application to the United Nations for the purpose of establishing the Region of Peel as a United Nations University Regional Centre of Expertise.

Carried 2019-957

16.4. **Report of the Debt Issuance Committee (DEBT-2/2019) meeting held on October 10, 2019**

Received 2019-958

- 17.1. **Robert Serpe, Executive Director, The Regional Municipality of Peel Police Services Board**, Letter dated October 1, 2019, Providing a Copy of the 2019 VCOM Group Annual Report

Received 2019-959

AGENDA ITEMS SUBJECT TO DISCUSSION AND DEBATE

6. DELEGATIONS

- 6.1. **Jim Dowell, Consultant Project Manager, WSP and Lukasz Grobel, Project Manager, Ministry of Transportation Ontario**, Providing an Overview of the Public Information Centre Number 2 Materials and Stakeholders' Feedback

Received 2019-960

Related to Resolution 2019-961

*Councillor Damerla arrived at 9:48 a.m.
Councillor Ras departed at 10:15 a.m. due to illness.*

Jim Dowell, Consultant Project Manager, WSP and Lukasz Grobel, Project Manager, Ministry of Transportation (MTO), provided an overview of the GTA West Transportation Corridor Route Planning and Environmental Assessment Study – Stage 2. The new multimodal transportation corridor will initially be designed as a four to six lane highway with a separate, adjacent transitway, with a total proposed right-of-way width of 170 metres. Jim Dowell described the route evaluation process and reviewed the technically preferred route, as well as, preferred alternatives for the different sections. Potential interchange locations along each route alternative were selected based on such criteria as, the level of connectivity to the highway network, municipal road network and transit; traffic demand; and, spacing between interchanges. The GTA West Transitway will run parallel to the highway and will allow buses to operate on express schedules.

Lukasz Grobel highlighted next steps, noting that it is anticipated that the final submission of the Environmental Assessment (EA) Report to the Ministry of the Environment, Conservation and Parks is expected late in 2022.

Councillor Palleschi thanked MTO staff for acknowledging that there was only one place for the GTA West Transportation Corridor to cross the Credit River and he questioned whether MTO will withdraw its appeals on development applications outside of the focused analysis area.

Lukasz Grobel informed that each appeal would be reviewed on a case by case basis.

Councillor Innis expressed disappointment that the final submission of the EA would not occur until late in 2022, as its potential impact on farmland is preventing affected landowners from making decisions related to their land. The timeline also prohibits the Town of Caledon from being able to approve its Official Plan that would include policies for the creation of jobs. She questioned whether it would be possible to shorten the timelines.

Councillor Innis further noted issues with the Coleraine Road interchange and the need for further extension of Highway 427.

Lukasz Grobel recognized that the EA process is long and he stated that the MTO expects to be able to reduce the area of interest in Spring 2020. He confirmed that GTA-West Corridor work would not preclude the potential future extension of Highway 427 beyond Major Mackenzie and stated MTO's commitment to relocating the Coleraine Road interchange.

Councillor Sinclair noted that the original plans for the multi-modal corridor included high voltage power lines which would effectively put the Brampton Flying Club out of business.

Lukasz Grobel stated that the power lines are not within the scope of the GTA West Transportation Corridor EA; however, the Ministry of Energy, Northern Development and Mines is currently undertaking a separate transmission corridor study parallel to the GTA West Transportation Corridor.

In response to questions from Councillor Downey, Jim Dowell advised that Community Value Plans would be developed based on feedback from a community advisory group on matters such as cultural, environmental, historical and other features that would be incorporated into the design of the corridor, and that members of the public may submit applications to participate on the advisory group. He confirmed that the project team includes an agricultural expert and that adjacent land uses would be considered at planned interchanges. The interchanges could be modified based on local conditions.

Councillor Saito questioned if the timing and design of the GTA-West Corridor would be coordinated with the Highway 401 widening that is planned for the area of the Highway 401/Highway 407, to ensure that the work being undertaken on Highway 401 would not have to be re-done when the GTA-West Corridor links to that section.

Jim Dowell confirmed that the work on Highway 401 would be considered as the GTA-West Corridor moves to the preliminary design stage, noting that the intent would be to minimize disruption to the local area as much as possible.

Councillor Saito requested that the Regional Chair send a letter, on behalf of Regional Council, to the Minister of Transportation, to request assurance that the planning for the Highway 401 extension at Highway 407 considers the planned future linkage of the GTA-West Corridor.

In response to a question from Councillor Saito, Jim Dowell advised that planning for the GTA-West Corridor would include consideration of the interchange of buses between the Mississauga Ninth Line Transitway and the GTA-West Corridor Transitway; however, those details will be determined later in the project.

In response to a question from Councillor Groves regarding the location of the Coleraine interchange, Jim Dowell advised that MTO has met with Regional staff to identify alternate options for the location of the interchange.

Councillor Innis highlighted the Region's focus on active transportation and Jim Dowell confirmed that all identified active transportation plans will be considered as part of the overall GTA-West Corridor strategy.

In response to a question from Councillor Early, Jim Dowell confirmed that the planned widening of Airport Road in Caledon, which will include roundabouts, will be considered as part of the GTA-West Corridor planning.

Councillor Palleschi inquired when it will be determined if asphalt or concrete will be used for the GTA-West Corridor surface, noting that concrete is a louder travel surface.

Jim Dowell stated that both asphalt and concrete surfaces are acceptable to the MTO and that alternate bids would be allowed.

Item 8.1 was dealt with.

8.1. Greater Toronto Area West Transportation Corridor Environmental Assessment Study Update

Moved by Councillor Kovac
Seconded by Councillor Saito;

That the comments outlined in the report of the Acting Commissioner of Public Works, titled "Greater Toronto Area Transportation Corridor Environmental Assessment Study Update", be endorsed;

And further, that a copy of the subject report be forwarded to the Ontario Ministry of Transportation, Town of Caledon, City of Brampton, and City of Mississauga;

And further, that the Regional Chair, on behalf of Regional Council, send a letter to the Minister of Transportation, to request assurance that the planning for the Highway 401 extension at Highway 407 considers the planned future linkage of the GTA-West Corridor;

And further, that the comments from Members of Regional Council made at the October 24, 2019 Regional Council be appended to the subject report.

In Favour	P. Brown; G. Carlson; B. Crombie; D. Damerla; S. Dasko; J. Downey; C. Early★;C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; P. Saito; R. Santos; I. Sinclair; R. Starr; P. Vicente	Total 22
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>	G.S. Dhillon; K. Ras	2

Carried 2019-961

Related to Resolution 2019-960

- 6.2. **Juliet Jackson, Board President and Rav Bains, Chief Executive Officer, Peel Children's Aid**, Regarding Child Abuse Prevention Month and Dress Purple Day

Received 2019-962

Rav Bains, Chief Executive Officer, Peel Children's Aid (CAS), highlighted the agency's key values and presented statistics for 2018 – 2019, noting that Peel CAS has the lowest number of children in care per capita of any CAS in Ontario.

Juliet Jackson, Board President, stated that Dress Purple Day is a provincial campaign, with participation from CASs and partners across Ontario, to speak up for every child and youth's right to safety and wellbeing in all spaces and to celebrate the community that cares for kids. She stated that Peel had great support for the campaign and she thanked Regional Council for promoting the campaign.

Item 7.1 was dealt with.

- 7.1. **Review of Potential Health Effects of Exposure to Radiofrequency Electromagnetic Fields from 5G Wireless Technology**
Presentation by Dr. Jessica Hopkins, Medical Officer of Health

Received 2019-963

Related to Resolution 2019-964

Dr. Jessica Hopkins, Medical Officer of Health, outlined Region of Peel staff's review of the potential health effects of exposure to radiofrequency electromagnetic fields (RF-EMF) from 5G wireless technology, which is the fifth generation of wireless cellular technology expected to launch in Canada as early as 2020. Dr. Hopkins advised that Health Canada's Safety Code 6 outlines evidence-based safety limits for human exposure to RF-EMF and is consistent with science-based limits used in other countries. Region of Peel staff reviewed peer-reviewed literature and scientific agency reports published since 2014 and no 5G human epidemiological research was identified. Staff expanded the review to identify relevant studies on the health effects of exposure to millimeter waves and found two higher-quality reports. The key findings indicated that current evidence does not identify health impacts associated with exposure to 5G wireless technology that complies with Safety Code 6.

Peel Public Health staff will continue to monitor and review new evidence on the health impacts associated with exposure to 5G and RF-EMF.

- 6.3. **Veronica Gallacher, Resident, Town of Caledon**, Regarding the Safety Guidelines and Locations of Cell Towers

Received 2019-964

Related to Resolution 2019-963

Veronica Gallacher, Resident, Town of Caledon, expressed concern regarding the lack of safety regulations surrounding the placement of cell phone towers. She stated that countries such as China and Italy have exposure limits that are 100 times safer than the limits required under Canada's Safety Code 6. Ms. Gallacher noted that the current system for approving the location of cell towers undermines the wellbeing of residents and wildlife and residents should have input regarding their location. As Caledon is still largely an agricultural area, the location of various bee farms and/or areas rich in pollinators should also be considered and avoided. Veronica Gallacher stated that municipalities are the final authority on land uses and should develop policies that protect residents and landscapes.

In answer to a question from Councillor Damerla, the Medical Officer of Health indicated that the scope of the review requested by Council was on human health, and that if there is interest, the jurisdictions that focus on the health of wildlife could be consulted to provide her with existing data that indicates an impact of cell towers on pollinators, noting that finding good quality cause and effect research for wildlife can be challenging.

In answer to questions from Councillor Downey, the Medical Officer of Health advised that the quality of the studies is assessed and only moderate to high quality studies on humans are considered for conclusions. The Medical Officer of Health stated that evidence will continue to be monitored, and Regional Council will be informed of any change in evidence on this issue, which is under municipal and federal jurisdiction.

- 6.4. **Paul Mitchum, Commissioner, Community Services, and Shari Lichterman, Director of Recreation, City of Mississauga,** Providing a Status Update on the Malton Community Hub Project

Received 2019-965

Related to Resolutions 2019-966 and 2019-967

Paul Mitchum, Commissioner, Community Services and Shari Lichterman, Director of Recreation, City of Mississauga, provided an update on the Malton Community Hub, noting that the project team consisting of staff from the City of Mississauga, Region of Peel, Peel District School Board and the United Way will follow the models of other successful hubs, identify a lead agency to manage and operate the hub, and then select sub-agencies to complete service offerings. Of the five qualified submissions from the Request for Expression of Interest for Lead Agency, two have been invited to respond to the Request for Proposal. Next steps include finalizing financial and operating plans for presentation to local and Regional Councils; launching the process for sub-agency selection and formalizing agreements; and, developing a final program for building design based on service/agency needs. It is expected that the design and construction phase will be undertaken from 2020 to 2022.

In response to a question from Councillor Parrish, Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer, stated that Members of Regional Council will receive the Region of Peel's draft 2020 budget on November 7, 2019 which includes a project, based on Council direction, proposing one-time funding of \$12 million to satisfy requests from both the City of Mississauga and City of Brampton related to community hubs. He noted that, because the Malton Community Hub will be a city-owned asset, it will not be considered a capital project for the Region of Peel.

In response to a question from Councillor Santos, Shari Lichterman confirmed that potential grant opportunities are being explored.

Councillors discussed how community hubs align with the national crime prevention strategy and how local Members of Parliament could support related grant applications. It was suggested that the Government Relations Committee be requested to develop an advocacy strategy.

Items 12.1 and 12.2 were dealt with.

12.1. The Region of Peel's Role in Community Hubs

Received 2019-966

Related to Resolutions 2019-965 and 2019-967

12.2. Malton Community Hub Status Update

Received 2019-967

Related to Resolutions 2019-965 and 2019-966

Additional Item 18.1 was dealt with.

18.1. Update on Peel's Community Mental Health and Addictions Roundtable (Oral)

Received 2019-968

Related to Resolution 2019-938

Regional Chair Iannicca advised that the Region of Peel and the Ministry of Health, through the Associate Minister of Mental Health and Addictions, jointly convened a roundtable to discuss Peel's mental health and addictions system on October 21, 2019. The event brought together a broad spectrum of community partners and government officials, including Councillor Medeiros as Chair of Human Services and Councillor Downey as Chair of Health Services, to discuss the local challenges facing Peel.

Councillor Downey stated that the issue of underfunding challenges in the Region of Peel underscored the conversation and she commended the community collaboration demonstrated among the Region's partners, and their ability to be innovative and be nimble to achieve as much as possible for residents. Councillor Downey outlined other important highlights of the discussion and thanked Region of Peel staff for organizing a productive meeting in collaboration with community partners. Region of Peel staff will be taking the lead to prepare a summary report to the Ministry which will address local challenges and include recommendations for where targeted investments could have an immediate, positive impact for Peel residents.

- 6.5. **Divya Arora, Co-founder and Miranda Baksh, Co-founder, Climate ChangeHERS**, Providing Information Regarding a Recent and On-going Initiative Based in Peel Region, to Support Climate Action, Environmental Advocacy, and Political Literacy Amongst Youth

Received 2019-969

Related to Resolution 2019-971

*Councillor Downey departed at 12:05 p.m. due to other municipal business
Councillor Damerla departed at 12:15 p.m.*

Divya Arora and Miranda Baksh, Co-Founders, Climate ChangeHers, explained how they, along with three other undergrad and graduate students living in Brampton and Caledon were united by a common passion: to bring climate action to their community. It is a grassroots organization geared towards fostering climate change awareness with community members and increasing climate literacy and education. They highlighted the importance of the Region of Peel's Climate Change Master Plan to build momentum for transformational change in the Region, noting that it is especially important for youth because what is decided today directly impacts the future. Climate ChangeHers wants to bridge the gap between municipal politics and youth engagement and activism to align the community's efforts with the Region's current climate action programming. The delegates encouraged the Region of Peel to make climate policies more accessible to the community and requested that future climate policies and master plan to consider the perspective and input from youth through public events, internships or volunteer opportunities.

Councillor Santos invited the members of Climate ChangHers to attend David Suzuki's "905 Talks Climate" hosted by the City of Brampton on November 4, 2019 at Brampton City Hall.

Members of Regional Council encouraged the delegates to contact local municipal staff to obtain information about active community climate groups, as well as to engage in discussions with local school boards.

Councillor Innis, in her capacity as Chair of the Toronto and Region Conservation Authority Board of Directors, offered to share information from the conservation authority with the delegates.

Items 7.4 and 7.5 were dealt with.

- 7.4. **Climate Change Master Plan**
Presentation by Christine Tu, Director, and Jeremy Schembri, Manager, Climate Change and Energy Management

Received 2019-970

Related to Resolution 2019-971 to 2019-974

Moved by Councillor Santos,
Seconded by Councillor Innis;

That the Region of Peel, in solidarity with other leading municipalities, declare a climate emergency;

And further, that the Region of Peel Climate Change Master Plan, included as Appendices I and II to the report of the Commissioner of Corporate Services, titled “Climate Change Master Plan”, be approved to achieve Council’s commitment to address climate change, including advancement toward the long term target of 80 per cent reduction of corporate greenhouse gas emissions below 1990 levels by 2050, and to align with the common call for urgent action by municipalities locally, nationally and internationally;

And further, that the Region of Peel Climate Change Master Plan be shared with Environment and Climate Change Canada and the Ontario Ministry of the Environment, Conservation and Parks, and Peel Climate Change Partnership (City of Brampton, City of Mississauga, Town of Caledon, Credit Valley Conservation, and Toronto Region Conservation Authority);

And further, that staff be directed to advocate to all levels of government for opportunities that support strategic alignment and cost sharing of the Climate Change Master Plan’s actions.

In Favour	P. Brown; B. Crombie; S. Dasko; C. Early★;C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; P. Saito; R. Santos; I. Sinclair; R. Starr; P. Vicente	Total 18
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>	G. Carlson; D. Damerla; G.S. Dhillon; J. Downey; C. Parrish; K. Ras	6

Carried 2019-971

Related to Resolutions 2019-970, 2019-972 to 2019-974 inclusive

Christine Tu, Director and Jeremy Schembri, Manager, Office of Climate Change and Energy Management, presented the Climate Change Master Plan (the Master Plan) which includes five outcomes:

- Reduce greenhouse gas emissions by 45 per cent by 2030
- Be prepared for a much warmer, wilder and wetter future
- Build capacity so climate change is embedded in the DNA of the Region
- Invest wisely, in full recognition that sustained climate action is needed and will be costly

- Monitor and report on progress such that accountability, competency and best practice define the Region's climate reputation

The Master Plan was developed through analysis, extensive internal consultation and feedback from partners and buildings and connect the many climate-related initiatives already happening in the Region of Peel. It fills in the critical gaps needed to accelerate action and meet 2030 targets.

To support all five outcomes, the Master Plan is comprised of 20 actions and 66 activities. It is estimated that an investment of \$300 - \$400 million in incremental costs will be required over the next decade to radically lower or eliminate carbon emissions from region-owned buildings and install extensive green infrastructure across regional properties. It is projected that the Master Plan will result in cumulative operational savings and will continue to have positive returns beyond the life of the Master Plan.

Councillor Santos requested that the recommendation contained within the report listed as Item 7.4 on the agenda be amended to include a declaration of a climate emergency by the Region of Peel, in solidarity with other leading municipalities.

Councillor Crombie requested a friendly amendment to the recommendation to include the Region of Peel's goal to achieve an 80 per cent reduction in greenhouse emissions over 1990 levels by 2050.

Councillor Palleschi requested that staff, in partnership with staff from the local municipalities and Conservation Authorities, report to a future meeting of Regional Council with information on how other jurisdictions are addressing climate change as it relates to stormwater management ponds and low impact developments.

7.5. **Corporate Social Responsibility Strategy Update**

Received 2019-972

Related to Resolutions 2019-971, 2019-973 and 2019-974

Councillor Crombie departed at 12:45 p.m.

Regional Council recessed at 12:51 p.m.

Regional Council reconvened at 1:18 p.m.

Members Present:	P. Brown♦	M. Mahoney
	G. Carlson	S. McFadden
	S. Dasko	M. Medeiros
	C. Early★	M. Palleschi
	C. Fonseca	C. Parrish
	P. Fortini	P. Saito
	A. Groves	R. Santos♦
	N. Iannicca	I. Sinclair
	J. Innis	R. Starr
	J. Kovac	P. Vicente

Members Absent:	B. Crombie	
	D. Damerla	
	G.S. Dhillon	Due to illness
	J. Downey	Due to other municipal business
	K. Ras	Due to illness
	A. Thompson (C. Early★)	Due to other municipal business

Also Present: N. Polsinelli, Interim Chief Administrative Officer; C. Matheson, Commissioner of Corporate Services; S. VanOfwegen, Commissioner of Finance and Chief Financial Officer; S. Baird, Commissioner of Digital and Information Services; P. O’Connor, Regional Solicitor; A. Smith, Acting Chief Planner; A. Farr, Acting Commissioner of Public Works; J. Sheehy, Commissioner of Human Services; C. Granger, Acting Commissioner of Health Services; Dr. J. Hopkins, Medical Officer of Health; K. Lockyer, Regional Clerk and Director of Legal Services; S. Jurrius, Legislative Specialist; S. Valteau, Legislative Technical Coordinator; R. Khan, Legislative Technical Coordinator; S. MacGregor, Legislative Assistant

7.3. **Sustainable Procurement Program**
Presentation by Natasha Rajani, Director, Procurement and Sherry-Ann Besla, Manager, Procurement - Transformation

Received 2019-973

Related to Resolutions 2019-970 to 2019-972 inclusive and 2019-974

Moved by Councillor Sinclair,
Seconded by Councillor Santos;

That the proposed Sustainable Procurement Program and its implementation, as described in the report of the Commissioner of Finance and Chief Financial Officer, titled “Sustainable Procurement Program” be adopted.

In Favour	P. Brown; G. Carlson; S. Dasko; C. Early★;C. Fonseca; P. Fortini; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; C. Parrish; P. Saito; R. Santos; I. Sinclair; R. Starr; P. Vicente	Total 18
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>	B. Crombie; D. Damerla; G.S. Dhillon; J. Downey; M. Palleschi; K. Ras	6

Carried 2019-974

Related to Resolutions 2019-971 to 2019-973 inclusive

Natasha Rajani, Director, Procurement and Sherry-Ann Besla, Manager, Procurement Transformation, described the Sustainable Procurement Program that will enable support to drive the Corporate Responsibility Strategy Framework (CRSF). The Program will provide guidelines that will direct the Region of Peel’s spending towards products and services that offer environmental, social and economic benefits to the Peel community. It will assist Region of Peel staff in integrating sustainability into the Regional requirements and incorporate these into the procurement process.

Sherry-Ann Besla advised that guidelines have been developed to support the Sustainable Procurement Program and she described how the program will be implemented by updating procurement documents and evaluation criteria, identifying contracts and contract types to apply sustainable practices, establishing sustainable procurement targets, staff training, and educating the vendor community.

Item 14.1 was brought forward.

14.1. Follow-up Report Regarding Exemptions Included in the Retail Business Closings By-law

Adrian Smith, Acting Chief Planner, provided an overview of the report listed as Item 14.1 on the October 24, 2019 Regional Council agenda, noting that the report recommends that no changes be made, at this time, to grandfathered exemptions contained in the Region of Peel’s Retail Business Closings By-law and that staff will report back to a future meeting of Regional Council once the local municipalities have finalized their tourism strategies. The report recommends minor amendments to the by-law to provide clarity regarding the implementation of tourism exemptions by the local municipalities.

In response to a question from Councillor Starr, Adrian Smith undertook to provide him with information regarding the results of the consultation process undertaken as part of the review of the previous Peel Retail Business Holiday By-law.

Councillor Fortini departed at 1:40 p.m. due to other municipal business.

Councillor Santos departed at 1:40 p.m. due to other municipal business.

- 6.6. **Raymond Feng, Administrative Assistant, AI Premium Food Mart**, Regarding the Follow-Up Report on Exemptions Included in the Retail Business Closings By-law

Received 2019-975

Related to Resolutions 2019-976 to 2019-982 inclusive and 2019-988

Raymond Feng, representing AI Premium Food Mart, located within the Mississauga Chinese Centre, advised that the Food Mart has been permitted to open on statutory holidays since 1998 and that the store is full of customers on each holiday. He expressed support for the continued grandfathering of exemptions contained in the Retail Business Closings By-law.

- 6.7. **Andy Wong, Mississauga Chinese Centre**, Regarding Exemptions Included in the Retail Business Closings By-law

Received 2019-976

Related to Resolutions 2019-975, 2019-977 to 2019-982 inclusive and 2019-988

Andy Wong, on behalf of the Mississauga Chinese Centre, advised that tenants of the Mississauga Chinese Centre strongly support the grandfathering of exemptions contained in the Retail Business Closings By-law, noting that the Centre was granted an exemption in 1998.

- 6.8. **Natalia Mezhonova, Owner, Blossom Moments Ltd.**, Regarding Square One Statutory Holiday Opening Hours

Received 2019-977

Related to Resolutions 2019-975, 2019-976, 2019-978 to 2019-982 inclusive and 2019-988

Councillor Brown departed at 1:57 p.m. due to other municipal business.

Natalia Mezhonova, Owner, Blossom Moments Ltd., expressed the importance of Square One Shopping Centre's exemption under the Retail Business Closings By-law to the success of her business which is located within the shopping centre. She requested that Regional Council support the recommendations contained in the report listed on the October 24, 2019 agenda as Item 14.1.

Items 6.10 and 6.11 were dealt with.

- 6.10. **Peter Thoma, Partner, urbanMetrics**, Regarding the Follow-Up Report on Exemptions Included in the Retail Business Closings By-law

Received 2019-978

Related to Resolutions 2019-975 to 2019-977 inclusive, 2019-979 to 2019-982 inclusive and 2019-988

Peter Thoma, Partner, UrbanMetrics, stated his support for the recommendations contained in the report listed on the agenda as Item 14.1. He noted that, based on market research conducted by UrbanMetrics, younger merchants and workers in the community tend to favour greater flexibility in the way in which retail statutory holiday openings are regulated.

- 6.11. **Greg Taylor, Director and General Manager, Square One Shopping Centre,** Regarding the Follow-Up Report on Exemptions Included in the Retail Business Closings By-law

Received 2019-979

Related to Resolutions 2019-975 to 2019-978 inclusive, 2019-980 to 2019-982 inclusive and 2019-988

Greg Taylor, Director and General Manager, Square One Shopping Centre, expressed the desire to maintain Square One's exemption contained in the Region's Retail Business Closings By-law and its ongoing partnership in tourism it has with the City of Mississauga and the Region of Peel.

- 6.9. **Brad Butt, Vice-President, Government and Stakeholder Relations, on behalf of the Mississauga Board of Trade,** Regarding Tourism Exemptions

Received 2019-980

Related to Resolutions 2019-975 to 2019-979 inclusive, 2019-981, 2019-982 and 2019-988

Brad Butt, on behalf of the Mississauga Board of Trade (MBOT), conveyed MBOT's support for the recommendations contained in the report listed on the agenda as item 14.1.

Items 14.1 and Additional Item 15.2 were dealt with.

- 14.1. **Follow-up Report Regarding Exemptions Included in the Retail Business Closings By-law**

Moved by Councillor Saito,
Seconded by Councillor Kovac;

That staff be directed to report back to Regional Council upon completion of the local municipal tourism strategy initiatives to summarize their conclusions, including implications on the businesses with grandfathered exemptions and recommend changes to the Peel Retail Business Closings By-law 34-2018 as appropriate;

And further, that By-law 34-2018 be amended to include additional wording as set out in the report of the Acting Commissioner of Public Works titled "Follow-Up

Report Regarding Exemptions Included in the Peel Retail Business Closings By-law” to confirm the intent and provide more clarity in interpretation as it relates to local municipal flexibility in implementing exemptions to permit businesses to be open on statutory holidays through local tourism strategies;

And further, that the by-law to amend Region of Peel By-law 34-2018 be presented for enactment to regulate retail business closing in the Region of Peel, in accordance with Section 148 of the *Municipal Act, 2001*, as amended, which by-law shall be effective on the date of enactment;

And further, that a copy of the subject report be circulated to the City of Mississauga, City of Brampton, and Town of Caledon, for information.

In Favour	G. Carlson; S. Dasko; C. Early★;C. Fonseca; A. Groves; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; P. Saito; I. Sinclair; R. Starr; P. Vicente	Total 15
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>	P. Brown; B. Crombie; D. Damerla; G.S. Dhillon; J. Downey; P. Fortini; J. Innis; K. Ras; R. Santos	9

Carried 2019-981

Related to Resolutions 2019-975 to 2019-980 inclusive, 2019-982 and 2019-988

- 15.2. **Beth Potter, President and CEO, Tourism Industry Association of Ontario**, Letter dated October 22, 2019, Regarding Agenda Item 14.1, Follow Up Report Regarding Exemptions Included in the Peel Retail Business Closings By-law

Received 2019-982

Related to Resolutions 2019-938, 2019-975 to 2019-981 inclusive and 2019-988

7. STAFF PRESENTATIONS

- 7.1. **Review of Potential Health Effects of Exposure to Radiofrequency Electromagnetic Fields from 5G Wireless Technology**
Presentation by Dr. Jessica Hopkins, Medical Officer of Health

This item was dealt with under Resolution 2019-963

7.2. **Peel Public Health Strategic Priorities for the Future**

Presentation by Dr. Jessica Hopkins, Medical Officer of Health

Received 2019-983

Related to Resolution 2019-984

Moved by Councillor Medeiros,
Seconded by Councillor Dasko;

That the finalized Public Health Strategic Priorities as outlined in Section 2 and Appendix I and II of the report from the Acting Commissioner of Health Services and Medical Officer of Health, titled "Peel Public Health Strategic Priorities for the Future", be endorsed;

And further, that the Chair of the Peel Board of Health (Regional Chair) submit a copy of the subject report to the new Board of Health of the regional public health entity covering Peel, once created.

In Favour	G. Carlson; S. Dasko; C. Early★; C. Fonseca; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; P. Saito; I. Sinclair; R. Starr; P. Vicente	Total 16
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>	P. Brown; B. Crombie; D. Damerla; G.S. Dhillon; J. Downey; P. Fortini; K. Ras; R. Santos	8

Carried 2019-984

Related to Resolution 2019-983

Dr. Jessica Hopkins, Medical Officer of Health, presented Peel Public Health Strategic Priorities for the Future, which represent areas of work that require focus and attention in planning and resourcing in order to achieve significant gains:

- Enabling Active Living and Healthy Eating
- Promoting Mental Wellbeing
- Reducing Health-Related Impacts of Climate Change
- Advancing Health Equity
- Practicing Effective Public Health

The new strategic priorities will be used to inform program planning in public health until the transition to an autonomous Board of Health and new regional public health entity.

In response to a question from Councillor Innis, the Medical Officer of Health advised that the schedule of consultations with the Special Advisor on modernizing public health and emergency health services has not yet been received.

7.3. **Sustainable Procurement Program**

Presentation by Natasha Rajani, Director, Procurement and Sherry-Ann Besla, Manager, Procurement - Transformation

This item was dealt with under Resolution 2019-974

7.4. **Climate Change Master Plan**

Presentation by Christine Tu, Director, Climate Change and Energy Management

This item was dealt with under Resolution 2019-971

7.5. **Corporate Social Responsibility Strategy Update**

This item was dealt with under Resolution 2019-972

8. **ITEMS RELATED TO PUBLIC WORKS**

Chaired by Councillor A. Groves

8.1. **Greater Toronto Area West Transportation Corridor Environmental Assessment Study Update**

This item was dealt with under Resolution 2019-961

8.2. **Burnhamthorpe Water Project, Contract C1/C2, Extension of Existing Engineering and Construction Contracts for the Centreview Sanitary Sewer, City of Mississauga, Wards 3, 4 and 7**

Moved by Councillor Kovac,
Seconded by Councillor Fonseca;

That the contract (Document 2015-639P) for engineering services for the detailed design and contract administration for the Burnhamthorpe Water Project, Contract C1/C2 awarded to Hatch Corporation, be extended in the estimated amount of \$1,399,503.00 (excluding applicable taxes) for additional engineering services under Capital Projects 16-2243/13-1125, for a total commitment of \$16,922,115.32 (excluding applicable taxes), in accordance with Procurement By-law 30-2018;

And further, subject to the receipt of acceptable construction pricing from the contractor for the Burnhamthorpe Water Project, Contract C1/C2, Technicore Underground Inc., that the Commissioner of Finance and Chief Financial Officer be authorized to approve the construction contract extension award once detailed design is completed.

In Favour	G. Carlson; S. Dasko; C. Early★;C. Fonseca; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; I. Sinclair; R. Starr; P. Vicente	Total 14
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>	P. Brown; B. Crombie; D. Damerla; G.S. Dhillon; J. Downey; P. Fortini; C. Parrish; K. Ras; P. Saito; R. Santos	10

Carried 2019-985

Councillor Kovac inquired what the risks would be if the Burnhamthorpe Water Project was to be delayed.

Andrew Farr, Acting Commissioner of Public Works, advised that if the work is not undertaken now, the cost of the project could be increased. He confirmed that completion of the project would alleviate some of the pressure currently placed on the Cooksville trunk sewer.

9. COMMUNICATIONS

This item was dealt with under the Consent Agenda.

10. ITEMS RELATED TO HEALTH

Chaired by Councillor J. Downey

10.1. Paramedic Services 2020 Response Time Framework

Moved by Councillor Sinclair,
Seconded by Councillor Groves;

That the recommended Response Time Framework for Peel Regional Paramedic Services for the year 2020, as described in the report titled "Paramedic Services 2020 Response Time Framework," be approved.

In Favour	G. Carlson; S. Dasko; C. Early★; C. Fonseca; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; P. Saito; I. Sinclair; R. Starr; P. Vicente	Total 16
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>	P. Brown; B. Crombie; D. Damerla; G.S. Dhillon; J. Downey; P. Fortini; K. Ras; R. Santos	8

Carried 2019-986

At the request of Councillor Sinclair, Regional Chair Iannicca undertook to schedule a meeting with concerned citizens of Caledon, who previously met with the Chair and with staff to review Caledon-specific data related to paramedic response times and to address all of the questions raised by Councillor Sinclair.

11. COMMUNICATIONS

This item was dealt with under the Consent Agenda.

12. ITEMS RELATED TO HUMAN SERVICES

Chaired by Councillor M. Medeiros

12.1. The Region of Peel's Role in Community Hubs

This item was dealt with under Resolution 2019-966

12.2. Malton Community Hub Status Update

This item was dealt with under Resolution 2019-967

13. COMMUNICATIONS - Nil

14. ITEMS RELATED TO PLANNING AND GROWTH MANAGEMENT

14.1. Follow-up Report Regarding Exemptions Included in the Retail Business Closings By-law

This item was dealt with under Resolution 2019-981

15. COMMUNICATIONS

Additional Item 15.2.

- 15.2. **Beth Potter, President and CEO, Tourism Industry Association of Ontario,** Letter dated October 22, 2019, Regarding Agenda Item 14.1, Follow Up Report Regarding Exemptions Included in the Peel Retail Business Closings By-law

This item was dealt with under Resolution 2019-982

16. ITEMS RELATED TO ENTERPRISE PROGRAMS AND SERVICES

These items were dealt with under the Consent Agenda.

17. COMMUNICATIONS

This item was dealt with under the Consent Agenda.

18. OTHER BUSINESS

Additional Items 18.1 and 18.2.

- 18.1. **Update on Peel's Community Mental Health and Addictions Roundtable (Oral)**

This item was dealt with under Resolution 2019-968

- 18.2. **Former Regional Councillor Don Currie (Oral)**

Received 2019-987

Regional Chair Iannicca expressed condolences to the family of former member of Regional Council, Don Currie, who passed away on October 23, 2019.

19. NOTICE OF MOTION/MOTION - Nil

20. BY-LAWS

Three Readings

By-law 61-2019: A by-law to amend By-law 34-2018, being a by-law passed under Section 1.2 of the *Retail Business Holidays Act* providing that the Act does not apply to The Regional Municipality of Peel and under Section 148 of the *Municipal Act, 2001* to regulate closing of business establishments within The Regional Municipality

of Peel on a holiday.

By-law 62-2019: A by-law to allocate federal gas tax surplus administration funds to the City of Brampton, the City of Mississauga and the Town of Caledon for the year 2019.

Moved by Councillor Kovac,
Seconded by Councillor Innis;

That the by-laws listed on the October 24, 2019 Regional Council agenda, being By-laws 61-2019 and 62-2019, be given the required number of readings, taken as read, signed by the Regional Chair and the Regional Clerk, and the Corporate Seal be affixed thereto.

Carried 2019-988

Related to Resolutions 2019-955 and 2019-975 to 2019-982 inclusive

21. IN CAMERA MATTERS

At 2:23 p.m., in accordance with section 239(2) of the *Municipal Act, 2001*, as amended, the following motion was placed:

Moved by Councillor Carlson,
Seconded by Councillor Dasko;

That Council proceed "In Camera" to consider the October 10, 2019 Closed Session report and reports relating to the following:

- October 10, 2019 Regional Council Closed Session Report
- Employment Services Transformation (A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board)
- Commencement of Expropriation Proceedings – Regional Road 14 (Mayfield Road) Widening from west of Chinguacousy Road to the West Side of Hurontario Street – City of Brampton, Wards 2 and 6 and Town of Caledon, Ward 2 (A proposed or pending acquisition or disposition of land by the municipality or local Board)
- Potential Purchase of Lands for Trail and Other Purposes (A proposed or pending acquisition or disposition of land by the municipality or local board)
- By-law 63-2019

Carried 2019-989

Moved by Councillor Mahoney,
Seconded by Councillor Medeiros;

That Council proceed out of “In Camera”.

Carried 2019-990

Council moved out of closed session at 2:49 p.m.

Items 21.2 and 21.4 were dealt with.

21.2. Employment Services Transformation (A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board)

Moved by Councillor Mahoney,
Seconded by Councillor McFadden;

That staff be authorized to prepare a Proposal, in response to the Province’s Call for Proposals (CFP Tender #11855) for the role of Service System Manager for Employment Services Transformation in the Peel catchment area (“the Proposal”);

And further, that the Commissioner of Human Services be authorized to submit the Proposal, on behalf of the Regional Corporation, to the Province;

And further, that should the Region be awarded the Service System Manager role, the Commissioner of Human Services be authorized to negotiate and execute the Transfer Payment Agreement with the Ministry of Training, Colleges and Universities, and any ancillary documents necessary to assume the Service System Manager role.

In Favour	G. Carlson; S. Dasko; C. Early★;C. Fonseca; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; P. Saito; I. Sinclair; P. Vicente	Total 15
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>	P. Brown; B. Crombie; D. Damerla; G.S. Dhillon; J. Downey; P. Fortini; K. Ras; R. Santos; R. Starr	9

Carried 2019-991

21.4. **Potential Purchase of Lands for Trail and Other Purposes (A proposed or pending acquisition or disposition of land by the municipality or local board)**

Moved by Councillor Sinclair,
Seconded by Councillor Carlson;

That staff investigate the feasibility of acquiring the Orangeville-Brampton Railway Lands located in the Region of Peel from the Orangeville Railway Development Corporation for purposes such as a recreational trail and utilities, and report back to Regional Council at a later date with findings.

In Favour	G. Carlson; S. Dasko; C. Early★; C. Fonseca; A. Groves; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; P. Saito; P. Vicente	Total 14
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>	P. Brown; B. Crombie; D. Damerla; G.S. Dhillon; J. Downey; P. Fortini; K. Ras; R. Santos; I. Sinclair; R. Starr	10

Carried 2019-992

Moved by Councillor Sinclair,
Seconded by Councillor Palleschi;

That the October 10, 2019 Regional Council Closed Session report be received;

And further, that the recommendation contained within the confidential report relating to item 21.3 listed on the October 24, 2019 Regional Council agenda, be approved and become public upon adoption.

In Favour	G. Carlson; S. Dasko; C. Early★; C. Fonseca; J. Innis; J. Kovac; M. Mahoney; S. McFadden; M. Medeiros; M. Palleschi; C. Parrish; P. Saito; I. Sinclair; P. Vicente	Total 14
Opposed		
Abstain <i>(counted as a no vote)</i>		
Absent <i>(from meeting and/or vote)</i>	P. Brown; B. Crombie; D. Damerla; G.S. Dhillon; J. Downey; P. Fortini; A. Groves; K. Ras; R. Santos; R. Starr	10

Carried 2019-993

21.1. **October 10, 2019 Regional Council Closed Session Report**

Received 2019-994

21.3. **Commencement of Expropriation Proceedings – Regional Road 14 (Mayfield Road) Widening from west of Chinguacousy Road to the west side of Hurontario Street – City of Brampton, Wards 2 and 6 and Town of Caledon, Ward 2 (A proposed or pending acquisition or disposition of land by the Municipality or Local Board)**

Moved by Councillor Sinclair,
Seconded by Councillor Palleschi;

That the recommendations attached in Appendix II to the report of the Commissioner of Corporate Services and the Commissioner of Public Works titled “Commencement of Expropriation Proceedings – Regional Road 14 (Mayfield Road) Widening from west of Chinguacousy Road to the west side of Hurontario Street – City of Brampton, Wards 2 and 6 and Town of Caledon, Ward 2”, be approved and become public upon approval;

And further, that the Commissioner of Finance and Chief Financial Officer, upon the advice of the Regional Solicitor, be authorized to approve Direct Negotiations for retention of other professional services, including appraisal services, that may be required, under Capital Project 13-4055, for the completion of the necessary property acquisition and expropriation proceedings.

Carried 2019-995

Moved by Councillor Sinclair,
Seconded by Councillor Palleschi;

That expropriation proceedings be commenced regarding the widening of Mayfield Road from west of Chinguacousy Road to the west side of Hurontario Street, said proceedings for the acquisition of all right, title and interest (fee simple) in the lands described as Part of Lot 18, Concession 3 West of Hurontario Street, Town of Caledon (formerly Township of Chinguacousy), Regional Municipality of Peel, designated as Parts 1, 2 and 3 on Reference Plan 43R-39119, for the purpose of widening Mayfield Road and works ancillary thereto;

And further, that the necessary by-law, including the Application for Approval to Expropriate Land and the Notice of Application for Approval to Expropriate Land attached as Schedules B and C to the by-law, be presented for enactment;

And further, that following service and publication of the Notice of Application for Approval to Expropriate Land, the Application for Approval to Expropriate Land and recommendation of any inquiry be reported to Council for its consideration and decision as the approving authority under the *Expropriations Act*.

Carried 2019-996

Moved by Councillor Sinclair,
Seconded by Councillor Palleschi;

That expropriation proceedings be commenced regarding the widening of Mayfield Road from west of Chinguacousy Road to the west side of Hurontario Street, said proceedings for the acquisition of all right, title and interest (fee simple) in the lands described as Part of Lot 18, Concession 1 West of Hurontario Street, Town of Caledon (formerly Township of Chinguacousy), Regional Municipality of Peel, as in RO871793, being All of PIN 14252-0103 (LT), for the purpose of widening Mayfield Road and works ancillary thereto;

And further, that the necessary by-law, including the Application for Approval to Expropriate Land and the Notice of Application for Approval to Expropriate Land attached as Schedules B and C to the by-law, be presented for enactment;

And further, that following service and publication of the Notice of Application for Approval to Expropriate Land, the Application for Approval to Expropriate Land and recommendation of any inquiry be reported to Council for its consideration and decision as the approving authority under the *Expropriations Act*.

Carried 2019-997

Moved by Councillor Sinclair,
Seconded by Councillor Palleschi;

That expropriation proceedings be commenced regarding the widening of Mayfield Road from west of Chinguacousy Road to the west side of Hurontario Street, said proceedings for the acquisition of a limited interest in perpetuity being a permanent easement in gross or rights in the nature of a permanent easement in gross for free, uninterrupted and unobstructed access to and from, in, under, over, above, along, across and upon the lands described as Part of the Common Elements of Peel Standard Condominium Plan No. 911, City of Brampton, Regional Municipality of Peel, designated as Part 1 on Reference Plan 43R-39146, for the purposes of entering and occupying the lands with all necessary vehicles, machinery, equipment, workers, contractors, agents and material and supplies required for road works and associated works, including the accommodation, construction, installation, operation, maintenance, inspection, alteration, removal, replacement, reconstruction, relocation, enlargement or repair of electricity/telecommunications equipment, transmission/distribution line or lines, and all related appurtenances and accessories thereto;

And further, that the necessary by-law, including the Application for Approval to Expropriate Land and the Notice of Application for Approval to Expropriate Land attached as Schedules B and C to the by-law, be presented for enactment;

And further, that following service and publication of the Notice of Application for Approval to Expropriate Land, the Application for Approval to Expropriate Land and recommendation of any inquiry be reported to Council for its consideration and decision as the approving authority under the *Expropriations Act*.

Carried 2019-998

Moved by Councillor Sinclair,
Seconded by Councillor Palleschi;

That expropriation proceedings be commenced regarding the widening of Mayfield Road from west of Chinguacousy Road to the west side of Hurontario Street, said proceedings for the acquisition of all right, title and interest (fee simple) in the lands described as Part of Lot 17, Concession 1 West of Hurontario Street, City of Brampton (formerly Township of Chinguacousy), Regional Municipality of Peel, designated as Part 1 on Reference Plan 43R-39139, for the purpose of widening Mayfield Road and works ancillary thereto, and for the acquisition of a temporary limited interest being a temporary easement in gross or rights in the nature of a temporary easement in gross commencing upon the registration of the plan of expropriation and terminating on December 31, 2024, for free, uninterrupted and unobstructed access to and from, in, under, over, along, across and upon the lands described as Part of Lot 17, Concession 1 West of Hurontario Street, City of Brampton (formerly Township of Chinguacousy), Regional Municipality of Peel, designated as Part 2 on Reference Plan 43R-39139, for the purposes of entering and occupying the lands with all necessary vehicles, machinery, equipment, workers, contractors, agents and material and supplies required to facilitate the widening and improving of Mayfield Road, grading and other works ancillary thereto;

And further, that the necessary by-law, including the Application for Approval to Expropriate Land and the Notice of Application for Approval to Expropriate Land attached as Schedules B and C to the by-law, be presented for enactment;

And further, that following service and publication of the Notice of Application for Approval to Expropriate Land, the Application for Approval to Expropriate Land and recommendation of any inquiry be reported to Council for its consideration and decision as the approving authority under the *Expropriations Act*.

Carried 2019-999

Moved by Councillor Sinclair,
Seconded by Councillor Palleschi;

That expropriation proceedings be commenced regarding the widening of Mayfield Road from west of Chinguacousy Road to the west side of Hurontario Street, said proceedings for the acquisition of all right, title and interest (fee simple) in the lands described as Part of Lot 17, Concession 1 West of Hurontario Street, City of Brampton (formerly Township of Chinguacousy), Regional Municipality of Peel, designated as Part 1 on Reference Plan 43R-39140, for the purpose of widening Mayfield Road and works ancillary thereto, and for the acquisition of a temporary limited interest being a temporary easement in gross or rights in the nature of a temporary easement in gross commencing upon the registration of the plan of expropriation and terminating on December 31, 2024, for free, uninterrupted and unobstructed access to and from, in, under, over, along, across and upon the lands described as Part of Lot 17, Concession 1 West of Hurontario Street, City of Brampton (formerly Township of Chinguacousy), Regional Municipality of Peel, designated as Part 2 on Reference Plan 43R-39140, for the purposes of entering and occupying the lands with all necessary vehicles, machinery, equipment, workers, contractors, agents and material and supplies required to facilitate the widening and improving of Mayfield Road, grading and other works ancillary thereto;

And further, that the necessary by-law, including the Application for Approval to Expropriate Land and the Notice of Application for Approval to Expropriate Land attached as Schedules B and C to the by-law, be presented for enactment;

And further, that following service and publication of the Notice of Application for Approval to Expropriate Land, the Application for Approval to Expropriate Land and recommendation of any inquiry be reported to Council for its consideration and decision as the approving authority under the *Expropriations Act*.

Carried 2019-1000

Moved by Councillor Sinclair,
Seconded by Councillor Palleschi;

That expropriation proceedings be commenced regarding the widening of Mayfield Road from west of Chinguacousy Road to the west side of Hurontario Street, said proceedings for the acquisition of all right, title and interest (fee simple) in the lands described as Part of Lot 17, Concession 1 West of Hurontario Street, City of Brampton (formerly Township of Chinguacousy), Regional Municipality of Peel, designated as Part 1 on Reference Plan 43R-39141, for the purpose of widening Mayfield Road and works ancillary thereto, and for the acquisition of a temporary limited interest being a temporary easement in gross or rights in the nature of a temporary easement in gross commencing upon the registration of the plan of expropriation and terminating on December 31, 2024, for free, uninterrupted and unobstructed access to and from, in, under, over, along, across and upon the lands described as Part of Lot 17, Concession 1 West of Hurontario Street, City of Brampton (formerly Township of Chinguacousy), Regional Municipality of Peel, designated as Part 2 on Reference Plan 43R-39141, for the purposes of entering and occupying the lands with all necessary vehicles, machinery, equipment, workers, contractors, agents and material and

supplies required to facilitate the widening and improving of Mayfield Road, grading and other works ancillary thereto;

And further, that the necessary by-law, including the Application for Approval to Expropriate Land and the Notice of Application for Approval to Expropriate Land attached as Schedules B and C to the by-law, be presented for enactment;

And further, that following service and publication of the Notice of Application for Approval to Expropriate Land, the Application for Approval to Expropriate Land and recommendation of any inquiry be reported to Council for its consideration and decision as the approving authority under the *Expropriations Act*.

Carried 2019-1001

Moved by Councillor Sinclair,
Seconded by Councillor Palleschi;

That expropriation proceedings be commenced regarding the widening of Mayfield Road from west of Chinguacousy Road to the west side of Hurontario Street, said proceedings for the acquisition of all right, title and interest (fee simple) in the lands described as Part of Lot 17, Concession 1 West of Hurontario Street, City of Brampton (formerly Township of Chinguacousy), Regional Municipality of Peel, designated as Part 1 on Reference Plan 43R-39144, for the purpose of widening Mayfield Road and works ancillary thereto, and for the acquisition of a temporary limited interest being a temporary easement in gross or rights in the nature of a temporary easement in gross commencing upon the registration of the plan of expropriation and terminating on December 31, 2024, for free, uninterrupted and unobstructed access to and from, in, under, over, along, across and upon the lands described as Part of Lot 17, Concession 1 West of Hurontario Street, City of Brampton (formerly Township of Chinguacousy), Regional Municipality of Peel, designated as Part 2 on Reference Plan 43R-39144, for the purposes of entering and occupying the lands with all necessary vehicles, machinery, equipment, workers, contractors, agents and material and supplies required to facilitate the widening and improving of Mayfield Road, grading and other works ancillary thereto;

And further, that the necessary by-law, including the Application for Approval to Expropriate Land and the Notice of Application for Approval to Expropriate Land attached as Schedules B and C to the by-law, be presented for enactment;

And further, that following service and publication of the Notice of Application for Approval to Expropriate Land, the Application for Approval to Expropriate Land and recommendation of any inquiry be reported to Council for its consideration and decision as the approving authority under the *Expropriations Act*.

Carried 2019-1002

Moved by Councillor Sinclair,
Seconded by Councillor Palleschi;

That expropriation proceedings be commenced regarding the widening of Mayfield Road from west of Chinguacousy Road to the west side of Hurontario Street, said proceedings for the acquisition of a temporary limited interest being a temporary easement in gross or rights in the nature of a temporary easement in gross commencing upon the registration of the plan of expropriation and terminating on December 31, 2024, for free, uninterrupted and unobstructed access to and from, in, under, over, along, across and upon the lands described as Part of Lot 17, Concession 1 West of Hurontario Street, City of Brampton (formerly Township of Chinguacousy), Regional Municipality of Peel, designated as Part 1 on Reference Plan 43R-39142, for the purposes of entering and occupying the lands with all necessary vehicles, machinery, equipment, workers, contractors, agents and material and supplies required to facilitate the widening and improving of Mayfield Road, grading and other works ancillary thereto;

And further, that the necessary by-law, including the Application for Approval to Expropriate Land and the Notice of Application for Approval to Expropriate Land attached as Schedules B and C to the by-law, be presented for enactment;

And further, that following service and publication of the Notice of Application for Approval to Expropriate Land, the Application for Approval to Expropriate Land and recommendation of any inquiry be reported to Council for its consideration and decision as the approving authority under the *Expropriations Act*.

Carried 2019-1003

22. BY-LAWS RELATING TO IN CAMERA MATTERS

Three Readings

By-law: 63-2019: A by-law to authorize an application for approval to expropriate all right, title and interest (fee simple) and temporary limited interest (temporary easement) inlands in the City of Brampton and the Town of Caledon, in the Regional Municipality of Peel, as more particularly described in Schedule "A" to this by-law.

Moved by Councillor Kovac,
Seconded by Councillor Dasko;

That the by-law relating to In Camera Item 21.3, being By-law 63-2019, be given the required number of readings, taken as read, signed by the Regional Chair and the Regional Clerk, and the Corporate Seal be affixed thereto.

Carried 2019-1004

23. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Moved by Councillor Parrish,
Seconded by Councillor Palleschi;

That By-law 64-2019 to confirm the proceedings of Regional Council at its meeting held on October 24, 2019, and to authorize the execution of documents in accordance with the Region of Peel by-laws relating thereto, be given the required number of readings, taken as read, signed by the Regional Chair and the Regional Clerk, and the corporate seal be affixed thereto.

Carried 2019-1005

24. ADJOURNMENT

The meeting adjourned at 2:52 p.m.

Regional Clerk

Regional Chair

FOR OFFICE USE ONLY

MEETING DATE YYYY/MM/DD 2019/11/14	MEETING NAME Regional Council
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Attention: Regional Clerk
Regional Municipality of Peel
10 Peel Centre Drive, Suite A
Brampton, ON L6T 4B9
Phone: 905-791-7800 ext. 4582
E-mail: council@peelregion.ca

DATE SUBMITTED YYYY/MM/DD
2019/10/22

NAME OF INDIVIDUAL(S)
Vanessa Suresh

POSITION(S)/TITLE(S)
N/A

NAME OF ORGANIZATION(S)
N/A

E-MAIL [REDACTED]	TELEPHONE NUMBER [REDACTED]	EXTENSION
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REASON(S) FOR DELEGATION REQUEST (SUBJECT MATTER TO BE DISCUSSED)
Region of Peel Home Buyers Program

A formal presentation will accompany my delegation Yes No

Presentation format: PowerPoint File (.ppt) Adobe File or Equivalent (.pdf)
 Picture File (.jpg) Video File (.avi,.mpg) Other

Additional printed information/materials will be distributed with my delegation : Yes No Attached

Note:
Delegates are requested to provide an electronic copy of all background material / presentations to the Clerk's Division at **least seven (7) business days prior** to the meeting date so that it can be included with the agenda package. **In accordance with Procedure By-law 9-2018 delegates appearing before Regional Council or Committee are requested to limit their remarks to 5 minutes and 10 minutes respectively (approximately 5/10 slides).**
Delegates should make every effort to ensure their presentation material is prepared in an [accessible format](#).
Once the above information is received in the Clerk's Division, you will be contacted by Legislative Services staff to confirm your placement on the appropriate agenda.

Notice with Respect to the Collection of Personal Information
(Municipal Freedom of Information and Protection of Privacy Act)

Personal information contained on this form is authorized under Section 5.4 of the Region of Peel Procedure By-law 9-2018, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Regional Council or a Committee of Council. The Delegation Request Form will be published in its entirety with the public agenda. The Procedure By-law is a requirement of Section 238(2) of the *Municipal Act, 2001*, as amended. Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. All Regional Council meetings are audio broadcast via the internet and will be posted and available for viewing subsequent to those meetings. Questions about collection may be directed to the Manager of Legislative Services, 10 Peel Centre Drive, Suite A, 5th floor, Brampton, ON L6T 4B9, (905) 791-7800 ext. 4462.

Please complete and return this form via email to council@peelregion.ca

October 28th, 2019

Attention: Kathryn Lockyer, Regional Clerk

Dear Regional Chair & Members of Council,

I am writing to you in regards to the Home in Peel program which has been discontinued.

My hope is to reacquire the 5% appreciated value that was paid to the Region of Peel when my home was sold in 2017.

The home in Peel affordable ownership program helped low to moderate income earning residents that were renting with a \$15,000 down payment assistance to purchase a resale home in Peel region.

I was thrilled to learn that my application was approved for the down payment assistance and within a short time my family and I purchased a home. I am extremely grateful.

Within months we discovered that our home was not energy efficient due to its aging structure and found ourselves struggling to pay high utility bills and a large maintenance fee in addition to the mortgage.

We knew we had a problem and decided to sell the house in May 2017 in order to purchase an energy efficient home without a maintenance fee, which would be much more affordable.

Some of repayment conditions for the program included if the property was sold less than 20 years, the loan would be due in full with an additional 5% of appreciation value.

When my house was sold I paid a total of \$28,150.72 to the Region of Peel.

Unfortunately in the past few years I have been struggling with an illness that has disabled me. Hidradenitis Suppurativa (HS) which affects 1% of the population is a painful chronic inflammatory long term disease which has been prevented me from working due to the recurrent swollen deep and painful abscesses, actually I am in a great deal of pain as I write this letter.

Due to the decline in my health and income I have found myself struggling to maintain the basic necessities of life and have accumulated debt trying to keep life normal for my family and my 10 year old daughter.

I would be extremely grateful if the Region of Peel would consider refunding the 5% appreciation value of \$13,175 that was paid to the region of Peel.

The funds would improve my current situation in so many ways and make life a little easier.

Thank you

Vanessa Suresh

[REDACTED]

Home in Peel file [REDACTED]

FOR OFFICE USE ONLY

MEETING DATE YYYY/MM/DD 2019/11/14	MEETING NAME REGIONAL COUNCIL
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Attention: Regional Clerk
Regional Municipality of Peel
10 Peel Centre Drive, Suite A
Brampton, ON L6T 4B9
Phone: 905-791-7800 ext. 4582
E-mail: council@peelregion.ca

DATE SUBMITTED YYYY/MM/DD
2019/11/06

NAME OF INDIVIDUAL(S)
Jennifer Bator

POSITION(S)/TITLE(S)
Communication Program Teacher

NAME OF ORGANIZATION(S)
St. Joan of Arc Catholic Secondary School

E-MAIL jennifer.bator@dpcdsb.org	TELEPHONE NUMBER	EXTENSION
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REASON(S) FOR DELEGATION REQUEST (SUBJECT MATTER TO BE DISCUSSED)
TransHelp for Handy-cab with a cognitive disorder

THIS ITEM WAS WITHDRAWN

A formal presentation will accompany my delegation Yes No

Presentation format: Power Point file (.ppt) Adobe File or Equivalent (.pdf)
 Picture File (.jpg) Video File (.avi,.mpg) Other

Additional printed information/materials will be distributed with my delegation : Yes No Attached

Note:
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Please complete and return this form via email to council@peelregion.ca

FOR OFFICE USE ONLY

MEETING DATE YYYY/MM/DD 2019/11/14	MEETING NAME REGIONAL COUNCIL
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Attention: Regional Clerk
Regional Municipality of Peel
10 Peel Centre Drive, Suite A
Brampton, ON L6T 4B9
Phone: 905-791-7800 ext. 4582
E-mail: council@peelregion.ca

DATE SUBMITTED YYYY/MM/DD
2019/11/06

NAME OF INDIVIDUAL(S)
Joanne Simpson

POSITION(S)/TITLE(S)
Executive Director

NAME OF ORGANIZATION(S)
Applewood Centre for Adult Learning

E-MAIL info@applewoodcentre.com	TELEPHONE NUMBER	EXTENSION
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REASON(S) FOR DELEGATION REQUEST (SUBJECT MATTER TO BE DISCUSSED)
TransHelp for Handy-cab with a cognitive disorder

THIS ITEM WAS WITHDRAWN

A formal presentation will accompany my delegation Yes No

Presentation format: Power Point file (.ppt) Adobe File or Equivalent (.pdf)
 Picture File (.jpg) Video File (.avi,.mpg) Other

Additional printed information/materials will be distributed with my delegation : Yes No Attached

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FOR OFFICE USE ONLY

MEETING DATE YYYY/MM/DD 2019/11/14	MEETING NAME REGIONAL COUNCIL
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Attention: Regional Clerk
Regional Municipality of Peel
10 Peel Centre Drive, Suite A
Brampton, ON L6T 4B9
Phone: 905-791-7800 ext. 4582
E-mail: council@peelregion.ca

DATE SUBMITTED YYYY/MM/DD
2019/11/06

NAME OF INDIVIDUAL(S)
Dan Daniel and Marina Daniel

POSITION(S)/TITLE(S)
Residents, City of Mississauga

NAME OF ORGANIZATION(S)

E-MAIL	TELEPHONE NUMBER	EXTENSION
[REDACTED]	[REDACTED]	

REASON(S) FOR DELEGATION REQUEST (SUBJECT MATTER TO BE DISCUSSED)
TransHelp for Handy-cab with a cognitive disorder

A formal presentation will accompany my delegation Yes No

Presentation format: Power Point file (.ppt) Adobe File or Equivalent (.pdf)
 Picture File (.jpg) Video File (.avi,.mpg) Other

Additional printed information/materials will be distributed with my delegation : Yes No Attached

Note:
Delegates are requested to provide an electronic copy of all background material / presentations to the Clerk's Division at **least seven (7) business days prior** to the meeting date so that it can be included with the agenda package. **In accordance with Procedure By-law 9-2018 delegates appearing before Regional Council or Committee are requested to limit their remarks to 5 minutes and 10 minutes respectively (approximately 5/10 slides).**
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(Municipal Freedom of Information and Protection of Privacy Act)

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FOR OFFICE USE ONLY

MEETING DATE YYYY/MM/DD 2019/11/14	MEETING NAME Regional Council
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Attention: Regional Clerk
Regional Municipality of Peel
10 Peel Centre Drive, Suite A
Brampton, ON L6T 4B9
Phone: 905-791-7800 ext. 4582
E-mail: council@peelregion.ca

DATE SUBMITTED YYYY/MM/DD
2019/10/30

NAME OF INDIVIDUAL(S)
Derek Boyce

POSITION(S)/TITLE(S)
Director, Recreation

NAME OF ORGANIZATION(S)
City of Brampton

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REASON(S) FOR DELEGATION REQUEST (SUBJECT MATTER TO BE DISCUSSED)
To provide an overview and update on the Brampton Community Youth Hubs project.

A formal presentation will accompany my delegation Yes No

Presentation format: PowerPoint File (.ppt) Adobe File or Equivalent (.pdf)
 Picture File (.jpg) Video File (.avi,.mpg) Other

Additional printed information/materials will be distributed with my delegation : Yes No Attached

Note:
Delegates are requested to provide an electronic copy of all background material / presentations to the Clerk's Division at **least seven (7) business days prior** to the meeting date so that it can be included with the agenda package. **In accordance with Procedure By-law 9-2018 delegates appearing before Regional Council or Committee are requested to limit their remarks to 5 minutes and 10 minutes respectively (approximately 5/10 slides).**

Delegates should make every effort to ensure their presentation material is prepared in an [accessible format](#).

Once the above information is received in the Clerk's Division, you will be contacted by Legislative Services staff to confirm your placement on the appropriate agenda.

Notice with Respect to the Collection of Personal Information
(Municipal Freedom of Information and Protection of Privacy Act)

Personal information contained on this form is authorized under Section 5.4 of the Region of Peel Procedure By-law 9-2018, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Regional Council or a Committee of Council. The Delegation Request Form will be published in its entirety with the public agenda. The Procedure By-law is a requirement of Section 238(2) of the *Municipal Act, 2001*, as amended. Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. All Regional Council meetings are audio broadcast via the internet and will be posted and available for viewing subsequent to those meetings. Questions about collection may be directed to the Manager of Legislative Services, 10 Peel Centre Drive, Suite A, 5th floor, Brampton, ON L6T 4B9, (905) 791-7800 ext. 4462.

Please complete and return this form via email to council@peelregion.ca

Brampton Community Youth Hubs

November 14, 2019

REGIONAL COUNCIL UPDATE



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- Brampton's Youth
- Community Youth Hubs
- Service Delivery
- Proposed Locations and Concepts
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Brampton's Youth



Brampton is one of the **youngest** cities in Canada with 130,600 youth within the ages of 14-29.



Brampton is one of Canada's **fastest growing** cities, with the second highest growth rate among Canada's 25 largest cities.

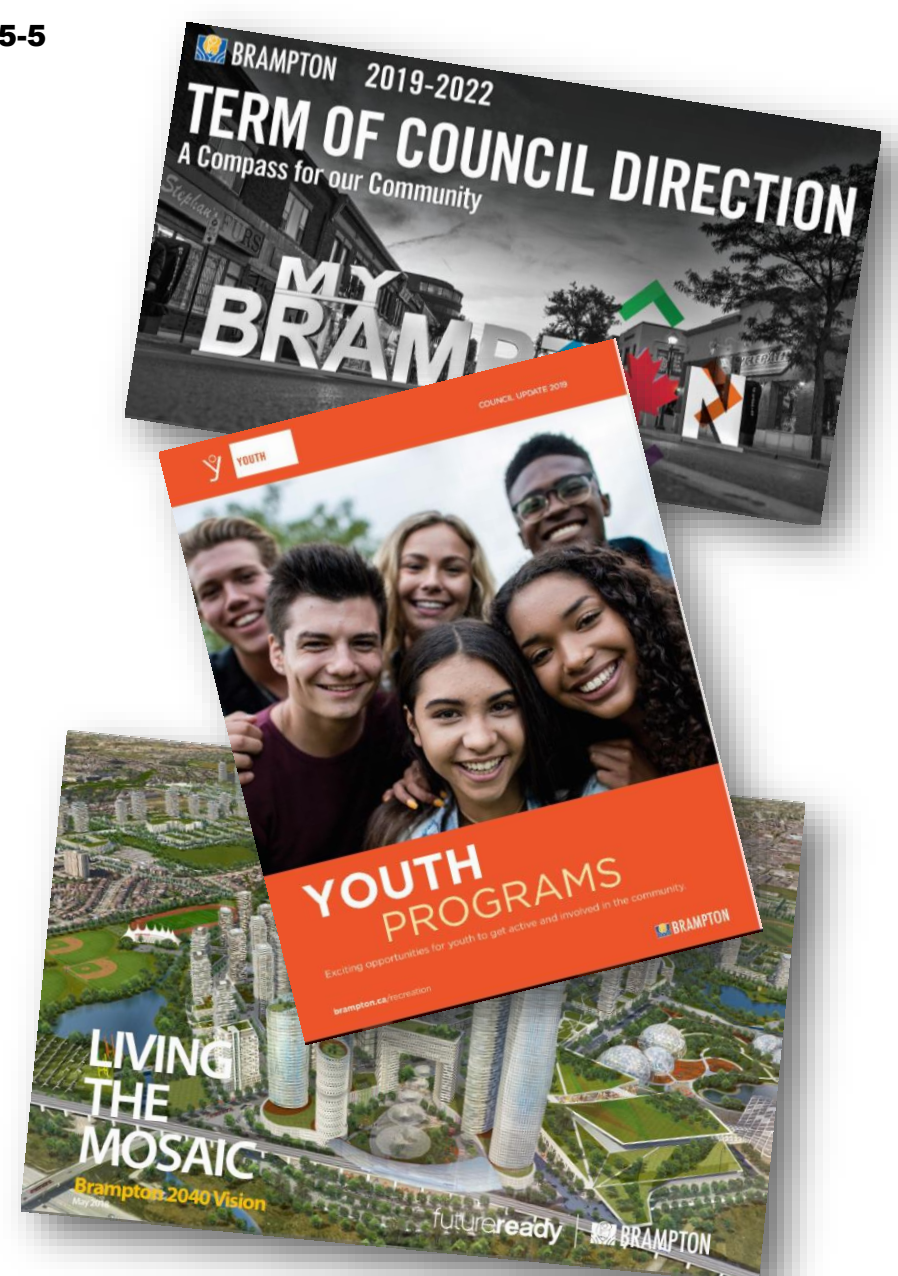


Brampton is a **diverse** City with 52% of residents born outside of Canada and 73% of residents identifying as visible minorities.

Brampton City Council's Commitment to Youth

In 2018, the Committee of Council endorsed the Brampton 2040 Vision to guide what Brampton will become, with a focus on people. In March 2019, the City Council established multiple Term of Council Priorities to support the 2040 Vision. The proposed Community Youth Hubs support a number of the Priorities in different ways, namely:

- Brampton is a **Healthy and Safe City**
- Brampton is a **City of Opportunities**
- Brampton is a **Mosaic**



Brampton is a City for Youth

6.5-6

5

In 2019 the City endorsed its first **Youth Engagement Strategy**: created by youth for youth. In November, the City will host its first “We The Future” event for youth 14-29.

In December 2018 the City hosted its first **Brampton 2040 Vision Youth Symposium**, giving youth the platform to develop an action plan for the City’s future.

Brampton is currently designated as a platinum status **Youth Friendly Community**, and working towards reapplying for January 2020.

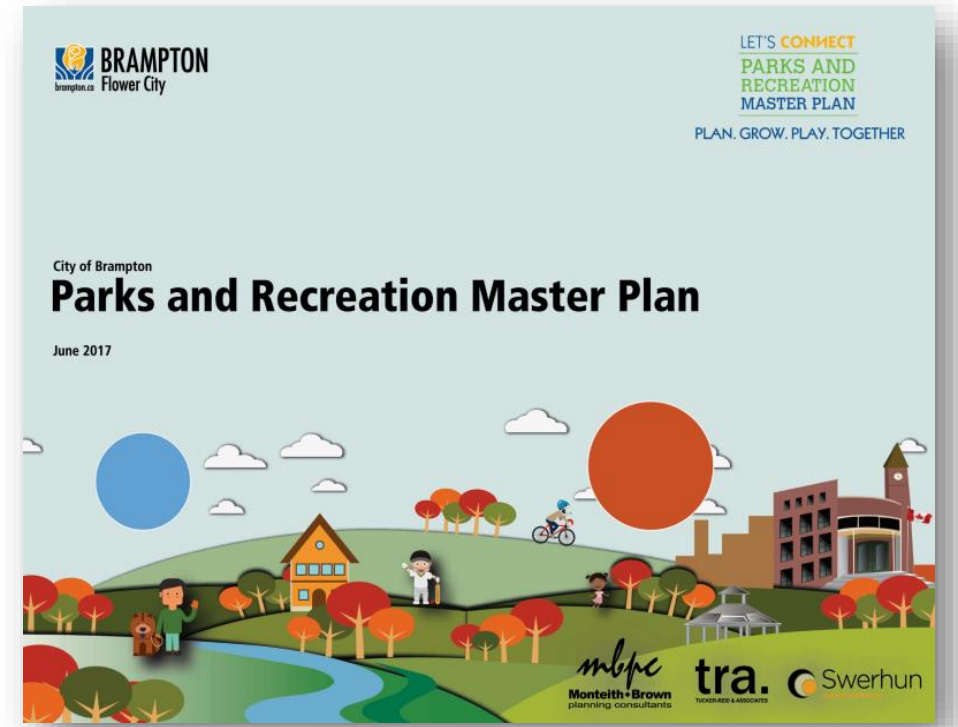


Parks and Recreation Master Plan ^{6.5-7}

In 2017, Brampton Council endorsed the Parks and Recreation Master Plan.

The proposed Community Youth Hubs support the Plan through:

- Partnering with **publicly funded agencies**
- Leveraging the strengths of **local system partners**
- **Multi-use facility design** to provide one-stop convenience to residents



Regional Council's **Priorities** and Strategic Plan

6.5-8

Community Youth Hubs in Brampton support the Region of Peel's Term of Council Priorities and "Community for Life" Strategic Plan by helping to create healthy, safe and connected communities in Brampton, where youth are enabled to:

Live Thrive Lead



Brampton's Community Youth Hubs

The Community Youth Hubs would be **youth-centric spaces designed in consultation** with community organizations and health and social services agencies that serve Brampton youth. They will be one-stop shops for youth services and activities for ages 14 to 29.

In alignment with the community hub framework, that the Region of Peel supports, there will be an array of services that support the physical, mental, and emotional wellbeing of youth in Brampton. The model will **provide services on a wide spectrum** such as employment, settlement, counselling, mental health, public health and additional programs



Why a Community Youth Hub?

In the 2016 Youthful Cities Youth Engagement Survey, Brampton youth ranked **safety, education, health, affordability and good jobs** as the five most important attributes of City to them personally.

In addition, Brampton youth placed a high importance on the provision of "**public space.**"

Providing a **wide variety of services and programs in an integrated manner**, which address the aforementioned priorities and concerns of youth, is important in **increasing youth engagement across the City.**



Why a Community Youth Hub?

Currently, there exists a wide range of **community organizations that serve youth** in Brampton who are keen to find space through which they can continue to serve Brampton youth.

In addition, **youth groups** have shared their need for space to meet, host events, and create youth-led initiatives.

The City intends to continue to build this network through **engagement and consultation**, which will enable cross collaboration and the appropriate use of the youth hub locations by service providers.



Target Demographics ^{6.5-12}

Based on the recommendations set out in the City of Brampton's Youth Engagement Strategy, our target demographic is 14-29 and has been further divided using the life stage lens, characterized below:



YOUTH IN HIGH SCHOOL (14-18)

Currently discovering their interests, rely heavily on support systems and are seeking opportunities for connection.



YOUNG ADULTS (18-24)

Still developing their interests and seeking to gain independence. Looking for opportunities to explore their environment for entertainment purposes.



YOUNG PROFESSIONALS (24-29)

Have a more developed sense of interests and are looking to build skillsets and seek tools and resources towards a new career, financial goal or personal interest.

Service Delivery Options



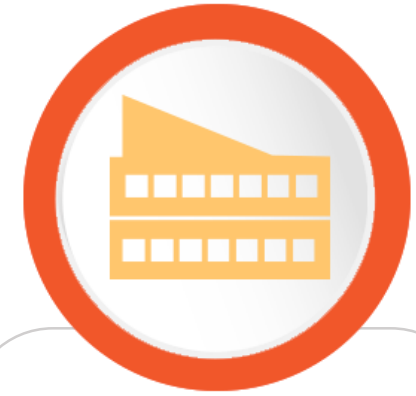
CITY AS THE LEAD AGENCY

City operates and maintains the facility, while delivering programming in collaboration with community service providers and engaging youth in the community.



EXTERNAL ORGANIZATION AS THE LEAD AGENCY

An external lead agency ensures the delivery of services and programs for Brampton youth, in alignment with the City's vision for the hub.



OPEN BOOKABLE SPACE

City operates and maintains the facility, however space is available for rent by service providers and youth on demand.



COMMUNITY ORGANIZATION PROGRAMS & SERVICES

- Education, Employment and Career Services
- Youth Leadership
- Social Services
- Health Care Services



DEDICATED SPACE FOR YOUTH

- Multi-Purpose Open Spaces
- Consultation Rooms
- Bookable Space for Youth Groups
- Kitchenette and Eatery



CITY PROGRAMS

- Special Events
- Creative Arts
- Recreational Programs
- Business and Entrepreneurship

Proposed Amenities

6.5-15

INDIVIDUAL ROOMS

For one to one support or consultation and small group breakouts

BOOKABLE SPACE FOR YOUTH GROUPS

To allow for youth groups to gather and facilitate their own programming

OPEN MULTIPURPOSE SPACE

Open space for larger seminars, workshops, programs and events, or socializing and networking

KITCHENETTE & EATERY AREA

Opportunity for food and beverage, staff use, extended programming and services



Century Gardens

Lawn Bowling Facility

- City-owned asset that is sitting vacant due to need for extensive renovations
- Located centrally within the City, and adjacent to Gordon Graydon Public School and Century Gardens Community Centre
- Lower well-being score according to the Region of Peel's Neighbourhood Information Tool
- Large youth population
- Accessible via public transit



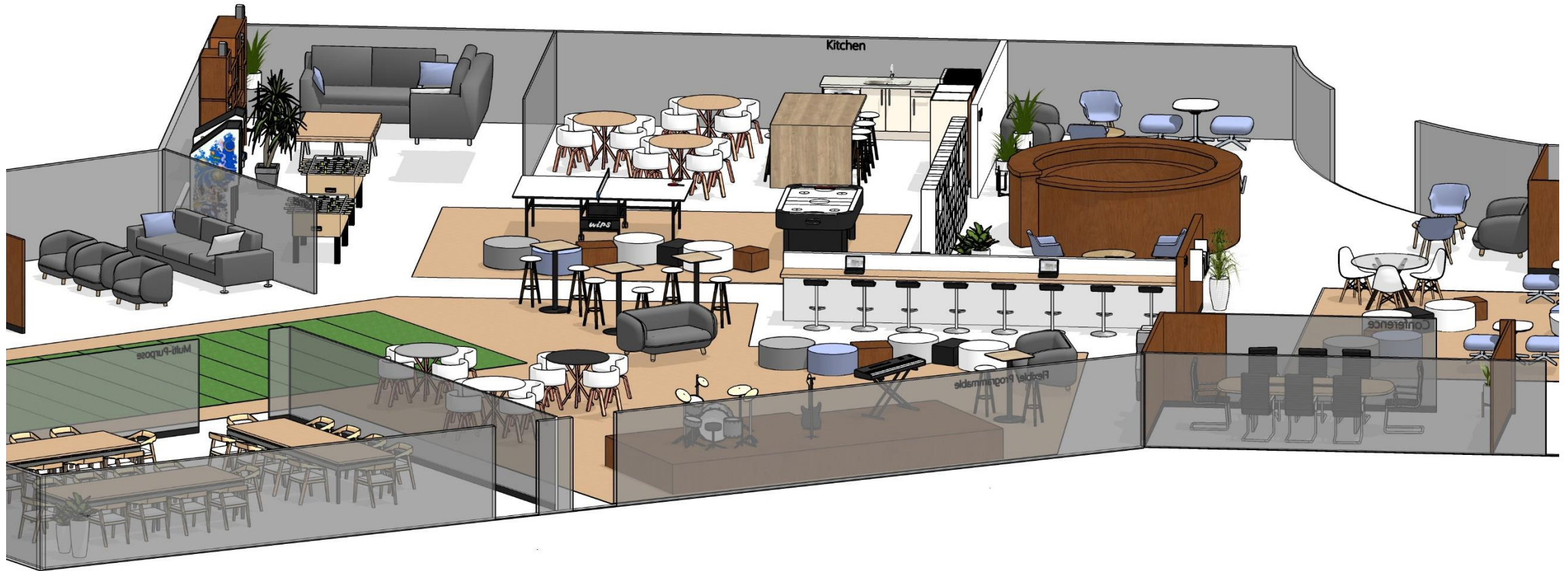
Century Gardens Concept Drawings



Century Gardens Concept Drawings



Century Gardens Concept Drawings



Century Gardens Concept Drawings



South Fletcher's Lease Space

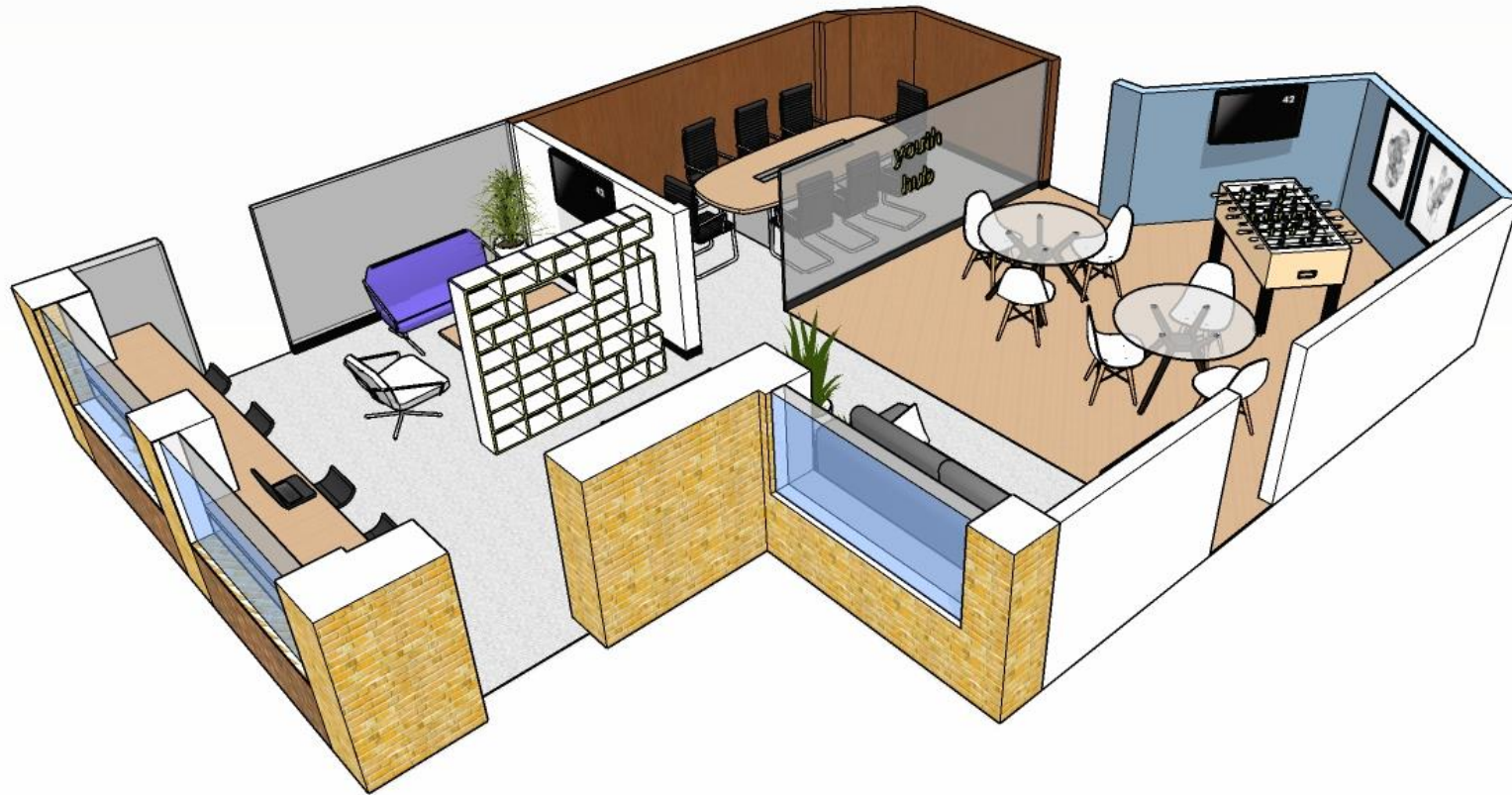
- 750 sq. ft. of space on the main floor of South Fletcher's Sportsplex currently sits vacant
- Located in a neighborhood with a large youth population
- Lowest well-being score of the sites evaluated, according to the Region of Peel's Neighbourhood Information Tool
- Accessible via public transit



South Fletcher's Concept Drawings



South Fletcher's Concept Drawings



South Fletcher's Concept Drawings



Next Steps

Phase
1



Determine optimal service delivery model
(input from stakeholders)

Phase
2



Brampton City Council approval of operating and capital budget

Phase
3



Begin detailed design and construction of youth hubs

For Information

DATE: November 4, 2019

REPORT TITLE: **THE CHANGING ECONOMIC ENVIRONMENT AND IMPLICATIONS FOR PEEL**

FROM: Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

OBJECTIVE

To update Regional Council on the changing economic environment and implications for Peel.

REPORT HIGHLIGHTS

- Peel's economic performance is influenced by the global, national and provincial economies.
- The global economy is growing at a slower pace in what is now the longest growth phase of any business cycle on record.
- Canadian inflation is low and interest rates remain steady at a near historic low.
- Federal and provincial fiscal deficits are expected to continue.
- Higher fiscal deficits in Ontario may impact provincial flexibility to support municipal programs.
- The Region of Peel is experiencing the effects of provincial deficit reduction measures in the form of funding cuts to many provincially funded programs.
- Despite ongoing risks, Peel's economic performance remains positive.
- Municipal revenue is impacted by the changing nature of work.
- Growth in the Region of Peel's total taxable assessment base has slowed.
- Although Peel is facing risks and challenges, the Region's commitment to long term, proactive planning ensures that we are positioned to adapt to the changing economic landscape.

DISCUSSION
1. Background

Peel is influenced by developments in the broader global, national and provincial economies. This report updates Regional Council on the changing macroeconomic environment, emerging risks, and the implications for Peel. Please see Appendix I – Peel's Economic Bulletin, which visualizes the trends we are experiencing.

THE CHANGING ECONOMIC ENVIRONMENT AND IMPLICATIONS FOR PEEL

Understanding the economic landscape, risks and adaptation strategies are important considerations for Regional Council in deliberating the 2020 budget.

2. THE MACROECONOMY

Influential macroeconomic changes include the following:

a) Global Growth

US-China trade tensions have intensified and an agreement between the European Union and the United Kingdom on a BREXIT deal has failed to materialize. This continued uncertainty has been cited as a key factor in the downward revision of global growth forecast (from 3.9 per cent a year ago to 3.0 per cent currently). In North America, there is also a delay in the ratification of the new United States Mexico Canada Agreement (USMCA).

b) Risk of Economic Downturn

The global economy is now in the longest growth phase of any business cycle on record. As short-term interest rates are higher than long-term rates, the risk of entering the contraction phase is now more pronounced. This has historically been associated with an impending recession and the transition from the growth phase to the contraction phase of the business cycle.

c) Employment and Unemployment

Economic growth in Canada and Ontario has slowed but continues to support increased employment and the lower unemployment rate. Over the past year, Canadian employment has increased and the national unemployment rate has declined to historic lows. In May 2019, the unemployment rate fell to a multi-year low of 5.2 per cent.

d) Low Inflation and Interest Rates

In 2019, Canadian inflation fell below the levels recorded in 2018, indicating that there was a lower rate of increase in the average cost of goods and services for Canadian households and businesses. The absence of inflation concerns allows the monetary authorities to keep Canadian interest rates relatively low to support continued economic growth.

Over the past year, the Bank of Canada trend setting Overnight Interest Rate has not changed from 1.75 per cent, a rate which remains relatively low. Lower inflation allows households to be better able to afford goods and services. Employers, including the Region of Peel, will face lower growth in some business costs, including wages.

e) Canadian Household Debt

Despite increased employment and historically low unemployment rates, the debt-to-disposable income ratio of Canadian households remains elevated. In the second quarter of 2019, Canadian households owed \$1.76 for every \$1.00 of disposable income earned. This ratio has been rising in recent years in response to historically low interest rates and is now identified as a major risk to Canadian financial and economic stability.

THE CHANGING ECONOMIC ENVIRONMENT AND IMPLICATIONS FOR PEEL

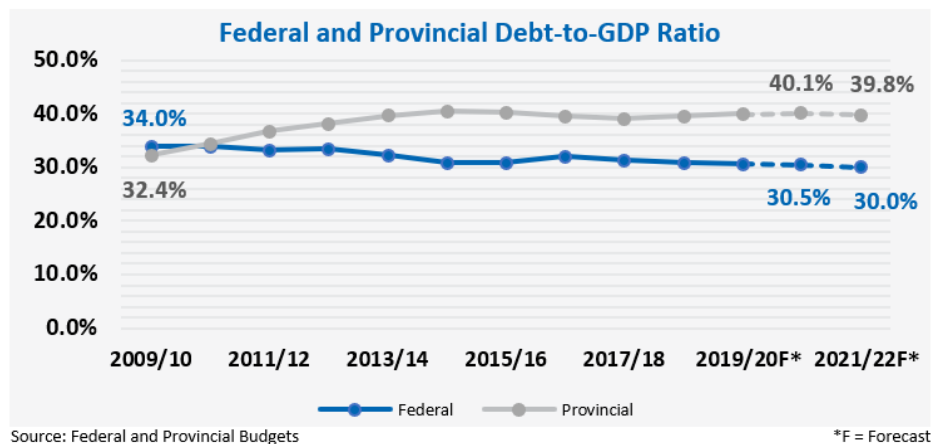
The refreshed Peel Economic Dashboard (found on the Region of Peel website) provides continuous updates on changes in these and other indicators on a quarterly basis.

f) Federal and Provincial Deficits

Federal debt has increased over the past decade and is expected to persist over the next five years as shown in Figure 1. The debt increase has coincided with increased federal investment in municipal infrastructure and housing.

In Ontario, a fiscal deficit is projected to continue annually through to fiscal year 2023/24. This suggests that the province which is the main source of funding for municipal programs, may have less flexibility to support those programs. The Region is already experiencing the effects of these measures in the form of funding cuts to programs such as childcare delivered by municipalities and the reduction of the provincial share of the costs of other municipal programs, such as public health.

Figure 1: Federal and Provincial Deficit



The funding shortfall resulting from the recent provincial funding changes to the Region of Peel is estimated at \$27 million over three years (2019/20 – 2021/22). The current funding cut to municipalities is one with historical precedent in Ontario. Understanding this history may be useful in considering the changes and provincial reduction measures we are currently experiencing. A brief history of the Provincial-Municipal funding relationship is provided in Appendix II of this report.

THE CHANGING ECONOMIC ENVIRONMENT AND IMPLICATIONS FOR PEEL

3. THE LOCAL ECONOMIC ENVIRONMENT

Economic performance in Peel remains positive with some ongoing risks:

a) Population

In the third quarter of 2019, Peel's total population was estimated at 1.49 million persons, representing an additional 10,800 persons since the third quarter of 2018. There was higher population in all three municipalities. Growth will continue to influence the demand for Regional Services.

b) Labour Market and Unemployment

The number of Peel's working age residents (15 years and over) who are in the labour market working or in search of work (total labour force) and those who are working (employment) is on track to register five straight years of growth in 2019. Both measures registered growth throughout the first three quarters of 2019. Peel's annual average unemployment rate is also expected to continue to decline for the seventh consecutive year.

c) Business Sector

Peel's business sector continues to expand and change. These changes include ongoing sectoral shifts and an increase in the proportion of businesses without employees. The goods producing sector in Peel continues to shrink while the service sector continues to expand. Businesses without employees in Peel continue to increase and now accounts for approximately 68 per cent of total business establishments. Examples of this may include family businesses, self-employed, and contract workers.

d) Changing Nature of Work

Globalization and technological innovation have impacted the nature of work. Over the last 15 years, the number of Peel residents who work from home has increased (34.7 per cent) at a faster rate than the overall increase (24.9 per cent) in jobs created in Peel. While home-based workers still utilize many municipal services, municipal revenue tools have not evolved to allow these workers to contribute to non-residential revenues.

The changing nature of employment has transformed the non-residential sector such that employment utilization of land and building form are changing, resulting in a decline in municipal revenue. Between 2002 and 2018, the share of non-residential tax revenues in Peel Region declined from 44 per cent to 36.4 per cent. This was detailed in the March 18, 2019 Council Report & Presentation - The Changing Nature of Employment and Implications for Fiscal Health and Municipal Sustainability.

e) Cost of Housing

Residential resale activities weakened following new housing measures implemented by the provincial government in April 2017. These measures included a 15 per cent non-resident speculation tax on housing sale. These policies appear to have run their course and the average selling price of a residential unit continues to increase. The continuation

THE CHANGING ECONOMIC ENVIRONMENT AND IMPLICATIONS FOR PEEL

of low interest rates remains a stimulus to housing activities despite more stringent measures.

Residential rental vacancy rates in Peel have trended down in recent years. In 2008, approximately 2.4 per cent of residential rental units in Peel were vacant and available for rent. The proportion of units available for rental fell to only 1 per cent in 2017. Lower vacancy rates alongside higher selling prices for housing units reflects an ongoing demand for housing in Peel. This is not unique to Peel as similar changes were observed in the broader market of the Toronto Census Metropolitan Area (CMA). Relatively strong population growth also contributes to the demand for housing in the Toronto CMA.

f) Assessment Base Growth

In recent years, construction activities in Peel have moderated. Since peaking in 2015, the level of building activities in Peel as reflected in the total value of building permits issued and the number of housing starts have declined. The change in construction indicators in Peel remained subdued in the first half of 2019.

Lower levels of construction activities may have contributed to the substantial slowdown in the growth of Peel's assessment base. The total taxable assessment base in Peel is expected to increase by approximately 0.8 per cent in 2019, which is half the pace of growth recorded in 2018. There was slower growth in both the residential and non-residential sub-sectors. Lower assessment creates property tax pressures in the 2020 budget.

4. ONGOING AND EMERGING RISKS

Peel Region is expected to continue to grow over the medium to long-term. At the macro level, heightened uncertainties present significant risks to global growth. Heavily trade-dependent regions like Peel face significant exposure to these risks.

While national and provincial growth has slowed, it remains positive. However, we may be heading towards the end of the current business cycle. High and growing public and household debt levels in a low-price environment increase the importance of Regional planning to meet the challenge of a future downturn in the economy.

Peel will likely be faced with increased demand for many Regional services, as its population is expected to increase by another 500,000 persons by 2041. Provincial service cuts aimed at reducing the deficit, will increase the difficulty in addressing the higher demand expected.

Climate change and the aging population will also add to the level and complexity of the demand for Regional services. These factors elevate the need for adequate revenue tools and sources to address the complex and diverse needs of a growing region.

THE CHANGING ECONOMIC ENVIRONMENT AND IMPLICATIONS FOR PEEL

5. ADAPTING TO CHANGING ECONOMIC LANDSCAPE

Despite the numerous risks and challenges we are facing, Regional Council has approved strategies to ensure we are equipped to adapt to a changing economic landscape. These strategies include the Region's:

- Long Term Financial Planning Strategy
- Advocacy on the risks associated with changing nature of employment
- Housing Master Plan
- Climate Change Master Plan
- Growth Management Strategy

CONCLUSION

In the face of global, national, provincial uncertainties and potential economic downturn, Peel faces considerable challenges. The commitment to long term, proactive planning positions the Region to adapt to continuing changes in the economic landscape.



Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

Approved for Submission:



Nancy Polsinelli, Interim Chief Administrative Officer

APPENDICES

Appendix I – Peel's Economic Bulletin

Appendix II - A History of the Provincial-Municipal Funding Relationship

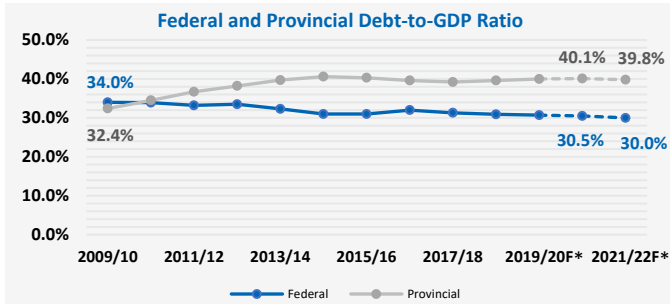
For further information regarding this report, please contact Judith McWhinney, Regional Economist, extension 4616, Judith.McWhinney@peelregion.ca.

Authored By: Judith McWhinney and Todd Julie

Peel's Economic Bulletin – 2019

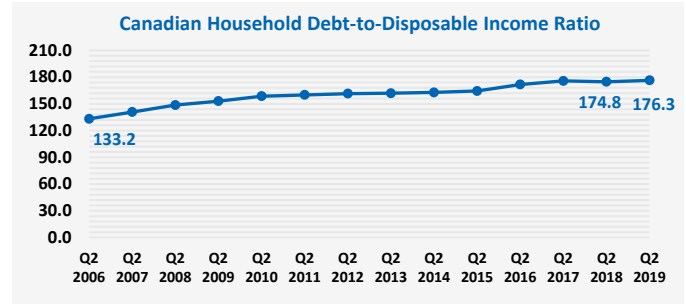
Macroeconomic Environment

- Continued Uncertainty, Slower Economic Growth and Heightened Expectations for an Economic Downturn
- Higher Employment and Record Low Unemployment Rate
- Low Inflation and Interest Rates
- Household Debt Remains Elevated
- Fiscal Deficit to Remain in the Medium Term



Source: Federal and Provincial Budgets

*F = Forecast



Source: STATCAN

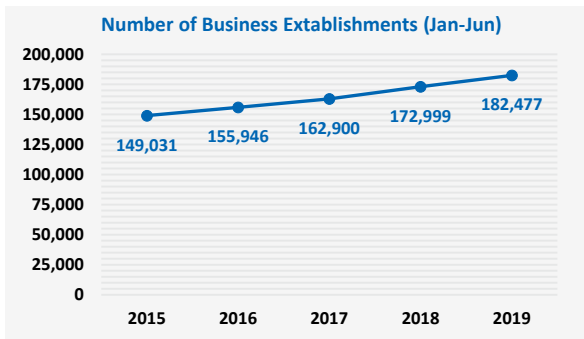
IMPLICATION: Rapidly changing macroeconomic environment remains uncertain.

A Growing Population, Growing Labour Market and Lower Unemployment Rate in Peel

<p>Population with Undercount Q3 2019</p> <p>1.49 Million</p> <p>+0.7% ↑</p> <p>Growth in population in all three local municipalities</p>	<p>Quarterly Average Labour Force Q3 2019</p> <p>933,000</p> <p>+1.8% ↑</p> <p>Residents working and looking for work is expanding</p>	<p>Quarterly Average Employed Labour Force Q3 2019</p> <p>870,000</p> <p>+2.7% ↑</p> <p>Residents who are successful in finding work is increasing</p>	<table border="1"> <caption>Total Number of Employed Residents and Unemployment Rate in Peel</caption> <thead> <tr> <th>Year</th> <th>Employment (000)</th> <th>Unemployment Rate (%)</th> </tr> </thead> <tbody> <tr> <td>2014</td> <td>600</td> <td>8.1</td> </tr> <tr> <td>2015</td> <td>650</td> <td>7.7</td> </tr> <tr> <td>2016</td> <td>680</td> <td>7.3</td> </tr> <tr> <td>2017</td> <td>700</td> <td>6.9</td> </tr> <tr> <td>2018</td> <td>720</td> <td>6.8</td> </tr> <tr> <td>Q3 2019</td> <td>730</td> <td>6.7</td> </tr> </tbody> </table> <p>Source: STATCAN</p>	Year	Employment (000)	Unemployment Rate (%)	2014	600	8.1	2015	650	7.7	2016	680	7.3	2017	700	6.9	2018	720	6.8	Q3 2019	730	6.7
Year	Employment (000)	Unemployment Rate (%)																						
2014	600	8.1																						
2015	650	7.7																						
2016	680	7.3																						
2017	700	6.9																						
2018	720	6.8																						
Q3 2019	730	6.7																						

IMPLICATION: Higher employment and lower unemployment rates will lower the demand for some Regional services.

Changing Business Sector



Source: STATCAN

68%
of business establishments have no employees

87.2%
of business establishments are in the service sector

12.8%
of business establishments are in the goods producing sector

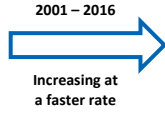
IMPLICATION: Changing nature of employment is a risk to municipal financial sustainability.

Peel's Economic Bulletin – 2019

The Changing Nature of Work – More Jobs Created in Peel are Home-based



34.7% increase in work from home jobs in Peel



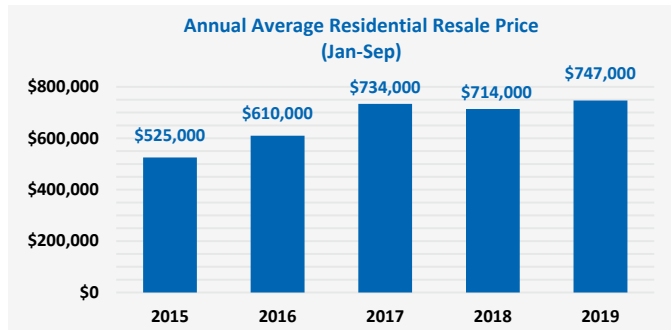
24.9% increase in total jobs created in Peel

Top Industries of Growth in Work from Home Jobs in Peel from 2001-2016	
Finance & Insurance	+103.4%
Transportation & Warehousing	+80.2%
Real Estate & Rental & Leasing	+80%

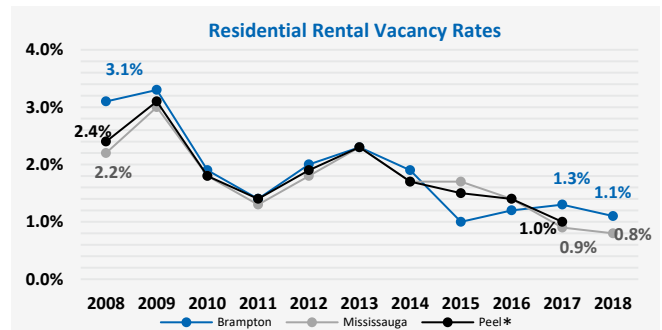
Source: STATCAN

IMPLICATION: Municipal revenues tools have not evolved to allow home-based workers to contribute to non-residential revenues.

Rising Cost of Housing



Source: Toronto Real Estate Board (TREB)



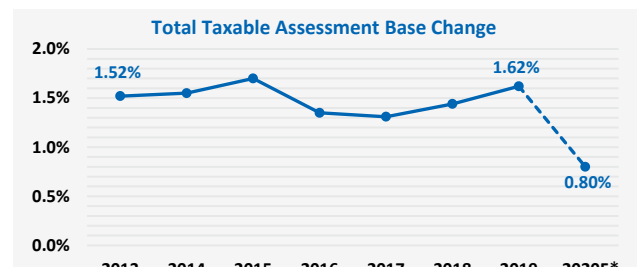
Source: Canadian Mortgage and Housing Corporation (CMHC)

*Peel data discontinued as of 2018

IMPLICATION: Demand for housing in Peel remains elevated.

Assessment Base Growth Slowed

Indicators	2013 - 2015	2016-2018	% Change
Average Annual Value of Building Permits Issued	\$3.55B	\$3.09B	-12.7% ↓
Average Annual Number of Housing Starts	6,355 Units	5,693 Units	-10.1% ↓



Source: Municipal Property Assessment Corporation (MPAC)

*F = Forecast

IMPLICATION: Lower assessment creates property tax pressures in the 2020 budget.

Ongoing and Emerging Risks

- Changing Legislative Environment
- Changing Nature of Employment
- Climate Change
- Aging Population

Adapting to Changing Economic Landscape

- Long Term Financial Planning Strategy
- Advocacy efforts on the risks to the changing nature of employment
- Housing Master Plan
- Climate Change Master Plan
- Growth Management Strategy

7.1-9

APPENDIX II

THE CHANGING ECONOMIC ENVIRONMENT AND IMPLICATIONS FOR PEEL A HISTORY OF THE PROVINCIAL-MUNICIPAL FUNDING RELATIONSHIP

Over the past thirty years, the Provincial-Municipal funding relationship has been subject to frequent change. Below is a brief synopsis of the provincial-municipal funding and service delivery relationship before and after the 1998 Local Services Re-alignment (LSR) and as it is today.

Service	Pre-LSR (1997-98) Cost sharing Provincial-Municipal	Post-LSR (1998-99) Cost sharing Provincial-Municipal	Current Cost sharing Provincial-Municipal	2019 Provincial Funding Announcements
Ontario Works: <ul style="list-style-type: none"> • Benefits • Administration 	80-20 Provincial and Municipal 50-50 Provincial and Municipal	80-20 Provincial and Municipal 50-50 Provincial and Municipal	100 Provincial 50-50 Provincial and Municipal	Ontario Works administration funding has been held at 2018 actuals level. The Province will no longer be moving forward with planned changes to earning exemptions for Ontario Works. Budget 2019 had proposed a \$1 billion cut, split between Ontario Works and Ontario Disability.
Child Care Services	80-20 Provincial and Municipal	80-20 Provincial and Municipal	Provincial allocation with municipal contributions. 100 Provincial for specific envelope funded programs laid down by the province.	2020: 80-20 for Child Care Expansion Plan program funding. 2021: Administration threshold remains at 10%. 50-50 for administration cost sharing. 2022: Administration threshold reduced to 5%. 50-50 for administration cost sharing. *2020 Child Care Allocation reductions are less than anticipated (Province released details Oct.25, 2019).
Long-term Care	100 Provincial	100 Provincial	Provincial allocation with municipal contributions. *Province distributes funds to LHINs to distribute to Long-term Care Homes.	Cuts cancelled.
Social (Community) Housing	Provincial-Municipal	Municipal *downloaded in the year 2001.	Municipal with Federally and Provincially funded programs, along with municipal contribution.	Community Housing Renewal Strategy released. The Province is providing approximately \$1 billion dollars in 2019-20 to help sustain, repair and grow community housing.

7.1-10

**APPENDIX II
THE CHANGING ECONOMIC ENVIRONMENT AND IMPLICATIONS FOR PEEL
A HISTORY OF THE PROVINCIAL-MUNICIPAL FUNDING RELATIONSHIP**

Service	Pre-LSR (1997-98) Cost sharing Provincial-Municipal	Post-LSR (1998-99) Cost sharing Provincial-Municipal	Current Cost sharing Provincial-Municipal	2019 Provincial Funding Announcements
Municipal Transit	33-67 Provincial and Municipal	100 Municipal	100 Municipal with Federal and Provincial funding program contributions.	Ontario Community Transportation Grant Program (\$30 million to 39 municipalities over 5 years).
GO Transit	100 Provincial	100 Municipal	66/33 Provincial and Municipal (Municipal Development Charge portion collected by municipalities and passed on to the Province).	No recent change. *Discounted GO fares program being cancelled, to be potentially made up by Metrolinx-municipality agreement.
Ferries	100 Provincial	100 Municipal	100 Municipal	No recent change.
Airports	40-60 Provincial and Municipal	100 Municipal	100 Municipal *Federally owned land (Payments-in-lieu- of-Taxes), operated by local airport authorities with board members appointed by participating local Councils.	No recent change.
Sewer and Water	10-90 Provincial and Municipal	100 Municipal	100 Municipal	No recent change. *Made in Ontario Climate Plan's proposal for Real-time monitoring of the sewage overflows from municipal wastewater systems will require investment dollars.
Policing	10-90 Provincial and Municipal	100 Municipal	100 Municipal	All Provincial policing grants being combined into the new Community Safety and Policing Grant (Funding amounts to remain the same but OPP now eligible for grants).
Farm Tax Rebate	100 Provincial	100 Municipal	100 Municipal *Eligible farm land is taxed at no more than 25% of the municipalities residential property tax rate.	No recent change.
Property Assessment	100 Provincial	100 Municipal	100 Municipal	No recent change.

7.1-11

**APPENDIX II
THE CHANGING ECONOMIC ENVIRONMENT AND IMPLICATIONS FOR PEEL
A HISTORY OF THE PROVINCIAL-MUNICIPAL FUNDING RELATIONSHIP**

Service	Pre-LSR (1997-98) Cost sharing Provincial-Municipal	Post-LSR (1998-99) Cost sharing Provincial-Municipal	Current Cost sharing Provincial-Municipal	2019 Provincial Funding Announcements
Libraries	5-95 Provincial and Municipal	5-95 Provincial and Municipal	100 Municipal	50% cut to southern and northern library service organizations described below, in 2019 Provincial Budget. *Province does fund two arms-length agencies, the Southern Ontario Library Service and Ontario Library Services North, which provide services to Libraries and help them pool resources.
Public Health	70-30 Provincial and Municipal	50-50 Provincial and Municipal	75-25 Provincial and Municipal, or 100 Provincial *Depending on the program.	70-30 in 2020 60-40 in 2021 *yet to be confirmed (based on current information made public). The Provincial Government has proposed to merge Peel Public Health with three other public health units (Halton, Waterloo and Wellington-Dufferin-Guelph) and reduce the Provincial proportion of funding.
Adult Day Services	Provincial allocation with municipal contributions	Provincial allocation with municipal contributions	Provincial allocation with municipal contributions. *Province distributes funds to LHINs to distribute to Adult Day Services.	No recent change.
Paramedics	90-10 Provincial and Municipal	50-50 Provincial and Municipal	50-50 Provincial and Municipal	Funding to increase by 4% in 2019-2020. The future status of paramedics is currently unknown.
Roads	Provincial-Municipal	More Municipal	Municipal (provincial roads still provincial)	No recent change.
Residential Education Taxes	School Boards	50 Provincial 50 flowed through to municipalities	100 Provincial	No recent change.

APPENDIX II**THE CHANGING ECONOMIC ENVIRONMENT AND IMPLICATIONS FOR PEEL
A HISTORY OF THE PROVINCIAL-MUNICIPAL FUNDING RELATIONSHIP****General Sources:**

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A HISTORY OF THE PROVINCIAL-MUNICIPAL FUNDING RELATIONSHIP****Childcare**

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A HISTORY OF THE PROVINCIAL-MUNICIPAL FUNDING RELATIONSHIP**

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APPENDIX II

**THE CHANGING ECONOMIC ENVIRONMENT AND IMPLICATIONS FOR PEEL
A HISTORY OF THE PROVINCIAL-MUNICIPAL FUNDING RELATIONSHIP**

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The Changing Economic Environment & Implications for Peel

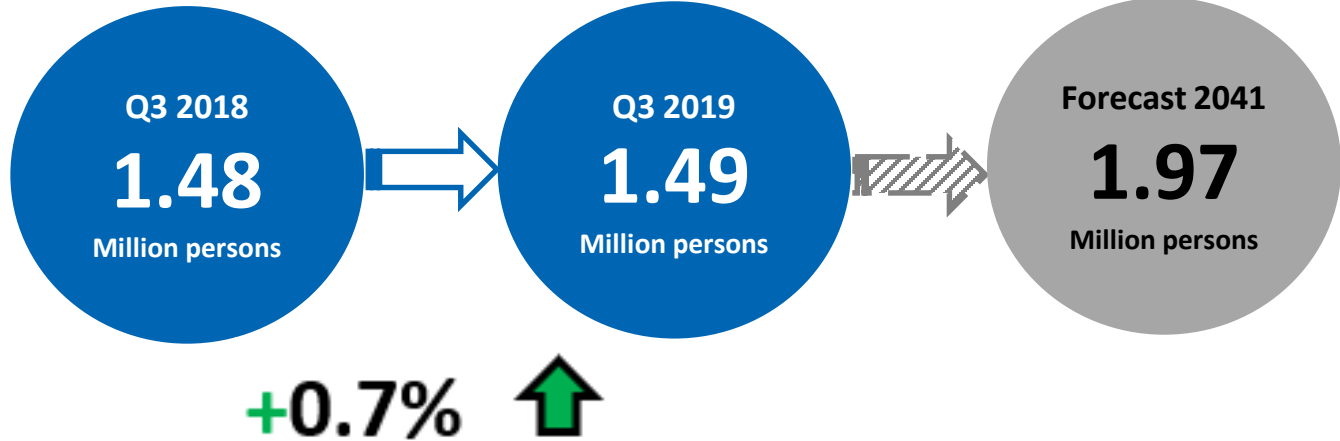
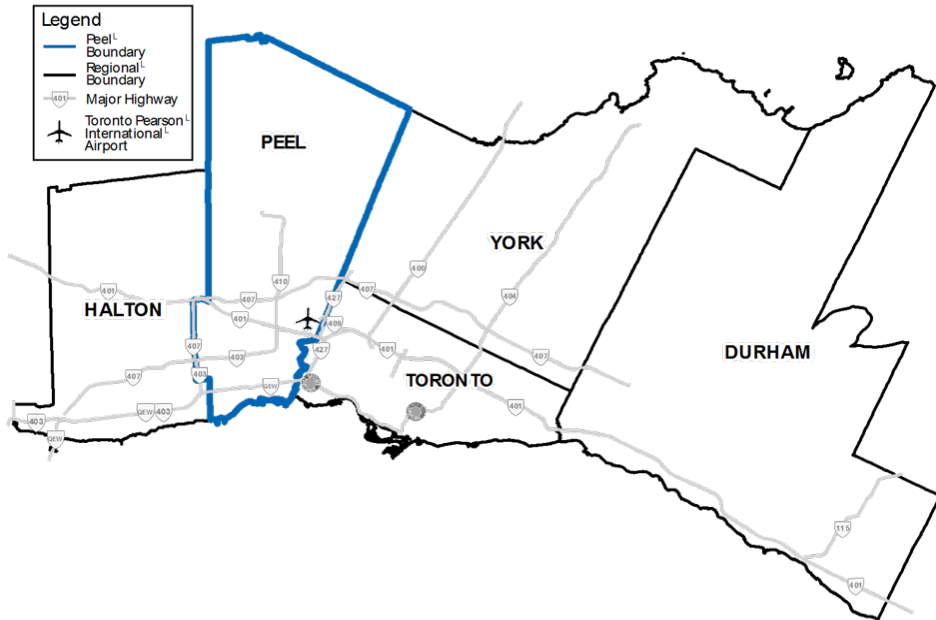


Judith McWhinney, M.A., B.Sc., DTM
Regional Economist

Council Presentation
November 14, 2019

Peel is a Growing Municipality

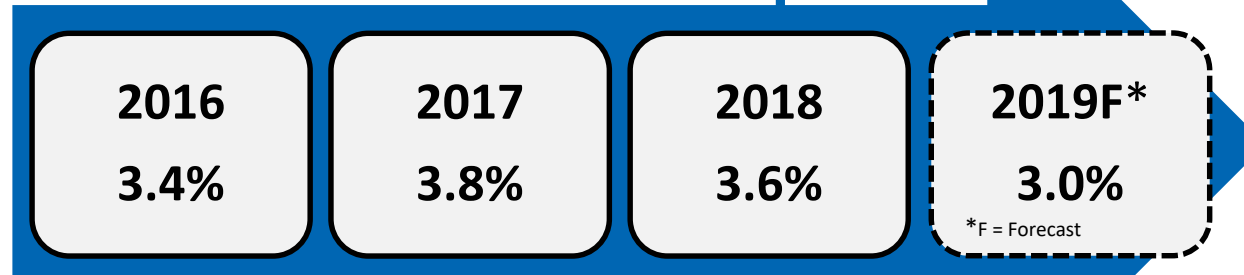
Peel benefits from many strategic advantages.



- Continued Uncertainty
- Trade Tensions
- Slower Economic Growth
- Heightened Expectations for an Economic Downturn

Peel is impacted by the
global, national and
provincial economies

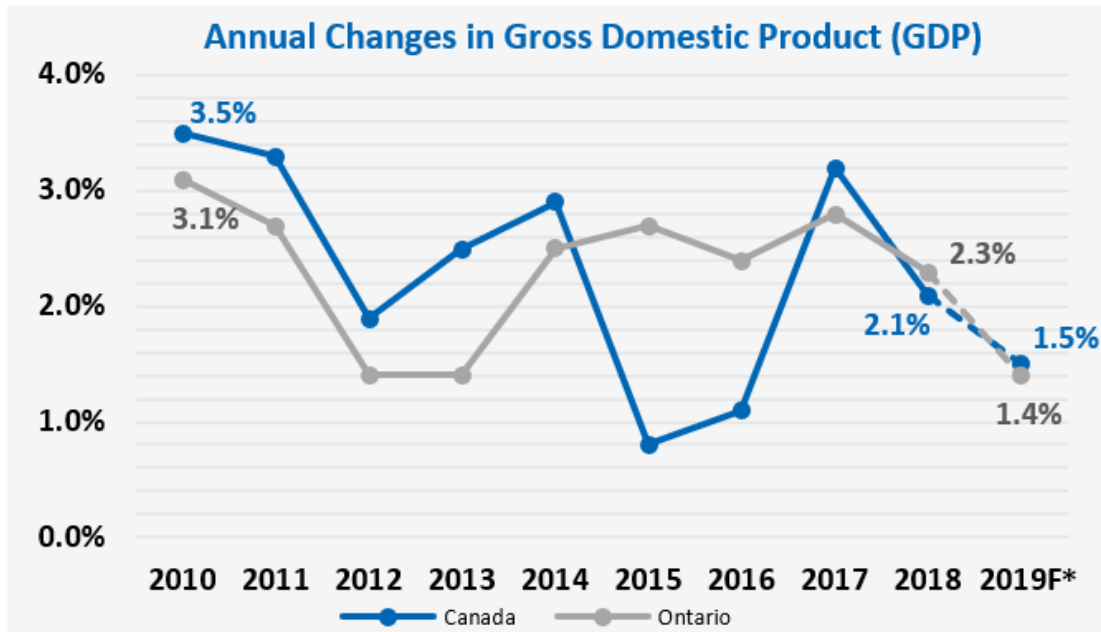
Global Growth and Prospects



Source: International Monetary Fund

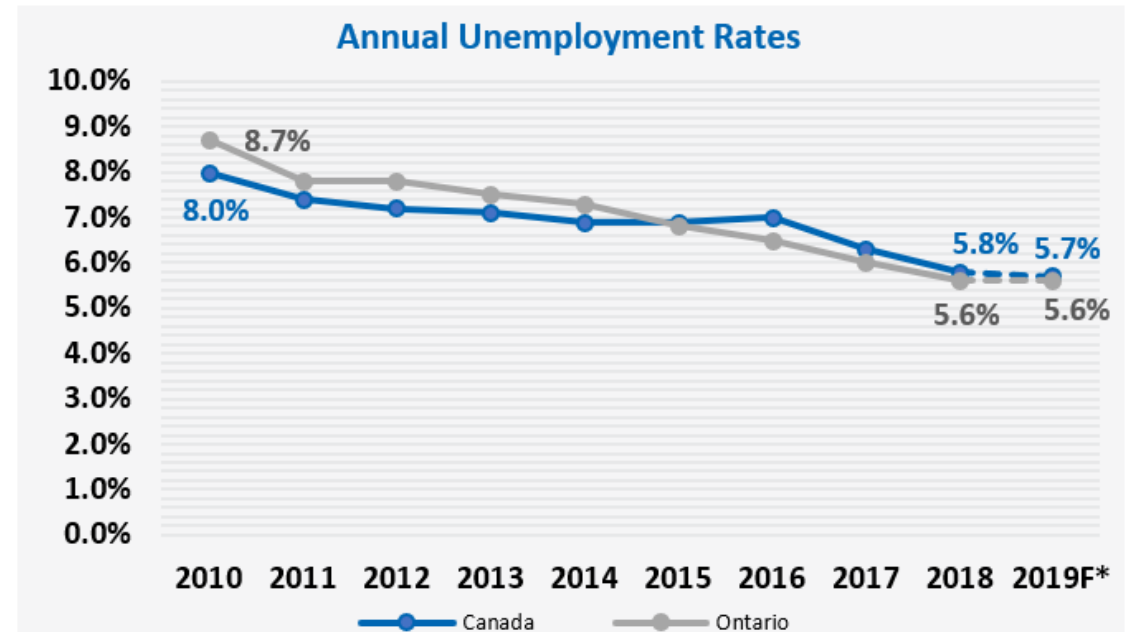
Slower but Positive National and Provincial Economic Growth

The Canadian economic environment remains supportive of local growth and employment creation.



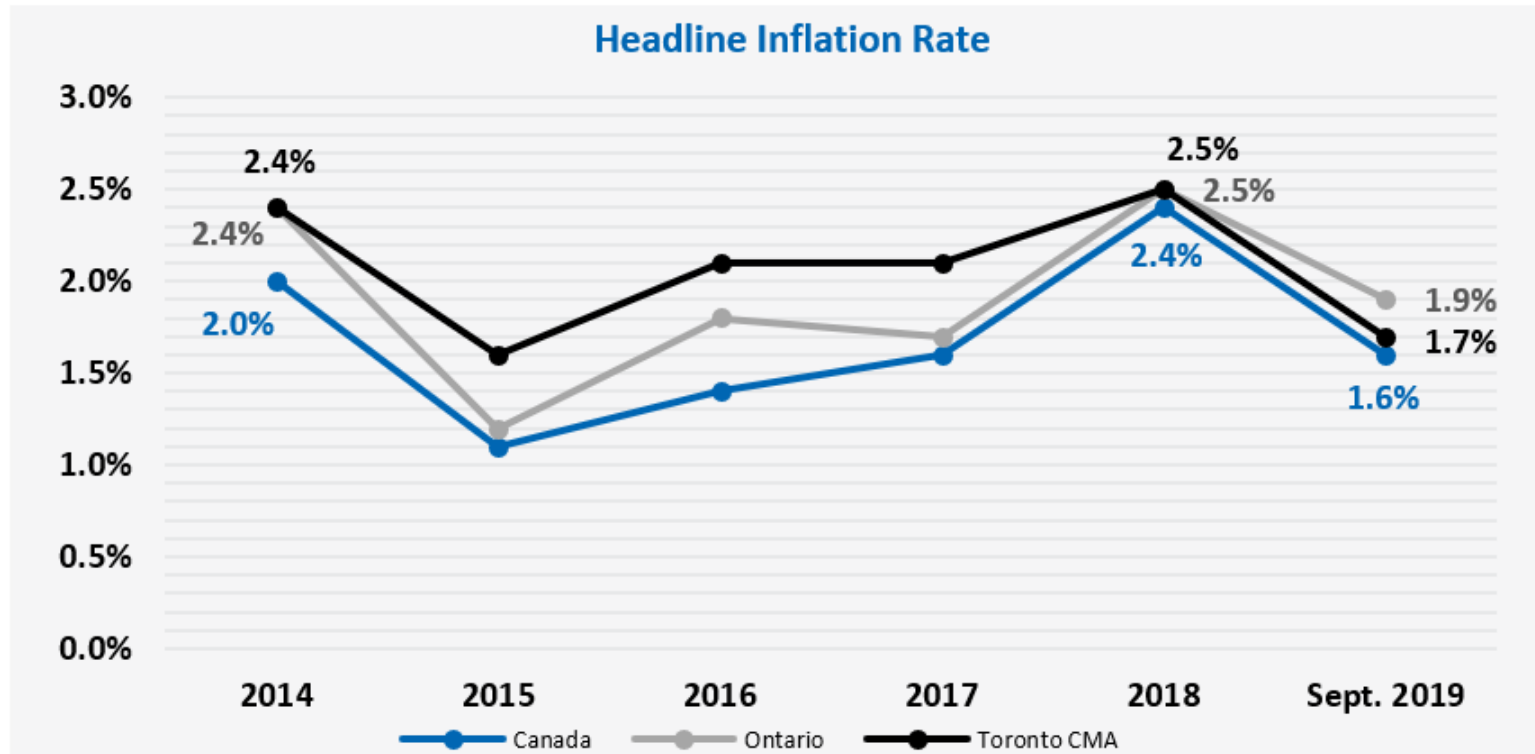
Source: STATCAN

*F = Forecast



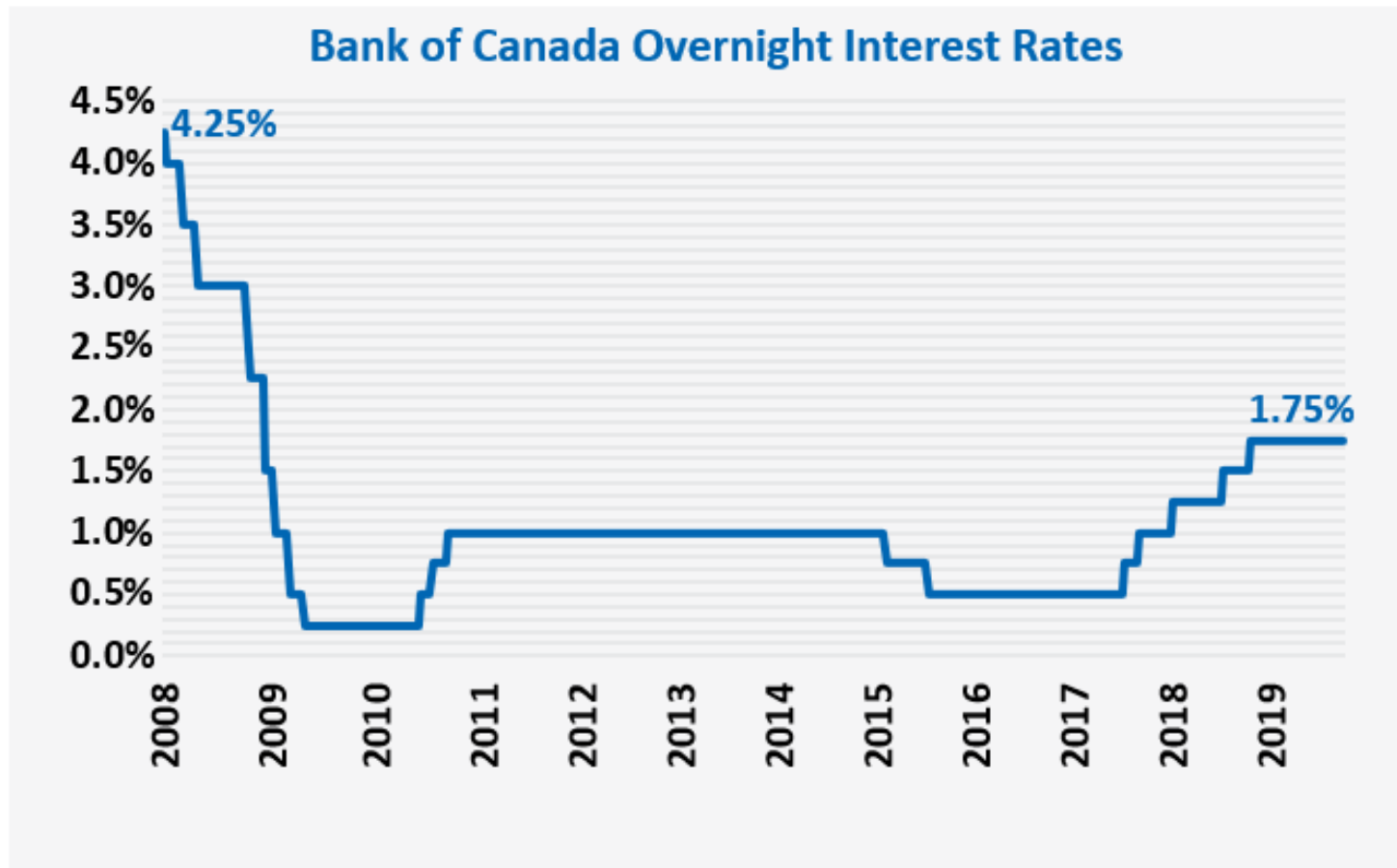
Source: STATCAN

*F = Forecast



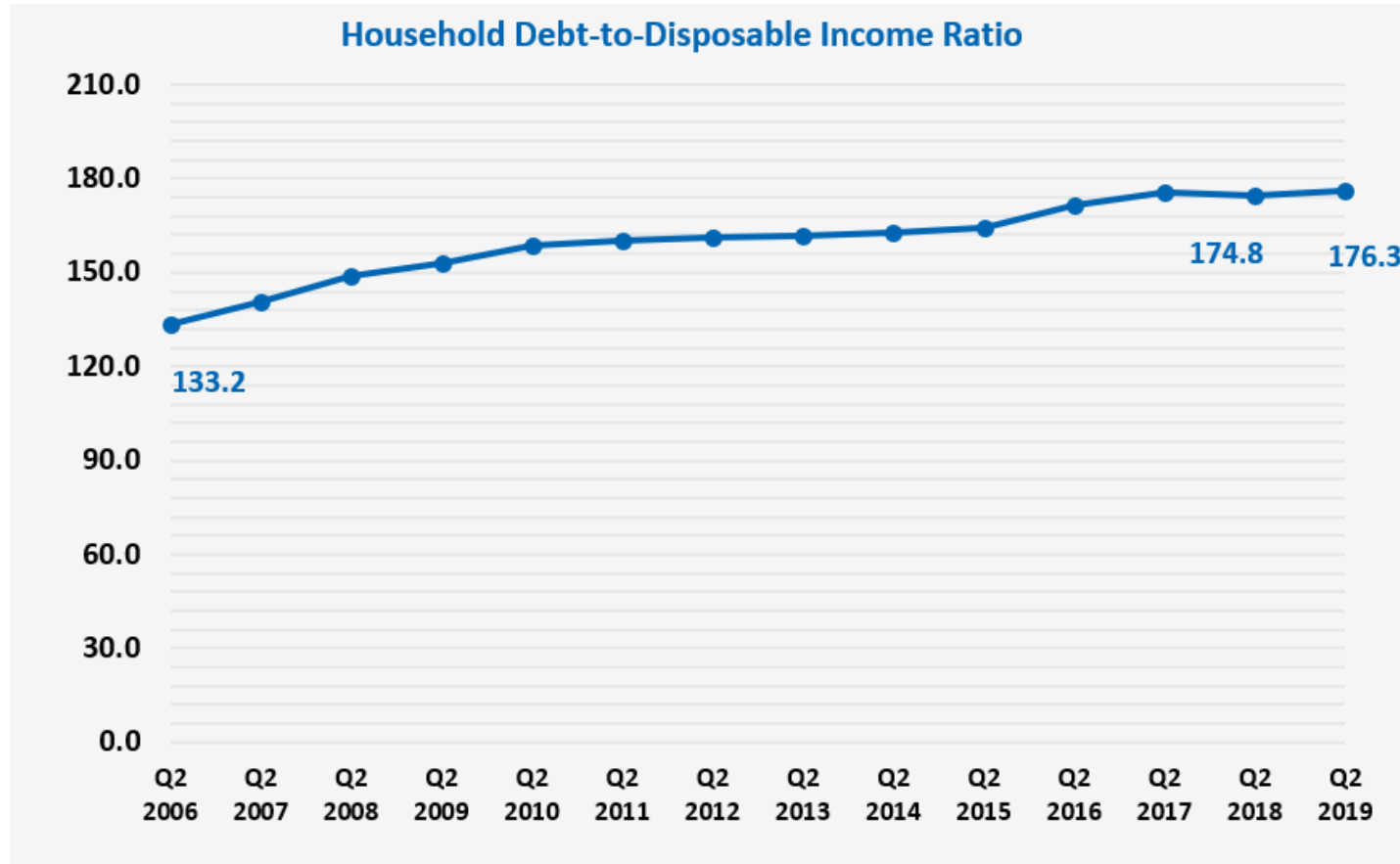
Source: STATCAN

Moderate changes in the cost of goods and services



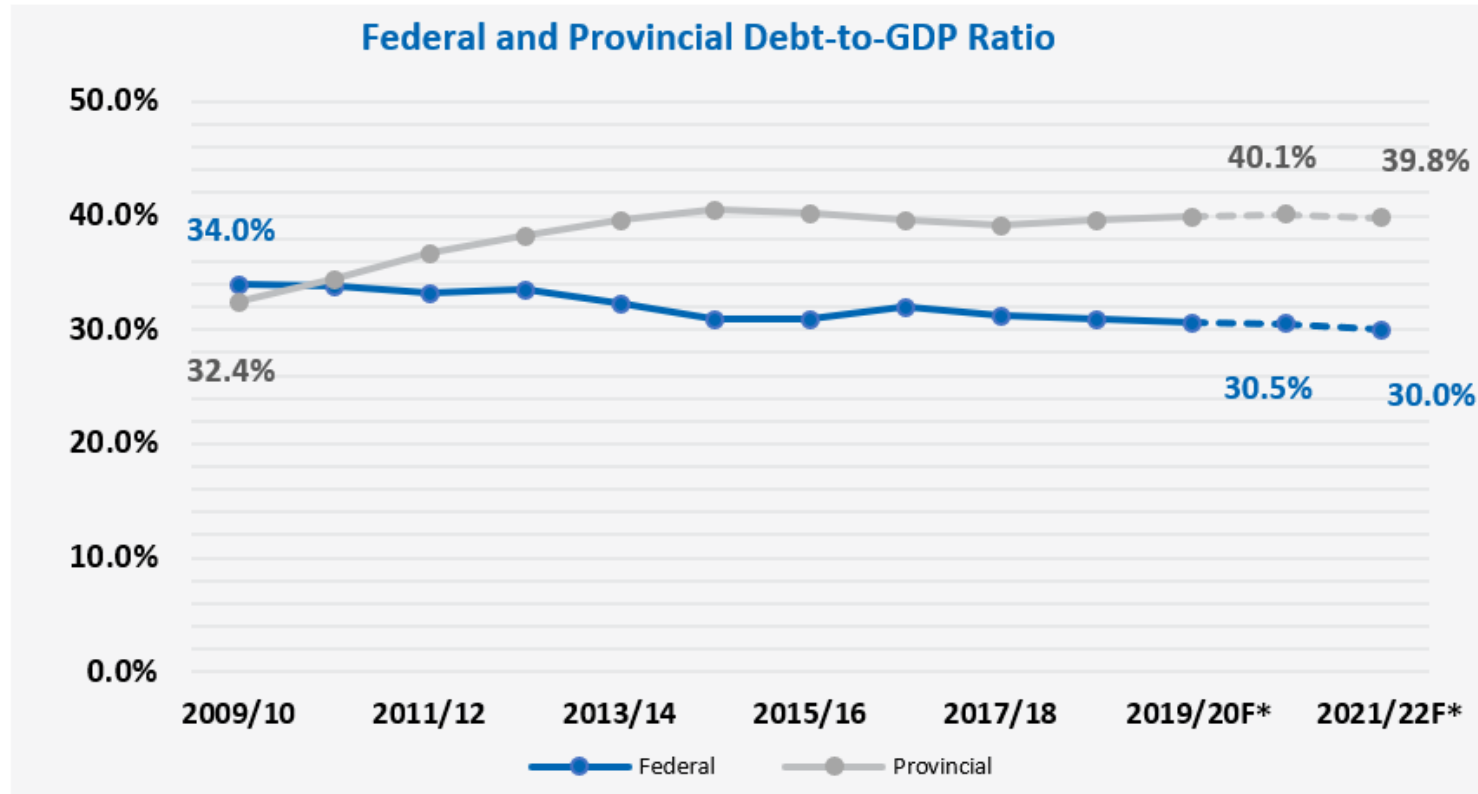
Source: Bank of Canada

Low cost of borrowing and lower returns on investments.



Household debt is sensitive to changes in interest rates.

Source: STATCAN



Source: Federal and Provincial Budgets

*F = Forecast

Ongoing fiscal deficits may limit provincial flexibility to support municipalities.

Growing Labour Market and Lower Unemployment Rate in Peel

Lower demand for some Regional services.

Quarterly Average Labour Force
Q3 2019

933,000

+1.8% ↑

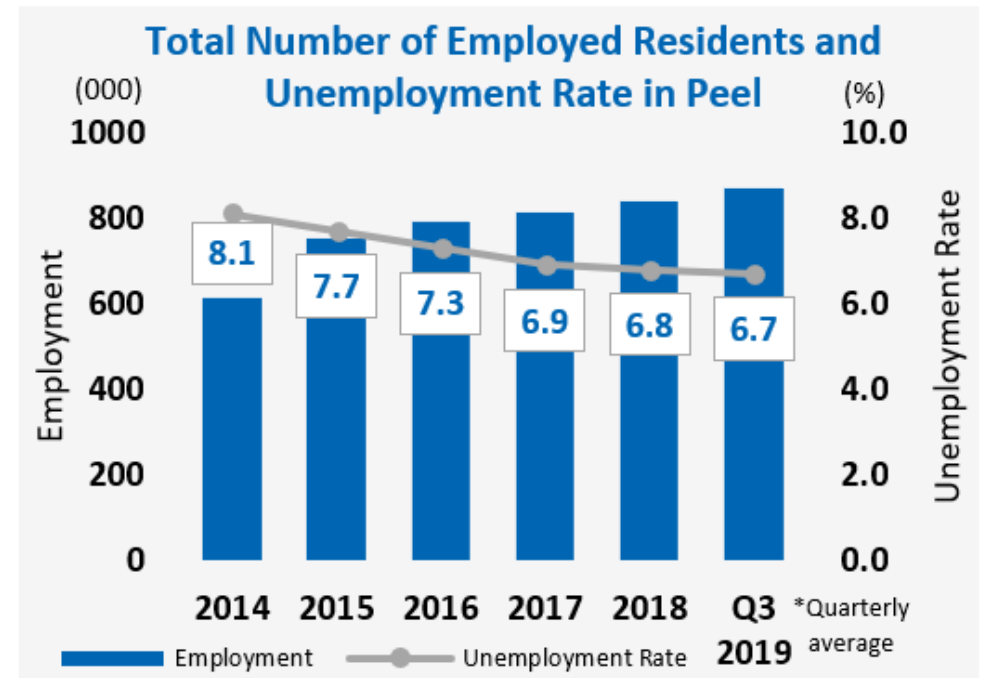
Residents working and looking for work is expanding

Quarterly Average Employed Labour Force
Q3 2019

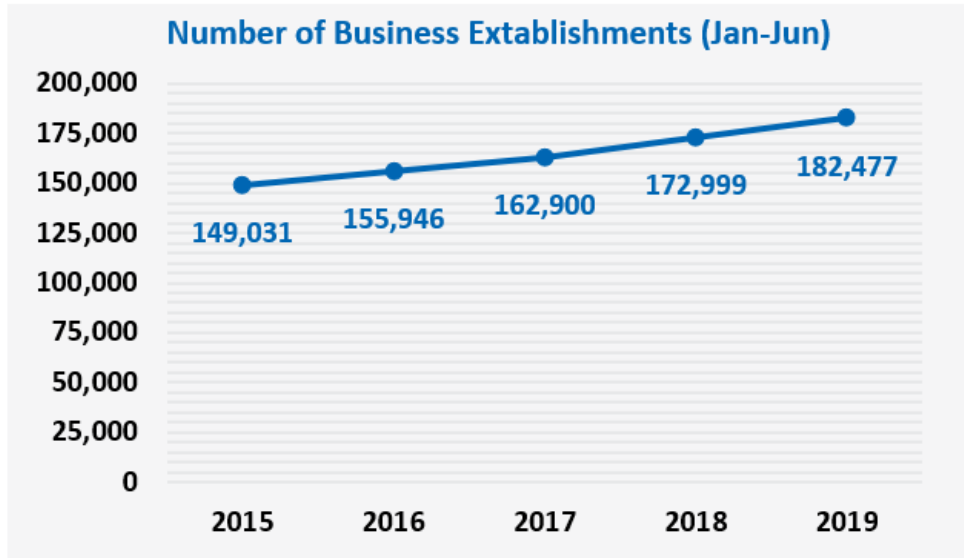
870,000

+2.7% ↑

Residents who are successful in finding work is increasing



Changing Business Sector and Employment Landscape



Source: STATCAN

68%
of business establishments have no employees

Reduced land consumption lowers municipal revenues.



34.7% increase in work from home jobs in Peel

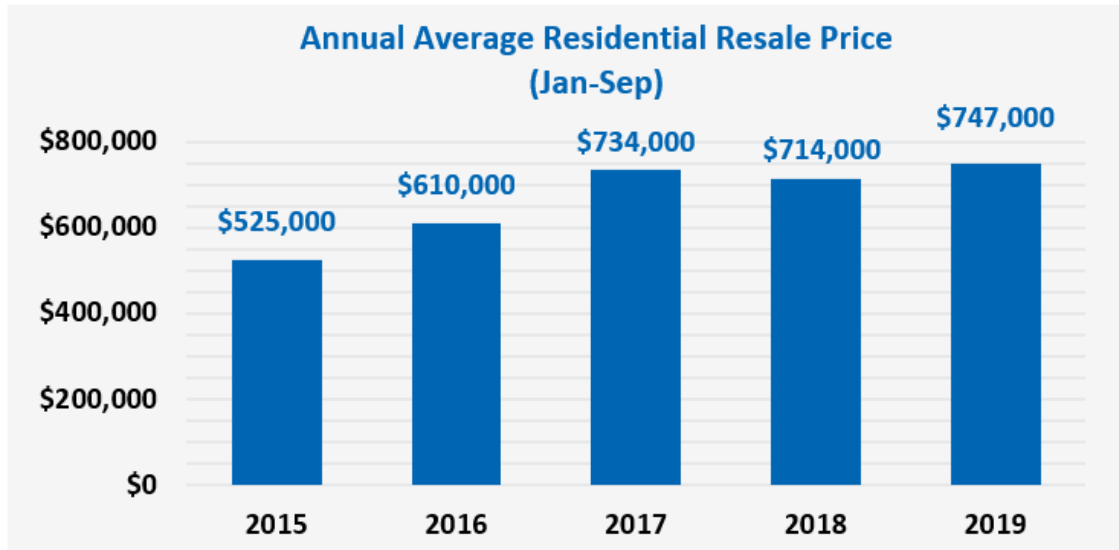


24.9% increase in total jobs created in Peel

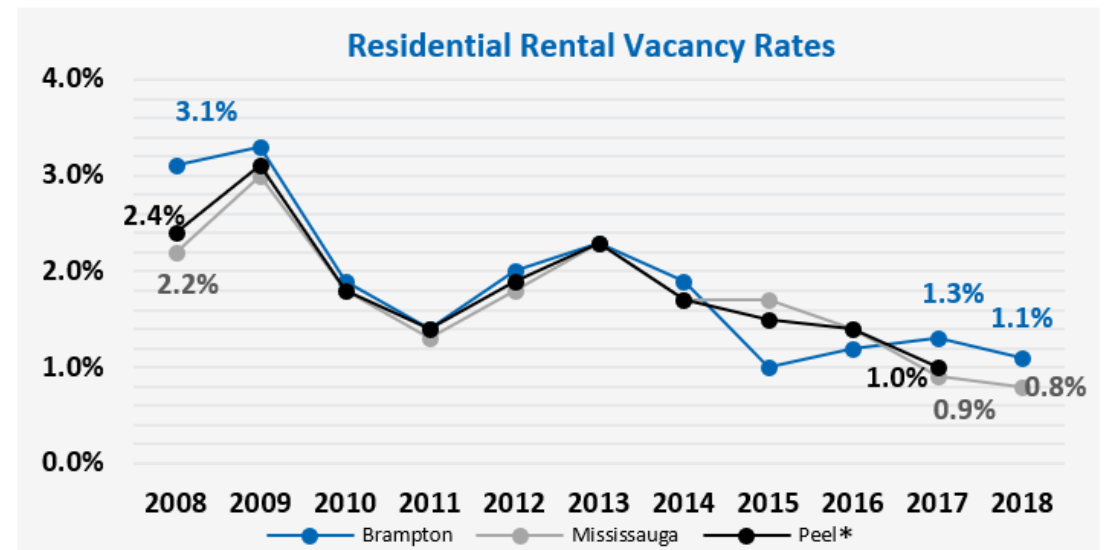
Top Industries of Growth in Work from Home Jobs in Peel from 2001-2016	
Finance & Insurance	+103.4%
Transportation & Warehousing	+80.2%
Real Estate & Rental & Leasing	+80%

Source: STATCAN

Ongoing demand for housing in Peel.



Source: Toronto Real Estate Board (TREB)

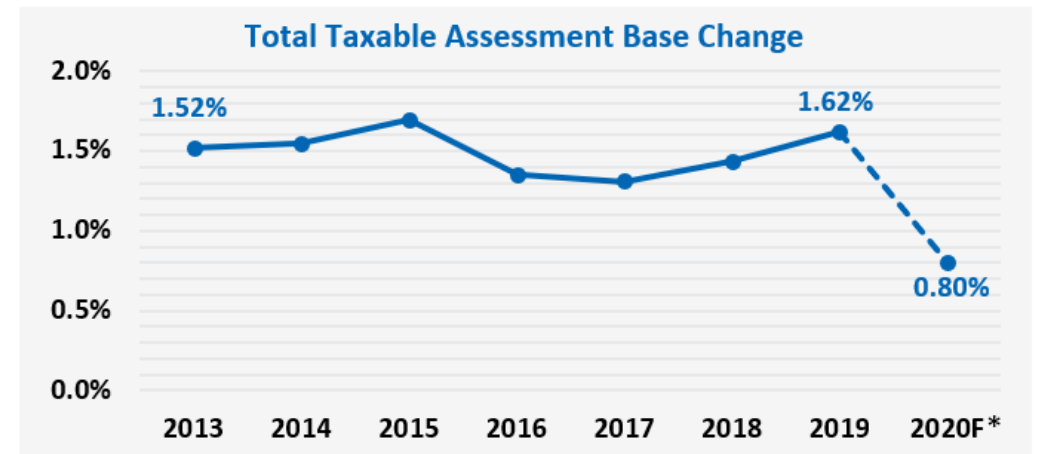


Source: Canadian Mortgage and Housing Corporation (CMHC)

*Peel data discontinued as of 2018

Lower assessment creates property tax pressures in the 2020 budget.

Indicators	2013 - 2015	2016-2018	% Change
Average Annual Value of Building Permits Issued	\$3.55B	\$3.09B	-12.7% ↓
Average Annual Number of Housing Starts	6,355 Units	5,693 Units	-10.1% ↓



Source: Municipal Property Assessment Corporation (MPAC)

*F = Forecast

Changing Legislative Environment



Changing Nature of Employment



Climate Change



Aging Population



- Long-Term Financial Strategy
- Advocacy Work on the Changing Nature of Employment
- Housing Master Plan
- Climate Change Master Plan
- Growth Management Strategy

Q & A

DATE: November 6, 2019

REPORT TITLE: **VAPING IN YOUTH**

FROM: Cathy Granger, Acting Commissioner of Health Services
Jessica Hopkins, MD MHSc CCFP FRCPC, Medical Officer of Health

RECOMMENDATION

That the Region of Peel advocate to the federal government to amend the *Tobacco and Vaping Products Act* to prohibit the manufacture and sale of vaping products with flavours and flavouring ingredients;

And further, that the Region of Peel advocate to the federal government to amend the *Tobacco and Vaping Products Act* to align the prohibitions on the mass media promotion of vaping products with those for tobacco products;

And further, that the Region of Peel advocate to the federal government to limit the concentration of nicotine in vaping products to 20 mg/mL or less;

And further, that the Region of Peel advocate to the Ontario provincial government to amend the *Smoke-Free Ontario Act, 2017* to align penalties for e-cigarette sales offences with the current penalties for tobacco sales offences;

And further, and that the Region of Peel advocate to the Ontario provincial government to amend the *Smoke-Free Ontario Act, 2017* and *Ontario Regulation 268/18* to prohibit the retail promotion of vaping products and to prohibit the sale of flavoured vaping products;

And further, that the Region of Peel work with local municipalities to introduce licensing requirements for vapour product retailers, and that the Town of Caledon introduce licensing requirements for tobacco product retailers in alignment with the cities of Brampton and Mississauga.

REPORT HIGHLIGHTS

- In 2017, 19 per cent of Peel students in Grade 7-12 reported vaping electronic cigarettes (e-cigarettes) at least once in their lifetime.
- E-cigarettes containing nicotine became legally available for sale in Canada in May 2018.
- Increased retail access and marketing has been noted after this point, including the introduction of new nicotine salt vaping products with high nicotine concentrations.
- The *Smoke-Free Ontario Act, 2017* enacted restrictions on the use of e-cigarettes in October 2018

VAPING IN YOUTH

- One confirmed case of vaping-related severe pulmonary illness has been reported in Canada and over 1000 cases in the U.S. The cause(s) of this novel illness are unknown; however, chemical exposure is likely.
- Public Health's youth vaping strategy includes: inspection and enforcement of e-cigarette retailers and secondary schools; response to vaping complaints; curriculum support for school boards; and an education campaign on social media.
- Public Health recommends that Regional Council work with the local municipalities, federal and Ontario governments to strengthen restrictions on the manufacture, sale and promotion of vaping products and to further enforcement opportunities.

DISCUSSION

1. Background

Vaping is the act of inhaling and exhaling an aerosol produced by a vaping product/device, such as an electronic cigarette (e-cigarette). E-cigarettes are also known as vapes, e-hookahs and vape pens. The e-cigarette device heats a liquid into a vapour, which then turns into an aerosol. The vapour can contain substances such as nicotine, flavourings and cannabis. Vaping devices are usually battery-powered and may come with removable parts.

The federal *Tobacco and Vaping Products Act* was enacted on May 23, 2018 to regulate the manufacture, sale, labelling and promotion of vaping products (and tobacco products) sold in Canada. The *Tobacco and Vaping Products Act* was enacted to protect young persons from nicotine addiction and tobacco use, while allowing adults access to vaping products as a potentially less harmful alternative to smoking.

The sale, possession and use of recreational cannabis became legal in Canada in October 2018 under the federal *Cannabis Act*. The *Smoke-Free Ontario Act, 2017* placed further restrictions on the smoking of lit cannabis (or vaping) of cannabis in Ontario in October 2018. Cannabis may be vaped using dried cannabis or cannabis concentrates/oils.

a) Youth Vaping in Peel and Canada

In 2017, 19 per cent (approximately 21,400) of Peel students in Grades 7 to 12 reported smoking e-cigarettes (vaping) with or without nicotine at least once in their lifetime. The prevalence of use among these students increased by grade level, from 15 per cent (approximately 2,300) in grade 9 to 35 per cent (approximately 8,100) in grade 12. In 2017, 11 per cent (approximately 12,700) of Peel students in Grades 7 to 12 reported smoking an e-cigarette for the first time in the last 12 months.

Vaping among youth has increased in the last five years in Canada. A recent study examining the prevalence of youth vaping in Canada between 2017 prior to legalization and in 2018 post-legalization of vaping found there was a six-percentage point increase among adolescents reporting use in the past 30 days.

b) Vaping Complaints in Peel Schools

Ten vaping-related complaints have been received by Public Health from five secondary schools and two elementary schools, in 2019. Complaints were related to vaping on school property or within 20 meters of school property, vaping in classrooms, vaping in

VAPING IN YOUTH

washrooms and change rooms, and selling vaping devices to students on school property.

Progressive enforcement was used to resolve these complaints, which includes education about the provincial restrictions of smoking and vaping (within schools and on school properties). Twenty-two warning letters were issued due to complaints involving multiple students. No charges have been laid as they were addressed through education and warnings.

2. Health Effects of Vaping

Health Canada advises that vaping can expose users to chemicals that can harm health and cause lung damage. Current evidence indicates that vaping is consistently associated with an increased risk of ever smoking, and increased frequency and intensity of subsequent smoking among youth and young adults. Vaping increases airborne concentrations of particulate matter, nicotine and other toxicants in indoor environments. The long-term health effects of vaping are unknown due to the relative newness of the products.

Heating vaping liquids to form an aerosol can also form aldehydes, including acetaldehyde and formaldehyde which can reach concentrations of 20 per cent higher than background levels. Short term exposure to aldehydes can cause burning in the throat, coughing, wheezing and nausea. Long term, research has found associations between aldehyde exposure and cancer in humans.

It is important to note that the levels of toxicants vary significantly depending on a variety of factors, such as the vaping products used, the battery voltage and frequency of use.

a) Vaping-Related Severe Pulmonary Disease

Vaping-related severe pulmonary disease is characterized by symptoms of cough, shortness of breath or chest pain among people who use vaping products. In some cases, the lung damage is so severe that people have required admission to hospital intensive care units and deaths have been reported.

As of October 11, 2019, there has been one confirmed case of severe pulmonary illness in Canada. In the United States, 26 deaths have been confirmed as of October 8, 2019 and more than a 1,000 lung-injury cases have been reported. Of the cases reported in the United States, 70 per cent of patients were male and the median age was 24, with an age range of 13-75. Approximately 80 per cent of the patients are under 35 years old; 15 per cent are under 18 years old.

The source of the illness is currently being investigated; however, chemical exposure is the likely cause. Among patients in the United States diagnosed with vaping-related Severe Pulmonary Disease who provided information on the substances they vaped in the 90 days preceding symptom onset, 76 per cent report using tetrahydrocannabinol (THC), the psychoactive ingredient in cannabis.

Due to the recent illnesses and deaths linked to the use of vaping products, on September 28, 2019, Health Canada advised Canadians who use vaping products to monitor themselves for symptoms of pulmonary illness and to seek medical attention promptly if they have concerns about their health.

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Vaping with nicotine can lead to dependence upon nicotine and may facilitate the transition of users to cigarette smoking as well as other drug use, such as heroin and cocaine. Nicotine can also impact memory and concentration, alter teen brain development and reduce impulse control. It is hypothesized that high levels of nicotine in vaping products are one reason that e-cigarettes may act as a gateway to traditional cigarettes.

b) Cannabis-Based Vaping Products

It is difficult to draw firm conclusions on the health effects of vaping recreational cannabis due to limitations in the evidence. However, the evidence of harms from lit cannabis warrant caution.

Among 573 patients in the United States who provided information on the substances they vaped in the 90 days preceding symptom onset, 76 per cent reported vaping THC containing products, with 37 per cent of patients reporting the exclusive use of THC-containing products.

3. Current Legislative Framework

a) Federal, Provincial, and Local Legislation for Vaping Products

Four federal Acts, and one provincial Act regulate the manufacture, sale, promotion, and use of vaping products in Ontario and Canada. In the Region of Peel, the Peel Outdoor No Smoking or Vaping By-Law, once enacted, will restrict where e-cigarettes can be used.

Table 1: Opportunities to strengthen Federal, Provincial and Municipal Legislation that regulates the manufacture, sale, promotion, and use of vaping products.

Government	Legislation	Limitations of Existing Regulation	Public Health's Recommended Amendments to Strengthen Restrictions
Federal	<p><i>Tobacco and Vaping Products Act (TVPA)</i></p> <p>Regulates the manufacture, sale, labelling and promotion of tobacco products and vaping products sold in Canada.</p>	<p>Broadcast (mass) media promotion of vaping products is permitted with some exceptions under the TVPA.</p> <p>Flavours that appeal to youth are likely significant in increasing the number of young people that initiate vaping. Youth in Ontario have cited flavours as a key factor attracting them to vaping.</p>	<p>To comprehensively prohibit the manufacture and sale of vaping products with flavours and flavouring ingredients to prevent youth uptake.</p> <p>To amend the TVPA to align the prohibitions on the mass media promotion of vaping products with those for</p>

VAPING IN YOUTH

Government	Legislation	Limitations of Existing Regulation	Public Health's Recommended Amendments to Strengthen Restrictions
		Evidence from tobacco control demonstrates that policies banning flavoured tobacco can have substantial effects on reducing tobacco use when the policies are well-designed and supported by effective enforcement.	tobacco products;
	<p align="center">Canada Consumer Product Safety Act (CCPSA)</p> <p>Regulates vaping products without health claims.</p> <p>The <i>Consumer Chemicals and Containers Regulations, 2001</i> (pursuant to the CCPSA) prohibits vaping products with a nicotine concentration of 66 mg/mL or greater from import, advertising or sale.</p>	<p>In Canada, the nicotine concentration of regular e-liquid ranges from 0-18 mg/mL, nicotine salt formulations can contain 18-42 mg/mL.</p> <p>There is conclusive evidence that nicotine exposure from e-cigarettes is highly variable and depends on the product characteristics such as the device type, e-liquid characteristics and device operation.</p> <p>Although the nicotine level in e-cigarettes varies widely, there is not much variability in the nicotine level in cigarettes, with an average of 12.6 mg of nicotine per cigarette. The nicotine content of e-cigarettes can range from 3 to 60mg depending on packaging information provided.</p>	To limit the concentration of nicotine in vaping products to 20 mg/mL to align with the European Union's directive and to prevent youth uptake of vaping products and dependence upon nicotine, which could lead to cigarette smoking.

VAPING IN YOUTH

Government	Legislation	Limitations of Existing Regulation	Public Health's Recommended Amendments to Strengthen Restrictions
Provincial	<p align="center"><i>Smoke-Free Ontario Act, 2017 and Ontario Regulation 268/18</i></p> <p>Regulates the display & promotion, sale and use of tobacco, cannabis and e-cigarettes.</p>	<p>No “automatic prohibition” penalty for multiple convictions of e-cigarette sales offences (to minors) – as with multiple sales offences of tobacco products to minors (within a five-year period).</p> <p>Retail promotion of vaping products is also allowed under the SFOA, 2017 in regular e-cig retailers until an announced prohibition to be effective on January 1, 2020.</p>	<p>To amend the SFOA, 2017 to align penalties for e-cigarette sales offences with the current penalties for tobacco sales offences.</p> <p>To amend the SFOA, 2017 and Ontario Regulation 268/18 to prohibit the retail promotion of vaping products and to prohibit the sale of flavoured vaping products.</p>
Municipal	<p>Tobacco product retailers are licensed within the Cities of Mississauga and Brampton and must hold a Tobacco Sales License.</p>	<p>No requirement for vapour product retailers in Mississauga or Brampton to be licensed.</p> <p>The Town of Caledon does not issue business licences for any type of business.</p> <p>Requiring e-cigarette retailers to have a similar licensing requirement would align licensing procedures.</p> <p>There is promising evidence that retail licences can increase compliance with sales restrictions and reduce the number of retailers. This has potential to limit the availability of tobacco and vapour products, which could prevent initiation and support cessation.</p>	<p>To work with local municipalities to introduce licensing requirements for vapour product retailers, that align with requirements currently in place for tobacco vendors located within the Cities of Mississauga and Brampton and to introduce licensing requirements for tobacco product retailers in the Town of Caledon.</p>

VAPING IN YOUTH

Retail promotion is prohibited by most Canadian provinces and territories except for Alberta, Nunavut, Saskatchewan, Yukon and Ontario. Under the *Smoke-Free Ontario Act, 2017*, the promotion of vaping products at regular e-cigarette retailers is permitted provided it complies with the federal *Tobacco and Vaping Products Act* (Appendix I). The Ontario government has recently announced that the retail promotion of vaping products will be prohibited as of January 1, 2020. It is recommended that the *Smoke-Free Ontario Act, 2017* be strengthened to prohibit retail promotion of vaping products for consistency with the prohibition of retail promotion of tobacco products in Ontario.

4. Public Health Vaping Strategy

Public Health is currently developing a strategy to address vaping in Peel. This strategy will focus on youth prevention and capacity building among health professionals and educators.

a) School-Aged Children

A marketing campaign targeted at youth in grades 7 to 12 will be launched in fall 2019 to raise awareness about vaping and the potential risks. The campaign will direct the audience to a website where users can learn about vaping, the tobacco industry's influence in the vaping market, and negative health effects. The website also contains resources and activities for teachers and students. The campaign will use several tactics to reach the youth audience, including but not limited to social media, and cinema, bus shelter and community centre/library ads.

Peel Public Health will also collaborate with school board administration to address the issue of vaping in school settings.

b) Health Care Professional Capacity Building

In response to health care professional questions about vaping and the recent cases of Vaping-Related Severe Pulmonary Disease, Peel Public Health will host a Continuing Medical Education event in December 2019 for Peel physicians. This session will provide doctors with the up-to-date information on vaping and clinical guidance to support interactions with patients.

c) General Public

A vaping webpage is currently in development and will be housed on the Region's website. This webpage will direct members of the public to appropriate vaping-related information and resources.

d) Parents

A second vaping-related marketing campaign targeted at parents is under development and expected to launch in 2020.

The *Smoke-Free Ontario Act, 2017* is enforced provincially by public health inspectors. Public Health has five public health inspectors who conduct annual inspections and test shopping of e-cigarette retailers. The inspectors also investigate complaints of vaping in prohibited areas, including secondary schools. Public Health will also enforce the Peel Outdoor No Smoking or Vaping By-law once enacted.

VAPING IN YOUTH

NEXT STEPS

Stronger measures are required to prevent young Canadians and non-smokers of all ages from initiating the use of vaping products. Public Health recommends that Regional Council advocate to both the federal and provincial governments to strengthen restrictions on the manufacture, sale and promotion of vaping products. Staff recommend referral of the vaping in youth issue to the Government Relations Committee to discuss an appropriate approach to advocacy

Staff will utilize a comprehensive approach to address vaping in Peel and will report back to Regional Council on any vaping-related developments. The Medical Officer of Health or delegate is available upon request to attend local municipal councils to provide further support for municipalities in introducing licensing requirements for vapour product retailers.



Cathy Granger, Acting Commissioner of Health Services



Jessica Hopkins, MD MHScc CCFP FRCPC, Medical Officer of Health

Approved for Submission:



N. Polsinelli, Interim Chief Administrative Officer

APPENDICES

Appendix I – Restrictions on Retail Vaping in Canadian Jurisdictions, 2019

For further information regarding this report, please contact Paul Sharma, Director, Chronic Disease and Injury Prevention, Ext. 2013.

Authored By: Brian Rawson and Heather Doncaster, Chronic Disease and Injury Prevention

APPENDIX I
VAPING IN YOUTH

	Displaying advertising in store	Retail displays	Placing advertising visible from the street	Broadcast advertising	Billboards	Showing brand names on price signs
Alberta						
British Columbia	•†	•†			•	•
Manitoba	•†	•†	•†	•	•	•
New Brunswick	•†	•†	•†			
Newfoundland and Labrador	•†	•†	•†			
Northwest Territories	•†	•†	•†		•	
Nova Scotia	•†	•†	•†	•	•	
Nunavut						
Ontario		•†				•
Prince Edward Island	•†	•†	•†	•	•	
Quebec	•†	•†	•†	•	•	
Saskatchewan						
Yukon						

* As of September 3, 2019; † Advertisements or displays are allowed at specialty vape shops.

Adapted from *Physicians for a Smoke-free Canada*.

Vaping in Youth

Regional Council

Dr. Monica Hau,
Associate Medical Officer of Health
Region of Peel – Public Health

November 14, 2019

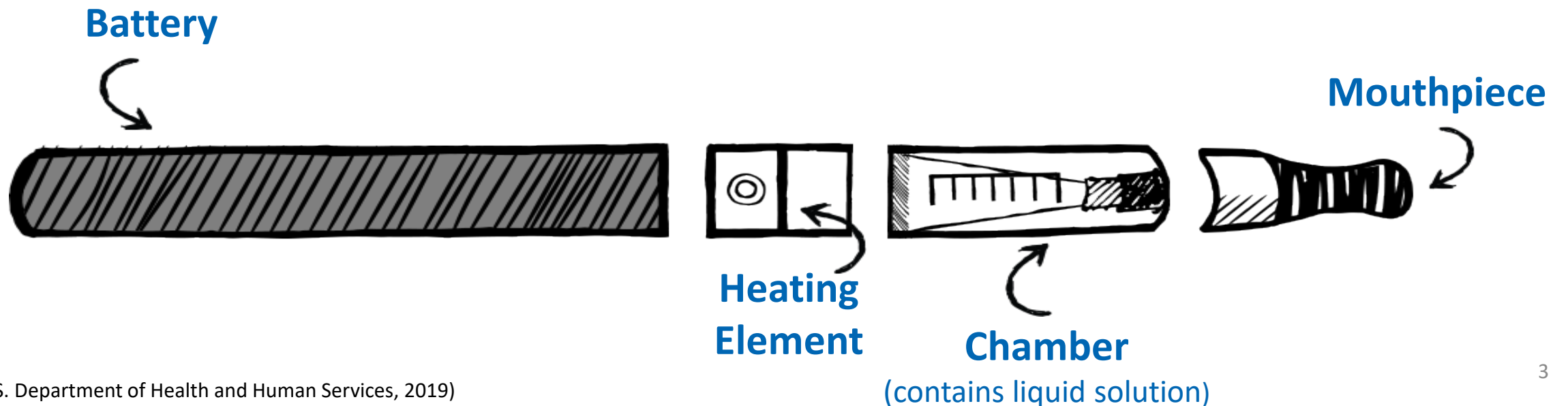


Presentation Outline

- What is Vaping?
- What do E-Cigarettes Look Like?
- History of Vaping in Canada
- What are the Health Effects of Vaping?
- What is Public Health Doing?
- What are the Enforcement Challenges?

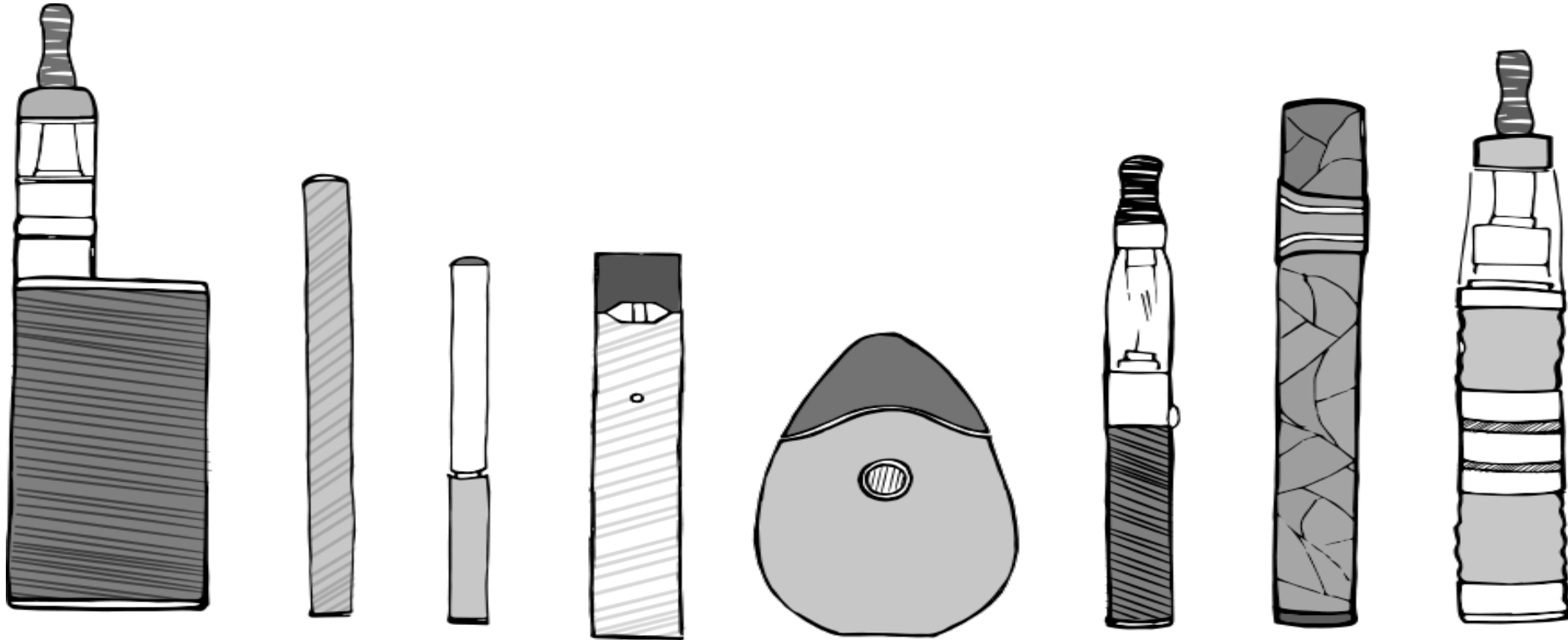
What is Vaping?

- Vaping is inhaling and exhaling aerosol produced by an e-cigarette
- E-cigarettes are battery-powered devices that heat a liquid into an aerosol
- The aerosol can contain substances such as nicotine and flavourings
- Other substances, such as cannabis, can be vaped

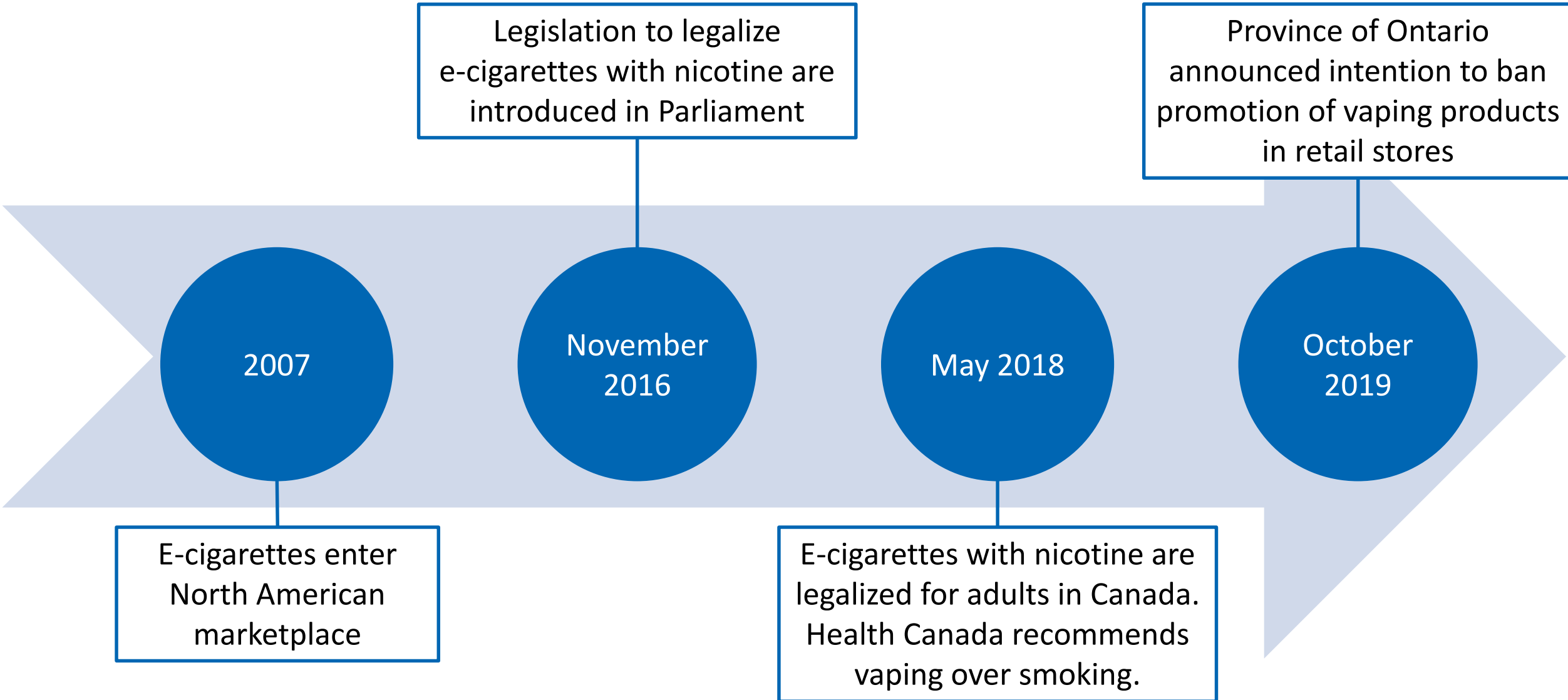


What do E-Cigarettes Look Like?

- E-cigarettes are also known as mods, vapes, e-cigs, vape pens, e-hookah, tank systems, JUULs, and electronic nicotine delivery systems.



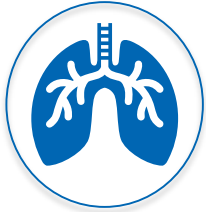
History of Vaping in Canada



History of Vaping in Canada – Continued

- In 2018, 14.6% of Canadian students in grade 10-12 vaped in the past 30 days
- Between 2017 and 2018, vaping in the past 30 days among Canadian adolescents increased by 6 percentage (8.4% to 14.6%)
- The proportion of Canadian adolescents who usually used JUUL increased from 0% to 10%, after one month of the device being in market
- In 2017, 19% (21,400) of Peel students in grades 7-12 reported using e-cigarettes at least once in their lifetime
 - Prevalence increases with age
- In 2017, 11% (12,700) of Peel students in Grade 7-12 reported smoking an e-cigarette for the first time in the last 12 months

What are the Health Effects of Vaping?



Potential risk of severe pulmonary illness

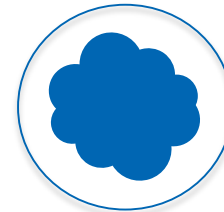


Exposure to chemicals and heavy metals (e.g. nickel, tin, aluminum)



Altered teen brain development due to nicotine exposure

- Nicotine dependence
- Affects memory & concentration
- Reduced impulse control
- Cognitive behavioural problems



Second hand vapour is not harmless



Long-term effects are unknown

What is Public Health Doing?

- Social Marketing Campaign targeting youth
- Denormalization of vaping through policy action
- Supporting Schools
- Advocacy for stricter vaping regulations
- Enforcement

What are the Enforcement Challenges?

- Public Health Inspectors
 - Display and promotions inspections
 - Secondary school inspections
 - Test shopping program
 - Complaints

Inspections of 548
e-cigarette vendors

Lack of compliance
requires education

Re-inspections may
be required

What are the Enforcement Challenges? – Continued

- Public Health Inspectors are limited in what they are able to enforce
 - Advocacy for stricter regulations is important



Recommendations

- Recommended *Tobacco and Vaping Products Act* amendments:
 - To prohibit the manufacture & sale of vaping products with flavours and flavouring ingredients
 - To amend prohibitions on the promotion of vaping products to align with those for tobacco products
 - To lower maximum nicotine concentration and/or delivery of nicotine in vaping products
- Recommended *Cannabis Act* (federal) amendments:
 - To lower the maximum THC limits for cannabis products
- Recommended *Smoke-Free Ontario Act* amendments:
 - To align penalties for e-cigarette sales offences with current penalties for tobacco sales offences
 - To prohibit the retail promotion of vaping products
 - To prohibit the sale of flavoured vaping products
- Recommended working with the local municipalities:
 - To introduce licencing requirements for vapour product retailers
 - To introduce licencing requirements for tobacco product retailers in Caledon

Thank You



DATE: November 6, 2019

REPORT TITLE: **VIOLENCE PREVENTION IN PARAMEDIC SERVICES**

FROM: Cathy Granger, Acting Commissioner of Health Services

RECOMMENDATION

That a public awareness campaign to address external violence against paramedics as outlined in the report of the Acting Commissioner of Health Services, titled “Violence Prevention in Paramedic Services” be endorsed.

REPORT HIGHLIGHTS

- Paramedics are at a high risk for psychological and physical harm due to the inherent working conditions they are exposed to.
- In 2018, Paramedic Services created the Culture & Engagement program to support mental wellness by using a collaborative framework.
- The National Standard of Canada for Psychological Health and Safety includes 15 factors that contribute to a psychologically safe work environment. One of those factors is the protection of physical safety.
- Violence against paramedics is a significant occupational stressor. To address the increasing concerns related to external violence against paramedics, Paramedic Services is initiating several strategies to mitigate occupational stressors.

DISCUSSION

1. Background

The Region of Peel (Region) prioritizes the psychological health and safety of all employees and is committed to assessing best practices and new opportunities to provide a healthy and safe work environment (See report dated January 16, 2018, entitled Psychological Health and Safety Program Update).

As part of this work the Region is committed to implementing the National Standard of Canada for Psychological Health and Safety (The Standard) which is based on prevention, promotion and resolution. The Standard includes 15 factors that contribute to a psychologically safe work environment. This report speaks to work undertaken in Paramedic Services in relation to one of these factors; protection of physical safety. Protection of physical safety includes an environment that is free from actual, attempted or threatened workplace violence.

VIOLENCE PREVENTION IN PARAMEDIC SERVICES

The Region's Respectful Workplace Program and the Workplace Violence Program have policies and guides that ensure all relevant legislative and regulatory requirements are addressed.

Paramedics are at a high risk for psychological and physical harm due to the working conditions they are exposed to such as: violence, trauma, mental health, and addictions. In caring for people in these most difficult situations paramedic exposure to violence by the public, family or patient is a growing problem that additionally impacts mental wellness and can lead to operational stress injuries and/or personal injury.

As part of the Region's multi-year strategy to advance the corporate psychological health and safety program, Paramedic Services created the Culture & Engagement program to collaborate with frontline paramedics to inform the implementation of the voluntary standard CSA Psychological health and safety in the paramedic service organization (the Standard).

2. Collaborative Culture Framework

The Collaborative Culture framework developed to support Paramedic Services enables a holistic systems approach to program delivery. The framework is designed to provide the structure for a complex system ensuring that synergies are realized and lean on each other.

a) CSA Psychological Health and Safety in the Paramedic Service Organization

The implementation of the Standard enables Paramedic Services to take a systematic approach to addressing workplace risk factors known to impact mental health. The overarching objective of the implementation is the creation of a system that supports Paramedic Services' ability to recognize and mitigate psychological health and safety hazards.

The first phase of implementation includes several critical packages of work that address prioritized elements of the Standard including:

- i. **Critical Incident Response Management:** This work focusses on Paramedic Services' response to critical incidents that occur in the first responder work environment. These incidents can contribute to occupational stress injuries and either on their own or as a cumulative effect can result in psychological injury to staff.
- ii. **Suicide Prevention & Awareness:** Through training and awareness campaigns, the program will help to support paramedic staff and their families and prevent suicide.
- iii. **Mental Health and Wellness Resources:** Paramedic Services recently partnered with two non-profit organizations to support mental health and wellness:
 - (a) St. John Ambulance to provide therapy dogs at all paramedic reporting stations. Research shows that therapy dogs can have a calming effect on people who have experienced trauma; and,
 - (b) Wounded Warriors Canada, a national lead charity in the development of mental health resources for first responders. Partnering with Wounded

VIOLENCE PREVENTION IN PARAMEDIC SERVICES

Warriors provides an added layer of mental health protection through the provision of evidence-informed programs for staff and their families.

3. Violence Against Paramedics Public Awareness and Prevention Strategy

The Standard identifies violence against paramedics as a significant occupational stressor. A survey of paramedics by Dr. Blair Bigham in Ontario and Nova Scotia discovered that 75% of survey participants had experienced violence within the past year. In 2019, a survey was distributed to Peel paramedics with a response rate of 33.3%. The survey results indicated that the respondents and in turn the paramedic workforce are regularly exposed to some form of external violence or abuse on a regular basis abuse ranging in severity. External violence came in the form of:

- 98% of paramedics reported being verbally abused or threatened
- 86% of paramedics reported being intimidated
- 80% of paramedics reported being physically assaulted
- 62% of paramedics had been sexually harassed and,
- 14% of paramedics had been sexually assaulted

To address the problem of violence against paramedics, Paramedic Services has begun work to create awareness of the dangerous conditions paramedics work under when interacting with patients and members of the public who are in crisis, or under the influence of alcohol or drugs.

A key strategy involves creating public awareness of the abuse paramedics often encounter. The Violence Against Paramedics public awareness initiative would utilize various communication tactics including posters, stickers in ambulances and social media. The primary goal of this initiative is to inform Peel residents that violence against paramedics is unacceptable. The secondary goal is to support paramedics by demonstrating that the Region and Paramedic Services supports them and will not tolerate violence against our staff.

Paramedic service organizations in other regions have employed similar awareness strategies. For example:

- In 2017, Toronto created awareness by putting up posters in all ambulance stations and work areas. Decals referencing their zero-tolerance policy regarding violence were placed in the back of all ambulances for the attention of anyone being transported.
- In 2018, Peterborough launched a zero-tolerance campaign using stickers in ambulances to send the message that “...there is no excuse for abusing paramedics.”

To date, Peel Regional Paramedic Services has initiated other violence prevention strategies including:

- 1) Interagency collaboration between Peel Regional Police and Paramedics to create awareness and action plans for better ways to address violence against paramedics;
- 2) De-escalation training for paramedics;
- 3) Provision of supplementary safety equipment:

VIOLENCE PREVENTION IN PARAMEDIC SERVICES

- a. Soft restraints: Used to facilitate patient assessment, treatment and safety during transport of aggressive and violent patients;
- b. Spit sock hood: Used to maintain safety of the patient and paramedic, therefore allowing the paramedic to continue providing appropriate care to a patient who is repeatedly spitting at them;
- 4) Development of a Paramedic Services violence position statement; and,
- 5) Review of incident reporting systems with the goal of streamlining the process for reporting violent incidents.

Financial Implications

The costs for this violence prevention work are supported through the annual operating costs in the Paramedic Services budget.

CONCLUSION

To ensure the resiliency and mental health of all staff in the Region is supported, work has been undertaken corporately on a framework for psychological health and safety. Findings of this work will be brought to Council in early 2020.

As part of this work, the Region supports violence prevention efforts in Paramedic Services as a first step in addressing the potential harm and aggression that paramedics are facing in their role as first responders. This work will also inform violence prevention programming for other parts of the organization.



Cathy Granger, Acting Commissioner of Health Services

Approved for Submission:



N. Polsinelli, Interim Chief Administrative Officer

APPENDICES

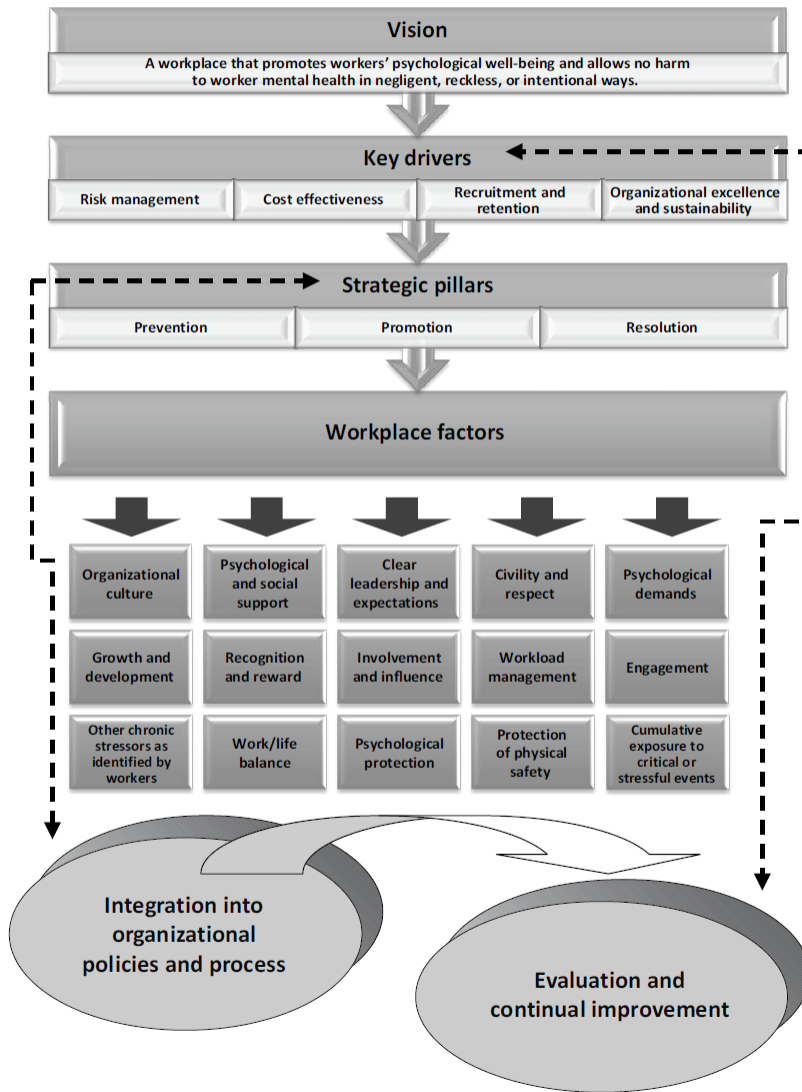
Appendix I – Planned Approach to Address Workplace Factors

For further information regarding this report, please contact: Peter F. Dundas, Director & Chief, Peel Regional Paramedic Services, PeterDundas@PeelRegion.ca, Ext 3921.

Authored By: Faith Bisram, Manager, Culture & Engagement, PRPS

Reviewed in workflow by: Financial Support Unit

Figure 2
Model of a planned approach to address workplace factors known to impact psychological health
 (See Clauses 0.4 and B.2.)



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External Violence

In Paramedic Services

Peter Dundas
Chief
Paramedic Services

Mandy Johnston
ACP
Paramedic Services



Culture & Engagement Program

CSA Standard for Psychological Health & Safety in the Paramedic Service Organization

- Critical area of work
- Working groups (frontline, union and administration) address priority areas
- The Standard lists violence against paramedics as a significant occupational stressor



External Violence Against Paramedics

Working group established to address public violence towards paramedics

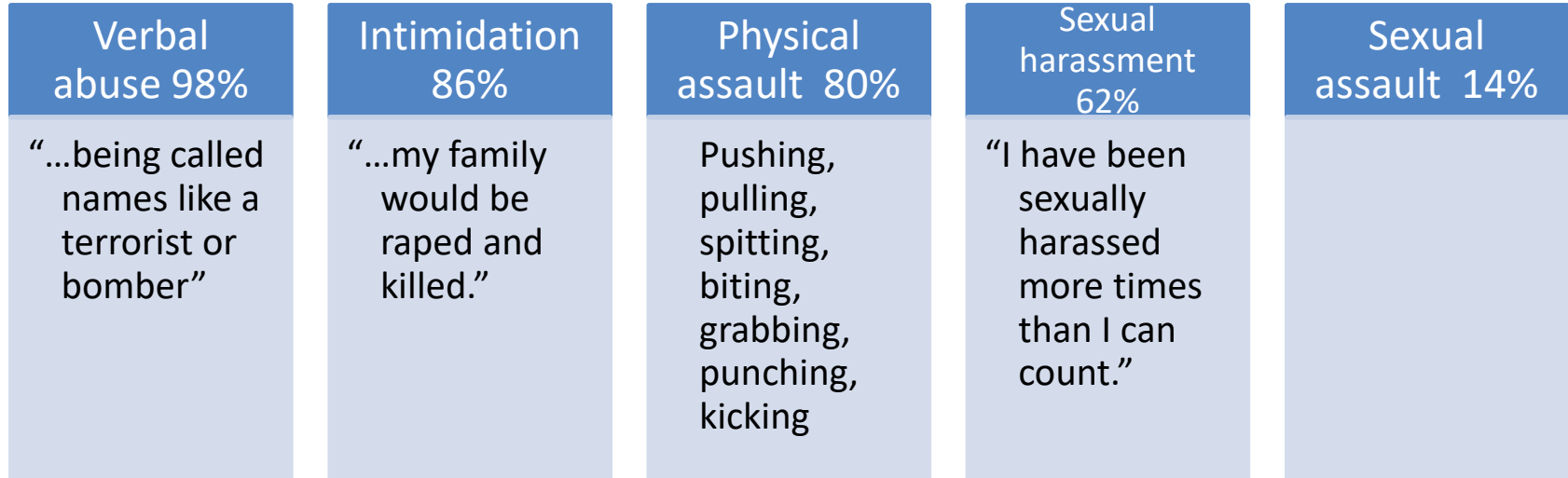
- Strong network of support from frontline and administration
- Led by Paramedic Mandy Johnston, ACP
- Research led by Paramedic Justin Mausz, ACP, MSc, PhD(c)



Mandy's Story



Survey and Research



Consequences

Paramedic

- Feeling unsafe
- Physical injury
- Emotional and psychological injury

PRPS

- Financial implications such as lost time
- Organizational reputation

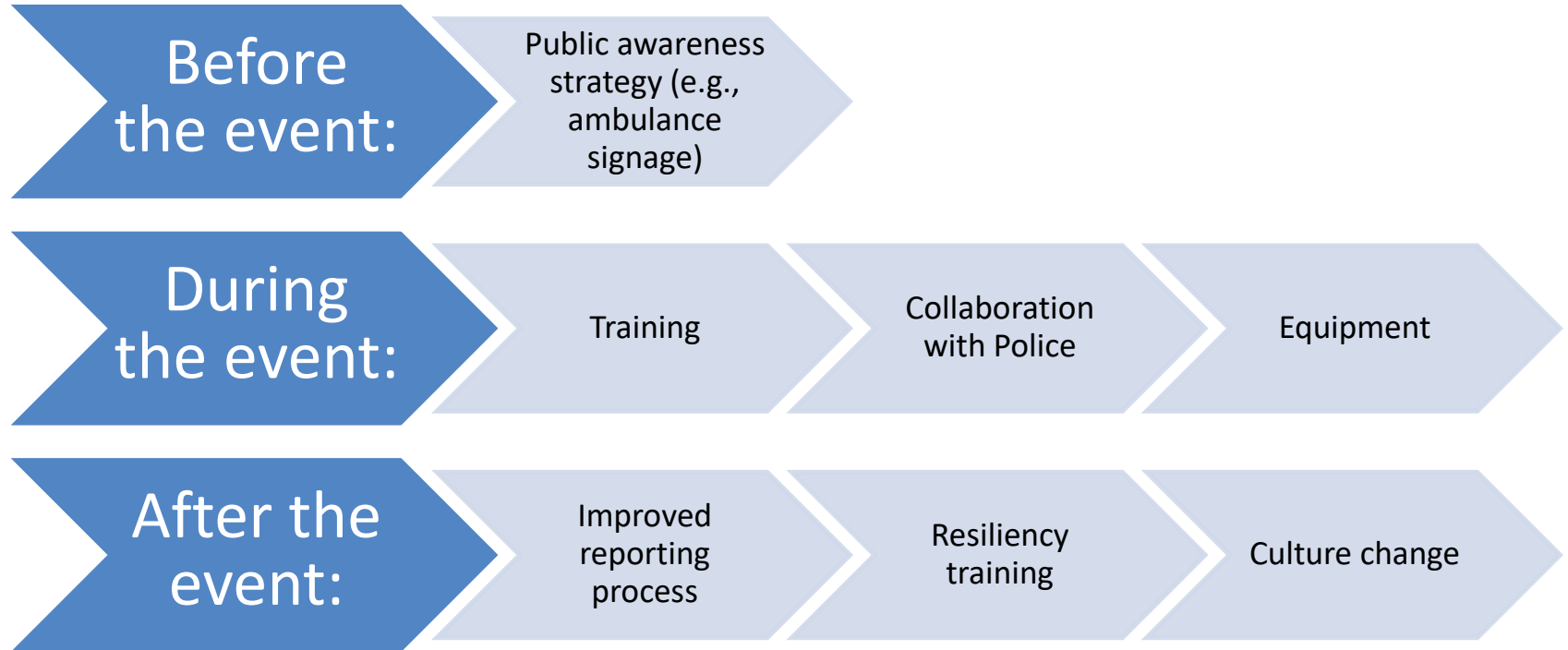
Patient

- Delay in care
- Decreased compassion and empathy

Where do we go from here?

- There is no one solution
- International research on effective solutions is lacking
- Recommendations have been made thoughtfully and align closely with paramedic requests

Recommendations



Final Statement

Among the survey participants exposure to violence was common, with potentially serious and long term physical, psychological and emotional harm. Our goal has been to highlight several opportunities to enhance operational safety, while at the same time addressing an organizational culture that normalizes external workplace violence.



Thank you for helping us keep our paramedics safe

Contact:
Peter F. Dundas
Chief
Paramedic Services



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**ITEMS RELATED TO
ENTERPRISE PROGRAMS
AND SERVICES**

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DATE: November 4, 2019

REPORT TITLE: **ENTERPRISE ASSET MANAGEMENT PROGRAM**

FROM: Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

RECOMMENDATION

That the amendments to the asset classes and asset levels of service, outlined in Appendix II of the report from the Commissioner of Finance and Chief Financial Officer, titled “Enterprise Asset Management Program” be approved.

REPORT HIGHLIGHTS

- The Region of Peel's infrastructure is a public investment worth over \$29.6 billion (excludes Police and land assets).
- Peel Housing Corporation infrastructure is now fully included in the annual infrastructure assessment, and work is ongoing to support Peel Police with their asset management requirements.
- Peel's asset management program supports the Long Term Financial Planning Strategy objectives 1.2 – “Ensure the Capital Plan is sustainable” and 1.3 – “Maintain assets”.
- In 2019, on average, the Region's infrastructure is in a **‘Good’** state of repair.
- 79 percent of the infrastructure portfolios meet Council's risk management targets.
- The proposed 2020-2029 capital investment of \$2.9 billion will maintain Peel's asset portfolio in good condition.
- Council has adopted a balanced approach for infrastructure, selecting a “moderate” appetite for infrastructure risk. The current state of the infrastructure is compatible with Council's risk appetite.
- Regional Council's proactive policy of ensuring adequate revenues to support Peel's long-term infrastructure needs has well-positioned the Region of Peel to manage the risks and challenges for the foreseeable future.
- A review of the Region's asset management program identified improvement opportunities which are being implemented and phased in over several years.

DISCUSSION

1. Background

Through each Term of Council, the Region will focus on achieving outcomes that support the vision of “Community for Life”. These achievements facilitate progress in each of the areas of Living, Thriving and Leading and in turn create a place where everyone enjoys a

ENTERPRISE ASSET MANAGEMENT PROGRAM

sense of belonging and has access to the services they need to thrive. A key component of creating such a place is having the infrastructure to do so. Roads, water and wastewater pipes, paramedic equipment, long term care facilities and housing are all critical for ensuring a healthy, vibrant and safe community. The Region recognizes that keeping these assets in good working order is essential to providing high quality and affordable municipal services.

The Region of Peel's infrastructure is a public investment worth over \$29.6 billion (excludes Police and land assets), and the Region is committed to effective stewardship of this public asset through good asset management. Peel's Asset Management Program supports the Long Term Financial Planning Strategy objectives 1.2 – "Ensure the Capital Plan is sustainable" and 1.3 – "Maintain assets".

This report provides an update on the status of Peel's asset management program and identifies any emerging issues or opportunities.

2. Region's Asset Management Program

Enterprise Asset Management is an integral part of the Region of Peel's strategic and long-term planning practices. Introduced in 2007, the program focusses on developing sustainable plans to maintain the assets over a planning horizon that can be as long as 100 years. Guided by the principle of continuous improvement, these plans support Council's level of service targets, emerging pressures and long-term financial strategies. The Region's Asset Management program is also guided by industry best practice, as well as regulatory requirements. As such, the program is continuously evolving in order to leverage opportunities, enhance service delivery and address challenges.

a) Region's Asset Management 2019 Status Update

One of the outcomes of the Region's Asset Management Program is the annual update of the Infrastructure Status and Outlook Report. The 2019 report, attached as Appendix I, summarizes the status of the Region's infrastructure. In addition, the report also describes some of the proposed major future actions required to maintain or improve the infrastructure in order to meet Council's level of service objectives. This year's status update includes Peel Housing Corporation and is the first to do so.

b) The Region of Peel's Infrastructure Status and Outlook

Currently the Region of Peel's \$29.6 billion infrastructure portfolio, on average, is in good state of repair. The good condition is due to previous capital programs that have added and replaced many outdated and deficient assets with new, modernized infrastructure. In time, the Region's relatively new infrastructure will age and the overall condition will deteriorate. In order to maintain a good state of repair status, the Region plans to invest approximately \$2.9 billion over the next 10 years. A summary of some of the major projects slated for the next ten years have been included in the "Outlook" column of the report contained in Appendix I.

In addition to condition, 79 percent of the infrastructure portfolios are currently rated **Good** or **Very Good** in relation to Council's target of 70 percent. Rating of **Good** indicates that most assets in the portfolio are achieving the desired level of service.

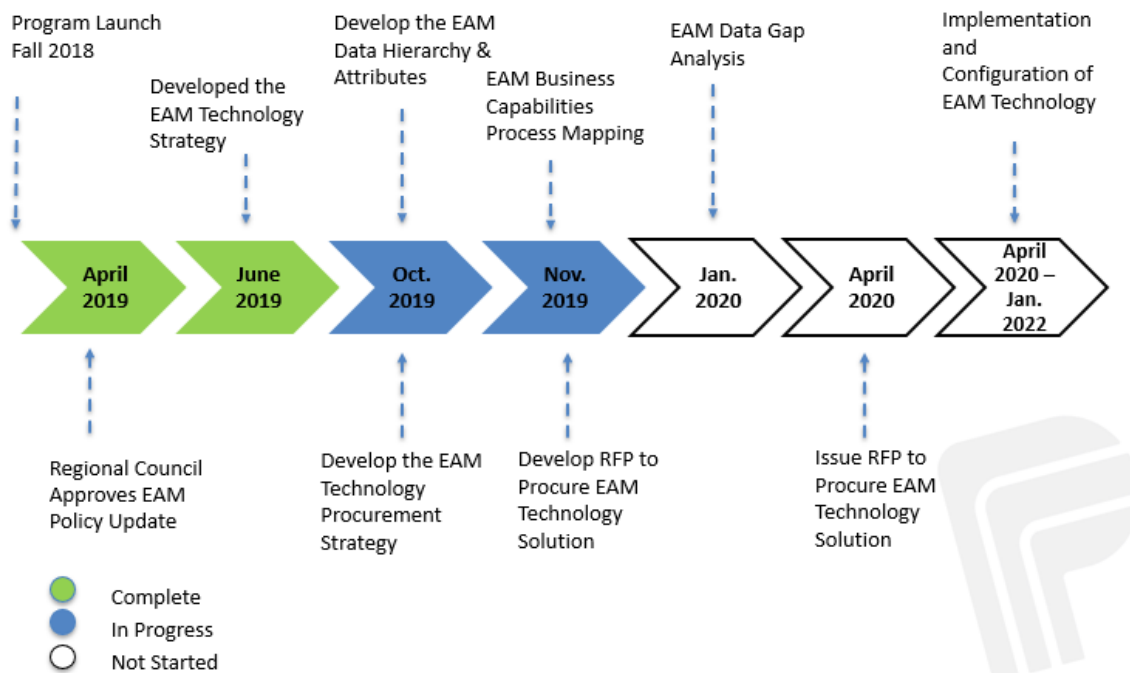
ENTERPRISE ASSET MANAGEMENT PROGRAM

The above two measures gauge the Region's ability to meet its service objectives. While current status of these measures is positive, over the long-term Peel's assets will age, and the size of the portfolio will grow, resulting in increased funding pressure to sustain a target asset portfolio of 'Good'.

c) Peel Asset Management Program Maturity Implementation

The Region, working with an independent consultant, has assessed and developed a plan that aligns the Region's asset management program with International standards and best practices. The result of the review, outlined in the January 10, 2019 report to Council, indicates that, while the Region has made progress, its asset management program continues to develop, and best practice activities continue to be established and entrenched in standard operating procedures. The Region's objective is to have these asset management activities fully developed and embedded in daily activities. To achieve this objective, staff have identified the key initiatives, resources and funding required. The outcome of this assessment is a multi-phase plan that enhances the Region's asset management program. As outlined in the January report to Council, the first phase of this plan was initiated in 2019 and implementation of future phases will take place over the next three years as indicated in the following figure.

EAM Technology Strategy and Roadmap



Another key pressure is climate change. The Region is experiencing more frequent and extreme events like flooding, ice storms and warming winters. These effects of climate change have necessitated that the Region address the risks to infrastructure and in turn to the community and the economy. To address these risks, it's essential that communities become more resilient. Understanding the impact of climate change and the required mitigation measures is important. As identified in the Region's Asset Management Policy

ENTERPRISE ASSET MANAGEMENT PROGRAM

and Climate Change Master Plan, to address this pressure, in 2020, the Region will initiate an assessment to determine the effects of climate change and corresponding infrastructure vulnerabilities in order to prioritize actions.

Building on the work completed to date and taking into consideration the significant work required for regulatory compliance, climate change adaption and continuous improvement initiatives, staff have identified the next phase requirements and have included these requirements in the 2020 budget. As part of the next phase, staff have included funding for two full time staff positions in Finance and three in Public Works. Additional contract positions will be considered for project specific implementation. The contract positions will not be required once the key initiatives of the roadmap have been completed.

d) Asset Management Regulatory Compliance

The Government of Ontario Bill 6, *Infrastructure for Jobs and Prosperity Act* is now in effect. The Region has fully complied with the first requirement of the regulation and is on track to complying with subsequent phases. As part of the compliance initiative staff incorporated Peel Housing Corporation into this annual update. Working with Peel Regional Police towards full compliance, staff will incorporate police assets into Regional reporting prior to the 2023 deadline.

e) New and Amended Asset Levels of Service and Asset Classes

The Region of Peel's asset categorizations and levels of service require amendments from time to time to respond to current challenges and opportunities. Updating the asset classes and asset levels of service improves staff's ability to evaluate and quantify asset needs and to prioritize asset management actions.

Staff have identified a number of amendments to the Region's asset classes and asset levels of service which have been reflected in the infrastructure requirements and financing recommendations of the proposed 2020 Capital Budget and Forecast. It is therefore proposed that the Region of Peel's Asset Management Policy be amended per the revisions outlined in Appendix II. Approval of the amendments to the asset levels of service and asset classes will not alter the proposed 2020 Capital Budget and Forecast. The revised asset levels of service will more appropriately reflect the Region's current and potential risk to services. They serve as a foundation for planning infrastructure improvements and ensure that newly identified capital requirements and corresponding funding is accommodated in future plans.

FINANCIAL IMPLICATIONS

The 2020 Budget will include resources to support the next phase of Peel's Asset Management program maturity, including 5 full time staff positions and a \$4 million capital project for modernizing technology solutions. The investments are primarily funded through the utility rate budget reflecting the majority of assets are water and wastewater based. Resources to support future phases of the program will be brought to Council in advance of the annual budget process.

ENTERPRISE ASSET MANAGEMENT PROGRAM**CONCLUSION**

The Region of Peel's \$29.6 billion infrastructure portfolio is rated "**Good**" in relation to Council targets and assets are currently in a good state of repair. Regional Council's proactive policy of ensuring adequate funds to support Peel's long-term infrastructure needs has positioned Peel to manage the risks and challenges of the future. Staff will continue to implement the asset management roadmap in order to ensure the sustainability of Peels infrastructure.



Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

Approved for Submission:

N. Polsinelli, Interim Chief Administrative Officer

APPENDICES

Appendix I – 2019 Infrastructure Status and Outlook Report
Appendix II – New/Revised Asset Classes and Asset Levels of Service

For further information regarding this report, please contact Sam Sidawi, Director, Enterprise Asset Management, extension 3627, sam.sidawi@peelregion.ca.

Authored By: Sam Sidawi


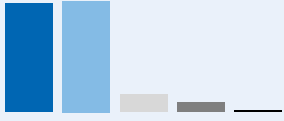


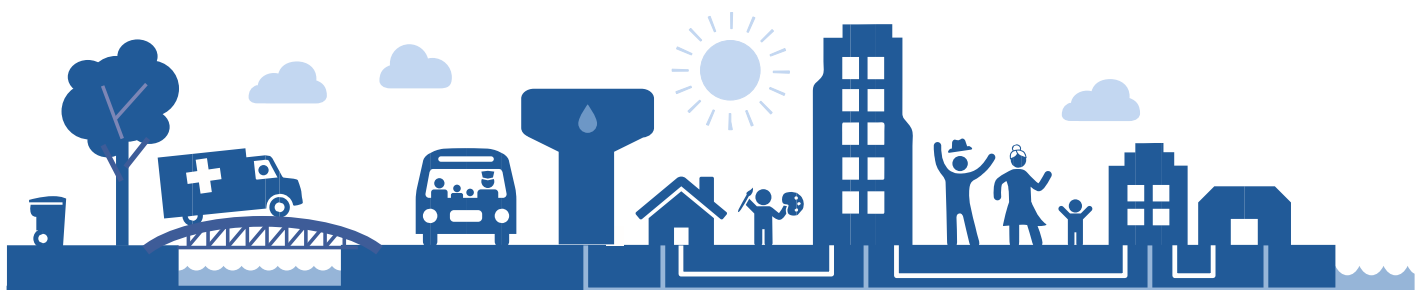
2019 Infrastructure Status and Outlook Report

Maintaining the existing assets in a state of good repair and building new infrastructure which meets current and future needs is critical to the success of the Region of Peel. **The Region’s target asset level of service is to achieve an overall infrastructure status of Good.** This goal allows the Region to balance investing enough in the infrastructure to support efficient and reliable services while maintaining affordable tax and utility rates for the community.











This report outlines the current state of the Region of Peel’s infrastructure and highlights some of the organization’s major improvement priorities.













The Region Overall















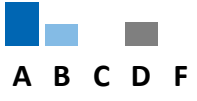
Infrastructure	Status
<p>The Region owns and operates roads, bridges, buildings, pipes, fleet and equipment to support services from Housing Support to Water Supply with a replacement value of approximately \$29.6 Billion.</p> <p>Excludes Peel Regional Police managed infrastructure.</p>	<p>Risk Management Rating</p>  <p>Good</p>
Outlook	Condition Grade
<p>Over the next 10 years, the Region plans to invest approximately \$2.9 Billion to maintain the infrastructure and continue to provide high quality Regional services, contributing to a Community for Life in Peel.</p>	 <p>A B C D F</p>








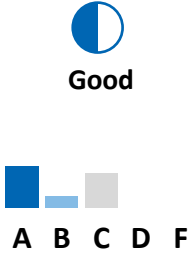

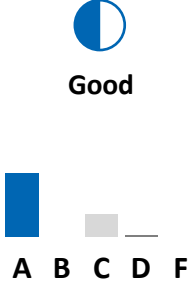


What do the symbols mean?

Risk Management Rating		Condition Grade Key	
	Very Good	Almost all assets in the portfolio are achieving the desired targets	 A New or like new condition
	Good	Most assets in the portfolio are achieving the desired targets	 B In a good state of repair
	Fair	Many assets in the portfolio are not achieving the desired targets	 C Some non-critical defects; some critical repairs in the near term
	Poor	Most assets in the portfolio are not achieving the desired targets	 D Some critical defects; many critical repairs in the near term
	Very Poor	Almost all assets in the portfolio are not achieving the desired targets	 F Many critical defects; immediate repairs or replacement required

Service (Asset Value)	Infrastructure	Status	Outlook
Water Supply (\$11,323M) 	Two treatment plants, 14 wells, 20 pumping stations, 22 water storage facilities and 4,304 km of water pipes provide safe, reliable, high quality drinking water.	 Very Good 	The Capital Plan includes adequate reinvestments to manage the assets. Studies are underway to optimize asset reinvestments, ensuring the long-term sustainability of the Region’s distribution system and water treatment plants while maintaining the desired service outcomes.
Wastewater (\$12,497M) 	Two treatment plants, 32 sewage pumping stations and 3,667 km of sanitary sewer pipes provide safe and environmentally responsible collection and treatment of wastewater.	 Fair 	The Capital Plan includes adequate reinvestments to maintain the condition of the assets. However, enhancements to the system are required to manage the growing risks from climate change and provide the desired level of service. Expansions and rehabilitations are in progress at the Wastewater Treatment Plant, many older pumping stations and critical trunk sewers. This work will improve the operational efficiency of the system and reduce the risk of overflows and backups.
Operations Yards, Fleet and Equipment (\$98M) 	Five Public Works yards, 461 vehicles and 243 pieces of major equipment support the delivery of the Region’s services.	 Very Good 	The Capital Plan includes adequate reinvestments to manage the assets and improve the current condition. On-going redevelopments across the yard’s portfolio are being completed to support service delivery across Regional Programs.
Heritage, Arts & Culture (\$31M) 	Four Heritage facilities are home to the Peel Art Gallery, Museum and Archives, supporting and sustaining the historical and cultural fabric of Peel.	 Good 	The Capital Plan includes adequate reinvestments to manage the assets and improve the current condition. Planning is underway to address space utilization, storage and environmental needs to ensure services, archives and collections are sustained.

Service (Asset Value)	Infrastructure	Status	Outlook
<p>Waste (\$159M)</p> 	<p>Six community recycling centres, three composting and curing facilities and one material recycling facility support the safe removal of solid waste from the community and advance the achievement of our waste diversion goals.</p>	<p> Very Good</p>  <p>A B C D F</p>	<p>The Capital Plan includes adequate reinvestments to address identified infrastructure needs.</p> <p>Significant works are underway to complete a major overhaul at the Material Recovery Facility.</p>
<p>Roads and Transportation (\$2,089M)</p> 	<p>3,049 km of Regional roads, 176 bridges and large culverts, 29,303 meters of noise walls, 130 retaining walls, and two stormwater pumping stations support the movement of goods and people through an essential transportation hub for Ontario.</p>	<p> Good</p>  <p>A B C D F</p>	<p>The Capital Plan includes adequate reinvestments to manage the assets.</p> <p>Condition assessments of the stormwater system, roadside retaining walls and noise walls are being finalized. Results of these assessments will be included in future analysis and reporting.</p>
<p>TransHelp (\$6M)</p> 	<p>62 TransHelp vehicles support Peel residents in need travel within their community without barriers.</p>	<p> Very Good</p>  <p>A B C D F</p>	<p>The Capital Plan includes adequate reinvestments to manage the assets.</p>
<p>Paramedics (\$138M)</p> 	<p>17 Regional paramedic stations, 164 paramedic vehicles and 705 pieces of paramedic equipment efficiently deploy emergency medical services from strategically located hubs throughout Peel.</p>	<p> Very Good</p>  <p>A B C D F</p>	<p>The Capital Plan includes adequate reinvestments to manage the assets.</p> <p>Adaptation and improvement of emergency services will continue with the addition of new stations, fleet and equipment to meet the medical needs of a growing and aging community.</p>
<p>Long Term Care (\$229M)</p> 	<p>Five long term care centres provide long term care services and day programs to seniors, promoting quality of life, dignity, independence and community connections.</p>	<p> Very Good</p>  <p>A B C D F</p>	<p>The Capital Plan includes adequate reinvestments to manage the assets.</p> <p>Council has approved the replacement of Peel Manor as part of the <i>Long Term Care and Community Support Services Strategic Plan</i> that will provide more complete senior care services and promote opportunities for seniors to experience greater independence and more community integration.</p>

Service (Asset Value)	Infrastructure	Status	Outlook
Housing Support^{1*} (\$304M) 	Seven affordable housing buildings provide safe, accessible accommodations geared to lower income families and individuals.	 Very Good A B C D F	The Capital Plan includes adequate reinvestments to manage the assets. Reasonable and affordable rental fees ensure maintenance of the condition of housing stock over the life of the assets.
Peel Housing Corporation^{2*} (\$2,443M) 	88 affordable housing buildings provide safe, accessible accommodations geared to lower income families and individuals.	 Very Good A B C D F	The Capital Plan includes adequate reinvestments to manage the assets. The analysis is based on the most current available data. Reasonable and affordable rental fees ensure maintenance of the condition of housing stock over the life of the assets.
Homelessness Support (\$35M) 	Five homeless shelters provide 24-hour access to safe, secure, temporary living for families and individuals in distress.	 Very Good A B C D F	The Capital Plan includes adequate reinvestments to manage the assets and improve the current condition. Regular and proactive maintenance is required to maintain the facilities in good condition.
Child Care (\$9M) 	Three child care centres host private child care services for children between 18-months and five years of age and provide a range of family centred services.	 Good A B C D F	The Capital Plan includes adequate reinvestments to manage the assets and to maintain the marketability of child care centres for private operators.
Regional Office Complexes (\$238M) 	Two Regional office complexes centralize many operations and services and provide public access to Regional services and Council.	 Good A B C D F	The Capital Plan includes adequate reinvestments to manage the assets. Suite A of 10 Peel Centre Drive is 39 years old and requires extensive work to modernize and efficiently use space to remain viable to meet growing service needs.

¹ Includes Region owned assets managed by either the Region or third party.

² Includes Peel Housing Corporation (PHC) assets managed by PHC, Region of Peel is the sole shareholder.

*Excludes other social housing providers.

New/Revised Asset Classes and Asset Levels of Service

Service	Asset Class	Current Asset Level of Service (If applicable)	Proposed Change	Reason	New Asset Level of Service (if applicable)
All	All	N/A	Change the 'Program' heading to 'Service'	Alignment with Strategic Plan and Asset Hierarchy	N/A
		N/A	Change the 'Service Name' heading to 'Service Catagory'	Alignment with Asset Hierarchy	N/A
Water Supply	All	N/A	Change Service name from 'Water' to 'Water Supply'	Alignment with Strategic Plan and Asset Hierarchy	N/A
	Water Administrative Offices	N/A	New ALOS	New Asset Class	Building Condition = B (Good)
		N/A	New ALOS	New Asset Class	Building Quality and Relationship to Current Standards = C (Fair)
		N/A	New ALOS	New Asset Class	Facility Finishes and Fixtures = C (Fair)
		N/A	New ALOS	New Asset Class	Capacity and Change Adaptabilty for Program Requirements = C (Fair)
		N/A	New ALOS	New Asset Class	Building Environment and Security = B (Good)
		N/A	New ALOS	New Asset Class	Building Amenities for Service Delivery = B (Good)
		N/A	New ALOS	New Asset Class	Accessibility Features = B (Good)
	Water Treatment Automation Systems (SCADA)	N/A	New ALOS	Risk of network server failure is mitigated	Provision of redundant network components
	Ground Water Systems Automation Systems (SCADA)	N/A	New ALOS	Risk of network communicaiton failure is mitigated	Provision of redundant network components (WAN)
		N/A	New ALOS	Risk of critial SCADA component failure is mitigated	Automatic redundant infrastructure
		N/A	New ALOS	Risk of server failure is mitigated	Provision of redundant network components
		N/A	New ALOS	New Asset Class	Replace hardware before it becomes less efficient/ not compatible with systems
		N/A	New ALOS	New Asset Class	Enough Standby Power to operate for 36 hours without electricity
		N/A	New ALOS	New Asset Class	Two power feeds to the SCADA network components
		N/A	New ALOS	New Asset Class	Network is physically secured to prevent unauthorized access
		N/A	New ALOS	New ALOS	Risk of cyber attack is mitigated
	Water Pump Station Automation Systems (SCADA)	N/A	New ALOS	Risk of network server failure is mitigated	Provision of redundant network components

New/Revised Asset Classes and Asset Levels of Service

Service	Asset Class	Current Asset Level of Service (If applicable)	Proposed Change	Reason	New Asset Level of Service (if applicable)
Water Supply	Water Pump Station Automation Systems (SCADA)	N/A	New ALOS	Risk of cyber attack is mitigated	Server and switch configuration to block and detect unauthorized access
	Distribution Mains	Maintain a minimum pressure of 50 psi during maximum day demand periods	Updated Level of Service Measure: Move from Max Day to Peak Hour	Alignment with Regional Specificaitons and Ontario Design Guidelines.	Maintain a minimum pressure of 40 psi during peak hour demand periods
	Small Feeder Mains	Maintain a minimum pressure of 50 psi during maximum day demand periods	Updated Level of Service Measure: Move from Max Day to Peak Hour	Alignment with Regional Specificaitons and Ontario Design Guidelines.	Maintain a minimum pressure of 40 psi during peak hour demand periods
	Large Feeder Mains	Maintain a minimum pressure of 50 psi during maximum day demand periods	Updated Level of Service Measure: Move from Max Day to Peak Hour	Alignment with Regional Specificaitons and Ontario Design Guidelines.	Maintain a minimum pressure of 40 psi during peak hour demand periods
Wastewater	South Peel Biosolids Disposal	Backup on-site fuel supply.	Remove Level of Service	Risk mitigated by other Level of Service in South Peel Plantwide Support Systems	N/A
	South Peel - Plant Wide Support Systems	N/A	New ALOS	Risk of Power Failure is mitigated	Secondary electrical supply and standby power for all critical process and life safety assets.
	Sub Trunk Sewers	Selective twinning, diversions, storage, and real time control opportunities from Diversion Strategy	Remove Level of Service	Not an ALOS	N/A
	Trunk Sewers	Selective twinning, diversions, storage, and real time control opportunities from Diversion Strategy	Remove Level of Service	Not an ALOS	N/A
Operations Yards, Fleet and Equipment	All	N/A	Change Service name from 'Works Yards' to 'Operations Yards, Fleet and Equipment'	Alignment with Asset Hierarchy	N/A
		N/A	Change Service name from 'All Public Works Programs' to 'Operations Yards, Fleet and Equipment'	Alignment with Asset Hierarchy	N/A
Peel Living Housing Support	Peel Living High Density Affordable Housing	N/A	New ALOS	New Asset Class	Building and Site Condition = B (Good)
		N/A	New ALOS	New Asset Class	Building Quality and Relationship to Current Standards = C (Fair)
		N/A	New ALOS	New Asset Class	Facility Finishes and Fixtures = C (Fair)
		N/A	New ALOS	New Asset Class	Capacity and Change Adaptabilty for Program Requirements = C (Fair)
		N/A	New ALOS	New Asset Class	Building Environment and Security = B (Good)

New/Revised Asset Classes and Asset Levels of Service

Service	Asset Class	Current Asset Level of Service (If applicable)	Proposed Change	Reason	New Asset Level of Service (if applicable)	
Peel Living Housing Support	Peel Living High Density Affordable Housing	N/A	New ALOS	New Asset Class	Building Amenities for Service Delivery = B (Good)	
		N/A	New ALOS	New Asset Class	Accessibility Features = B (Good)	
	Peel Living Medium Density Affordable Housing	N/A	New ALOS	New Asset Class	Building and Site Condition = B (Good)	
		N/A	New ALOS	New Asset Class	Building Quality and Relationship to Current Standards = C (Fair)	
		N/A	New ALOS	New Asset Class	Facility Finishes and Fixtures = C (Fair)	
		N/A	New ALOS	New Asset Class	Capacity and Change Adaptability for Program Requirements = C (Fair)	
		N/A	New ALOS	New Asset Class	Building Environment and Security = B (Good)	
		N/A	New ALOS	New Asset Class	Building Amenities for Service Delivery = B (Good)	
		N/A	New ALOS	New Asset Class	Accessibility Features = B (Good)	
		Peel Living Low Density Affordable Housing	N/A	New ALOS	New Asset Class	Building and Site Condition = B (Good)
	N/A		New ALOS	New Asset Class	Building Quality and Relationship to Current Standards = C (Fair)	
	N/A		New ALOS	New Asset Class	Facility Finishes and Fixtures = C (Fair)	
	N/A		New ALOS	New Asset Class	Capacity and Change Adaptability for Program Requirements = C (Fair)	
	N/A		New ALOS	New Asset Class	Building Environment and Security = B (Good)	
	N/A		New ALOS	New Asset Class	Building Amenities for Service Delivery = B (Good)	
	N/A		New ALOS	New Asset Class	Accessibility Features = B (Good)	
	Regional Office Complexes	All	N/A	Change Service name from 'Enterprise Support' to 'Regional Office Complexes'	Alignment with Strategic Plan and Asset Hierarchy	N/A
	TransHelp	TransHelp	N/A	Change Service name from 'Accessible Transportation' to 'TransHelp'	Alignment with Strategic Plan and Asset Hierarchy	N/A
	Waste	All	N/A	Change Service name from 'Waste Management' to 'Waste'	Alignment with Strategic Plan and Asset Hierarchy	N/A
		Leachate Collection System (Pumping Stations)	N/A	Change Asset Class name	To better reflect the assets under this asset class	Pumping and Treatment System
		Pumping and Treatment System	N/A	New ALOS	Risk of Power Failure is mitigated	Standby Power meets MECP (Ministry of Environment, Conservation and Parks) guidelines

New/Revised Asset Classes and Asset Levels of Service

Service	Asset Class	Current Asset Level of Service (If applicable)	Proposed Change	Reason	New Asset Level of Service (if applicable)
Waste	Gas Collection Automation Systems (SCADA)	N/A	New ALOS	Risk of network communication failure is mitigated	Provision of redundant network components (WAN)
		N/A	New ALOS	Risk of critical SCADA component failure is mitigated	Automatic redundant infrastructure
		N/A	New ALOS	Risk of server failure is mitigated	Provision of redundant network components
		N/A	New ALOS	Risk of cyber attack is mitigated	Server and switch configuration to block and detect unauthorized access
	Public Offices	N/A	Remove Asset Class	Facilities under Public Offices were reclassified as Administrative Offices	N/A
	CRC Facilities Site Elements	N/A	New ALOS	New Asset Class: Waste Management Facilities Site Elements is split into CRC Facilities Site Elements and Heavy Industrial Site Elements	Building and Property Condition = B (Good)
	Heavy Industrial Facilities Site Elements	N/A	Change Asset Class name	Waste Management Facilities Site Elements is split into CRC Facilities Site Elements and Heavy Industrial Site Elements	Building and Property Condition = B (Good)
Paramedics Fleet & Equipment	Conveyance Equipment	N/A	Remove Asset Class	Move assets under Conveyance Equipment to Medical Equipment, as they impose same risk to services	N/A

For Information

DATE: November 6, 2019

REPORT TITLE: **OVERVIEW AND UPDATE ON THE STATUS OF RESERVES**

FROM: Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

OBJECTIVE

To provide an overview of the reserves and an update on the overall sustainability of Regionally Controlled reserves, with focus on the rate stabilization reserves, capital reserves and specialty reserves.

REPORT HIGHLIGHTS

- The Region of Peel's (Region) Long Term Financial Planning Strategy, Financial Management By-law and Reserve Management Policy establish the present framework for managing reserves.
- Reserve adequacy is an important factor in the Region's overall financial condition as it impacts both financial sustainability and financial flexibility.
- Reserves are used as a tool to mitigate short term tax pressures and to meet long term financing requirements for the state of good repair of existing assets, service enhancements and non-Development Charge Growth.

Operating Reserves

- Tax Supported and Utility Rate (Water and Wastewater services) Supported Stabilization Reserves are currently sufficient to adequately maintain the Region's financial flexibility to mitigate service volatility.

Capital Reserves

- Analysis of Tax Supported Capital Reserve and Utility Rate Supported Capital Reserve shows that maintaining the reserve contribution at the current levels will result in a total shortfall of \$3.2 billion by the end of 2039 (Tax: \$1.8 billion, Utility Rate: \$1.4 billion).
- Actions to address the shortfall in Tax and Utility Rate Supported Capital Reserves will be brought forward for consideration as part of the 2020 Budget.
- Bill 108 may increase the pressure on capital reserves

Specialty Reserves

- Review of the Specialty Reserves indicates that the Specialty Reserves are at appropriate levels given the current risk environment with the exception of the Housing-Contingency Liability Reserve.
- Staff continue to assess the shortfall in the Housing-Contingency Liability Reserve, which will be addressed through the management of overall reserves.

OVERVIEW AND UPDATE ON THE STATUS OF RESERVES

DISCUSSION

1. Background

This report provides an annual overview and update on the status of the Region's reserves. The management of reserves is an important factor in the Region's overall financial condition, as it impacts both financial sustainability and financial flexibility. The credit rating agencies have acknowledged the Region's highly liquid reserves and reserve funds and its moderate level of debt as major attributes helping it to achieve the Triple A (AAA) credit rating. Maintaining a high credit rating ensures Peel's access to capital markets at very competitive rates, benefiting the Region and the local municipalities, and is critical to the long term financial sustainability of Regional services. The Region's current Reserve Management Policy was established by Council on November 14, 2013 through the report "Implementation of the Long Term Financial Planning Strategy – Phase II".

The Reserve Management Policy supports two key principles in the Long Term Financial Planning Strategy, "Ensuring the capital plan is sustainable" and "Maintaining the flexibility to mitigate the volatility in rates". Reserves, reserve funds and specialty reserves are managed within larger pools like investments, where the overall pooled risk is lower than the separate individual risks. Pooling similar reserves into a portfolio enables Council to easily deploy the funds to areas of greatest need. The policy classifies reserves into four major categories: Operating Reserve, Capital Reserve, Specialty Reserve, and Reserve Funds.

2. Operating Reserves

The Rate Stabilization Reserves, as defined in the Reserve Management Policy, are the reserves arising from the operation of Regional programs. The Region has two Rate Stabilization Reserves: Tax Supported Rate Stabilization Reserves and Utility Rate (Water and Wastewater services) Supported Rate Stabilization Reserves. Surpluses from Tax Supported programs and Utility Rate Supported programs are put into separate reserves. These reserves are used to minimize annual fluctuations in property tax and utility rate by providing funding for one-time costs, allowing significant pressures to be phased-in and addressing program pressures when there is some degree of uncertainty. Appendix I provides a summary of the status of the Rate Stabilization Reserves as at August 31, 2019.

a) Tax Supported Rate Stabilization Reserve

The Reserve Management Policy requires that the balance of the Tax Supported Rate Stabilization Reserve be maintained within a range of a minimum of five per cent and a maximum of ten per cent of the total budget for programs funded from property taxation. Due to prudent financial decisions, Council has built a healthy rate stabilization balance over the years. The reserve has provided Council with the flexibility to stabilize the impact of economic volatility on the Region's programs.

As at August 31, 2019 the balance of Tax Supported Rate Stabilization Reserve is at \$138 million or 9.3 per cent of the 2019 Tax supported total operating budget. The balance is within the range of five to ten per cent as prescribed in the Reserve Management Policy and is sufficient to provide financial flexibility to address one-time pressures and volatility within the Tax Supported operating budget. The Tax Supported

OVERVIEW AND UPDATE ON THE STATUS OF RESERVES

Rate Stabilization Reserve will be also used to partially address the potential GO Transit liability which totals \$229 million at the end of August 2019.

b) Utility Rate Supported Rate Stabilization Reserve

The Reserve Management Policy also requires the balance of the Utility Rate Supported Rate Stabilization Reserve be kept within the range of a minimum five per cent and a maximum ten per cent of the total Utility Rate supported operating budget. As at August 31, 2019, the Utility Rate Supported Rate Stabilization Reserve has a balance of \$44 million, which represents 8.3 per cent of the 2019 Utility Rate supported total operating budget, which is in compliance with the Reserve Management Policy and provides financial flexibility to address volatility within the water and wastewater services.

3. Capital Financing

The Region's capital plans are financed through capital reserves, Development Charges (DC) reserve funds, internal borrowing, external funding and debt. Capital Reserves provide financial flexibility to meet long term financing requirements and help achieve the long term financial sustainability of the Region's assets. They finance the state of good repair requirements of the existing assets and other capital work not eligible for DC funding.

The capital financing sources used are largely dependent on the type of capital project. For example, DC funding can only be used for eligible growth related projects. A separate report titled "Regional Development Charges Update-2018" was provided to Council in April 2019, that detailed the status of development charge revenues, the growth related capital expenditure, the associated risks along with the mitigation measures and the adequacy of Development Charges Reserves. Appendix II, "Relationship between Capital Financing and Capital Plan" provides an overview of the relationship between the various sources of capital financing including Capital Reserves and the Capital Plan.

a) Asset Management

As detailed in the companion report titled, "Enterprise Asset Management" November 14, 2019, the Region owns and operates \$29.6 billion in infrastructure. Maintaining these assets in a state of good repair is essential to the provision of Regional services and in turn to the overall success of the Region. Consequently, the Region has established a goal of maintaining an overall infrastructure status of "Good". This goal allows the Region to balance prudent investment in infrastructure to support efficient and reliable community services while maintaining affordable tax and utility rates.

The purpose of the Enterprise Asset Management Update report is to provide Council with an infrastructure status update and identify priority initiatives. The report concludes that the levels of investments proposed in the 2020 Capital Budget and Forecast are required to maintain the Region's infrastructure at Council's level of service targets. The report also indicates that Peel's asset portfolio is currently rated "Good" in relation to Council's targets.

OVERVIEW AND UPDATE ON THE STATUS OF RESERVES**b) Determining the Cost of Future Capital Liability****i) Maintain Existing Service Level**

Inflation is one of the variables that significantly impact the cost of maintaining or repairing assets such as buildings, roads and watermains. For capital work, there is a specific index that is often used known as the Construction Cost Index (CCI). The CCI reflects the cost of materials such as concrete, steel, asphalt and labour, which have historically increased at a rate faster than general inflation (see Appendix III for a chart that illustrates the impact of the CCI on replacement costs).

The Region uses the Replacement Cost methodology to estimate the future capital requirements. Replacement cost recognizes that the cost to repair and ultimately replace an asset is significantly different from its historical cost due to the impact of inflation.

ii) Service Demand

There are increasing pressures for additional capital investment due to regulatory changes (e.g. changes for environmental protection), demand to improve service levels of existing Regional programs (e.g. more social housing required to address the waitlist), and other community changes due to population growth (e.g. need to increase road width for public transit, expand Paramedics to respond to call volume growth). These pressures contribute to the increases to the 20-year Tax and Utility Rate Supported Capital Plans, which put strain on the capital reserves that are used to fund the increased requirements.

iii) Term of Council Priorities

The Term of Council (ToC) priorities for the term of 2018-2022 were approved by Council on June 13, 2019. The ToC priorities include seven priorities such as “Transform housing service delivery”, “Expand community mobility” and “Build environmental resilience”. Examples of work underway include Peel Housing Master Plan, Sustainable Transportation Strategy, Long Range Transportation Master Plan, Accessible Transportation Master Plan, Inflow & Infiltration Strategy and Asset Management Plan. The 20-year Tax and Utility Rate Supported Capital Plans reflect the capital requirements driven by the ToC priorities. These additional capital requirements have increased pressures on the capital reserves which are the major funding sources.

c) Funding

Funding for non-DC capital projects is generally provided from reserves that can be broken down into two major categories: Tax Supported and Utility Rate Supported capital reserves.

OVERVIEW AND UPDATE ON THE STATUS OF RESERVES

In the fall of 2007, Council adopted a strategy to increase reserves by one per cent tax rate each year for capital financing purposes to achieve long term financial sustainability. By 2019, Tax Supported capital reserves have been enhanced by an additional amount of \$563 million since its implementation in the 2008 Budget which helped to fund the capital work required since that time.

Staff also presented Council with a report in 2008 outlining the need for increasing the utility rate to finance the expanding state of good repair budget and mitigate debt financing. Since 2009, utility rate increases in range of three – seven per cent have been implemented in annual budgets to strengthen Utility Rate Supported capital reserves resulting into an additional amount of \$618 million in reserves by end of 2019.

The benefit of the increased reserve contributions will continue to grow over time ensuring Peel's assets are adequately maintained and the capital program is sustainable.

i) Tax Supported Capital Financing

To meet the Region of Peel's long term capital requirements while maintaining financial stability, staff use a twenty year capital forecast to assess the adequacy of Tax Supported capital reserves. Based on the evaluation of the capital plan to address Tax Supported state of good repair, service enhancement and non-DC growth requirements, it is estimated that approximately \$5.2 billion is required over the next 20 years for Tax Supported Regionally Controlled services and for the state of good repair of the affordable housing stock in Peel (inflation adjusted). Based on the most recent assessment, keeping the Region's affordable housing stock in the state of good repair requires an investment of \$235 million over the next ten years (see section 4 – Specialty Reserves).

Current reserve levels and contributions are not sufficient to address the Region's 20-year Tax Supported Capital requirements. Staff are projecting a shortfall of \$1.8 billion by the end of year 2039 (see Appendix IV for details). To mitigate the gap, it is proposed that a one per cent infrastructure levy increase be included in the 2020 Budget and in each of the next 6 years till 2026.

ii) Utility Rate Supported Capital Financing

Similar to Tax Supported services, staff use a twenty year capital forecast to assess the capital reserve adequacy for Utility Rate Supported services. It is estimated, based on the evaluation on the state of good repair capital requirements, that approximately \$5.9 billion is required over the next 20 years for Utility Rate funded services including Water and Wastewater (inflation adjusted).

Current reserve levels and contributions are not sufficient to address the Region's 20-year Utility Rate supported capital plan. Staff are projecting a shortfall of \$1.4 billion by the end of year 2039 (see Appendix IV for details). In 2017, staff had forecast that a 5 per cent infrastructure levy would be needed for 5 more years. In the 2020 Budget, it is proposed that the Council continue with the 5 per cent infrastructure levy increase and implement it each year for two more years till 2022.

OVERVIEW AND UPDATE ON THE STATUS OF RESERVES

This estimate may change as the overall financial sustainability of the utility rate program is being reviewed.

iii) Infrastructure Funding

There has been an increased focus on infrastructure funding from the Federal government in municipal infrastructure areas. In August 2016, Phase I of the Federal Government's Investing in Canada Plan was launched. The plan dedicates over \$180 billion in infrastructure funding over twelve years. Funding is being allocated to municipalities in two phases. In 2017, during the Phase 1 of the infrastructure funding program, the Region received \$104 million under the Clean Water and Wastewater program to support the rehabilitation of key Regional infrastructure assets.

The Region provided feedback to the Federal government on Phase 2 funding as early as September 2016. The first Provincial Stream, Rural and Northern communities, was open in March 2019 (the Region was ineligible for this stream). Staff have been reviewing the funding eligibility criteria and are in the process of applying for funding where applicable. The proposed 2020 10-year capital plan reflects the utilization of infrastructure funding. Future infrastructure funding may be significant and would reduce the long term pressure of rising infrastructure levies.

4. Specialty Reserves

The Reserve Management Policy provides for a categorization of reserves referred to as Specialty Reserves. This category includes reserves for specific and defined purposes that fall outside of the broader requirements for capital financing and rate stabilization. As required by the Reserve Management Policy, a review of these specialty reserves was performed. The results indicate that all specialty reserves are at appropriate levels given the current risk environment except for the "Housing-Contingency Liability Reserve" – R1919, which is expected to have a \$235 million shortfall.

The "Housing-Contingency Liability Reserve" R1919 was established to fund the expected gap in the state of good repair funding of Affordable Housing buildings in the Region. The housing stock contains approximately 20,000 units/homes, owned and managed by Peel Living and external housing providers. The reserve is used to provide capital grants or loans to service providers as a means to address the deficit in their sources of funding when fulfilling state of good repair requirements, and is also funded as part of the one per cent infrastructure levy due to Region's mandate as Service Manager in ensuring a safe and adequate supply of Affordable Housing (also see Section 3.c.i – Tax Supported Capital Financing).

5. Risks and Pressures

Reserves, reserve funds and specialty reserves ensure the capital plan is sustainable as well as provide flexibility to mitigate volatility in tax and utility rates. The evolving environment the Region is facing has resulted in increasing risks and growing pressures on service levels and hence on reserves, reserve funds and specialty reserves that are established to support service delivery to Peel residents and businesses. The risks and pressures include the following:

OVERVIEW AND UPDATE ON THE STATUS OF RESERVES

Rate Stabilization Risks:

- Provincial funding reduction: as reported to Council in 2019 through reports related to provincial funding, the Province of Ontario introduced funding changes to municipalities including a change in cost share for Public Health, the introduction of a discretionary cost share for Child Care and overall reductions in funding for municipally-provided and provincially mandated services including Long Term Care. Peel is facing significant provincial funding decrease from 2020 to 2022 and a high degree of uncertainty going forward with respect to funding.
- GO Transit liability: the potential GO Transit liability continues to grow, amounting to \$229 million by August 2019.

Capital Reserve Risks:

- Impact of 2015 DC By-law appeal decision: a recent appeal decision will result in a potential decrease of \$31 million in DC funding for capital projects related to Benefit to Existing. This will affect the Tax Supported rate stabilization reserve adversely which is required to fund the shortfall.
- Impact of Bill 108, *More Homes, More Choices Act 2019*; as proposed, would have adverse financial implications and poses risks to the Region. The DC revenue loss would require the Region to take on additional debt or increase property taxes and utility rates to continue with its capital infrastructure investment plan for growth. It would impact the Region's financial sustainability and flexibility over the long term.
- Service enhancements such as infrastructure requirements to achieve increased waste diversion and additional affordable housing to address unmet needs.
- Unanticipated capital work such as emergency watermain repairs.
- Available balance to match Federal & Provincial infrastructure funding.

All of the above risks and pressures require the Region to maintain reserve balances as prescribed in the Region's Reserve Management Policy. This sustains the Region's capital plan and provides flexibility in mitigating the volatility of tax and utility rates.

In addition to maintaining reserve balances to mitigate risk, staff continue to assess and monitor any fiscal pressures on reserves and reserve funds by carrying out the following strategies:

- Ensure service levels are maintained.
- Review service operations and capital infrastructure requirements to meet the changing needs of the community
- Improve processes to identify efficiencies and to prioritize resource allocations
- Utilize external funding whenever possible (examples include Infrastructure Funding, Federal and Provincial Gas Tax funding).
- Explore opportunities to increase revenue (examples include the following):
 - By identifying changes in the development of land use planning; staff have committed to reviewing the fee structure of the applications over the next two years, and;
 - By generating greater financial returns on active investment strategies, staff expect \$6 - \$6.5 million in additional returns in 2019, as reported to Council

OVERVIEW AND UPDATE ON THE STATUS OF RESERVES

on October 10, 2019 in the report "Establishing a Treasury Risk Appetite Framework".

CONCLUSION

Council's current strategy of funding the Region's capital plan through the one per cent infrastructure levy for tax supported capital as well as infrastructure levy increases for utility rate supported capital have helped to maintain its financial sustainability and flexibility of the capital program.

As indicated in the Long Term Financial Planning Strategy, the reserves are an important factor in the Region's overall financial condition as they impact both Financial Sustainability and Financial Flexibility.

Staff analyses project that capital reserves for state of good repair, service enhancements and growth will not be sufficient to meet the combined \$3.2 billion in funding shortfall associated with the Region's long term capital financing requirements. The proposed 2020 Budget will include capital infrastructure levies for Council consideration.



Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

Approved for Submission:



N. Polsinelli, Interim Chief Administrative Officer

APPENDICES

- Appendix I: Rate Stabilization Reserves
- Appendix II: Relationship between Capital Financing and Capital Plan
- Appendix III: Construction Cost Index Trend
- Appendix IV: Reserve Gap Analysis
- Appendix V: Specialty Reserves

For further information regarding this report, please contact Norman Lum @ extension 3567 or via email at Norman.Lum@Peelregion.ca.

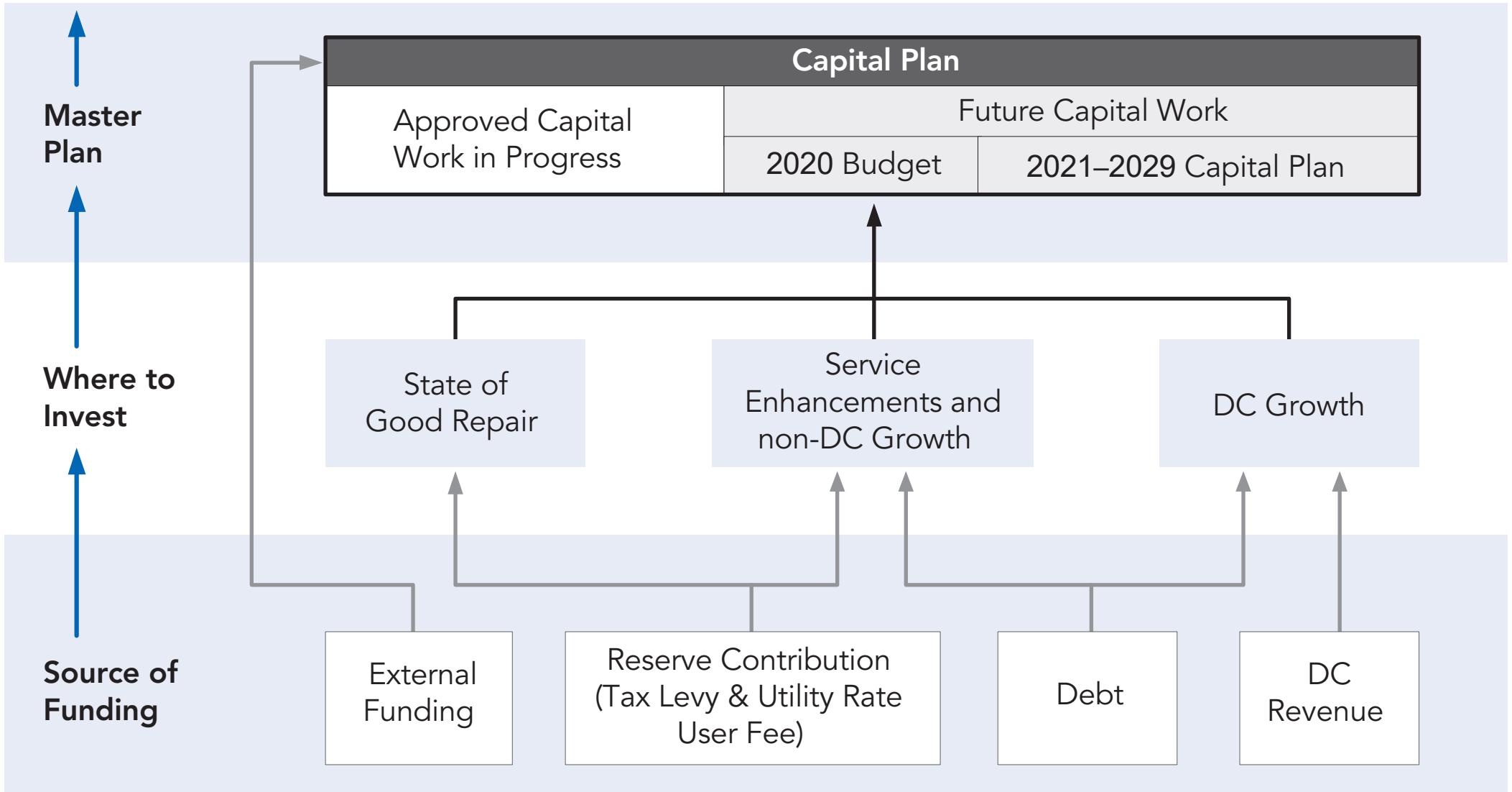
**APPENDIX I
OVERVIEW AND UPDATE ON THE STATUS OF RESERVES**

Rate Stabilization Reserves

	Balance as at August 31, 2019	Status of Reserves as at August 31, 2019
Tax	\$138 million	9.3 % of 2019 Tax Total Operating Budget In compliance with the Reserve Management Policy
Utility Rate	\$44 million	8.3 % of 2019 Utility Rate Total Operating budget In compliance with the Reserve Management Policy

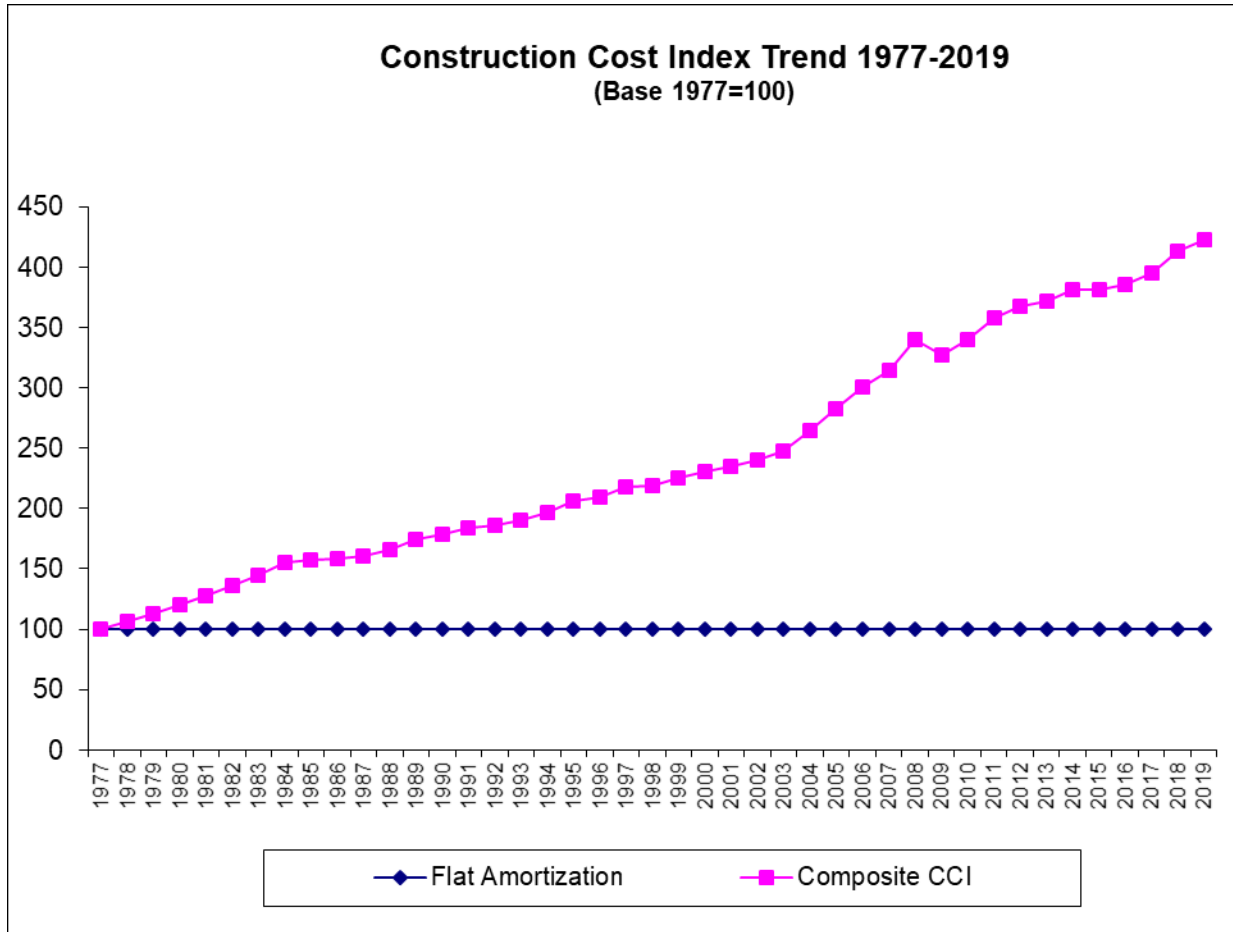
Community for Life

Strategic Plan



APPENDIX III

OVERVIEW AND UPDATE ON THE STATUS OF RESERVES

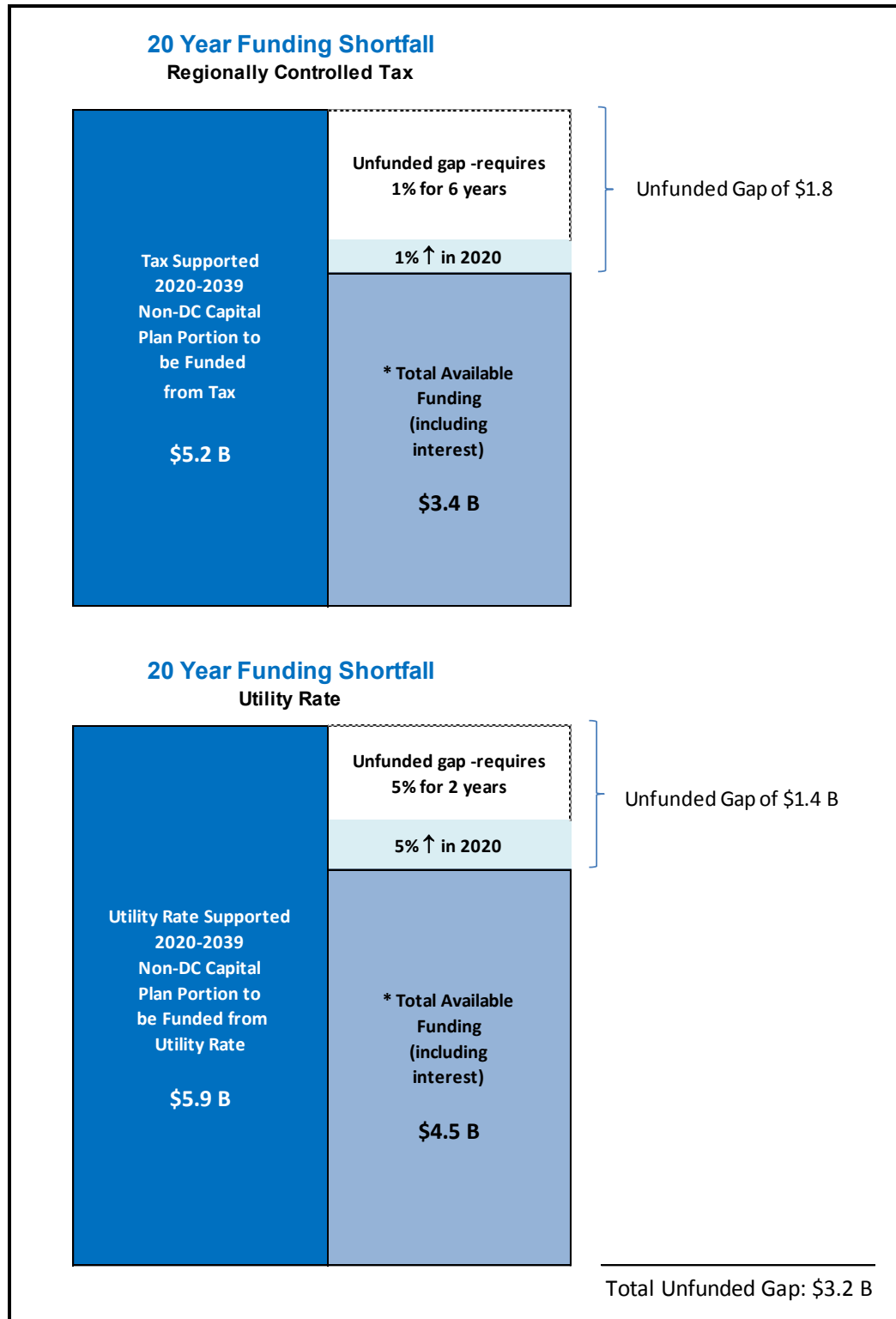


Source: US Department of the Interior, Bureau of Reclamation, Construction Cost Trends

The above chart illustrates the impact of Construction Cost Index (CCI) on an asset that was purchased in 1977 for \$100 thousand. By July of year 2019, the cost to replace the same asset would be \$423 thousand which is 4.2 times higher than the historical cost. The average annual increase over this period was 3.5%.

**APPENDIX IV
OVERVIEW AND UPDATE ON THE STATUS OF RESERVES**

Reserve Gap Analysis



* The available funding comprises of projected opening uncommitted reserve balance in 2020, regular annual contributions, annual estimated interest on reserve balances and council approved infrastructure tax levy and utility rate increases till 2019

APPENDIX V OVERVIEW AND UPDATE ON THE STATUS OF RESERVES

Specialty Reserves

Reserve	Description	Intended Use	Cash Balance August 31, 2019 (\$Millions)	Assessment
R0500	Insurance Stabilization Reserve	To fund any material variances that could adversely impact the Region relating to liability claims or accidental losses.	8.8	Sufficient: Currently held sufficient to reduce the impact of potential unexpected events. Detailed assessment of risk severity and its impact on reserve will be conducted and included in future reporting.
R0520	Administrative Service Only (ASO) Benefit Stabilization	To fund any material unexpected variances in self-insured Extended Health Care (EHC) and Group Life benefit plans	8.3	Sufficient: Currently held sufficient; there is limited impact on reserves due to provision of stop-loss in self-insured EHC and Group plans.
R0880	WSIB Reserve Pensions	To fund the Region's future WSIB liability (self-insured) as determined by the actuaries.	13.9	Sufficient: Reserve balance sufficient to fund current estimate of WSIB unfunded liability at about \$8.5 million.
R1140	Capital Long Term Waste Management Strategy - Energy From Waste Savings	To receive savings from interim landfill operation placed after expiry of third party incineration contract	68.5	Sufficient: Reserve amount will be supplemented by debt issuance to fund 75% 3Rs Target projects approved by Council.
R1919	Housing - Contingency Liability Reserve	To fund the potential gap in the state of good repair reserves faced by affordable housing service providers	84.8	Insufficient : An initial estimate of \$235 million deficit is expected by 2029
R1923	Housing-Advances to Providers	To track loans that the service provider obtains from Region (draw from R1919) that is under \$500 thousand.	0.0*	N/A: Reserve is for tracking of loans issued from R1919; Notional use only, no incremental commitment is expected.
R1924	Housing-Loans to Providers Pre	To track loans that the service provider obtains from Region (draw from R1919) that is over \$500 thousand.	0.0*	N/A: Reserve is for tracking of loans issued from R1919; Notional use only, no incremental commitment is expected.
R1925	Housing- Loan to Providers Post	This reserve is to track repayments which have begun from housing service providers.	0.0*	N/A: Reserve is for tracking of loans issued from R1923/24; Notional use only, no incremental commitment is expected.
R1261A	Human Services Revolving Capital Fund	To support community partner integration and system improvements activities in Human Services Department	0.6	N/A: Reserve is for tracking of loans issued from R1261A; Notional use only, no incremental commitment is expected.
R0221	Capital Finance Stabilization - Greenlands Securement	To provide annual funding of Greenlands capital project which involve securing greenlands by Peel's Conservation Partners	8.1	Sufficient: Currently held sufficient based on recent spending patterns

* Cash balance net of the loan that has been lent out

For Information

DATE: NOVEMBER 5, 2019

REPORT TITLE: PROCUREMENT ACTIVITY REPORT - T2 MAY 1 TO AUGUST 31, 2019

FROM: Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

OBJECTIVE

To provide the details of procurement activity as required by Procurement By-law 30-2018 for the second triannual period ending August 31, 2019.

REPORT HIGHLIGHTS

- The Procurement By-law delegates authority to staff to manage procurement processes and to report these activities to Regional Council on a regular basis.
- During the second triannual period of 2019, the Region of Peel awarded 87 new contracts greater than \$100,000 with a total value of \$276,384,157.97.
- This report provides a summary of the Region's procurement and disposal activity for the second triannual period of 2019.
- Key metrics for the second triannual period of 2019 are provided.

DISCUSSION**1. Background**

On May 10, 2018 Council enacted a new Procurement By-Law that is modernized and reflective of current public procurement trends while continuing to embody the principles of integrity, fairness, openness and transparency. Under the By-law, staff have been delegated authority to make awards of all contracts arising from competitive procurement processes, provided that the award is within budget and is being made to the best value bid. "Best value bid" is defined as the bid representing the optimal balance of technical merit and cost, determined in accordance with pre-set evaluation criteria disclosed in bid solicitation documents. Council approval is required where staff recommend that an award be made to a bidder that has not submitted the best value bid. Council approval is also required for any directly negotiated contracts that exceed \$250,000.

The Procurement By-law requires that staff report to Regional Council regularly on procurement activity. The purpose of this report is to provide Regional Council with a summary of the procurement activity for the second triannual period (T2) of 2019, including awards made under delegated authority. Procurement activity is reported under the

PROCUREMENT ACTIVITY REPORT - T2 MAY 1 TO AUGUST 31, 2019

following categories (definitions in connection with the terms referenced below are contained in Appendix I of this report):

- Contract Awards;
- Disposal of surplus goods and equipment;
- Emergency purchases;
- Awards during Regional Council recesses;
- Non-compliance with the By-law;
- Unforeseen circumstances;
- Final contract payments related to the original purchase contract.

2. Key Metrics for T2 2019

Outlined below are some of the key metrics and outcomes arising from some of the continuous improvement and modernization efforts undertaken by the Region's Procurement Division. These metrics demonstrate alignment to the service outcome "The Region of Peel is financially sustainable (to best serve the residents and businesses in Peel)."

Initiatives and Purpose	Results from T2 2019
<p>e-Bidding: The e-Bidding system, implemented in 2018 has enabled increased competition by creating greater visibility and easier access for vendors to the Region's bidding opportunities. Six new vendors who had previously not participated in the Region's bidding opportunities were awarded contracts in T2.</p>	<p>Combined cost avoidance of \$408,840, as compared against the average bid price on these contracts.</p>
<p>Vendor Performance Management Program: The program provides a uniform and transparent approach to monitor and assess vendor performance for the purposes of determining vendor eligibility to bid future contracts and to inform future contract awards. The intended outcome of the program is to enhance value for money by increasing the performance of vendors.</p>	<p>92% received an overall performance rating of "satisfactory" or better.</p>
<p>Competitive Procurement Value: This is an effective measure indicating value for money through the Region's competitive process and is calculated by measuring total savings accrued through low bid tender awards, as compared to the average bid price submitted in competitive tender processes. It is shown as a percentage of the total dollar value of all tender awards.</p>	<p>Overall competitive procurement value (savings) was 15% or \$15.7 million</p>

3. Procurement Activity and Disposal Summary – T2 2019

The table below provides a summary of the procurement and disposal activity for the second triannual period of 2019 (May 1- August 31). The Procurement Activity section of the table includes information on all awarded contracts in excess of \$100,000; emergency purchases; non-compliant purchases; and awards made during periods of Regional Council recess. It also includes amendments made to existing contracts that were a result of unforeseen circumstances or were required for final payment purposes, as authorized under the Procurement Bylaw. The Procurement Activity summary excludes contract renewal activity. A detailed listing of all procurement activity is referenced in Appendix II to this report.

PROCUREMENT ACTIVITY REPORT - T2 MAY 1 TO AUGUST 31, 2019

The Disposal activity section summarizes the proceeds or trade-in values received from the disposal of Region of Peel surplus assets. A detailed listing of the disposal activity is referenced in Appendix III to this report.

Procurement Activity	Value
Competitive contracts approved under Delegated Authority	\$261,711,777.76
Non-competitive contracts approved by Council	\$13,041,338.80
Non-competitive contracts approved under Delegated Authority	\$1,631,041.41
Contracts awarded during Council recess	No Activity
Total New Contracts Greater Than \$100,000	\$276,384,157.97
Emergency purchases	\$125,000.00
Final Contract Payments	\$89,685.88
Unforeseen circumstances	\$2,313,194.92
Non-Compliant Purchases	No Activity
Total Activity	\$278,912,038.77
Disposal Activity	
Total disposal proceeds received	\$73,944.32

In addition, a total of \$2,196,788.42 in contracts valued at \$100,000 and under was procured during the reported period (includes above noted emergency purchases).

CONCLUSION

The Procurement By-Law builds trust and confidence in the stewardship of public funds with an emphasis on awarding contracts based on best value. Continuous improvement and modernization efforts undertaken in connection with the Region's Procurement program build on these principles to continually measure and assess the effectiveness of the Region's procurement program and enhance value for money. This report is submitted to summarize the Region's procurement and disposal activity for the second triannual period ending August 31, 2019 in accordance with the reporting requirements set out in the Procurement By-law, and to highlight key metrics observed during this period arising from the continuous improvement and modernization initiatives undertaken by the Region's Procurement Division.

PROCUREMENT ACTIVITY REPORT - T2 MAY 1 TO AUGUST 31, 2019



Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

Approved for Submission:



N. Polsinelli, Interim Chief Administrative Officer

APPENDICES

- Appendix I - Definitions
- Appendix II - Awarded Contracts
- Appendix III - Disposal

For further information regarding this report, please contact Natasha Rajani, Director Procurement, extension 4302, natasha.rajani@peelregion.ca.

Best value bid: the optimal balance of technical merit and cost determined in accordance with pre-set evaluation criteria disclosed in a Bid Solicitation for the purpose of making an Award. For Requests for Tenders and Requests for Quotations, the best value bid is the lowest cost compliant Bid meeting technical specifications and qualifications. For Requests for Proposals, the best value is the highest ranked compliant Bid following the evaluation of proposals.

Board recess purchases: The Procurement By-law delegates authority to the Chief Financial Officer (CFO) to award contracts that are otherwise required to be awarded by the Board when there is no regular meeting of the Board scheduled during a period of time that is more than 21 days after the date of the previously scheduled regular Board meeting, where the contracts are deemed reasonably required to carry on the business of the Peel Housing Corporation.

Competitive contracts greater than \$100,000: These are contracts awarded to vendors as a result of a competitive process.

Disposal proceeds: These are proceeds received from the sale, exchange, transfer or gift of goods owned by the Region which are surplus to its needs.

Emergency purchases: These are contracts awarded to vendors in the event of an emergency. "Emergency" means a situation or impending situation that constitutes a danger of major proportions that could result in serious harm to persons or substantial damage to property and that is caused by the forces of nature, a disease or other health risk, an accident, or an act whether intentional or otherwise.

Final contract payments: These are amendments made to contracts to facilitate final payment to a vendor for additional work required in order to complete the contract. The final payment for the work exceeds the approved contract amount including the allowable amendment value in accordance with the Procurement By-law. The Procurement By-law delegates authority to the Director of Procurement to approve these final contract payments which manages payment delays to vendors on the condition that Council is provided full disclosure on all final contract payments.

Non-competitive contracts greater than \$100,000: These are contracts awarded to vendors as a result of a non-competitive process. It refers to the negotiation of an agreement for the purchase of goods and services where there is no open competition among or between vendors. The conditions that allow for direct negotiation are outlined in Part V Procurement Authorities and Procurement Methods of the Procurement By-law.

Non-compliant purchases: These are purchases made when a department has engaged a vendor to deliver goods or services without following the procurement processes required by the Procurement By-law.

Unforeseen circumstances: These are amendments made to contracts to facilitate nominal payments for unforeseen work. For example, a contractor must remedy an unknown pre-existing site condition in order to complete the contract. The Procurement By-law delegates authority to the Director of Procurement to approve these amendments on the

condition that Council is provided full disclosure on all increases resulting from unforeseen circumstances.

Vendor of Record: Vendor of Record (VOR) means a procurement arrangement, typically established through a competitive procurement process, that authorizes one or more qualified vendors to provide goods and/or services for a defined period with particular terms and conditions, which may include pricing, as set out in the VOR agreement. It is used for frequent purchases of a good or service and can help improve procurement efficiency by eliminating duplication of effort for similar goods or services. The Region may from time to time elect to establish a Vendor(s) of Record for the procurement of specific goods or services, and will do so in accordance with the requirements set out in Procurement Policy.

PROCUREMENT ACTIVITY REPORT - T2 MAY 1 TO AUGUST 31, 2019

AWARDED CONTRACTS BID COMPETITIVELY > \$100,000 - APPROVED BY DELEGATED AUTHORITY					
Item	Department	Document	Description	Vendor	Award Amount
1	Corporate Contract	2019-012P	Language Interpretation & Translation Services for Peel Region	Multilingual Community Interpreter Services O/A MCIS Language Services	\$400,000.00
2	Corporate Services	2018-045P	Establishment of a Legal Services Roster (amount awarded to date)	MULTIPLE - Aird & Berlis LLP; Blaney McMurty LLP, Boghosian & Allen LLP, Borden Ladner Gervais LLP, Cassels Brock & Blackwell LLP, Crawford Chondon & Partners LLP, Emond Harnden LLP, Gowling WLG (Canada), Hicks Morley Hamilton Stewart Storie LLP, Keyser Mason Ball LLP, Leners LLP, Mann Symons LLP, Mathews, Dinsdale & Clark LLP, Miller Thomson LLP, O'Connor MacLeod Hanna LLP, Pallett Valo LLP, Robins Appleby LLP, Scargall Owen-King LLP, Stieber Berlach LLP, Willms & Shier Environmental Lawyers LLP, Wood Bull LLP	\$255,252.50
3	Corporate Services	2018-063P	Employee Group Benefits Services Provider for The Regional Municipality of Peel	Sun Life Assurance Company of Canada	\$143,600,619.00
4	Corporate Services	2018-305P	Hosted Web Content Management System Website Redevelopment and Managed Services	OPIN Software Inc	\$392,297.50
5	Corporate Services	2019-066T	Lightning Arrestor and Cupola, Cornice and Pinnacles Painting at Peel Art Museum and Archives, Project 175104 & 185170	Roof Tile Management Inc.	\$225,400.00
6	Corporate Services	2019-088T	Activity Room Renovation at Tall Pines Long Term Care Facility, 1001 Peter Robertson Boulevard, Brampton, Project 17-5434	Spectre Construction & Management Inc	\$185,283.00
7	Corporate Services	2019-097T	Roofing and Drains Replacement at Vera M. Davis Long term Care, Bolton Ontario, Project 185448	Nortex Roofing Ltd	\$703,575.00

PROCUREMENT ACTIVITY REPORT - T2 MAY 1 TO AUGUST 31, 2019

8	Corporate Services	2019-172T	LED Lighting Retrofit at Tall Pines Long Term Care Centre, City of Brampton, Project 185444	Dynamic Energy Services Inc	\$438,800.00
9	Corporate Services	2019-198T	HVAC Services for Region of Peel Health Clinics and Peel Art Gallery, Museum and Archives	Dunlis Mechanical Services	\$175,765.00
10	Corporate Services	2019-313Q	Architectural Services for Renovations at Various Long Term Care Facilities	Green Propeller Design	\$113,360.00
11	Corporate Services	2019-328P	Review and Re-design of Non-Union Job Evaluation Program at the Regional Municipality of Peel	Mercer (Canada) Ltd	\$174,000.00
12	Corporate Services	2019-375Q	Miscellaneous Upgrades at 2nd, 4th and 7th Floors at 7120 Hurontario St	2231836 Ontario Limited O/A BB Building Solutions	\$101,600.00
13	Corporate Services	2019-419Q	Addition of Backflow Preventers at Various Locations within the Region of Peel	Vic's Group Inc	\$186,000.00
14	D&IS	2018-247P	Microsoft Platform Implementation Services - Vendor of Record (amount awarded to date)	StoneShare Inc, Sierra Systems Group Inc, Buchanan Technologies Ltd, Compugen Inc, Frequency Foundry Inc, Accenture Inc, and Bulletproof Solutions ULC	\$299,895.00
15	D&IS	2019-364T	Supply of Storage Area Network Devices, Maintenance and Support	Compugen Inc	\$1,122,658.00
16	D&IS	2019-421P	Supply of Rental Services for Storage Facility to Store Art and Artifacts for PAMA	Armstrong Fine Art Services Ltd	\$181,140.00
17	D&IS	2019-466T	Supply and Delivery of New Cisco Network Edge Infrastructure for Region of Peel	OnX Enterprise Solutions Ltd	\$5,333,441.39
18	Finance	2019-496P	Services for Service Delivery and Administrative Expenditure Review	Optimus SBR	\$126,000.00
19	Health Services	2019-136T	Supply And Delivery Of Medical Supplies For Peel Regional Paramedic Services	9195-6664 Quebec Inc o/a Equipement Medical Rive Nord	\$1,088,418.78
20	Health Services	2019-137P	Supply of Emergency Response Vehicle Conversion for Peel Regional Paramedic Services	Rowland Emergency Vehicle Products Inc	\$763,540.00
21	Health Services	2019-174P	General Contracting Services for the Long Term Care Dvision	Tri-Green Construction Inc.	\$300,000.00

APPENDIX II

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PROCUREMENT ACTIVITY REPORT - T2 MAY 1 TO AUGUST 31, 2019

22	Human Services	2019-231P	Early ON Child and Family Centres Special Needs Resourcing Model	Peel Children's Centre	\$660,110.00
23	Public Works	2018-029P	Peel Water Resources Management Model 2018	Earthfx Inc	\$405,579.00
24	Public Works	2018-456P	Beach Street Sewage Pump Stations and Associated Works	WSP Canada Group Ltd	\$3,500,495.78
25	Public Works	2018-670P	Region Of Peel Housing Community Improvement Plan And Affordable Housing Pilot Program	N. Barry Lyon Consultants Ltd	\$171,675.00
26	Public Works	2019-003T	Watermain on Coleraine Drive, Town of Caledon, Project 17-1192	KAPP Infrastructure Inc	\$7,637,155.00
27	Public Works	2019-004T	G.E. Booth Wastewater Treatment Plant Incinerator 1 Rehabilitation	Bennett Mechanical Installations	\$3,392,750.00
28	Public Works	2019-016T	Watermain Replacements on Shale Oak Mews and Shale Oak Court, City of Mississauga, Assignment D, Project 19-1310	Sam Rabito Construction Ltd	\$963,000.00
29	Public Works	2019-018T	Watermain Replacement on McLaughlin Road, City of Brampton, Project 19-1340F	Tectonic Infrastructure Inc	\$1,077,295.44
30	Public Works	2019-020P	Design, Build of an Addition to the Peel Curing Facility Office Building	Turkstra Modular Builders Inc	\$176,667.00
31	Public Works	2019-021T	Watermain Installation, Replacements and Relocations on Mayfield Road and McVean Drive, City of Brampton, Projects 11-4075, 14-1164 and 14-1165	Sam Rabito Construction Ltd	\$5,500,000.00
32	Public Works	2019-023P	Engineering Services for the Update and Preparation of Process Flow Diagrams for the Region of Peel Lake Based Water Facilities, Project 18-1520	Cole Engineering Group Ltd	\$239,041.20
33	Public Works	2019-024T	Archaeological Assessments, Projects 16-2291 and 18-1496	AECOM Canada Ltd	\$140,143.00
34	Public Works	2019-027T	Diesel Generator Maintenance	Power Station Ltd	\$257,605.00
35	Public Works	2019-030T	Retaining Wall Repair at the Battleford Community Recycling Centre and Concrete Apron Replacement at the Brampton Community Recycling Centre	Aplus General Contractors Corporation	\$462,600.00

APPENDIX II
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PROCUREMENT ACTIVITY REPORT - T2 MAY 1 TO AUGUST 31, 2019

36	Public Works	2019-040T	Watermain Replacement on Britannia Road and Shawson Drive, City of Mississauga,	Moretti Excavating Ltd	\$14,366,369.72
37	Public Works	2019-043T	Watermain Replacement, Assignment H, City of Mississauga, Project 19-1310	Vic's Group Inc	\$1,880,114.46
38	Public Works	2019-054T	Watermain Replacements on Various Streets, City of Mississauga, Assignment C, Project 17-1310	Rymall Construction Inc	\$3,686,870.00
39	Public Works	2019-055T	Watermain Replacements on Rathburn Road East, Claypine Rise and Bough Beeches Boulevard, Assignment C, City of Mississauga, Project 15-1345	Lancorp Construction Co Ltd	\$1,349,759.16
40	Public Works	2019-064T	G.E. Booth Wastewater Treatment Plant, Contract 1A – Primary Inlet Conduit, Project No. 17-2926	ROMAG Contracting Ltd	\$26,117,000.00
41	Public Works	2019-069T	Watermain Replacements on Hanover Road, Huntington Court, Hollowood Court and Hearthstone Court, City of Brampton, Assignment D, Project 19-1340	London Excavators & Trucking Ltd	\$1,800,000.00
42	Public Works	2019-071T	Watermain Replacement on Martin's Pine Court, City of Mississauga, Assignment K, Project 19-1310	Sandy Scamurra Contracting Ltd	\$235,185.10
43	Public Works	2019-075T	Electrical Maintenance And Repairs At Various Pumping Stations Within The Regional Municipality Of Peel	RPM Industrial Inc, Verantio Canada Inc	\$684,465.00
44	Public Works	2019-126T	Maintenance and Repairs to Overhead Doors, Gates, and Barrier Arms for Public Works, Facilities	Canadoor Door Systems Inc	\$145,858.00
45	Public Works	2019-147P	Sludge Cake Contingency at the G.E. Booth Wastewater Treatment Plant, Project 16-2920	Black & Veatch Canada Company	\$1,103,458.90
46	Public Works	2019-154T	Tree Planting Services Within The Regional Municipality Of Peel	M & S Architectural Concrete Ltd	\$403,651.40
47	Public Works	2019-177T	Watermain Looping on Chesbro Court, Assignment A, City of Mississauga, Project 19-1310	London Excavatos & Trucking Ltd	\$148,499.50

PROCUREMENT ACTIVITY REPORT - T2 MAY 1 TO AUGUST 31, 2019

48	Public Works	2019-180P	Technical Services for the Management of the Regional Municipality of Peel's Closed Landfills	GHD Ltd	\$1,573,626.00
49	Public Works	2019-189T	Supply of Two Dump Trucks, Tandem 2 Way Plow & Wing for Public Works, Fleet Services	Rush Truck Centres of Canada Limited	\$1,329,036.00
50	Public Works	2019-193P	Peel Region Urban Forest Best Practices Resource	Beacon Environmental Ltd	\$167,638.00
51	Public Works	2019-195T	Supply of a Sewer Flusher Combo Unit for Public Works, Fleet Services	FST Canada Inc. o/a Joe Johnson Equipment	\$1,777,097.00
52	Public Works	2019-207T	Material Testing for Watermain Installation on Britannia Road, City of Mississauga, Capital Projects, Assignment I, Projects 14-1122 and 18-1310	DS Consultants Ltd	\$182,360.00
53	Public Works	2019-213P	Water Efficiency Strategy for Public Works, Public Education	C3 Water Inc	\$161,783.70
54	Public Works	2019-220T	Maintenance Hole Deficiency Repairs, Various Locations Throughout Brampton and Mississauga	Rockwell Site Works Inc.	\$527,974.75
55	Public Works	2019-228P	Engineering Services For Condition Assessment And Rehabilitation Of The Little Etobicoke Creek (Haig Boulevard) Sanitary Trunk Sewer And New Local Sanitary Sewer, Project 18-2442	Stantec Consulting Ltd	\$2,997,349.59
56	Public Works	2019-229T	Design and Contract Administration Services for Watermain Construction on Heritage Road, City of Brampton and City of Mississauga, Project 15-1138	Ainley & Associates	\$1,146,303.70
57	Public Works	2019-243T	Storm Sewer Replacement And Road Rehabilitation On King Street, Town Of Caledon, Project Storm Sewer Replacement And Road Rehabilitation On King Street, Town Of Caledon, Project 19-4020	Graham Bros. Construction Ltd	\$747,417.88

APPENDIX II

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PROCUREMENT ACTIVITY REPORT - T2 MAY 1 TO AUGUST 31, 2019

58	Public Works	2019-246P	Engineering Services for a Proposed Watermain and Sanitary Forcemain on Queen Street from Goreway Drive to Cherrycrest Drive, City of Brampton, Projects 18-1169 and 18-2271	Robinson Consultants Inc	\$2,199,051.21
59	Public Works	2019-277T	Hot Mix Asphalt Resurfacing On Bovaird Drive From Mclaughlin Road To Lake Louise Drive/Worthington Avenue, City Of Brampton, Project 19-4675	Graham Bros. Construction Ltd	\$4,892,377.91
60	Public Works	2019-285T	Lane Lines Pavement Marking Services At Various Locations Within The Regional Municipality Of Peel	Upper Canada Road Services Inc, \$594,480; Woodbine Pavement Marking Ltd, \$965,926.25	\$1,510,160.00
61	Public Works	2019-286T	Supply and Installation of Abrasion Resistant Flooring and Steel Plate Coating at the Peel Integrated Waste Management Facility	ONIT Construction Inc	\$361,787.00
62	Public Works	2019-318P	Services for Solid Waste Management Financing Plan	Ernst & Young LLP	\$449,941.52
63	Public Works	2019-323T	Sanitary Sewer Replacement on Various Streets, City of Brampton, Project 17-2300B	D'Orazio Infrastructure Group Ltd	\$2,947,993.90
64	Public Works	2019-345P	Professional Services for Trunk Sewer Inspection and Assessment Program	M.E. Andrews and Associates Ltd	\$1,033,678.36
65	Public Works	2019-349P	Pavement Condition Assessment Services	Englobe Corp	\$132,612.94
66	Public Works	2019-355T	Sanitary Sewer on McLaughlin Road South in the City of Brampton	614128 Ontario Ltd O/A Trisan Construction	\$3,462,533.00
67	Public Works	2019-383T	Supply and Delivery of Compost Floor Vessel Material and Wood Chips	Walker Environmental Group Inc	\$552,057.00
68	Public Works	2019-438P	Engineering Services For Inspection And Condition Assessment Of The Bolton/Brampton Sanitary Trunk Sewer,	M.E. Andrews & Associates Ltd O/A Andrews Engineer	\$432,614.43
69	Public Works	2019-462T	Replacement of Auma Electric Valve Actuators, PRATT Valves and HEX Head Bolts at Various Water Treatment Facilities with the Regional Municipality of Peel	McCanical Inc	\$453,991.04
TOTAL					\$261,711,777.76

PROCUREMENT ACTIVITY REPORT - T2 MAY 1 TO AUGUST 31, 2019

AWARDED CONTRACTS - NON COMPETITIVE PROCESS > \$100,000 - APPROVED BY COUNCIL					
Item	Department	Document	Description	Vendor	Award Amount
1	Corporate Services	2019-386N	Financial Impact Analysis of Service Delivery Models	Ernst and Young LLP	\$660,000.00
2	D&IS	2019-367N	Client Relationship Management Licenses, Maintenance and Support	Salesforce.com Canada Corporation	\$1,300,000.00
3	D&IS	2019-369N	Data Warehouse/Business Intelligence Licenses, Maintenance and Support	Oracle Canada ULC	\$1,000,000.00
4	D&IS	2019-371N	Social Housing Program Application Licenses, Maintenance and Support	Vlocity Inc	\$370,000.00
5	Public Works	2019-032N	Laboratory Analysis Services on an As Required Basis	Maxxam Analytics International Corporation	\$6,128,878.05
6	Public Works	2019-274N	Closed Circuit Television Truck, Parts And Service	Cues Canada Inc	\$510,117.00
7	Public Works	2019-515N	Prestressed Concrete Cylinder Pipe Feedermain Valve Condition Assessment	Pure Technologies Inc	\$407,243.75
8	Public Works	2019-524N	Processing of Blue Box Recycling Material on an As Required Basis	Halton Recycling Ltd	\$1,683,500.00
9	Public Works	2019-555N	Supply and Delivery of Gore Covers for Peel Curing Facility	Sustainable Generation LLC	\$981,600.00
TOTAL					\$13,041,338.80
AWARDED CONTRACTS - NON COMPETITIVE PROCESS > \$100,000 - APPROVED BY DELEGATED AUTHORITY					
Item	Department	Document	Description	Vendor	Award Amount
1	Corporate Services	2019-303N	Applicant Tracking Software	iCIMS Inc	\$234,743.01
2	Corporate Services	2019-377N	External Legal Services for Advice and Assistance with the Preparation of Complex Procurement Documents in Relation to the Enterprise Resource Planning Procurement Project.	J. Fraser Mann, Margaret Symons O/A Mann Symons LLP	\$150,000.00
3	Public Works	2018-790N	Bolton 750 Feedermain Condition Assessment, Project 18-1405	Pure Technologies Inc	\$198,855.00
4	Public Works	2019-396N	Supply, Delivery and Installation of On-Board Video Surveillance System	Sean Design Inc	\$227,835.00

APPENDIX II

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PROCUREMENT ACTIVITY REPORT - T2 MAY 1 TO AUGUST 31, 2019

5	Public Works	2019-397N	Supply of Transfer Capacity for Recyclable Materials, on an As Required Basis	Southern Sanitation Inc o/a Wasteco	\$120,000.00
6	Public Works	2019-407N	Assessment of Vacuum Waste Collection Systems	CH2M Hill Canada Ltd	\$214,589.00
7	Public Works	2019-491N	Supply of Transfer Capacity for Recyclable Material, on an As Required Basis	Waste Management of Canada Corporation	\$120,000.00
8	Public Works	2019-493N	Sanitary Sewer Replacement on Various Streets in the City of Mississauga,	Pipeflo Contracting Corp	\$119,259.40
9	Public Works	2019-568N	Haulage of Recycling Material on an As Required Basis	Laidlaw Carriers Bulk GP Inc	\$245,760.00

TOTAL **\$1,631,041.41**

OTHER - EMERGENCY PURCHASES

Item	Department	Document	Description	Vendor	Award Amount
1	Health Services	2019-459N	Emergency Roof Tarping and Interior Reinstatement at Sheridan Villa Long Term Care Home	Tri-Green Construction Inc	\$40,000.00
2	Health Services	2019-460N	General Clean Up and Containment for Sheridan Villa Long Term Care	Service Master, Oakville	\$30,000.00
3	Health Services	2019-461N	Localized Area Rooftop Repair and Reinstatement at Sheridan Villa Long Term Care	Semple, Gooder Roofing Corporation	\$55,000.00

TOTAL **\$125,000.00**

OTHER - FINAL CONTRACT PAYMENTS

Item	Department	Document	Description	Vendor	Award Amount
1	Health Services	2015-399P	Food and Menu Management Services for the Region of Peels Long Term Care	Sysco Serca Food Services Ontario Inc	\$48,000.00
2	Public Works	2017-152T	Trenchless Spot Repairs and Sealing of Sanitary Sewers and Laterals at Various Locations	Pipeflo Contracting Corp	\$41,685.88

TOTAL **\$89,685.88**

OTHER - UNFORESEEN CIRCUMSTANCES

Item	Department	Document	Description	Vendor	Award Amount
1	Public Works	2012-002T	Twinning of the West Trunk Sewer	McNally Construction Inc	\$2,313,194.92

TOTAL **\$2,313,194.92**

OTHER - NON-COMPLIANT PURCHASES

PROCUREMENT ACTIVITY REPORT - T2 MAY 1 TO AUGUST 31, 2019

Item	Department	Document	Description	Vendor	Award Amount
			No Activity		
TOTAL					\$0.00
AWARDED CONTRACTS < \$100,000					

A total of 59 documents with a value of \$100,000 or less were awarded during the period. This includes the three above noted emergency procurements. The cumulative value of the awards was \$2,196,788.42.

**APPENDIX III
PROCUREMENT ACTIVITY REPORT - T2 MAY 1 TO AUGUST 31, 2019**

DISPOSAL ACTIVITY		
Reporting Department/Division	Items Disposed	Total Proceeds
Finance - Corporate Finance	Salvage Value on Vehicles	\$14,940.00
Public Works - Operations Support	Water Meters	\$8,402.00
Public Works - Operations Support	Vehicles and Equipment	\$50,602.32
Total Disposal Proceeds		\$73,944.32

DONATIONS		
Reporting Department/Division	Items Donated	Recipient
Health Services - Paramedic Services	6 Ambulances	4 - Nunavut Association of Municipalities; 2 - St. John Ambulance Toronto

For Information

DATE: November 6, 2019

REPORT TITLE: **2019 PROPERTY TAX POLICY UPDATE REPORT**

FROM: Stephen Van Ofwegen, Commissioner of Finance and Chief Financial Officer

OBJECTIVE

This report serves to provide Regional Council with an update on general issues and emerging work related to property tax policies within the Region of Peel.

REPORT HIGHLIGHTS

- The workplan in support of the review of the vacant and excess land subclass reduction program provided for commercial and industrial property classes was approved by Council at its September 12, 2019 meeting.
- New optional subclasses were introduced by the Province in 2018 to support the small-scale on-farm business subclasses in the commercial and industrial property classes.
- In the Region of Peel, the Charity Rebate Program provides a 40 per cent property tax rebate for eligible properties in the commercial and industrial property classes.
- The 2020 province-wide Assessment Update has commenced and MPAC is currently working to update the assessed values of all properties in Ontario to reflect the legislated valuation date of January 1, 2019.

DISCUSSION**1. BACKGROUND**

The Region of Peel, as the upper-tier municipality is responsible for the creation of property tax policies throughout the Region. Although most property tax policies are set at the regional level, the Region works in cooperation with the local municipalities.

Policy decisions at the Region of Peel include tax ratio setting or delegation of tax ratio setting to the local municipalities, adoption of optional property classes/subclasses, provision of mandated charity and similar organizations rebate programs, and vacant unit rebate and vacant/excess land sub-class reduction programs (including phase out / changes to the programs), among others.

2019 PROPERTY TAX POLICY UPDATE REPORT

2. Business Vacancy Rebate and Reduction Programs

As announced in the *2016 Ontario Economic Outlook and Fiscal Review*, starting in 2017, municipalities were given broad flexibility to tailor the vacant unit rebate and vacant/excess subclasses reduction programs to reflect local community needs and circumstances. Upper- and single-tier municipalities that decided to change the programs notified the Minister of their intent to utilize this flexibility and provided details of the proposed changes along with a council resolution. Changes to the programs were subsequently implemented through regulation.

Vacant Unit Rebate Program – Phased Out in the Region by 2020 (O.Reg. 581/17)

In May 2017, the Region of Peel held consultations with business owners/representatives in Brampton, Mississauga and Caledon to discuss the proposed changes to the vacant unit rebate program. A staff report entitled, “Proposed Changes to the Vacant Unit Rebate Program for Commercial and Industrial Properties” recommended changes to the current program along with a phase out of the vacant unit rebate program in the Region by 2020. This recommendation was approved by Regional Council on June 22, 2017. Regulations pertaining to the changes to the vacant unit rebate program were issued by the Province in 2017 under Ontario Regulation 581/17, and the program is currently in the last year of the phase out in Peel.

Vacant & Excess Land Subclass Reduction Program

At its July 11, 2019 meeting, Regional Council approved a motion from the Town of Caledon which directed staff to review the vacant and excess land subclass reduction program, including the impacts of removing the tax reduction for the 2020 taxation year. Staff presented a workplan for this review to Regional Council at its September 12, 2019 meeting. Regional staff is currently in the process of reviewing the program with the local municipal tax teams as well as with the public and business community. Staff will report back to Regional Council with a report including the impacts of removing the property tax reduction for vacant and excess land subclasses in January 2020.

A municipal scan indicated that many other municipalities have or are in the process of removing the reduction program, including Halton Region (complete removal in 2020), Durham Region and Waterloo Region (phase out in 2020), and Niagara Region (phase out in 2024).

Vacant Unit Rebate and Vacant/Excess Subclass Reduction - Education Property Tax

The Province has reviewed the education property tax portion of the vacancy rebate and reduction programs in consultation with municipalities and the business community. In response to feedback received from the review, beginning in 2019, the Province has phased out the education property tax portion of these programs with complete removal in 2020.

3. Optional Small-Scale On-Farm Business Subclasses in the Commercial and Industrial Property Classes

As announced in the *2016 Ontario Economic Outlook and Fiscal Review*, starting in 2018, municipalities had the option to reduce the tax rate on qualifying value-added activities that

2019 PROPERTY TAX POLICY UPDATE REPORT

occur on farms as part of the farming business. Optional new subclasses to the industrial and commercial classes were created to allow the municipal tax rate to be reduced by 75 per cent for the first \$50,000 of assessment related to qualifying activities.

In order to ensure consistency across the Province, the business education tax (BET) was reduced by 75 per cent and applied to all qualifying properties. Regulations to establish the new subclasses and authorize the setting of municipal and education tax rates were made in 2018, and MPAC has reviewed eligible properties and issued amended assessment notices for affected properties during 2019 taxation year.

In Peel Region, this option was not implemented for the 2019 taxation year as MPAC had not completed its review and identification of eligible properties in time for the release of the 2019 returned tax roll. Staff will review this option for the 2020 taxation year in winter 2020.

4. Eligible Charity Property Tax Rebate

Under Section 361 of the *Municipal Act, 2001*, the Region of Peel is required to provide a tax rebate to eligible charities that occupy space in the commercial or industrial class. A charity is eligible for a rebate if it is a registered charity as defined in subsection 248(1) of the *Income Tax Act* and is in one of the commercial or industrial property classes. Property specific tax exemptions are authorized through Section 3 of the Assessment Act, and properties may also receive an exemption from property taxes through special legislation introduced either through a Government Bill or through a Private Members Bill.

In the Region of Peel, the Charity Rebate Program provides a 40 per cent property tax rebate for eligible properties in the commercial and industrial property classes. Properties in any other property classes do not receive a property tax rebate under the current Program. The Program is administered by the local municipalities through by-law 72-2007 Tax Rebate Program for Registered Charities. There is no general authority through the Act that would allow the Region to provide a property tax exemption for any property or class of properties. The rebate program may be expanded to provide different rebate amounts up to 100 per cent of the taxes paid by the eligible charities or similar organizations, however the authority remains with the Region. Therefore, it would be the Region's decision to opt to expand the rebate program through Section 361.

On May 7, 2018, Bill Pr86 – Private Members Bill for a Tax Exemption/Cancellation for Luso Canadian Charitable Society received Royal Assent. This Bill allowed the Society to request the City of Mississauga to provide a property tax exemption and property tax cancellation for property owned and occupied by the Luso Canadian Charitable Society in the City of Mississauga. City of Mississauga's General Committee approved the Society's request through resolution GC-0314-2019, and by-law 0086-2019 was subsequently enacted on June 5, 2019. The by-law for the tax exemption and cancellation enacted by the City applies to taxes for municipal purposes including both the City and Regional portion of taxes. Bill Pr86 also states that if the City passes a by-law then the tax exemption and cancellation would also apply for school purposes.

The Region's portion of the 2018 charity rebate program for charitable organizations that lease commercial or industrial properties in the Region at 40 per cent rebate was \$435k. Any changes to this program would impact all local municipalities and would result in a cost impact to the Region, local municipalities, and school boards on an annual basis. Similar to Luso Society, other charities may also petition for their own Private Member's Bill to

2019 PROPERTY TAX POLICY UPDATE REPORT

exempt their properties from full taxation which will shift the property tax burden to the other property classes, including the residential property class.

5. 2020 Assessment Update

Every four years the Municipal Property Assessment Corporation (MPAC) is legislated to conduct a province-wide assessment update and provide updated values to each property owner in Ontario. Increases in assessment are phased-in over the four-year cycle (i.e. 25 per cent of the increase will be phased-in each year), whereas decreases in assessment will be fully realized in the first taxation year of the four-year cycle (i.e. 100 per cent of the decrease will be applied in year 1).

The 2016 Assessment Update cycle covered taxation years 2017 through 2020 and updated all property values to a current value assessment (CVA) as at January 1, 2016. The upcoming 2020 Assessment Update will cover taxation years 2021-2024, and MPAC will update the assessed value for every property in Ontario to reflect the legislated valuation date of January 1, 2019.

It is important to note that reassessment does not result in an increase in total property taxes collected by municipalities. Municipal tax rates are recalculated such that the same amount of total municipal taxes is collected based on the revised assessment values. The reassessment does, however, result in shifts in the property tax burden between properties, property classes and, for two-tier municipalities, shifts in the Regional tax burden between the local municipalities. Generally, if a property's CVA increases more than the average increase in CVA in the municipality, that property will experience an increase in property taxes. Conversely, if a property's CVA increases less than the average increase, then that property will experience a decrease in property taxes. In total the municipality collects the same amount of taxes.

As the 2020 Assessment Update approaches, MPAC will engage with large and special purpose property owners, affected municipalities and other stakeholders as part of their work to establish updated assessments for these properties across the province. The large and special purpose properties include all resource-based plants and large manufacturing plants that are designed for a special purpose. These properties have been identified specifically for this review as there are some challenges in specialized and unique types of business properties that often involve complex assessment methodologies.

The engagement process will focus on bringing property owners, municipalities and stakeholders together with MPAC assessors to share information, consult and collaborate on the key valuation parameters that will inform updated assessed values for those properties, and help to improve MPAC's assessment process for these types of properties.

CONCLUSION

Staff will continue to monitor and update Regional Council on work related to the review of the vacant and excess land subclass reduction program, implementation of the optional small-scale on-farm business subclasses in the commercial and industrial property classes, as well as MPAC's 2020 Assessment Update.

2019 PROPERTY TAX POLICY UPDATE REPORT



Stephen Van Ofwegen, Commissioner of Finance and Chief Financial Officer

Approved for Submission:



N. Polsinelli, Interim Chief Administrative Officer

For further information regarding this report, please contact Stephanie Nagel at extension 7105 or via email at stephanie.nagel@peelregion.ca.

Authored By: Kavita McBain



REPORT
Meeting Date: 2019-11-14
Regional Council

For information

DATE: October 28, 2019

REPORT TITLE: **2019 TRIANNUAL FINANCIAL PERFORMANCE REPORT – AUGUST 31, 2019**

FROM: Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

OBJECTIVE

To provide a status update on the 2019 Triannual Financial Performance Report as at August 31, 2019.

REPORT HIGHLIGHTS

Summary

- The Region of Peel's (Region) projected 2019 year-end operating financial position for Tax and Utility Rate supported services are within the budget target; capital operations are progressing as planned.

Current Operations

- Regional Council approved the 2019 Operating Budget of \$2.5 billion to provide funding for the Region to continue delivering services and meet the service needs of residents and the service demands of a growing community.
- Tax and Utility Rate supported services are projected to end the year with an overall variance of 0.3% which is within the budget accuracy target of plus or minus three per cent as at August 31, 2019.

Capital Operations

- The approved Regionally Controlled capital program totalled \$3.7 billion at the beginning of 2019 and ended with a balance of \$3.3 billion at August 31, 2019.
- Regionally Controlled services' capital spending in the first eight months of 2019 amounted to \$338 million, supporting both Tax and Utility Rate supported services.
- 96 per cent of the Regionally Controlled capital program progressed on schedule which is within the past five years' progress range for the same triannual period.

DISCUSSION

1. Background

The Budget Policy requires that staff report the status of current and capital operations at a minimum of twice annually to manage financial performance to ensure the long term

2019 TRIANNUAL FINANCIAL PERFORMANCE REPORT – AUGUST 31, 2019

financial sustainability of Regional services. This report provides the projected year-end financial position of current and capital operations based on the information and financial results at August 31, 2019.

In January 2019, Regional Council approved \$3.8 billion through the 2019 Budget, including \$2.5 billion in operating funding for Regional services and a \$1.3 billion capital investment in Peel's infrastructure.

a) 2019 Operating Budget

The approved 2019 Operating Budget of \$2.5 billion included \$0.5 billion to Peel's externally financed agencies: Peel Regional Police, Ontario Provincial Police, three Conservation Authorities, and Municipal Property Assessment Corporation. The budget provided the Region of Peel with the funding to support community needs through services that ensure that people's lives are improved in their time of need; that communities are integrated, safe and complete; and that government is future-oriented and accountable. 2019 service levels are listed in Appendix I.

The Region's operating budgets are developed based on the best information available during budget preparation. Budget assumptions are modelled and projected for drivers such as social assistance caseload, 9-1-1 call volumes, number of winter events and volume of water consumption. Risks are identified and mitigated where reasonably possible including using rate stabilization reserves to address volatility in weather conditions, changes in external funding, economic cycles and one-time initiatives, or to minimize the impact on Tax and Utility Rate payers.

One of the key assumptions in the 2019 Operating Budget was that the Province would continue funding its share of services. The approved budget included an increase of \$11.85 million for the Provincial share of inflation and growth, while recognizing that there was significant risk to the funding amount given the Provincial review of services. To date, the projected impact of the Provincial funding announcements indicates a net shortfall of \$3.6 million to the Region recognizing it may change if new funding details are released from the Province after the writing of this report.

b) 2019 Capital Work

The capital work represents a key component of the Region's service delivery. The capital work is used to acquire, improve or maintain land, buildings, roads, water and sewer mains, pumping stations, machinery and equipment, information technology and to conduct studies relating to corporate assets.

The Region's capital plans are developed based on the Region's Growth Master Plans, Regional Official Plan, Corporate Asset Management Plan for state of good repair and other Regional Council directions such as the Waste Reduction and Resource Recovery Strategy. The Region actively monitors the changes to these plans and adjusts the capital plan where it is required. A significant portion of the Region's capital work consists of large projects that take five to eight years to complete from start to finish.

The 2019 Capital work had an opening balance of \$3.8 billion which consists of projects which are Regionally Controlled (\$3.7 billion), and those managed by agencies such as Peel Regional Police (PRP) and by Conservation Authorities (\$0.1 billion). This includes

2019 TRIANNUAL FINANCIAL PERFORMANCE REPORT – AUGUST 31, 2019

new capital work approved in the 2019 capital budget (\$1.3 billion), capital budget changes during 2019 approved through Council reports or by Council delegated authority (an increase of \$86 million), and the remaining capital work previously approved by Council in prior years (\$2.5 billion).

As at August 31, 2019, the capital work had 1,333 active capital projects with a gross remaining budget of \$3.5 billion (\$3.3 billion for Regionally Controlled) after capital spending of \$355 million.

2. Operating Results

The Region's operating performance includes both Tax and Utility Rate Supported Services. Appendix II provides a summary of the projected year-end position by service.

a) Tax Supported Services

As outlined in Table 1 below, Tax Supported Services are forecasting a surplus of \$5.5 million by year-end, representing a variance of 0.5 per cent to the Tax Supported total net budget, which is within Peel's budget accuracy target of plus or minus 3 per cent.

Regionally Controlled Tax Supported Services are projecting a \$1.0 million surplus primarily the result of favourable tax revenues and lower estimated Housing Support expenditures.

Regionally Financed External Agencies are forecasting a \$4.5 million surplus primarily the result of Peel Regional Police projecting a \$4.5 million year-end surplus that is mainly due to short-term vacancies and favourable health and dental spending, offset by a projected decrease in grant funding.

Table 1

2019 Projected Surplus				
	Net Expenditure Budget	Year-end Projection	Projected Surplus	Variance to Net Budget
	\$ Millions	\$ Millions	\$ Millions	%
Regionally Controlled Tax Services	603.5	602.5	1.0	0.2%
Regionally Financed External Agencies	481.9	477.4	4.5	0.9%
Total	1,085.4	1,079.9	5.5	0.5%

Assumptions could vary from the budget as a result of changes in service demand, economy and other external factors, including provincial funding.

i) Provincial funding

Provincial funding is an area that has seen significant change from assumptions used in the 2019 Operating Budget. The Province had made numerous announcements regarding retro-active funding changes in 2019 that impacted Regional services. In subsequent announcements by the Province, further changes

2019 TRIANNUAL FINANCIAL PERFORMANCE REPORT – AUGUST 31, 2019

were made, including the reversal of funding changes retroactive to April 1, 2019 and the deferral of funding changes to 2020. At the time of writing this report, the projected impact of the Provincial funding announcements on 2019 is a net shortfall of \$3.6 million.

Through separate reports over the past few months, staff has provided Council with further details on those impacts, as well as risk mitigation strategies to address frozen or reduced funding for 2019. Staff provided Council with a report on September 26, 2019 outlining risk mitigation strategies to address changes in Provincial funding that impact the planning and development of the 2020 budget.

Additionally, as directed by Council in June, staff sought Provincial Audit and Accountability Funding to find efficiencies in programs experiencing frozen or reduced funding from the Province. Funding was approved for one program only, Child Care, and staff will be reporting on the high level outcomes of the audit in November.

The following are key funding drivers of the projected budget variances for Regionally Controlled Tax Supported Services based on the information available at the time of the writing of this report.

- \$1.9 million less than anticipated Provincial funding for Community Homelessness Prevention Initiative (CHPI);
- \$1.1 million reduction in provincial funding capped at 2018 actual expenditures for Employment Support;
- \$0.9 million funding shortfall in mandated public health cost shared program funding impacting Early Growth and Development, Chronic Disease Prevention, and Infectious Disease Prevention services;
- \$0.8 million less than anticipated Paramedics funding related to a new one-year lag in the funding of inflation. This one year lag also exists in the funding for growth in service demand which was estimated at \$2.2 million for 2019;
- The above funding shortfalls were partially offset by a \$1.1 million in additional Expansion Plan funding for Child Care.

ii) Other Key Drivers

There are a number of other key drivers impacting the projected budget variances for Regionally Controlled Tax Supported Services.

a) Growing and rapidly aging population

- \$1.8 million pressure in Homelessness shelter demand; staff successfully advocated for funding related to refugee claimants, and the Region has received \$1.2 million in Federal funding for costs incurred from 2017 to 2019 helping to partially offset the costs from increased shelter demand.

b) Climate change

- Pressure of \$2.2 million in Roads and Transportation due to a higher number of winter maintenance events.

2019 TRIANNUAL FINANCIAL PERFORMANCE REPORT – AUGUST 31, 2019

c) **Changing economy**

- \$3.9 million lower Housing Support expenditures primarily due to higher rental revenues resulting in lower subsidy payments to providers and some under spending in rent supplement;
- \$3.3 million in favourable tax revenues: \$2.0 million due to lower tax appeal estimates and \$1.3 million due to higher PILTs estimates
- Under expenditure of \$2.5 million in Peel Renovates program due to a grant review; recommendations will be presented to Council in November,
- Lower than anticipated waste fibre revenue of \$5.2 million due to further decline in commodity markets;
- \$1.1 million shortfall from lower than anticipated Land Use Planning fees for subdivision, connection, planning and legal fees;;
- \$0.8 million in under expenditures mainly driven by the cessation of the Family Living in Shelters and the Family Literacy programs;
- \$0.8 million in over expenditures in Affordable Transit Program due to a higher than anticipated demand;
- \$0.7 million in under expenditures from lower electricity costs due to LED street lighting installation, and delay in implementation of red-light cameras at new sites in Roads and Transportation.

Staff will continue to monitor the budget driver changes and take actions to manage and mitigate potential risks where necessary for the remainder of the 2019 fiscal year.

b) **Utility Rate Supported Services**

The Utility Rate Supported services are forecasting a year-end deficit of \$1.2 million, representing a variance of 0.3 per cent of total budget as outlined in Table 2. The projected year-end position is within the Region's budget accuracy target of plus or minus three per cent.

Table 2:

	2019 Projected Deficit			
	Budget	Year-end Projection	Surplus/ (Deficit)	Variance to Net Budget
	\$ Millions	\$ Millions	\$ Millions	%
Water/Wastewater Net Expenditures before Billings	412.9	410.7	2.2	0.5%
Peel Direct Billings	377.0	373.6	(3.4)	(0.9%)
Other Recoveries / Surcharges	35.9	35.9	0.0	0.0%
Net Service	0	(1.2)	(1.2)	(0.3%)

The projected overall deficit of \$1.2 million is driven by lower Peel direct billings of \$3.4 million as a result of decline in water consumption, predominately due to the residential sector. 2019 experienced an anomaly in both the frequency and the timing of rainfall.

2019 TRIANNUAL FINANCIAL PERFORMANCE REPORT – AUGUST 31, 2019**2020 Outlook**

As noted above, the projected 2019 financial results are being driven by a number of factors including economy, weather, service demand and other operational variables. The impact of Provincial funding changes on financial results experienced in 2019 is expected to also impact the 2020 Budget. Staff will continue to monitor, assess and review the 2019 results to inform and develop risk mitigation strategies for the 2020 Budget planning cycle. Budget assumptions such as electricity rate, waste revenues, as well as service needs in shelters will be updated and Regional Council will be informed through the 2020 budget process. To address the impact of Provincial funding, staff provided Council with a report on September 26, 2019 outlining strategies and risks to achieving its 2020 budget target of 2.9 per cent.

3. Capital Operations

The Region actively monitors the performance of the capital operations by tracking the capital project progress through various stages of its project life cycle and analyzing work in progress. Staff review capital performance every triannual period and reports to Regional Council on the status of the capital work in progress including significant variances.

a) 2019 Capital Spending

Capital spending for both Tax and Utility Rate Supported services (including Regionally Controlled and external agencies) in the first eight months of 2019 amounted to \$355 million (\$338 million for Regionally Controlled), with \$143 million spent in Tax Supported Services and \$212 million spent in Utility Rate Supported Services.

The \$355 million capital spending during the first eight months of 2019 was invested in the Region's major services. Highlights are provided in Appendix III.

b) The Progress of Regionally Controlled Capital Program

The progress of Regionally Controlled capital projects, comprising 1,284 out of the total of 1,472 Region of Peel projects, was actively monitored and measured. Of the 2019 opening balance of Regionally Controlled capital work of \$3.7 billion, 96 per cent of the Regionally Controlled capital program progressed on schedule which is within the past five years' progress range for the same triannual period. Four per cent of capital projects (\$150 million) are either on hold as a result of Regional Council or Management decisions, or haven't incurred spending as the projects are at the early stage, or have been deferred or delayed due to management review or unforeseen circumstances.

Of the total 1,284 Regionally Controlled capital projects, 101 projects were completed during the first eight months of 2019 with \$20.6 million unspent funds returned to reserves. The Regionally Controlled Capital Program ended the 2nd triannual period of 2019 a closing balance of \$3.3 billion.

2019 TRIANNUAL FINANCIAL PERFORMANCE REPORT – AUGUST 31, 2019

c) Work in Progress - Top 25 Regionally Controlled Capital Projects

While all capital projects are actively managed, in order to efficiently manage the Regionally Controlled capital service and mitigate the risks effectively, staff also focus on the progress and report to the Council on the 25 largest capital projects based on remaining gross budget value. In magnitude, the top 25 active capital projects represent about two per cent of the total number of active capital projects but represent 47 per cent of the remaining budget of active regionally controlled capital projects.

By August 31, 2019, 23 of the 25 capital projects are on track, one is on hold and one is delayed. A Water/Wastewater infrastructure replacement project in Brampton is on hold pending further coordination with the city. The Daniel's affordable housing project has been delayed due to unforeseen site conditions and is now anticipated to be complete by the third quarter of 2020.

Two projects are in the construction phase and the remaining 23 projects are in initiation, design, and procurement stages. Appendix IV provides the status of the top 25 capital projects with highest gross remaining budget broken down into tax and utility rate services. Analysis of top 25 projects shows:

- The total gross budget of the Top 25 largest projects is \$2.3 billion with remaining budget of \$1.6 billion;
- By end of second triannual period, the cumulative spending of the top 25 capital projects amounted to \$697.9 million or 31 per cent of the gross approved budget.

As a result of a recent 2015 DC By-law appeal decision, there will be a potential \$31 million impact on the development charge funding available for capital projects related to the Benefit to Existing for Roads and Transportation. To fund the decrease in available development charges, funding from the Tax Rate Stabilization reserve will be required. This reserve is anticipated to decrease by \$31 million, reducing the current balance from \$138 million to \$107 million. Combined with the projected contingency draws and projected operating surplus for 2019, this would reduce the projected reserve balance percentage of current year operating budget from 9.3 per cent to 7.2 per cent. While this is still within the recommended range of 5 to 10 per cent, there is decreased flexibility to address additional unanticipated events.

CONCLUSION

In summary, the Region of Peel's overall projected 2019 year-end operating financial position for Tax and Utility Rate Supported Services are within budget target. Capital operations for both Tax and Utility Rate Supported Services are progressing as planned. The Region has developed risk mitigation strategies to address changes in Provincial funding that impact the development of the 2020 Budget. Staff will continue to actively monitor other operating budget driver changes, and the factors that could affect capital project progress, and will also take these into consideration in developing the 2020 Budget.

The Region will manage its financial resources for service delivery through balancing the three pillars of Financial Sustainability, Financial Vulnerability and Financial Flexibility in accordance with the Long Term Financial Planning Strategy.

2019 TRIANNUAL FINANCIAL PERFORMANCE REPORT – AUGUST 31, 2019



Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

Approved for Submission:



N. Polsinelli, Interim Chief Administrative Officer

APPENDICES

- Appendix I - 2019 Service Levels
- Appendix II - Projected Operating Year-End Position - Tax and Utility Services
- Appendix III - 2019 Capital Spending (January – August)
- Appendix IV - Status of Top 25 Capital Projects (With Highest Gross Remaining Budget) – Regionally Controlled Services

For further information regarding this report, please contact Norman Lum extension 3567 via email: Norman.Lum@peelregion.ca

APPENDIX I
2019 TRIANNUAL FINANCIAL PERFORMANCE REPORT - AUGUST 31, 2019

2019 Service Levels

The 2019 Budget includes resources to deliver current levels of service and service level increases to support the areas of focus defined in the Strategic Plan: Living, Thriving and Leading. The budget provides funding to support the services to the taxpayers and ratepayers in Peel.

Here are some highlights of our 2019 services in each area of focus.



In 2019, Peel will improve people's lives in their time of need by:

- Providing 757,000 TransHelp trips
- Providing 19,250 households with income support through Ontario Works (OW) program
- Supporting 3,100+ people through Employment Services
- Providing over 11,579 housing subsidies
- Providing 12,000+ people with shelter beds
- Providing 16,880+ fee subsidies making it possible for lower-income families to benefit from licensed child care
- Responding to an estimated 147,000 emergency calls
- Providing 800+ residents with quality care through five long term care homes
- Providing 37,400 days of care to support clients and their caregivers in Adult Day Services



In 2019, Peel will contribute to integrated, safe and complete communities by:

- Managing over 542,000 tonnes of waste for 347,100 curbside households and 102,900 multi-residential households
- Collecting and treating 644 million litres per day of municipal wastewater collected and treated for approximately 331,000 retail and wholesale customer accounts
- Treating, transmitting, and distributing 575 million litres per day of municipal water to over 338,080 retail and wholesale customer accounts
- Maintaining 1,660+ lane kilometres of roads, 180 structures (including bridges and major culverts) and 480+ signalized intersections
- Providing 80,000 children with dental screening and providing 13,000 children with urgent treatment

APPENDIX I
2019 TRIANNUAL FINANCIAL PERFORMANCE REPORT - AUGUST 31, 2019

2019 Service Levels

- Conducting 11,000 health inspections at 6,000 food premises
- Welcoming more than 30,000 visitors with local arts and exhibitions at the Peel Art Gallery, Museum and Archives (PAMA) to build a connected community that embraces diversity and inclusivity
- Providing effective and visible policing services including responding to 247,000 citizen initiated events in Brampton and Mississauga by Peel Regional Police.
- Providing effective and visible policing services including responding to over 25,300 calls for service by Ontario Provincial Police in Caledon
- Continuing to work with Conservation Authorities who regulate approximately 37,800 hectares of land to protect life and property of Peel residents from hazards due to flooding, erosion and slope failure as well as manage approximately 5,580 hectares of Peel public land providing opportunities for recreation for Peel citizens, and the project to plant approximately 189,900 trees, shrubs and seedlings over the course of 2019



Leading = Government is
 future-oriented
 and accountable.

In 2019, Peel will be a future-oriented and accountable government by:

- Maintaining Peel's high credit rating
- Modernizing service delivery by leveraging technology and implementing the digital strategy
- Maintaining a skilled, healthy and engaged work force to provide critical services to residents
- Identifying energy savings that reduce costs and greenhouse gas emissions
- Continuing to seek alternative service delivery methods to improve cost effectiveness and the quality of Peel services
- Supporting higher procurement demand in an increasingly complex environment in an efficient manner through modernized processes
- Managing and planning for the replacement of the Region's \$28 billion in infrastructure










2019 TRIANNUAL FINANCIAL PERFORMANCE REPORT – AUGUST 31, 2019

Projected Year-End Position by Service (\$'000)



For the period ending August 31, 2019

	2019 Net Revised Budget	2019 Projected Year-End Position	Projected Year-End Surplus / (Deficit)	
	Net Expenditure	Net Expenditure	\$	%
Property Tax Supported				
Adult Day	2,119	2,035	84	4.0%
Child Care	7,275	6,499	776	10.7%
Community Investment	10,681	11,034	(353)	(3.3)%
Employment Support	3,077	2,976	101	3.3%
Homelessness Support	11,618	11,640	(21)	(0.2)%
Housing Support	115,593	111,735	3,859	3.3%
Income Support	22,920	21,745	1,176	5.1%
Long Term Care	36,693	36,102	591	1.6%
Paramedics	56,253	60,404	(4,152)	(7.4)%
TransHelp	25,923	25,089	834	3.2%
Living	292,153	289,258	2,895	1.0%
Chronic Disease Prevention	11,980	11,904	76	0.6%
Early Growth and Development	15,968	14,627	1,342	8.4%
Heritage Arts and Culture	6,004	6,105	(101)	(1.7)%
Infectious Disease Prevention	10,370	9,980	391	3.8%
Land Use Planning	3,428	4,528	(1,100)	(32.1)%
Roads and Transportation	67,016	68,864	(1,848)	(2.8)%
Waste Management	112,329	110,765	1,565	1.4%
Thriving	227,096	226,772	324	0.1%
CAO Office	1,157	1,157	0	0.0%
Corporate Services	22,364	23,650	(1,286)	(5.8)%
Council & Chair	2,817	2,817	0	0.0%
Total Corporate Services	26,338	27,624	(1,286)	(4.9)%
Finance	8,791	8,742	49	0.6%
Non-Program (Less Capital Allocation)	(29,027)	(28,865)	(162)	0.6%
Total Finance	(20,236)	(20,123)	(113)	0.6%
Digital and Information Services	18,581	19,426	(845)	(4.5)%
Capital Allocation	59,589	59,589	0	0.0%
Leading	84,271	86,516	(2,245)	(2.7)%
Regionally Controlled Services	603,520	602,546	974	0.2%
External Organizations - Thriving				
Police Services				
Community Events Policing Grant	250	263	(13)	(5.4)%
Peel Regional Police	423,070	418,570	4,500	1.1%
Ontario Provincial Police	12,169	12,133	36	0.3%
Subtotal Police Services	435,489	430,966	4,523	1.0%
Conservation Authorities	26,942	26,942	0	0.0%
Municipal Property Assessment Corporation	19,448	19,430	18	0.1%
Subtotal Conservation and Assessment	46,389	46,371	18	0.1%
Region Financed External Organizations	481,878	477,338	4,541	0.9%
Total Property Tax Supported	1,085,398	1,079,884	5,515	0.5%
Utility Rate Supported - Thriving				
Water Supply	249,434	249,930	(495)	(0.2)%
Wastewater	163,499	164,193	(694)	(0.4)%
Total Utility Rate Supported Services	412,933	414,123	(1,190)	(0.3)%
Total Region	1,498,331	1,494,007	4,325	0.3%

APPENDIX III
2019 TRIANNUAL FINANCIAL PERFORMANCE REPORT - AUGUST 31, 2019
2019 Capital Spending (\$'000)

Service	Actual Gross Expenditure Jan. - Aug. 2019	Investment Highlights
Property Tax Supported	\$ 142,840	
 Roads and Transportation	46,281	Resurfacing of Erin Mills Parkway, Mayfield Road to Airport Road, The Gore Road Castlemore to Mayfield, Mayfield/Brampton to Airport Road and Mayfield Road to The Gore Road
 Housing Support	38,156	Daniels Affordable Housing, Mayfield Work Seniors, Indwell Supportive Housing and Peel Living Capital Loan
 Peel Regional Police (PRP)	19,381	Peel Regional Police's year-to-date capital spending includes information technology, vehicle, equipment, and facility requirements
 Leading*	15,224	Workforce Enablement Program, Enterprise Asset Management, Network Infrastructure Replacement, Climate Change & Energy Management
 Waste	12,569	Peel Integrated Waste Management Facility, Equipment and Site Works, and Remote Scale at Fewster Community Recycling Centre
 Paramedics	5,954	Nearly 50% of spending in 2019 is attributed to maintaining the Ambulance Fleet and Support Vehicles in good condition. The remaining spending is to maintain reporting stations at Lakeshore and East Avenue, Erin Mills and Thomas, Herridge, and Lorne Park.
 Long-Term Care	3,018	50% of spending in 2019 is attributed to the new development of the Seniors Health and Wellness Village at Peel Manor. The remaining spending is related Equipment and Facility maintenance across all Long Term Care homes.
 TransHelp	1,639	Vehicle replacements
 Conservation Authorities	2742 (Expenditure) (5339) (Recovery)	Lakeview Waterfront Connection project - is on target. Revenue from clean fill fees (the material used in the construction project) is trending higher than expenses incurred during this phase of construction. Revenue is expected to end by 2021.
Other*	3,215	Invested in Early Growth & Development, Employment Support, Homelessness Support, Heritage, Arts & Culture, Infectious Disease Prevention, Land Use Planning and Ontario Provincial Police

APPENDIX III
2019 TRIANNUAL FINANCIAL PERFORMANCE REPORT - AUGUST 31, 2019
2019 Capital Spending (\$'000)

Service	Actual Gross Expenditure Jan. - Aug. 2019	Investment Highlights
Utility Rate Supported	\$ 211,951	
 Water Supply	137,437	Feedermain on Burnhamthorpe, Transmission Main on Heart Lake Road, System improvements in Southwest, Replacement of watermains, Hanlan Transmission Main, Mississauga City Center Feedermain and Lakeview Water Treatment Plant
 Wastewater	74,514	West Trunk Sewer Twinning, Local Collection System Repair, Lakeview Wastewater Treatment Plant, Sewage Pumping Station Rehabilitation, G.E. Booth and Clarkson Wastewater Plant
Total Region	\$ 354,791	
* Includes Corporate Services, Finance and Digital & Information Services		

APPENDIX IV
2019 TRIANNUAL FINANCIAL PERFORMANCE REPORT - AUGUST 31, 2019

Status of Top 25 Capital Projects (With Highest Gross Remaining Budget - Regionally Controlled Programs)
(\$'000)

Service	Project	Description	Stage	Gross Revised Budget	Gross Project Actuals	Gross Remaining Budget	% of Budget Expended	Project Status Update/Comments
Housing Support	195037	Chelsea Gardens	Initiation	\$77,000	\$0	\$77,000	0%	<p>Project Scope: The proposed 200 unit project is to be constructed on Peel Housing Corporation's 4 and 10 Knightsbridge Road property, known as Chelsea Gardens. This project falls within the Region's Housing Master Plan funding envelope.</p> <p>Project Status: On Track - Preliminary planning / feasibility work took place in the fall of 2018. Further planning and needs analysis work is expected to start in the late fall of 2019.</p> <p>Project Budget: On Budget</p>
Housing Support	195036	Brightwater	Initiation	\$55,000	\$0	\$55,000	0%	<p>Project Scope: The proposed, 7-storey 150 unit project is to be constructed on the former Imperial Oil Lands site in south Mississauga. This project falls within the Region's Housing Master Plan funding envelope.</p> <p>Project Status: On Track - Preliminary design work has commenced.</p> <p>Project Budget: On Budget</p>
Housing Support	165038	Daniels	Initiation	\$66,967	\$31,847	\$35,119	48%	<p>Project Scope: Development of 174 affordable housing units for mixed income households in Mississauga. This project falls within the Region's Housing Master Plan funding envelope.</p> <p>Project Status: Delayed - Approx. 43% of the construction contract has been spent and is 3 to 4 months behind schedule due to severe weather conditions in the winter/spring. This project is estimated to be completed in the 2nd / 3rd quarter of 2020.</p> <p>Project Budget: On Budget</p>
Housing Support	175033	East Avenue	Initiation	\$32,000	\$0	\$32,000	0%	<p>Project Scope: The Region is providing a forgivable loan to Peel Housing Corporation in the amount of \$32M, for a portion of the total \$45M project. This project falls within the Region's Housing Master Plan funding envelope.</p> <p>Project Status: On Track - Currently in the preliminary planning/design stage. Staff are currently working on procurement documents to secure a design/build contractor in Q2 of 2020.</p> <p>Project Budget: On Budget</p>

APPENDIX IV
2019 TRIANNUAL FINANCIAL PERFORMANCE REPORT - AUGUST 31, 2019

Service	Project	Description	Stage	Gross Revised Budget	Gross Project Actuals	Gross Remaining Budget	% of Budget Expended	Project Status Update/Comments
Long Term Care	175402	Peel Manor Site Redevelopment	Initiation	\$132,525	\$4,062	\$128,463	3%	<p>Project Scope: Redeveloping Peel Manor Home with a new building including expanded hub services.</p> <p>Project Status: On Track - Construction tender awarded September 2019. Construction scheduled to break ground September 2019.</p> <p>Project Budget: On Budget</p>
Roads and Transportation	104040	Mississauga Road Bovaird Drive	Design	\$72,754	\$7,017	\$65,737	10%	<p>Project Scope: Includes 2 to 4 lane widening of Mississauga Road from Mayfield to Sandalwood, 2 to 6 lane widening from Sandalwood to Bovaird, a new Canadian National Railway (CNR) overpass and new bridge over the Huttonville Creek.</p> <p>Project Status: On Track - Approaching 90% design with utility relocation occurring throughout 2019 and 2020. Roadway construction: Anticipated to start in 2021 and last three years. Project risks includes schedule delay due to both prolonged negotiations with challenging expropriation / buy-out property owners, and cooperation of CNR in proposed grade separation agreement, track detour road signal approval and grade separation design approval.</p> <p>Project Budget: On Budget</p>
Roads and Transportation	114075	Mayfield Rd-Airport Road	Design	\$39,900	\$9,480	\$30,419	24%	<p>Project Scope: Mayfield Rd. Widening (2 to 5 lanes) from Airport Rd to Gore Rd and The Gore Rd to Squire Ellis .</p> <p>Project Status: On Track - Land Acquisition - Jan 2018 to Jan 2020; Utility Relocation - Jan to Dec 2021; Construction - starts Spring 2022 - Completion 2023. The following external elements (outside the control of the road widening project) may have an impact on its implementation:</p> <ol style="list-style-type: none"> 1. Time frame of property acquisition 2. Time frame for the construction of new watermains and relocation of existing ones. <p>Project Budget: On Budget</p>
Waste	166330	Anaerobic Digestion (AD) Facility	Studies	\$113,339	\$2,268	\$111,071	2%	<p>Project Scope: Design, Build, Operate and Maintain contract to develop an organics processing facility to manage the Regions green cart organics for a period of 15-20 years.</p> <p>Project Status: On Track - RFP was issued early September 2019. Preferred Proponent to be presented to Regional Council in Dec 2020, with award in Dec 2020. Construction to begin 2022. Facility expected to be operational in 2025.</p> <p>Project Budget: On Budget</p>

APPENDIX IV
2019 TRIANNUAL FINANCIAL PERFORMANCE REPORT - AUGUST 31, 2019

Service	Project	Description	Stage	Gross Revised Budget	Gross Project Actuals	Gross Remaining Budget	% of Budget Expended	Project Status Update/Comments
Waste	156943	75% 3Rs Target	EA/Feasibility Study	\$75,000	\$4,312	\$70,688	6%	<p>Project Scope: Determine through studies, investigations and pilot projects, means to reach the 75% waste diversion goal.</p> <p>Project Status: On Track - Various pilot studies and investigations currently in process to determine approaches for reaching the 75% target.</p> <p>Project Budget: Project under review to assess future requirements.</p>
Water Supply	159060	Victoria Yard Replacement	Initiation	\$30,500	\$1	\$30,499	0%	<p>Project Scope: Replace the current Victoria Yard facility.</p> <p>Project Status: On Track - This project is in the initiation stage. The feasibility study is currently underway and is expected to be completed in T3 of 2019. The result of the study will inform whether land purchase is still required .</p> <p>Project Budget: On Budget</p>
Water Supply	141240	East Brampton Transmission Main	Design	\$173,800	\$4,370	\$169,430	3%	<p>Project Scope: Design, construct and commission a 1500mm diameter watermain and varying 1200mm-900mm diameter watermains in the City of Brampton.</p> <p>Project Status: On Track - This project will consist of three construction tenders and is a joint project with 14-1257. Contracts 1 and 2 are anticipated to be tendered in late 2019 and completed in 2022. Contract 3 will be the commissioning contract and is expected 2023.</p> <p>Project Budget: On Budget</p>
Water Supply	141257	Central Brampton Sub-Transmission	Design	\$133,673	\$2,873	\$130,800	2%	<p>Project Scope: Design, construct and commission a 1500mm diameter watermain and varying 1200mm-900mm diameter watermains in the City of Brampton.</p> <p>Project Status: On Track - This project will consist of three construction tenders and is a joint project with 14-1240. Contracts 1 and 2 are anticipated to be tendered in late 2019 and completed in 2022. Contract 3 will be the commissioning contract and is expected in 2023.</p> <p>Project Budget: On Budget</p>
Water Supply	131125	1500mm Feedermain - Burnhamthorpe	Design	\$133,699	\$31,978	\$101,721	24%	<p>Project Scope: Construction of watermains to improve water supply for projected growth in the Mississauga City Centre area.</p> <p>Project Status: On Track - Construction is ongoing. Work is anticipated to be completed in the Mississauga City Center by mid 2020 and substantially performed by mid 2021.</p> <p>Project Budget: On Budget</p>

APPENDIX IV
2019 TRIANNUAL FINANCIAL PERFORMANCE REPORT - AUGUST 31, 2019

Service	Project	Description	Stage	Gross Revised Budget	Gross Project Actuals	Gross Remaining Budget	% of Budget Expended	Project Status Update/Comments
Water Supply	101210	Zone 6 Transmission Main	Design	\$133,124	\$33,985	\$99,139	26%	<p>Project Scope: Construction of a transmission watermain on Heart Lake Road.</p> <p>Project Status: On Track - Under construction. Phase 2 should be substantially complete in late 2019 and Phase 3 is in design, tendering in spring of 2020.</p> <p>Project Budget: On Budget</p>
Water Supply	101205	Hanlan Transmission Main	Construction	\$396,118	\$354,090	\$42,029	89%	<p>Project Scope: Construction of Hanlan Transmission Watermain.</p> <p>Project Status: On Track - Contract 3 is substantially complete with final restoration to be completed by end of November 2019. Contract 4 was substantially performed in early 2019. Contract 5 is currently in design with tender potentially to be released in 2020. Risks include coordination with other projects which have potential to impact timelines - specifically the review of completing sanitary works to avoid multiple projects in the same area consecutively. Potential stakeholder design revision could delay Contract 5 by a year.</p> <p>Project Budget: On Budget</p>
Water Supply	151973	Beckett Sproule Pumping Station	Initiation	\$38,590	\$189	\$38,401	0%	<p>Project Scope: Beckett Sproule Pumping Station Upgrades</p> <p>Project Status: On Track - Under Design with construction expected in Fall 2020</p> <p>Project Budget: Forecasting a construction budget shortfall depending on which project components are approved to proceed.</p>
Water Supply	161118	400mm Feedermain - Webb Drive	Design	\$46,362	\$14,258	\$32,104	31%	<p>Project Scope: Construction of a 400mm watermain on Webb Drive.</p> <p>Project Status: On Track - The works on Elm Drive and Kariya Drive have been completed. Construction has started on Webb Drive and the works are expected to be completed by December 2019.</p> <p>Project Budget: On Budget</p>

APPENDIX IV
2019 TRIANNUAL FINANCIAL PERFORMANCE REPORT - AUGUST 31, 2019

Service	Project	Description	Stage	Gross Revised Budget	Gross Project Actuals	Gross Remaining Budget	% of Budget Expended	Project Status Update/Comments
Water Supply	141256	Williams Parkway Sub-Transmission	Pre-Engineering	\$28,252	\$4,029	\$24,223	14%	<p>Project Scope: Design and construction of the West Brampton Feedermain (East Brampton Reservoir to West Brampton Reservoir).</p> <p>Project Status: On Track - The feedermain between Dixie Road and Mississauga Road is currently in the detailed design stage. Dixie Road to Kennedy Road on track to commence in 2020 and Kennedy Road to McLaughlin Road on track to commence in 2022. Works from McLaughlin Road to Mississauga Road have been deferred indefinitely.</p> <p>Project Budget: On Budget</p>
Water Supply	151940	Silverthorn Reservoir and Pump	Design	\$27,355	\$4,441	\$22,914	16%	<p>Project Scope: Construction of major improvements and upgrades at the Silverthorne Reservoir and Pumping Station.</p> <p>Project Status: On Track - The second contract for the building expansion was awarded in Spring 2019 and construction is expected to be completed by Summer 2021.</p> <p>Project Budget: On Budget</p>
Water Supply	191310	Replacement of Watermains in Mississauga	Initiation	\$23,500	\$1,179	\$22,321	5%	<p>Project Scope: Replacement of watermains, system improvements and looping of dead-end mains in Mississauga to improve water quality and reliability of the distribution system.</p> <p>Project Status: On Track - Design is ongoing with 5 construction projects that have started this year and 2-3 projects being tendered in late 2019.</p> <p>Project Budget: On Budget</p>
Wastewater	172926	G.E. Booth WPCP Replacement	Design	\$84,000	\$12,039	\$71,961	14%	<p>Project Scope: Replacement of Plant 1 of the GE Booth Wastewater Treatment Plant.</p> <p>Project Status: On Track - Plant 1 Engineering Services will have continued spending throughout 2019. Contract 1A and Contract 1B are have begun construction in summer 2019. Contract 2 will be tendered in late 2019 with construction scheduled for early spring 2020. Contract 3 is scheduled to start construction in Spring/Summer 2022.</p> <p>Project Budget: On Budget</p>

APPENDIX IV
2019 TRIANNUAL FINANCIAL PERFORMANCE REPORT - AUGUST 31, 2019

Service	Project	Description	Stage	Gross Revised Budget	Gross Project Actuals	Gross Remaining Budget	% of Budget Expended	Project Status Update/Comments
Wastewater	082205	West Trunk Sewer Twinning	Construction	\$208,901	\$151,138	\$57,763	72%	<p>Project Scope: Increase capacity of western trunk sanitary sewer system south of Highway 401.</p> <p>Project Status: On Track - The Contract 1 is substantially complete and Contract 2 is under construction. The anticipated completion date for Contract 2 is June 30, 2020. The anticipated construction start date for various diversion trunk sewers is mid 2021, subject to Class Environmental Assessment and acquisition of easements. The anticipated start date for the lining contract is Spring 2020 subject to acquisition of easements.</p> <p>Project Budget: On Budget</p>
Wastewater	182252	Cawthra Road Sanitary Trunk Sewer	Initiation	\$49,675	\$2,478	\$47,197	5%	<p>Project Scope: Three phases: Phase 1: Construction of sanitary sewer on Cawthra Rd. from Dundas St. to Bloor St. W, Phase 2: Construction of sanitary sewer on Cawthra Rd. from Bloor St. W to Burnhamthorpe Rd. and on adjacent streets, and Phase 3: Construction of sanitary sewer on Burnhamthorpe Rd. from Wilcox Rd. to the Little Etobicoke Creek Trunk Sewer and on adjacent streets.</p> <p>Project Status: On Track - Phase 1 is in construction with completion scheduled for November 2019, Phase 2 is in the contract award stage, and Phase 3 is in design stage with tender scheduled for Spring of 2020.</p> <p>Project Budget: On Budget</p>
Wastewater	112380	Downtown Brampton Sanitary Sewer	Design	\$35,955	\$678	\$35,277	2%	<p>Project Scope: Replacement of the sanitary sewers in Downtown Brampton in coordination of the City of Brampton.</p> <p>Project Status: On Hold - Project was set up in coordination with City of Brampton Works but the Brampton work has been put on hold. The works for Peel is still required but the timing would need to be deferred.</p> <p>Project Budget: Project is on hold</p>
Wastewater	102925	Lakeview Wastewater Treatment	RFP/RFQ/Procurement	\$43,834	\$21,180	\$22,653	48%	<p>Project Scope: Rehabilitation of the Wastewater Facility located on Lakeshore Road.</p> <p>Project Status: On Track - Primary 12-13 expansion project underway with about 11 months into 34 months of construction.</p> <p>Project Budget: On Budget</p>
Total	25			\$2,251,822	\$697,893	\$1,553,929	31%	

For Information

DATE: November 4, 2019

REPORT TITLE: **CONTINUOUS IMPROVEMENT PROGRAM UPDATE**

FROM: Catherine Matheson, Commissioner of Corporate Services

OBJECTIVE

To provide an update on the service improvements and efficiencies gained through the Region of Peel's Continuous Improvement Program.

REPORT HIGHLIGHTS

- The Continuous Improvement Program enables the Region to deliver improved service outcomes that provide value for tax dollars, contributing to advancements of the Region's Strategic Plan.
- As part of the Continuous Improvement Program, efforts are regularly undertaken to identify efficiencies and improve the quality and effectiveness of services through such methods as Lean Six Sigma, digital enhancements and service evaluations.
- In 2019, a total of 47 continuous improvement initiatives were completed that contributed to \$2.58M in cost savings, \$1.89M in cost avoidance, improved service quality and process efficiencies.
- Through the implementation of the Cash Management Strategy, improvements to 2019's annual investment income are expected to yield incremental earnings of approximately \$6M, helping to reduce Peel's infrastructure gap.
- All benefits achieved through the Continuous Improvement Program will continue to be reported to Council prior to the annual budget process.

DISCUSSION
1. Background

The Region of Peel continues to demonstrate its commitment to delivering services that are effective and efficient as well as provide value for tax dollars. This commitment drives the Region's culture of continuous improvement, advancements of the Region's Strategic Plan and ongoing capacity to strengthen the Continuous Improvement Program across the organization. The Continuous Improvement Program is aligned with the Region's annual planning and budgeting process. Benefits, including cost savings and avoidance, achieved from continuous improvement initiatives are reported to Council prior to the annual budget process.

Depending on the type of service enhancement opportunity, several methods are applied including digital self-service, service reviews, program evaluations, alternative service delivery and Lean Six Sigma. These approaches also yield benefits that go beyond cost

CONTINUOUS IMPROVEMENT PROGRAM UPDATE

savings and efficiencies. Examples of these additional benefits include decreasing errors or delays in service delivery, improving the ease of access to services as well as environmental benefits such as lower energy and resource usage.

2. Findings

a) Continuous Improvement Program – 2019 Results

In 2019, 47 continuous improvement initiatives were completed amounting to \$2.58M in cost savings and \$1.89M in cost avoidance (refer to Table 1). Notable initiatives include:

- Converting existing street lighting for roadways and/or intersections to energy efficient LED lighting, resulting in reduced energy costs of \$400K.
- Piloting lower-carbon fuel alternatives and vehicle technologies as part of the Green Fleet Strategy with a current annual projection of 580 tonnes of reduced greenhouse gas emissions.
- Implementing a digital menu solution in Long Term Care Centres, reducing delays in updating dietary information for residents and reducing food waste and paper use with \$41K cost savings and \$10K annual cost savings respectively.
- Improving the functionality of the Regional call centre to better manage calls, resulting in an improved service experience and cost avoidance of \$175K.
- Implementing the Cash Management Strategy which resulted in an improvement to 2019's annual investment income, yielding incremental earnings of approximately \$6M helping to reduce Peel's infrastructure gap.

Table 1: 2019 Cost Savings and Cost Avoidance

	Service	# of CIP Initiatives	Cost Savings (\$1,000's)	Cost Avoidance (\$1,000's)
Living	Adult Day	2	-	\$165
	Child Care	1	-	-
	Early Growth and Development	2	-	\$1,013
	Housing Support	1	-	\$28
	Income Support	3	\$3	\$121
	Long Term Care	4	-	\$106
	Paramedics	2	-	\$3
	TransHelp	2	\$210	\$100
Thriving	Public Health	1	\$130	-
	Infectious Disease Prevention	1	-	-
	Roads and Transportation	4	\$400	-
	Water Supply	4	\$900	-
	Waste	2	\$181	-
Leading	Asset Management	2	-	\$6
	Corporate Governance	3	\$45	\$35
	Financial Management	6	-	\$29
	Information and Technology	2	\$720	\$175
	Workforce	5	-	\$114
	Total	47	\$2,589	\$1,895

Further information on benefits achieved from each continuous improvement initiative can be found in Appendix I.

CONTINUOUS IMPROVEMENT PROGRAM UPDATE

b) Provincial Audit and Accountability Fund

In addition to the Continuous Improvement Program, on June 13, 2019, Council endorsed the Region's application to the Provincial Audit and Accountability Fund to assist in finding additional efficiencies in services directly impacted by provincial funding reductions (Resolution 2019-617).

Four applications were submitted, of which the Early Years and Child Care Services Fee Subsidy Program review was successful in receiving \$250,000 in provincial funding. The scope of the review will be the identification of program efficiencies to help offset funding reductions and sustain service levels. As part of the requirements set out in the Provincial Audit and Accountability Fund a report will be brought to Council when the work is completed.

FINANCIAL IMPLICATIONS

Cost savings and cost avoidance achieved in the Continuous Improvement Program will be reflected in the 2020 budget report to Council. Reporting on the Continuous Improvement Program will also continue to be provided to Council on an annual basis.

CONCLUSION

The Region remains committed to delivering services that provide value to taxpayers. Through the Continuous Improvement Program, the Region has actively developed a culture that supports continuous improvement at all levels of the organization, aligned with the Region's annual planning and budgeting process. The purposefulness of this approach has resulted in year over year cost savings, cost avoidance and other benefits that drive quality of service. Staff continue to generate new ideas to help make improvements each year which contributes to the Region's ability to be well managed and adaptable to best serve the residents and businesses of Peel.



Catherine Matheson, Commissioner of Corporate Services

Approved for Submission:



N. Polsinelli, Interim Chief Administrative Officer

CONTINUOUS IMPROVEMENT PROGRAM UPDATE

APPENDICES

Appendix I – 2019 Continuous Improvement Program Initiatives by Benefit Types

For further information regarding this report, please contact Steve Saric, Director, Corporate Strategy Office, ext. 4962 or Steve.Saric@peelregion.ca.

Authored by: Khanh Dang, Advisor, Strategy & Service Innovation Team

*Reviewed in workflow by:
Financial Support Unit*

**APPENDIX I
CONTINUOUS IMPROVEMENT PROGRAM UPDATE**

2019 Continuous Improvement Program Initiatives by Benefit Types

	Service (Sub-Service)	Initiative Name	Primary Type of Improvement Benefits Achieved					
			Improv. Quality	Reduc. Wait time	Improv. Client Exper.	Improv. Employ. Engage.	Enviro. Benefit	Cost Savings / Avoid.
Strategic Plan Area of Focus: Living								
1	Adult Day	Implementation of Project Lifesaver Program Review Recommendations	✓	✓	✓			✓
2	Adult Day	Client and Caregiver Education	✓	✓	✓			
3	Child Care	Attendance Review	✓	✓				
4	Early Growth and Development	Family Literacy Program Review	✓		✓			✓
5	Early Growth and Development	Family Living in Shelters Program Review	✓		✓			✓
6	Housing Support	Biennial Tenant Annual Review	✓		✓			✓
7	Income Support	Bus Tickets Reconciliation Process	✓					✓
8	Income Support	OW File Scanning Phase 2		✓	✓			✓
9	Income Support	Legal Clinics Information Requests		✓	✓			✓
10	Long Term Care	Expansion of Butterfly Household Model of Care	✓	✓	✓	✓		
11	Long Term Care	Dietary and Menu Digital Solution	✓	✓	✓		✓	✓
12	Long Term Care	Food and Organic Waste Diversion	✓				✓	
13	Long Term Care	Resident and Family Satisfaction Survey			✓	✓		✓
14	Paramedics	Electronic Disclosures	✓	✓	✓	✓	✓	✓
15	Paramedics	Huddle Board Implementation	✓		✓	✓		
16	TransHelp	Electronic Passenger Update Project			✓		✓	✓
17	TransHelp	Scheduling Efficiencies			✓			✓
Strategic Plan Area of Focus: Thriving								
18	Public Health (applies to all services)	Process Improvement Reviews						✓
19	Infectious Disease Prevention	Technology upgrade to Hedgehog 5.3	✓		✓	✓		
20	Roads and Transportation	Traffic Engineering Streetlighting LED Upgrades	✓		✓		✓	✓
21	Roads and Transportation	Road Operations & Maintenance	✓					✓
22	Roads and Transportation	Roads Utility Relocates Process	✓	✓				
23	Roads and Transportation	Green Fleet Strategy Implementation	✓				✓	
24	Water Supply	Jim Tovey Lakeview Waterfront Connection					✓	
25	Water Supply	Burnhamthorpe Water Project Ambassador Program	✓		✓			

APPENDIX I
CONTINUOUS IMPROVEMENT PROGRAM UPDATE

	Service (Sub-Service)	Initiative Name	Primary Type of Improvement Benefits Achieved					
			Improv. Quality	Reduc. Wait time	Improv. Client Exper.	Improv. Employ. Engage.	Enviro. Benefit	Cost Savings / Avoid.
26	Water Supply	Water Billing Collection Process	✓	✓	✓	✓		
27	Water Supply	Participation in Industrial Conservation Initiative						✓
28	Waste (Waste Management)	Caledon Compost Facility						✓
29	Waste (Waste Management)	Fewster Community Recycling Centre						✓
Strategic Plan Area of Focus: Leading								
30	Asset Management (Real Property and Asset Management)	Print Shop Review Implementation					✓	✓
31	Asset Management (Real Property and Asset Management)	Space Modernization				✓		✓
32	Corporate Governance (Climate Change and Energy Management)	Information Management		✓	✓			✓
33	Corporate Governance (Corporate Strategy)	CPMO Project Reporting Process	✓					✓
34	Corporate Governance (Legal)	Productivity Improvements						✓
35	Financial Management (Corporate Finance)	Accounts Payable Energy Billing Process	✓	✓				✓
36	Financial Management (Corporate Finance)	Accessing Rogers Wireless Billing Online			✓			✓
37	Financial Management (Treasury Services)	Cash Management Improvements	✓					
38	Financial Management (Treasury Services)	Cash Forecasting Process	✓					
39	Financial Management (Treasury Services)	Month-End Reconciliation Process						✓
40	Financial Management (Treasury Services)	Risk Management Processes	✓					✓
41	Information and Technology (Community Connections)	Five 9 Call Centre Technology		✓	✓			✓
42	Information and Technology (IT Operations)	Rogers Mobility						✓
43	Workforce (Human Resources)	Tuition Assistance Process				✓		✓
44	Workforce (Human Resources)	Performance Management Program Upload to HRMS						✓
45	Workforce (Human Resources)	Retirement Funding Process			✓			
46	Workforce (Human Resources)	Summer Student Recruitment Process			✓			✓
47	Workforce (Human Resources)	Talent Acquisition Program and Process			✓		✓	✓

For Information

DATE: November 4, 2019

REPORT TITLE: **REGION OF PEEL DIGITAL STRATEGY UPDATE**

FROM: Sean Baird, Commissioner of Digital and Information Services

OBJECTIVE

This report is an update on advancing the Region of Peel's Digital Strategy. The Digital Strategy is comprised of numerous transformation initiatives which are on track to deliver the right technology foundation and improved experiences for Peel residents and businesses.

REPORT HIGHLIGHTS

- The Region of Peel's Digital Mandate statement is to "Provide engaging and seamless resident and employee service experiences through sustainable and integrated business and technology modernization". The digital strategy is comprised of key elements grouped into the following themes:
 - Modernizing the core
 - Powering reporting and analytics
 - Optimizing operations and service delivery
 - Engaging through experience
- The deployment of the digital strategy is on track and being implemented simultaneously in the following stages:
 - Horizon 1 – Fixing the core to establish a foundation at the Region of Peel
 - Horizon 2 – Enabling internal capabilities to enhance service delivery
 - Horizon 3 – Enhancing the resident, employee and partner experience
- Digital Services Teams will be piloted in specific front-line service areas, including Waste Management and TransHelp.

BACKGROUND

The Region of Peel's Digital Strategy is a shared roadmap to meet the growing needs of residents, employees and partners. Services must change to meet the growing expectations of residents and employees. Collaboration models with vendors and external organizations need updated tools and open environments.

The Digital Strategy was approved by Regional Council on February 12, 2015 and refreshed in 2017. Regional Council approved the IT Operating Model body of work as a subset of the Digital Strategy on March 29, 2018.

REGION OF PEEL DIGITAL STRATEGY UPDATE**DISCUSSION****1. Modernizing The Core**

Initiatives are in progress to establish or upgrade technical foundations and standards. The goal is to enable industry best-practice technological capabilities.

Technology Selection Standards

Procedures and guidelines are now in place for procuring modern, robust technology solutions. The framework includes step-by-step procedures, guidelines and tools to select technology solutions. Standardized practice will generate better options to reduce cost, operational complexity, and compliance risks. New technologies must meet technical, privacy, security, and digital requirements.

Technical Common Products Standards

Common product standards will reduce operational costs and complexity; reduce capital costs by maximizing the use of technology investments, and increase business agility and service continuity.

State of Good Repair

Systems and applications which support Regional services must be reliable, efficient and secure. It is not practical or cost-effective to perform significant upgrades on each application every year. The application portfolio is reviewed on a regular basis to ensure that applications are refreshed as required. In July 2018, the Region performed an assessment of existing applications resulting in a structured approach to application maintenance. Forty-seven major applications were categorized at that time. Eighteen applications have been remediated or are currently under remediation. This includes major technical upgrades to Enterprise Resource Planning and Water Billing systems.

Major Projects

Enterprise Resource Planning (ERP) technology selection is underway. The systems which support Finance, Human Resources and Procurement are planned to be replaced as of January 1, 2022.

Enterprise Asset Management systems are currently under review with the intent to issue a Request for Proposal in Q1, 2020. Go-live of the new system is planned for 2022.

2. Powering Reporting and Analytics

Strategies are currently being implemented to optimize the value of data assets; deliver high-quality, timely and actionable insights from data. Projects in progress which will allow us to achieve this include an Enterprise Business Intelligence Strategy, an external client satisfaction and partnership survey, and roll out of an industry-leading analytics tool. As an example of this work, Corporate and Departmental metric dashboards are now available showing progress of objectives to plan in near real-time.

REGION OF PEEL DIGITAL STRATEGY UPDATE

The Region of Peel is in the process of developing an Open Data Strategy focused on embracing transparency and an “Open by Default” approach across the organization. This strategy is intended to enable the external use of data and information to enhance Regional services.

3. Optimizing Operations and Service Delivery*End User Productivity*

As new technology is rolled out to end users across the organization, staff will move from 43 per cent mobile technology to 98 per cent mobile technology by end of year. This shift allows front-line workers to operate where the work takes them rather than being constrained to their desks. For example, Human Resources staff have now moved away from using fixed office space reducing total office square footage in Corporate Services.

Digital Services Teams Pilot

The evolving demands of residents and employees continue to exceed the pace which can be satisfied. Technology services need to be repositioned to improve operations and overall service delivery for employees and residents.

The implementation of the Digital Services Team pilots are based on recommendations made in the 2018 Digital Strategy Audit and IT Operating Model review. The Digital Services Team is built on the principles of partnership with program areas in the organization. The first identified Digital Services Teams will be in partnership with the Public Works department, specifically with the Waste Management and Trans Help divisions.

In order to establish this new Digital Services Team, contract staff will be hired and funded through the existing Digital Strategy Capital Budget.

Digital Services Teams will operate in the following manner:

- Work with Waste Management and Trans Help to drive their own strategic roadmap of initiatives, which prioritizes the activities most important to the service and to achieve the service outcomes.
- Ramp up and down depending on the demand of the technology implementations. Several key resources involved in the initiative will remain and continuously develop / operate technology for the Region.
- Establish proactive and leading measures to achieve the service outcomes.
- Enhance collaboration with IT centers of excellence to ensure technology consistency, standards, and synergies across the Region.
- Operate at a pace appropriate to the technology and release requirements of the service.

REGION OF PEEL DIGITAL STRATEGY UPDATE

Digital Services teams are currently in initiation and planning stages through the end of 2019. The pilot teams will be implemented in January, 2020 and will be actively monitored throughout 2020.

4. Engaging Through Experience

Recent technology implementations have focused on improving the service experience in Peel Living, Trans Help, Child Care and internal Geographic Information Systems (GIS).

Major Projects

The acquisition and implementation of a comprehensive Electronic Medical Record for the delivery of client care within Region of Peel - Public Health is currently in the Vendor Award stage. A new Electronic Medical Record will provide an improved method for the efficient capture and management of client and service delivery information while ensuring that legislative requirements for access, security and privacy are met. The project will proceed on a decelerated schedule to allow us to better respond and adapt to potential changes as further information is received regarding recent provincial announcements.

5. Governance

The Region has created governance boards to facilitate decision-making in a cross-organizational manner. These boards include representation from IT and business program areas. The joint business and IT board will be accountable for a balanced portfolio of IT investments across the Region.

Project management standards have been updated for all large projects and a guide to Project Governance and updated Project Management Playbook were developed and implemented. Project intake is now centralized to help better manage and deliver on IT requests.

A project stage gating process has been developed to ensure the appropriate check points are in place during the key stages of the project life cycle; and that the project is still on track to deliver its intended benefits.

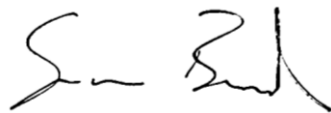
RISK CONSIDERATIONS

The nature of the ongoing impacts of shift in provincial policies and funding pose a risk of destabilizing the planned Digital Services Teams pilots. As such, the initial pilot areas (Waste Management and TransHelp) have been selected based on current knowledge of the external landscape and alignment with current Term of Council Priorities.

REGION OF PEEL DIGITAL STRATEGY UPDATE

FINANCIAL IMPLICATIONS

The complex nature of the Digital Strategy will require ongoing financial monitoring and assessment. All areas of the Strategy currently in progress are appropriately funded and resourced. Considerations for how these initiatives should be resourced long term will be brought forward as part of future budgeting processes.



Sean Baird, Commissioner of Digital and Information Services

Approved for Submission:



N. Polsinelli, Interim Chief Administrative Officer

APPENDICES

Appendix I – Digital Strategy and Term of Council Priorities

For further information regarding this report, please contact Sean Baird, Commissioner of Digital and Information Service, ext. 7225, sean.baird@peelregion.ca

Authored By: Peter Parsan, Director, IT Solutions

Digital Strategy and Term of Council Priorities

The Digital Strategy ensures alignment between the Region’s Term of Council Priorities and the diverse underlying technologies

TERM OF COUNCIL PRIORITIES

LIVING

Peoples lives are improved in their time of need

THRIVING

Communities are integrated, safe and complete

LEADING

Government is future-oriented and accountable

FINANCE

Increase transparency and accountability to residents on value-add services being delivered by the Region, while equipping employees with the right technology to optimize workflows and generate insights

HEALTH SERVICES

Provide excellent and seamless service to residents in need in an innovative and integrated way by equipping staff with the right information and technology to deliver better outcomes

HUMAN SERVICES

Optimize internal processes and technology, to allow employees to focus on increasing easy access to services for residents, and proactive engagement with those in need

Provide engaging and seamless resident and employee service experiences through sustainable and integrated business and technology modernization

CORPORATE SERVICES

Provide an enhanced end to end employee experience by equipping them with the right information and tools to make informed decisions; and by providing residents with easy access to the Region’s services when they need it

DIGITAL AND INFORMATION SERVICES

Engage in active partnerships with departments to provide secure, consistent, and reliable service innovation to the interaction experience of residents and employees

PUBLIC WORKS

Address citizen concerns in a timely and respectful manner by working in close partnerships with local municipalities

DEPARTMENT DIGITAL MANDATES

DIGITAL STRATEGY



Improve resident satisfaction



Data driven decision making



Integrate & automated processes



Collaborate across teams



Focus on key experiences



Aligned governance models



Data accuracy & reliability

TECHNOLOGY ENABLERS

Modernizing the Core

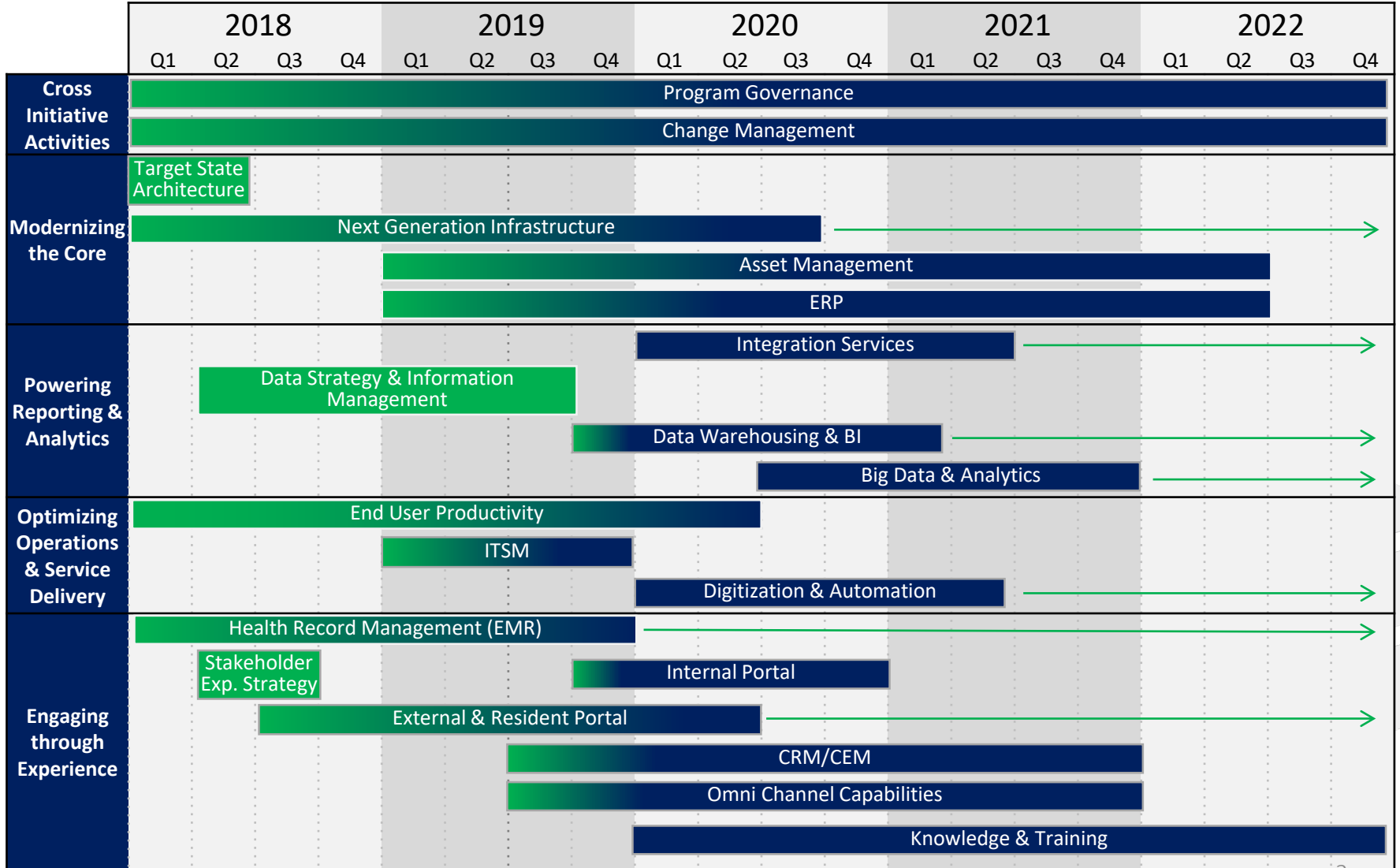
Powering Reporting & Analytics

Optimizing Operations & Service Delivery

Engaging through Experience

Digital Roadmap

Leveraging input from Council priorities, workshops, dependencies and industry best practices, the Digital Roadmap illustrates how the seventeen initiatives will enable the Region’s Digital Strategy over a 5-year horizon





**THE REGIONAL MUNICIPALITY OF PEEL
GOVERNMENT RELATIONS COMMITTEE
MINUTES**

GRC - 2/2019

The Region of Peel Government Relations Committee met on October 17, 2019 at 11:01 a.m., in the Regional Council Chambers, 5th Floor, Regional Administrative Headquarters, 10 Peel Centre Drive, Suite A, Brampton, ON.

Members Present: S. Dasko; J. Downey*; A. Groves; N. Iannicca*; J. Innis; M. Palleschi; K. Ras; R. Santos♦; A. Thompson; P. Vicente

Members Absent: P. Brown, due to other municipal business; B. Crombie, due to other municipal business; G.S. Dhillon, due to illness

Also Present: N. Polsinelli, Interim Chief Administrative Officer; M. Schiller, Acting Commissioner of Corporate Services; S. VanOfwegen, Commissioner of Finance and Chief Financial Officer; S. Baird, Commissioner of Digital and Information Services; P. O'Connor, Regional Solicitor; A. Smith, Acting Chief Planner; A. Farr, Acting Commissioner of Public Works; J. Sheehy, Commissioner of Human Services; C. Granger, Acting Commissioner of Health Services; Dr. J. Hopkins, Medical Officer of Health; K. Lockyer, Regional Clerk and Director of Legal Services; S. Valleau, Committee Clerk; S. MacGregor, Legislative Assistant

Chaired by Councillor Innis

1. DECLARATIONS OF CONFLICTS OF INTEREST - Nil

2. APPROVAL OF AGENDA

RECOMMENDATION GRC-7-2019:

That the agenda for the October 17, 2019 Government Relations Committee meeting be approved.

* See text for arrivals

♦ See text for departures

Item 4. was dealt with.

4.

GOVERNMENT RELATIONS UPDATE (Oral)

Discussion led by Sonia Mistry, Acting Manager, Strategic Public Policy and External Relations; and Patrick Mangion, Specialist, External Relations

Received

Regional Chair N. Iannicca arrived at 11:04 a.m.

Councillor J. Downey arrived at 11:09 a.m.

Patrick Mangion, External Relations Specialist, provided an overview of the federal political landscape including recent election polls and ridings currently receiving media attention.

Sonia Mistry, Acting Manager, Strategic Public Policy and External Relations, reviewed the Region of Peel's Federal Election Strategy which is focused on six key themes. She provided an overview of party platforms and their alignment to Region of Peel Term of Council Priorities, and she also identified advocacy opportunities in the areas of blue box reform, the Greater Toronto Area West Corridor, investment in the Canada Infrastructure Plan, the Provincial Policy Statement review, human sex trafficking, Public Health reorganization and mental health.

Sonia Mistry stated that, staff will circulate a memo to Regional Councillors with the election results, as well as, send congratulatory letters to elected Peel MPs and new cabinet members that outline Region of Peel priorities.

Councillor Ras requested that staff also send strategic "messages of the month" to Peel MPs/MPPs in an effort to keep Region of Peel priorities top of mind. Councillor Innis recommended including meeting invitations to create opportunities for face to face discussion of Peel priorities.

Councillor Innis suggested that it would be helpful to the public if the Region of Peel website highlighted the Region of Peel's key initiatives and how the parties are responding.

Councillor Innis requested that staff report a future meeting of Regional Council with an update on a strategy to address human sex trafficking in Peel.

3. DELEGATIONS

- 3.1. **Prabmeet Singh Sarkaria, Associate Minister of Small Business and Red Tape Reduction for the Ministry of Economic Development, Job Creation and Trade;**
Regarding Local and Provincial Priorities

Received

Prabmeet Singh Sarkaria, Associate Minister of Small Business and Red Tape Reduction, stated that there are many opportunities for the Province to work with the Region of Peel on the issue of human trafficking and he offered to provide a copy of Ontario's Strategy to End Human Tracking.

The Minister explained that Ontario is one of the most regulated areas in North America and that these regulations impact opportunities to do business. His Ministry is working towards reducing the regulatory burden on municipalities such as the number of reports required by the Province as part of the Environmental Assessment process. He welcomed ideas from the Committee and invited feedback on how he could further assist the Region of Peel in reducing burdens and driving economic growth.

In response to comments from Councillor Groves, the Minister agreed that business can be lost due to traffic gridlock and he endeavored to request more information regarding the 427 highway extension and GTA West Corridor.

Councillor Ras indicated that changes to the *Conservation Authorities Act* have had unintended consequences in creating additional regulatory burdens. The Minister requested that Councillor Ras provide him with more detail on the impacts.

In a response to a question from Councillor Thompson, the Minister advised that a new red tape reduction bill is being presented to the legislature and that his focus is on producing changes as quickly as possible.

Councillor Innis committed to working with the Minister's staff to hold a future round table discussion to identify key strategies to achieve red tape reduction in core areas of municipal responsibility.

Councillor Santos departed at 11:54 a.m.

5. REPORTS

5.1. Update on 2019 Region of Peel Advocacy Priorities

Received

6. COMMUNICATIONS - Nil

7. IN CAMERA MATTERS - Nil

8. OTHER BUSINESS - Nil

9. NEXT MEETING

The next meeting of the Government Relations Committee is scheduled for Thursday, March 5, 2020 at 11:00 a.m., Regional Administrative Headquarters, Council Chamber, 5th floor, 10 Peel Centre Drive, Suite A, Brampton, ON.

Please forward regrets to Sabrina Valleau, Committee Clerk, (905) 791-7800, extension 4320 or at sabrina.valleau@peelregion.ca.

10. ADJOURNMENT

The meeting adjourned at 12:28 p.m.

Ministry of Infrastructure

Ministère de l'Infrastructure

Office of the Minister

Bureau du ministre

5th Floor, 777 Bay Street
Toronto, Ontario M7A 2E1
Telephone: 416-314-0998

777, rue Bay, 5^e étage
Toronto (Ontario) M7A 2E1
Téléphone: 416 314-0998



OCT 16 2019

RECEIVED
October 16, 2019

REGION OF PEEL
OFFICE OF THE REGIONAL CLERK

Mr. Nando Iannicca
Chair
Regional Municipality of Peel
10 Peel Centre Drive
Suite A and B
Brampton, Ontario
L6T 4B9

Dear Chair *Nando* Iannicca:

On behalf of the Ministry of Infrastructure, I would like to thank you for attending the 2019 Association of Municipalities Ontario (AMO) Annual Conference in Ottawa. It was a pleasure to meet with you and your delegation.

I appreciated our discussion about Peel's infrastructure needs. As you know, Ontario and the federal government signed an Integrated Bilateral Agreement allocating up to \$30 billion through the Investing in Canada Infrastructure Program (ICIP) in combined federal, provincial and other partner funding across four streams.

We just launched the Community, Culture and Recreation stream of the ICIP and will be contributing approximately \$320 million, while our federal counterparts will be contributing \$407 million in funding for projects that improve access to or increase the quality of cultural, recreational or community infrastructure for Canadians. Also, the first intake of the Green stream will launch in fall 2019 and will fund a mix of priority projects including water, wastewater and stormwater projects.

I am committed to working with municipalities and the federal government to streamline bilateral funding agreements that support the best interests of the people of Ontario. I look forward to continuing the conversation and working to support your municipality as these opportunities become available.

Thank you again for meeting with me. I look forward to continuing to work with you in the future.

Sincerely,

Laurie Scott
The Honourable Laurie Scott
Minister of Infrastructure

REFERRAL TO _____
RECOMMENDED _____
DIRECTION REQUIRED _____
RECEIPT RECOMMENDED _____

Date: October 3, 2019

To: A. Meneses D. Soos J. Zingaro
 B. Boyes J. Pittari

cc: K. Lockyer, Regional Clerk, Region of Peel

From: S. Pacheco

RECEIVED
October 3, 2019
 REGION OF PEEL
 OFFICE OF THE REGIONAL CLERK

The following recommendation of the Committee of Council Meeting of September 18, 2019 was approved by Council on September 25, 2019:

CW367-2019 Whereas the opioid crisis is a complex public health issue and has led to the significant increase in opioid-related overdoses;

Whereas Public Health Ontario reports that 564 people have died due to opioids in the period from 2005 to 2018 inclusive in Brampton, Mississauga and Caledon, and over 11,500 people have died from opioid overdose in Canada during this period;

Whereas many Brampton families have lost loved ones to addiction and overdose and taxpayers have had to shoulder the financial and social burden of opioid addiction;

Whereas a class action lawsuit has been commenced by the Province of British Columbia against 40 pharmaceutical companies that make and supply opioids in Canada; and

Whereas the Province of Ontario introduced legislation to support Ontario's participation in the national class action lawsuit commenced by the Province of British Columbia;

Now Therefore Be It Resolved:

1. That City staff be directed to investigate the costs incurred by the City of Brampton associated with the use of opioids, including but not limited to: fire and emergency services, security personnel responses, property damage, staff trainings, and lost sick days;
2. That City staff be directed to investigate and report back to Council regarding the possibility of participating, directly or indirectly, and the costs involved, in the class action commenced by the Province of British Columbia;

REFERRAL TO Legal Services

RECOMMENDED _____

DIRECTION REQUIRED _____

RECEIPT RECOMMENDED _____

3. That the Council of the Corporation of Brampton request that the Region of Peel investigate the possibility of participating in the class action commenced by Province of British Columbia on behalf of all Peel Region residents; and
4. That City staff be directed to investigate how the potential participation of the City of Brampton would be viewed by the Province of Ontario and the Province of British Columbia.

D. Soos, Deputy City Solicitor, is requested to carry out the direction outlined in clause 2 of the recommendation above. Item **RM 113/2019** was created in Agenda.Net for the report requested. Please update this item as required.



Sonya Pacheco
Legislative Coordinator
City Clerk's Office
Tel: 905-874-2178 / Fax: 905-874-2119
sonya.pacheco@brampton.ca

(CW -8.3.1)

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000
Fax: 416 585-6470

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000
Télééc. : 416 585-6470



RECEIVED
November 1, 2019
REGION OF PEEL
OFFICE OF THE REGIONAL CLERK

November 1, 2019

Dear Head of Council:

Our government understands that municipalities are closest to the people. We also know that each municipality is unique, and one size does not fit all. This approach is reflected in a number of announcements that we have made recently, which are summarized below.

Regional Government Review

After careful consideration of the feedback we heard through the course of the Regional Government Review that was launched in January 2019, and in consultation with my Cabinet colleagues, our government is committed to partnering with municipalities without pursuing a top-down approach. We will work collaboratively and in partnership, and we will not impose any changes on municipalities.

Renewal of funding programs to identify efficiencies

The government has announced \$143 million in funding for municipalities across the province to help lower costs and deliver important services to residents over the long term. The new programs include:

Audit and Accountability Fund

- We will extend funding for 39 large urban municipalities, by providing up to \$6 million annually for three years beginning in fiscal year 2020-21. More information on the application process will follow in the coming months.

Municipal Modernization Program

- Building on Ontario's previous investment to modernize municipal service delivery, 405 small and rural municipalities will have access to an application-based program, which will provide up to \$125 million until 2022-23. The first round of funding under this program will be available in the current provincial fiscal year to support service delivery reviews, similar to the types of reviews eligible under the Audit and Accountability Fund. Details on eligibility and application process for this year's funding are coming soon.

REFERRAL TO _____

RECOMMENDED

DIRECTION REQUIRED _____

RECEIPT RECOMMENDED _____

Municipal Fiscal Year

The government is committed to consulting with the municipal sector in 2020 on the alignment of the municipal fiscal year with the Province's. We believe municipalities will be able to provide valuable input regarding how the current budget cycles affect funding allocations for their programs – and if aligning the municipal and provincial budget cycles could enhance public transparency and improve program and service delivery.

Voters' List

Our government is also proposing to work with Ontario's Chief Electoral Officer to eliminate duplication by combining the provincial and municipal voters' lists and giving Elections Ontario the responsibility of managing one voters' list.

Ontario Municipal Partnership Fund

In addition, I would like to highlight that the Minister of Finance recently sent out letters to all Heads of Council regarding the 2020 Ontario Municipal Partnership Fund (OMPF) allocations. This is the earliest that OMPF allocations have ever been announced. As indicated in that letter, the government is maintaining the current structure of the OMPF for 2020.

Thank you for your ongoing commitment to delivering efficient, effective and modern services to the people of Ontario. I look forward to continuing to work together to help the people and businesses in communities across our province thrive.

Sincerely,



Steve Clark
Minister of Municipal Affairs and Housing

c: The Honourable Rod Phillips, Minister of Finance

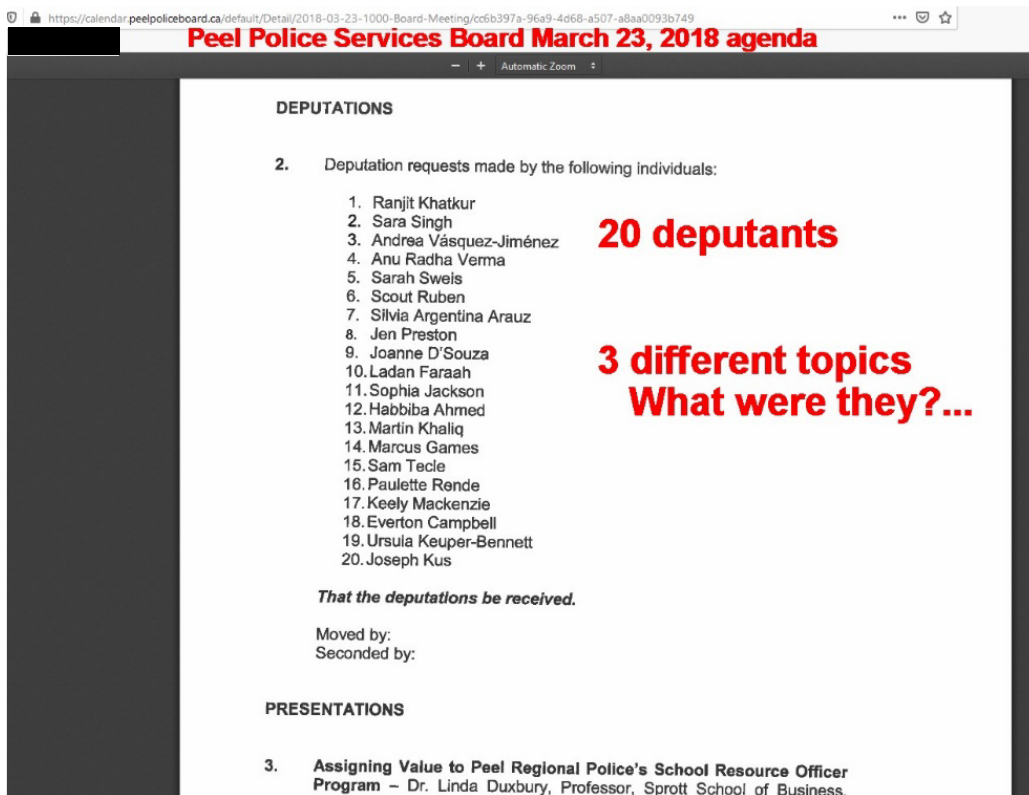
From: MISSISSAUGA WATCH [REDACTED]
Sent: November 6, 2019 9:27 AM
To: Jones, Jill <jill.jones@peelregion.ca>
Cc: Macintyre, Ava <ava.macintyre@peelregion.ca>
Subject: Re: REVAMPED Letter to Peel Regional Police Chief Nishan Duraippah for inclusion in November 14, 2019 Peel Council agenda

Please include this letter in your November 14, 2019 Region of Peel Council agenda. It was written to Peel Regional Police Chief Nishan Duraippah and presented as a video deputation to the Peel Police Services Board on Friday, October 25, 2019.

It relates to two Freedom of Information Peel Police Street Check race data runs and how subsequent Freedom of Information (MO-3476) confirmed that Peel Police knew this race data to be erroneous even as they released it to the media, public and ultimately, me.

Two years ago, I submitted this data believing it to be accurate and requested it be included in your December 14, 2017 Council agenda. Last month I confirmed the extent to which STREET CHECKS BY RACE **FOI17SEPT2015 0001** was wrong. That revelation also draws into question the reliability of all race data and statistics released by Peel Police before or since.

The Peel Police Services Board does not allow letters and written deputation-submissions to be included in their agendas. In fact, the 2017-18 Board, initiated a policy to publish only the *names* of deputants and censor their topics. (Provincial legislation allows police boards to silence people's voices like that. It's "discretionary".)



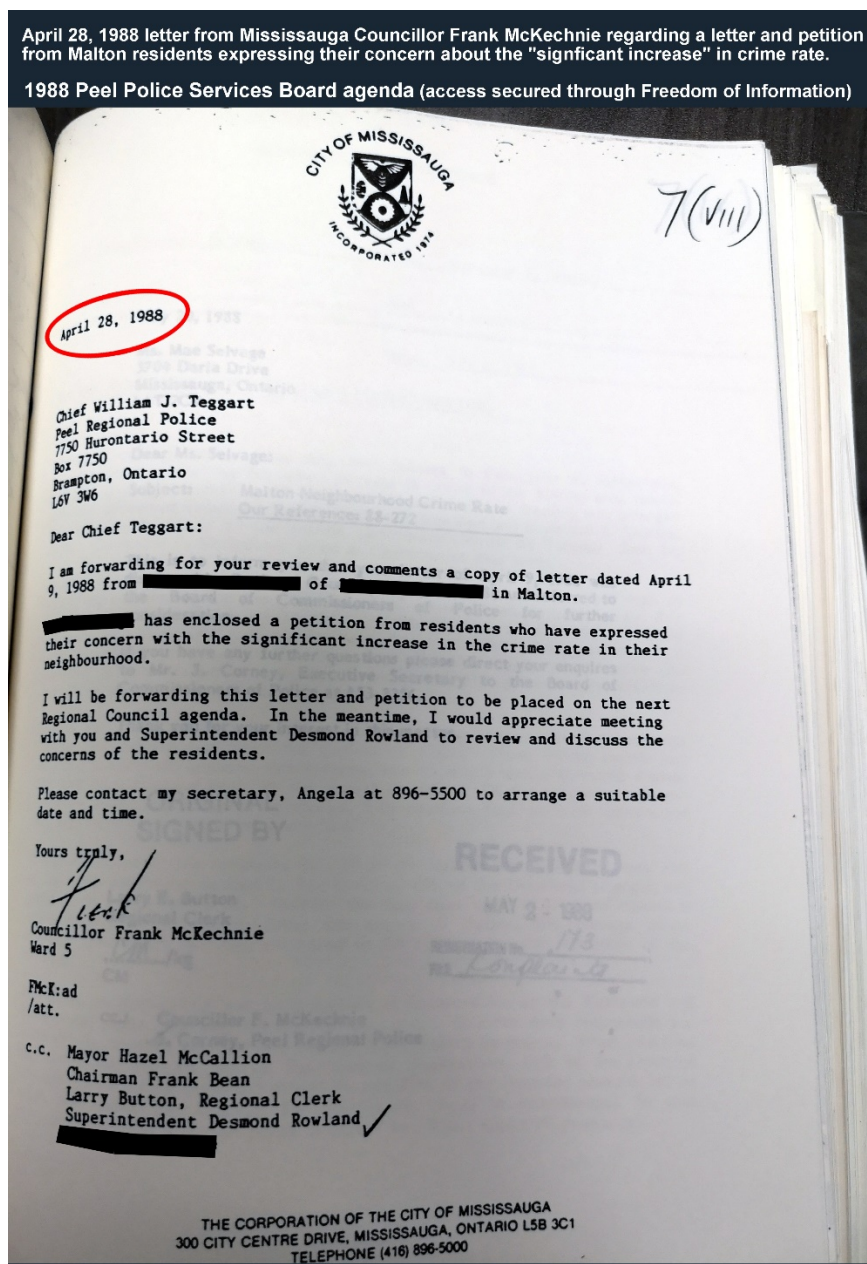
I've just completed examining/photographing Peel Police Services Board agenda and minutes from 1988, 1989, 1990, 1991, 1992 and some of 1993. There was far more police governance (and systemic) information included in those records than now. By extension the lesson is, if people want

REFERRAL TO _____
RECOMMENDED _____
DIRECTION REQUIRED _____
RECEIPT RECOMMENDED _____

9.4-2

their concerns on the record, they must submit their Peel Police Services Board communications for inclusion *into Region of Peel agendas*.

For example, there's no way this April 1988 communication on record in the Peel Police Services Board agenda as Item 7 (viii) between Councillor Frank McKechnie and Chief William Taggart relating to Malton would ever be included now. Yet the Region of Peel did. Then. And now.



The Region of Peel (like me) has an obligation to advise people who may be using that Peel Police 2008-2015 Street Check raw race data for their own research and analysis, that it's bogus.

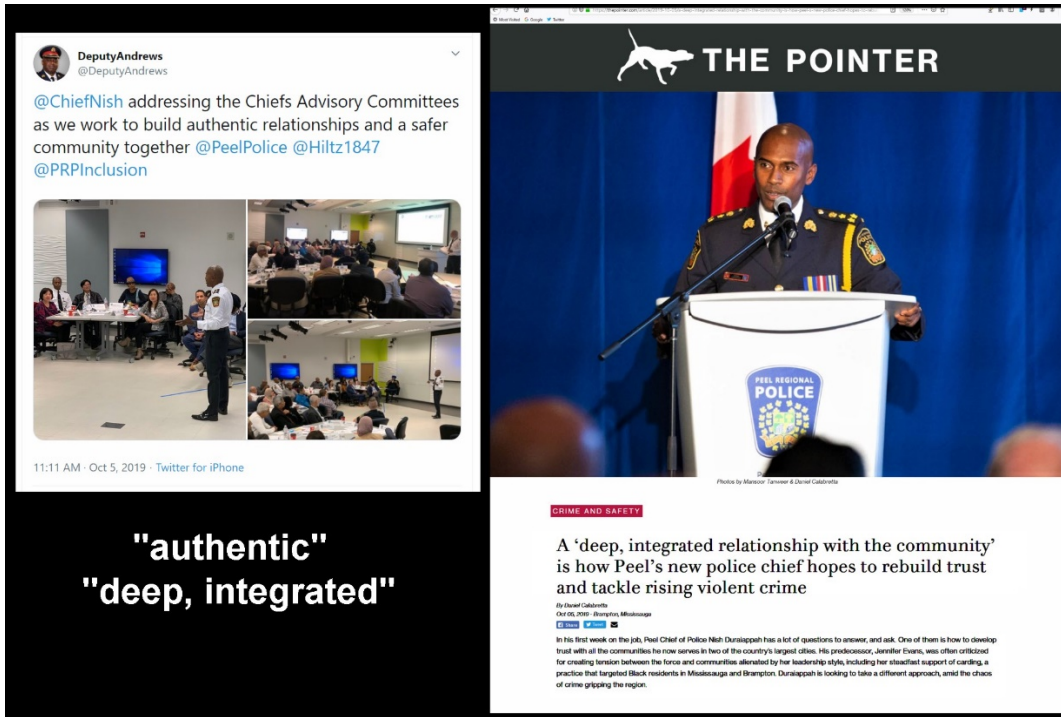
The following deputation-letter reads as presented to the Board, except for page 17, item 2, where the original Ask has been crossed out (~~crossed out~~) and the revised wording appears in red. It's submitted purely for the record.

Thank you,
MISSISSAUGAWATCH

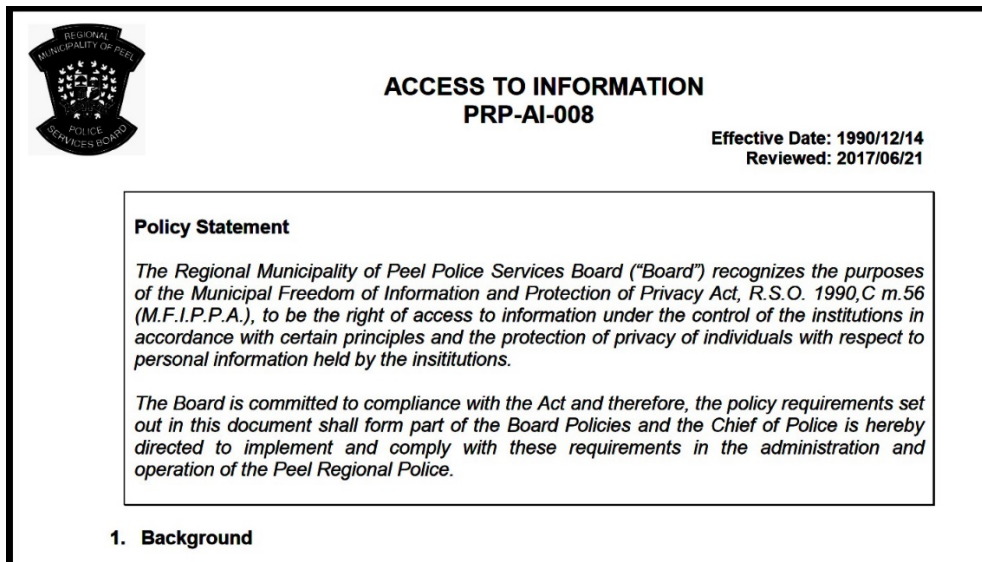
Hi Chief Duraiappah

First, thank you for your commitment to “build authentic relationships” with your Advisory Committees.

Your “authentic” will stand in stark contrast to the Peel Police narrative that I’ve documented these past five years.



This letter is to you because to “build authentic relationships” you need to know, and as Chief of Peel Regional Police you are also Head of Freedom of Information for all your force’s records.



In preparing for tomorrow's deputation, I revisited Chief Evans' secret 2014 *Street Check Board Report* (Deputy-Chief Chris Mccord should have provided this to you as part of your orientation).

Evans, Jennifer

From: Mccord, Christopher
Sent: Friday, October 24, 2014 4:50 PM
To: Evans, Jennifer
Subject: FW: Street Check Board Report - Final Version

Chief,
Attached is the most up to date Street Checks Report.

Chris McCord,
Deputy Chief of Police,
Field Operations,
905-453-2121, ext 4700.
Christopher.mccord@peelpolice.ca

From: Britton, Allan
Sent: Wednesday, October 08, 2014 10:39 AM
To: Mccord, Christopher
Subject: FW: Street Check Board Report - Final Version

Deputy,

Brian has advised me that this version is more updated than the one you received on Friday. This version was the draft that Brian created after he received feedback from you and me.

AI

From: Wintermute, Brian
Sent: Wednesday, October 08, 2014 8:24 AM
To: Britton, Allan
Cc: Schulz, John; Doyle, Sheila
Subject: Street Check Board Report - Final Version



Inspector,

Please find attached the most recent version of the Street Check Board Report from July 2014.

Thanks, Brian.

Sergeant Brian Wintermute #902

Peel Regional Police Street Checks

Introduction The following report on Street Checks (PRP 17's) provides an overview of the current process and the information that can be obtained from analysis of the data collected on street checks in Niche.

Included is a brief overview of applicable legislation and directives.

Contents This report contains the following topics:

Topic	See Page
Introduction and Index	1
Executive Summary	2
Background	5
Findings	6
Legal	6
Peel Regional Police Directives	9
Quality Control and Records Retention	13
Data Analysis of Street Checks	17
Racial Analysis of Street Checks	20
Proposed Direction	29
Organizational Wellness / Risk Management	30
Conclusion	31
References	32

Street Checks V5 20140605

SEP. 17 5 01 0122

I say "secret" because Peel Police Chief Evans, her lawyer Lynda Bordeleau, and the 2017 Peel Police Services Board blocked its release up to and through the Information & Privacy Commission formal adjudication.



PERLEY-ROBERTSON, HILL & McDOUGALL LLP/s.r.l.

November 28, 2016³

We have exercised our discretion under section 7 in light of the following considerations:

- The report was prepared to seek advice on a course of action that would be ultimately accepted or rejected. This report was not submitted for review but remained of a draft nature.
- The report sets out proposed direction in relation to directives and quality control in relation to street checks and racial data.

The have considered the public interest in releasing this type of report and determined that in light of its draft status, it would not be of assistance in understanding the actions of the police service.

Record 5 – Pages 168-173

This is an email chain between Chief Evans and Sergeant David Kennedy regarding modifications to electronic PRP 17 forms. We maintain our reliance on section 7(1) of the Act as this email chain relates to recommendations in relation to potential changes to the Peel Regional Police computer system.

Record 6 – Page 200

This is an email between Chief Evans and the Ontario Association of Chiefs of Police. This email is not in relation to Peel Regional Police business but rather that of the Association to which the Chief is a member. As such, it is our submission that the email does not constitute a record for the purposes of section 2 of the Act.

This email should not have been included within the responsive material. Reference is had to section 7(1) of the Act as the email pertains to the Chief providing advice and direction to the Ontario Association of Chiefs of Police.

Yours very truly,

Lynda A. Bordeleau
127:nw

c.c. Chief J. Evans, by e-mail

Written by Sergeant Brian Wintermute for Evans and Mccord, I'd examined this seminal report numerous times since it was released to me in September 2017.

Now about Peel Police street checks.

Briefly, in 2016 Chief Evans reassured Mayor Crombie that the force's "No Race" ("Blank (No Race Info)") problems had been "eliminated" and "Airport Scoopers" would no longer be considered street checks.

Mayor Crombie: "[The deputant] talked about the 'No Race'. How does that get factored in --with Ottawa [Police] using 'Undetermined' --they didn't include it, whereas we used 'No Race' and did include it. What--

Chief Evans: "I can't speak to what Ottawa was doing [regarding No Race Data]. I can tell you we identified that officers were selecting "No Race" [this is not true, officers could not "select" No Race.] Sometimes they--

Mayor Crombie: "Sure sure --it's hard to tell.

Chief Evans: "No. Sometimes people were actually submitting on luggage found or a vehicle. So that's often [why] there was No Race because it wasn't a person. But we eliminated that electronically from the system, so they were no longer able to choose that. [The system was not designed for officers to "choose" "No Race". "No Race" meant "Blank (No Race Info)." --Race not filled in.]

"We eliminated that". But only after benefitting from 29,335 empty "No Race" forms in the 2015 race calculations.

Cam 1

Cam 2

Street Checks

By Race

WHITE 27.7%	NO RACE 22.5% 29,335 Records	BLACK 20.7%
SOUTH ASIAN 16.1%	MID EAST 4.0%	LATIN AMERICAN 3.5%
ASIAN 3.2%	MULTI-RACIAL 1.9%	ABORIGINAL 0.5%

Peel Police Chief Jennifer Evans
(Grateful to) Mayor Crombie's questions to Peel Police Chief Evans in relation to my Street Check deputation to the Board
Peel Police Services Board, September 23, 2016

Mississauga Mayor Bonnie Crombie
Cams 1 and 2 synchronized by audio

Mayor Crombie: "And what about the [deputant's] information about [Pearson International] Airport, kind of, you know, disproportionately changing the outcome? Is that --is there any merit in that?"

Chief Evans: "No, I believe the comment was that they'd found another way ["they'd found another way" What?.....] So the GTAA were concerned, and they were hiring paid duty officers to look at illegal scoopers picking up fares at the Airport."

Mayor Crombie: "So w--"

Chief Evans: "So the officers were using the street check form to document them for tracking them. Now they're tracking them in another way. But it's not in any form a street check."

"We eliminated that". But only after benefitting from 29,335 empty "No Race" forms in the 2015 race calculations. If scoopers are "not in any form a street check" in 2016, they shouldn't have been used in 2015 race calculations.

Cam 1

Cam 2

Street Checks, 2009 - 2014

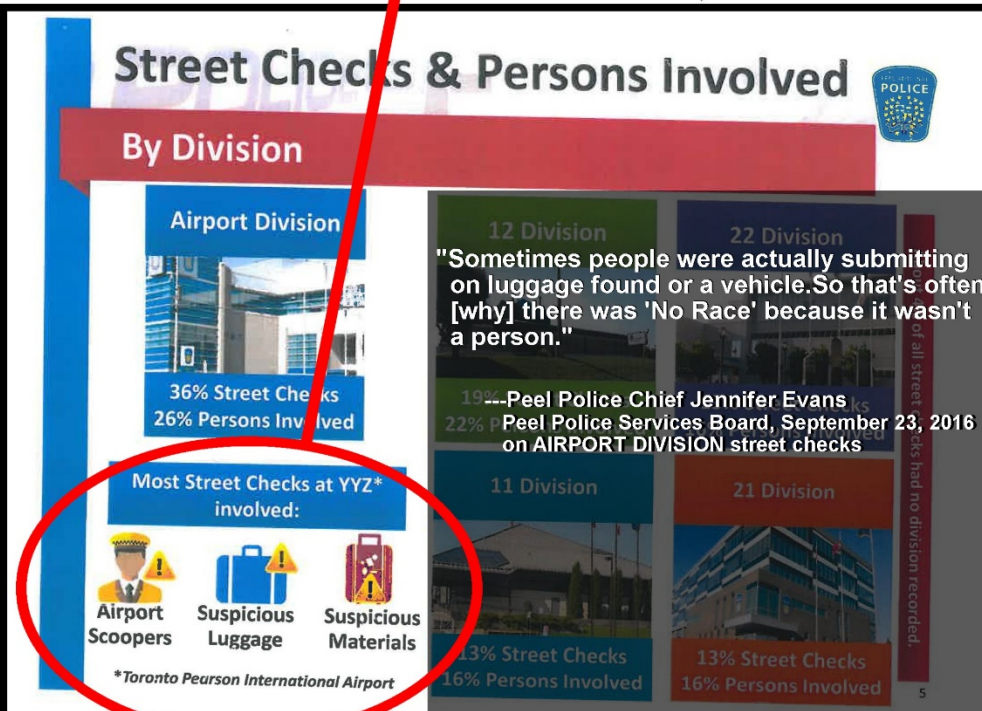
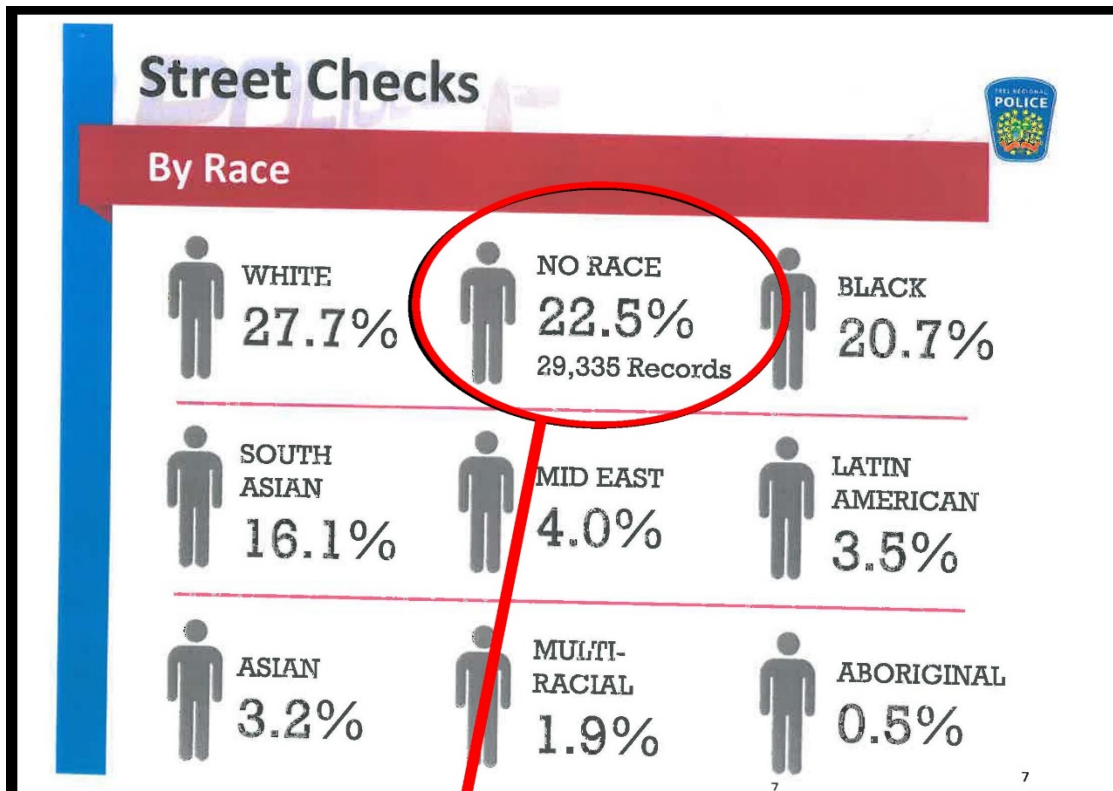
Year	Occurrences	Comments
2009	13,675	17,257
2010	16,130	27,310
2011	17,109	28,113
2012	16,462	23,526
2013	13,144	17,677
2014	14,197	18,916

Based on the data the top three types of street checks between 2009 and 2014 are: Observations 93.2%, Illegal Airport Scooper 5.1% and Patrols 1.2% (Illegal Airport Scooper is a term used to

Peel Police Chief Jennifer Evans
(Grateful to) Mayor Crombie's questions to Peel Police Chief Evans in relation to my Street Check deputation to the Board
Peel Police Services Board, September 23, 2016

Mississauga Mayor Bonnie Crombie
Cams 1 and 2 synchronized by audio

That admission means "No Race Info" and scoopers were erroneous and should not have counted as street checks in the 2015 Peel Police reports to the Board and public.



In fact, page 21 of Chief Evans' secret report warns, "Note: Where race data is missing or recorded inaccurately the 'picture' provided by analysis will be inaccurate."

check. It is possible to identify the actual number of people involved in street checks for 2013 (13,139) – of these 11,305 (86%) were only involved in 1 street check during the year.

Street Check Data By the Numbers When Linked to Description Data

Total street check records for 2013	13,139
Person records for street checks	17,329
Street check and Niche records lacking race identification (blank)	3,306
Multiple races listed	3,956
Total street check records with defined race	10,047

The chart below shows a breakdown of the street checks by race where one race was recorded.

Those with 1 Race recorded		
Race	#	%
Aboriginal	30	0.3%
Asian	435	4.3%
Black	3195	31.8%
Latin American	218	2.2%
Mid East	373	3.7%
Multi-racial	105	1.0%
South Asian	1856	18.5%
White	3835	38.2%
Total	10047	100%

Table 4. Source: Corporate Planning and Research

Note: Where race data is missing or recorded inaccurately the "picture" provided by analysis will be inaccurate.

Race Description of those in Street Check

(Using Race Description that may already exist in Niche)

But while preparing this deputation, I discovered an even bigger "system hiccup" than Peel Police including 29,335 "Blank (No Race Info)" forms and airport scoopers in their 2009-2014 street check race calculations.

Last week, to check whether my longitudinal trend was consistent with that in Wintermute's Evans/Mccord report, I revisited page 21 and its 2013 Street Check Table 4 "Those with 1 Race recorded".

For the first time, I noticed Wintermute's caveat "Multiple races listed 3,956".

check. It is possible to identify the actual number of people involved in street checks for 2013 (13,139) – of these 11,305 (86%) were only involved in 1 street check during the year.

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Note: Where race data is missing or recorded inaccurately the "picture" provided by analysis will be inaccurate.

Race Description of those in Street Check

"Noticed", as in I got it.

"Multiple races listed" means ALL the Freedom of Information (FOI) that crime analyst Raphael Djabatey processed for me, in addition to containing "Blank (No Race Info)" and airport scoopers, also had to include "multiple races listed".

STREET CHECKS FOR ALL AGES BY RACE

RACE	Jan 01 - Dec. 31, 2008	Jan 01 - Dec. 31, 2009	Jan 01 - Dec. 31, 2010	Jan 01 - Dec. 31, 2011	Jan 01 - Dec. 31, 2012	Jan 01 - Dec. 31, 2013	Jan 01 - Dec. 31, 2014	Jan 01 - Aug. 31, 2015	TOTAL
Aboriginal	53	89	138	129	175	54	59	32	891
Asian	451	670	1,029	892	1,268	388	425	201	4,814
Black	2,732	4,190	6,209	5,069	4,872	2,371	2,766	1,706	31,370
Latin American	595	735	1,055	907	857	654	382	231	5,366
Mid Eastern	433	667	779	600	654	487	294	327	5,918
Multi-Racial	211	344	403	534	575	292	493	160	2,862
South Asian	2,075	3,095	4,272	3,740	3,944	2,521	2,199	966	23,908
White	3,809	5,313	7,875	6,940	7,261	3,760	3,135	1,717	41,459
No Race	81	103	165	152	128	636	853	504	35,320
TOTAL	9,811	17,157	26,735	24,152	26,526	17,677	18,316	10,344	151,708

STREET CHECKS FOR UNDER 18 YEARS BY RACE

RACE	Jan 01 - Dec. 31, 2008	Jan 01 - Dec. 31, 2009	Jan 01 - Dec. 31, 2010	Jan 01 - Dec. 31, 2011	Jan 01 - Dec. 31, 2012	Jan 01 - Dec. 31, 2013	Jan 01 - Dec. 31, 2014	Jan 01 - Aug. 31, 2015	TOTAL
Aboriginal	8	17	34	34	5	4	3	1	83
Asian	57	53	67	55	38	15	8	6	331
Black	351	517	627	562	403	235	221	130	3,299
Latin American	74	101	143	126	109	73	46	20	472
Mid Eastern	6	15	15	67	46	34	19	9	637
Multi-Racial	6	21	27	127	68	40	31	18	565
South Asian	1420	2,142	2,775	2,143	1,088	733	46	16	2,443
White	206	315	446	504	315	181	83	46	4,563
No Race	442	763	1,095	947	681	262	204	110	17,071
TOTAL	1,329	2,043	3,575	2,647	1,768	1,130	959	590	14,041

FOI 17SEPT2015 0001

This Peel Police Freedom of Information Street Check raw race data is wrong
DO NOT USE

And that means *all* Peel Police FOI street check raw race data is corrupted—and wrong—resulting in erroneous race statistics right down to my Patrol Zone-level FOIs.

2015 (Jan - Aug 31) StreetChecks All Races Under 18 By Zone

Zone	Aboriginal	Asian	Black	Latin American	Mid East	Multi-racial	South Asian	White	No Race	Grand Total
11120	0	0	0	0	0	2	0	7	1	10
11130	0	1	1	0	0	0	0	0	0	2
11340	0	0	1	0	0	0	0	0	0	1
11410	0	0	1	0	0	0	0	0	0	1
11420	0	0	1	0	0	0	0	0	0	1
12110	0	0	0	0	0	0	0	0	0	0
12120	0	0	1	0	0	0	0	0	0	1
12210	0	0	0	0	0	0	0	0	0	0
12220	0	0	0	0	0	0	0	0	0	0
12230	0	0	0	0	0	0	0	0	0	0
12340	0	0	0	0	0	0	0	0	0	0
12350	0	0	0	0	0	0	0	0	0	0
12360	0	0	0	0	0	0	0	0	0	0
21130	2	0	10	5	0	11	6	3	4	50
21330	2	0	11	8	2	3	4	6	4	50
21340	0	0	11	12	0	7	0	27	3	70
21410	0	0	27	0	0	0	45	13	9	95
22140	0	0	2	1	0	0	0	3	1	9
22210	1	1	4	1	1	2	0	16	3	29
22220	0	0	14	4	0	3	1	21	1	44
22230	0	2	16	3	1	2	2	8	1	35
AD110	0	5	1	2	2	1	1	5	0	16
AD310	1	1	6	0	0	0	0	4	0	12
AD410	0	0	1	0	0	0	0	4	0	5
AD510	0	0	1	1	0	0	0	1	0	3
No Zone	1	2	39	4	3	6	13	69	6	143
Grand Total	10	37	296	59	37	67	120	397	51	1064

2015 (Jan - Aug 31) StreetChecks All Races All Ages Under 18 By Zone

Zone	Aboriginal	Asian	Black	Latin American	Mid East	Multi-racial	South Asian	White	No Race	Grand Total
11120	0	0	0	0	2	0	0	7	1	10
11130	0	1	1	0	0	0	0	0	0	2
11340	0	0	1	0	0	0	0	0	0	1
11410	0	0	1	0	0	0	0	0	0	1
11420	0	0	1	0	0	0	0	0	0	1
12110	0	0	0	0	0	0	0	0	0	0
12120	0	0	1	0	0	0	0	0	0	1
12210	0	0	0	0	0	0	0	0	0	0
12220	0	0	0	0	0	0	0	0	0	0
12230	0	0	0	0	0	0	0	0	0	0
12340	0	0	0	0	0	0	0	0	0	0
12350	0	0	0	0	0	0	0	0	0	0
12360	0	0	0	0	0	0	0	0	0	0
21130	2	0	10	5	0	11	6	3	4	50
21330	2	0	11	8	2	3	4	6	4	50
21340	0	0	11	12	0	7	0	27	3	70
21410	0	0	27	0	0	0	45	13	9	95
22140	0	0	2	1	0	0	0	3	1	9
22210	1	1	4	1	1	2	0	16	3	29
22220	0	0	14	4	0	3	1	21	1	44
22230	0	2	16	3	1	2	2	8	1	35
AD110	0	5	1	2	2	1	1	5	0	16
AD310	1	1	6	0	0	0	0	4	0	12
AD410	0	0	1	0	0	0	0	4	0	5
AD510	0	0	1	1	0	0	0	1	0	3
No Zone	1	2	39	4	3	6	13	69	6	143
Grand Total	10	37	296	59	37	67	120	397	51	1064

CEBALLO, SUSAN <Susan.Ceballo@peel.police.ca>
To: 'MISSISSAUGA WATCH'
Cc: Bonnie Crombie, linda.jeffrey@brampton.ca, Councillor Sue Mcfadden, frank.dale@peelregion.ca, Schultz, Andrea and 1 more...

Good morning [REDACTED]

The fee estimate that was sent to you on March 2, 2017 was for the amount of \$240.00. This is based on the amount of time our analyst has estimated. It will take to complete all of the data you have requested (8 hours @ \$30/hour). We have consulted with the analyst that this estimated time is for exactly what you have requested.

This Peel Police Freedom of Information Street Check raw race data is wrong
DO NOT USE

Raw street check race data “ALL AGES” and “UNDER 18” that Peel Police processed through Freedom of Information—one in 2015, and June 2019 for which I paid \$100.00. Both included “multiple races listed” and Peel Police did not tell me. Four years of wrong.

FEE

Date: October 31, 2018 Reference No.: 18-0971

REQUESTER: [REDACTED]

Photocopying

Estimated number of pages to be released 0
 Photocopying charges per page \$00.20

Total charge for photocopying \$0.00

Search Time

Total search time hours to locate the record 8.5 hrs.
 Search time hours - Chargeable 8.5 hrs.
 Search time charge per hour \$30.00

Total charge for search and assembly of record \$255.00

Preparation Time

FOI 0001

STREET CHECKS FOR UNDER 18 YEARS BY RACE

RACE	2015	2016	2017	2018*	Total
Aboriginal	1	1	0	0	2
Asian	10	0	0	0	10
Black	190	51	0	0	241
Latin American	10	1	0	0	11
Mid-Eastern	32	4	0	0	36
Multi-Racial	36	15	0	0	51
South Asian	92	31	0	0	123
White	147	43	0	0	190
No Race	233	7	0	0	240
Total	751	143	0	0	904

STREET CHECKS FOR ALL AGES BY RACE

RACE	2015	2016	2017	2018*	Total
Aboriginal	55	8	0	0	63
Asian	272	61	0	0	333
Black	2,164	457	0	0	2,621
Latin American	287	54	0	0	341
Mid-Eastern	447	80	0	0	527
Multi-Racial	211	0	0	0	257
South Asian	1,353	22	0	0	1,628
White	2,270	487	1	2	2,760
No Race	4,669	63	0	0	4,732
Total	11,728	1,531	1	2	13,262

You're supposed to be able to trust Freedom of Information, right?

Because of the deputation time limit, I can't go into detail as to how including "Blank (No Race Info)", airport scoopers and the newly discovered "multiple races listed" lowers all Peel Police street check Race percentages.

I'll be sending you and Chair Iannicca a thorough letter explaining all this in November.

I have time to provide one example from Chief Evans' secret report: Year 2013.

It was only Monday when I discovered that even Wintermute's 31.8% Black people street checked on page 21 Table 4 is wrong.

check. It is possible to identify the actual number of people involved in street checks for 2013 (13,139) – of these 11,305 (86%) were only involved in 1 street check during the year.

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White	3835	38.2%
Total	10047	100%

Table 4. Source: Corporate Planning and Research
 Note: Where race data is missing or recorded inaccurately the "picture" provided by analysis will be inaccurate.

Race Description of those in Street Check

That's because on page 22 Wintermute warns Evans and Mccord:

"Note: Some individuals may have multiple race descriptors. For this purpose race is listed alphabetically and person identified by first alphabetical race description."

Note: Some individuals may have multiple race descriptors. For this purpose race is listed alphabetically and person identified by first alphabetical race description.

To accurately analyze race data it will be necessary to make the race field mandatory on the street check application. This will also assist in confirming the identification of persons being investigated.

Race Data Collection

Records Services collects race information as noted below:

Federal Requirements

The RCMP Manual does indicate a requirement for race and it is listed as "White"; "Non White" for law enforcement agencies. This information is

Yes. A person' race decided by alphabetical order.

And then there's the Toronto Star, August 24, 2015 "Peel police conducted 159,303 street checks in six years".

GTA

Peel police conducted 159,303 street checks in six years



By San Grewal, Urban Affairs Reporter
Mon, Aug. 24, 2015 4 min. read

Peel Police *knew* that number was bogus four years ago. In an internal email, Djabatey confirmed that street check data he'd handed the Star "contains duplicate records".

Hi Raph – Supt Smithson called, and he's taking the first tab up to the D/Chief for review.

I think some clarification/notes should be made on the other tabs.

Frequency of Stops:

- Street Check Stops shows as 130,164 – why is it different from 130,024 on first page?
- Street Checks – Percent inside/outside home zone – total is 45,379 – is this only people who live in Peel, or is it only people where home zone is known?

Street Check Locations

- Grand Total by Patrol is 90,817 – why is it higher than the 90,717 on first tab? Label this as the Patrol zone of the Street Check
- Table of Patrol Zone by Home Zone – note that it includes only those where home zone is known?

Officer's Statistics –

- Note that this now includes blank race information (reason why it is higher than the original file of 159,303 records?)

Can you provide the SQL or raw data file for my files.

Thanks
Sheila

Sheila Doyle, 696C
Certified Law Enforcement Planner
Supervisor, Corporate Planning and Research
Peel Regional Police
905-453-2121 ext 4731
Email: sheila.doyle@peelpolice.ca

From: Djabatey, Raphael
Sent: Friday, August 28, 2015 10:10 AM
To: Smithson, Brian; Doyle, Sheila
Subject: Street Checks Statistics 2009 to 2014

Hello Brian,

- The original request from Toronto Star asked for street checks with information related to person's race. To retrieve this information we have to link the street checks to person's descriptions. In some cases, the person's descriptions were not filled by officers. Hence, what was pulled from the data system was for street checks where person's description information. It also means the street checks without person's description was not included. This is to satisfy Toronto Star's requirement of having information about the race of the person who was street checked.
- The information compiled for Toronto Star was a raw data with duplicate records to account for situations where two or more officers had conducted a single street check. Since the raw data contains duplicate records you cannot directly obtain summary statistics such as finding the total number of street checks without doing some data processing like filtering by unique identifiers to eliminate duplicate records. Toronto Star failed to do this and went ahead to published the total number of street checks as 159,303 from 2009 to 2014 which was inaccurate as the data contains duplicate records. The data sent to Toronto Star contains a total of 84,467

2

J19-0058
JUL 19 10:00:58

And the corrosive effect of Peel Police bogus street check race data isn't limited to me or the Toronto Star. Its bogosity has made it into research papers.

You've likely have read the October 21st article, "Halifax police chief to formally apologize to Black community for street checks".

HALIFAX

Halifax police chief to formally apologize to Black community for street checks



By **Zane Woodford** Star Halifax
Mon., Oct. 21, 2019 | 2 min. read

Well Djabatey’s fake data has also embedded itself in Dr Scot Wortley’s March 2019 “HALIFAX, NOVA SCOTIA: STREET CHECKS REPORT” where he records Peel Region as conducting 159,303 street checks from 2009-2014.

TABLE 5.1:
Street Check Numbers and Street Check Rates (per 1,000),
Across Selected Canadian Urban Centres

Urban Centre	Population Size	Street Check Data Collection Period	# of Street Checks Completed	Average # of Street Checks Completed Per Year	Average Annual Street Check Rate (per 1,000)
Toronto	2,688,742	2008-2013	2,2026,258	337,710	125.6
Toronto ¹¹	2,688,724	2014	23,160	23,160	8.6
Calgary	1,230,915	2015	27,000	27,000	21.9
Edmonton	899,447	2009-2014	105,306	17,551	19.5
Edmonton ¹²	932,546	2017	27,125	27,125	29.1
Peel Region	1,381,739	2009-2014	159,303	26,551	19.2
London	494,069	2014	8,400	26,550	17.0
Halifax	403,390	2006-2017	142,456	8,400	29.4
Montreal	1,753,034	2001-2007	163,630	11,871	13.3
Ottawa	934,243	2011-2014	23,403	23,376	6.3
Hamilton	747,545	2010-2015	18,500	5,850	4.1
Vancouver	603,502	2008-2017	97,281	3,083	16.1

Sources: Griffiths et al. 2018; Vancouver Police Department 2018; OHRC 2016; Legal Aid Ontario 2016; Hoffman et al. 2015; Yogaretham 2015; CBC 2015; O’Brien 2016; Grewel 2015;

Wortley’s source? Toronto Star.

Going back to Chair Iannicca’s “Don’t Fix the Blame, Fix the Problem”:

The Problem.

1. First, let’s agree that’s obvious.
2. I told Chair Iannicca in our private meeting that I planned to submit a comprehensive 2008-2018 street check report and all related Freedom of Information documents to the

Peel Police Services Board, as well as for inclusion in the Region of Peel Council agenda during Black History Month 2020. I can't. Your FOI data is bogus.

Fix the Problem. The Ask:

- I ask that all my Freedom of Information street check race data processed by Peel Police be re-run properly. And not by Djabatay. And I ask that you, Chief Duraiappah, secure a Halton Police crime analyst to look those FOIs over before they're handed to me. And please, I need them before February 2020.

STREET CHECKS FOR ALL AGES BY RACE											
RACE	Jan 01 - Dec. 31, 2008	Jan 01 - Dec. 31, 2009	Jan 01 - Dec. 31, 2010	Jan 01 - Dec. 31, 2011	Jan 01 - Dec. 31, 2012	Jan 01 - Dec. 31, 2013	Jan 01 - Dec. 31, 2014	Jan 01 - Aug. 31, 2015	TOTAL		
Aboriginal	53	89	138	129	172	172	64	59	32	691	
Asian	451	570	1,029	892	826	872	266	425	201	4,814	
Black	2,732	4,190	6,209	8,296	7,593	4,872	1,360	2,786	1,706	31,370	
Latin American	595	735	1,055	1,100	857	499	382	493	231	5,366	
Mid Eastern	433	667	977	1,000	855	521	292	493	327	5,918	
Multi-Racial	211	344	538	534	413	353	292	294	160	2,862	
South Asian	2,075	3,372	5,095	4,104	3,944	2,521	2,199	966	966	23,908	
White	3,809	5,356	7,875	8,940	7,261	3,760	3,135	1,717	1,717	41,459	
No Race	61	136	211	390	390	458	638	863	5,004	35,320	
TOTAL	11,610	17,657	26,155	26,155	21,526	17,677	18,316	10,344	151,708		

STREET CHECKS FOR UNDER 18 YEARS BY RACE											
RACE	Jan 01 - Dec. 31, 2008	Jan 01 - Dec. 31, 2009	Jan 01 - Dec. 31, 2010	Jan 01 - Dec. 31, 2011	Jan 01 - Dec. 31, 2012	Jan 01 - Dec. 31, 2013	Jan 01 - Dec. 31, 2014	Jan 01 - Aug. 31, 2015	TOTAL		
Aboriginal	8	17	14	14	5	4	3	1	83		
Asian	57	53	52	39	35	19	8	8	331		
Black	351	7	7	403	234	221	130	3,299			
Latin American	74	0	13	67	46	31	19	3	472		
Mid Eastern	9	1	127	68	40	31	18	595			
Multi-Racial	6	0	143	108	73	46	16	20	2,443		
South Asian	205	295	846	504	315	181	93	46	4,504		
White	442	763	1,095	947	681	262	204	110	14,041		
No Race	65	137	261	179	139	314	364	248	1,707		
TOTAL	1,329	2,043	3,575	2,647	1,768	1,130	959	590	14,041		

2015 (Jan - Aug 31) StreetChecks All Races Under 18 By Zone											
Zone	Aboriginal	Asian	Black	Latin American	Mid East	Multi-racial	South Asian	White	No Race	Grand Total	
11320	0	0	0	0	0	0	0	0	0	0	0
11330	0	1	1	1	0	0	0	0	0	0	17
11340	0	0	0	0	0	0	0	0	0	0	4
11410	0	0	0	1	0	0	0	0	0	0	19
11420	0	0	0	1	1	0	0	0	0	0	8
12110	0	0	0	0	0	0	0	0	0	0	3
12120	0	0	0	0	0	0	0	0	0	0	17
12210	0	0	1	1	0	3	0	0	0	5	22
12220	0	1	1	0	0	0	0	0	0	0	10
12330	0	0	4	0	1	0	0	0	0	0	14
12340	0	0	0	0	0	0	0	0	0	0	5
12350	0	0	0	0	0	0	0	0	0	0	14
12360	0	0	0	0	0	0	0	0	0	0	5

2015 (Jan - Aug 31) StreetChecks All Races Under 18 By Zone											
Zone	Aboriginal	Asian	Black	Latin American	Mid East	Multi-racial	South Asian	White	No Race	Grand Total	
11320	0	0	1	1	1	0	0	0	0	0	23
11330	0	2	13	4	2	1	0	0	0	0	64
11340	0	3	4	1	0	0	0	0	0	0	87
11410	0	0	7	5	0	0	0	0	0	0	12
11420	2	2	36	2	0	19	28	16	15	0	108
12110	0	1	4	2	0	6	35	21	16	0	86
12120	1	2	6	0	0	0	11	1	0	0	21
12210	0	0	0	0	0	0	0	0	0	0	0
12220	0	1	1	1	1	0	0	0	0	0	13
12330	0	0	4	0	1	0	0	0	0	0	19
12340	0	0	1	0	0	0	0	0	0	0	1
12350	1	13	4	1	0	0	0	0	0	0	30
12360	1	13	4	1	0	0	0	0	0	0	106
21330	0	0	0	0	0	0	0	0	0	0	16
21340	1	12	15	3	4	0	0	0	0	0	34
21410	1	12	15	3	4	0	0	0	0	0	61
21420	2	13	19	3	4	0	0	0	0	0	31
22210	4	10	12	15	3	4	0	0	0	0	62
22220	1	9	11	13	4	2	0	0	0	0	38
22230	3	10	11	11	1	0	0	0	0	0	32
AD10	1	13	13	2	0	0	0	0	0	0	38
AD110	1	10	8	7	1	0	0	0	0	0	26
AD110	1	20	21	9	2	0	0	0	0	0	50
AD110	0	0	0	21	0	0	0	0	0	0	21
AD110	0	1	0	27	10	0	0	0	0	0	48
AD110	0	0	0	2	0	0	0	0	0	0	2
AD110	2	22	14	0	1	0	0	0	0	0	46
AD110	0	2	19	1	1	0	0	0	0	0	23
AD110	0	5	1	0	0	0	0	0	0	0	16
AD110	0	0	0	0	0	0	0	0	0	0	0
AD110	1	1	6	0	2	0	0	0	0	0	12
AD110	0	0	1	0	0	0	0	0	0	0	1
AD110	0	0	1	1	0	0	0	0	0	0	3
No Zone	1	2	39	4	3	8	13	86	8	0	143
(Grand Total)	13	37	126	66	32	92	102	357	51	0	1064

STREET CHECKS FOR UNDER 18 YEARS BY RACE					
RACE	2015	2016	2017	2018*	Total
Aboriginal	1	1	0	0	2
Asian	10	0	0	0	10
Black	190	51	0	0	241
Latin American	10	1	0	0	11
Mid-Eastern	32	4	0	0	36
Multi-Racial	28	15	0	0	43
South Asian	92	31	0	0	123
White	147	43	0	0	190
No Race	233	7	0	0	240
Total	751	151	0	0	904

STREET CHECKS FOR ALL AGES BY RACE				
RACE	2016	2017	2018	Total
Aboriginal	55	5	0	60
Asian	272	61	0	333
Black	2,184	457	0	2,641
Latin American	287	55	0	342
Mid-Eastern	447	80	0	527
Multi-Racial	211	0	0	211
South Asian	1,353	0	0	1,353
White	2,270	48	1	2,319
No Race	4,689	63	0	4,752
Total	11,728	1,531	1	13,260

- (And this is The Biggest Ask) I want you and the Board to commit to a “full review of street checking practices by Peel Regional Police” requested by the June 2015 Peel Police Services Board but never provided. an authentic, deep, integrated investigation into my allegations relating to the force’s three (3) Street Check Board reports.

Peel Regional Police Street Checks

Introduction
The following report on Street Checks (PRP 17's) provides an overview of the current process and the information that can be obtained from analysis of the data collected on street checks in Niche. Included is a brief overview of applicable legislation and directives.

Contents
This report contains the following topics:

Topic
Introduction and Index
Executive Summary
Background
Findings
Legal
Peel Regional Police Directives
Quality Control and Records Retention
Data Analysis of Street Checks
Racial Analysis of Street Checks
Proposed Direction
Organizational Wellness / Risk Management
Conclusion
References

FORWARDED TO
POLICE SERVICES BOARD

DATE: 23 Sept

REPORT
Police Services Board
For Information
File Class: 1-61-02-03
Cross-Reference File Class: 3-02-02-08

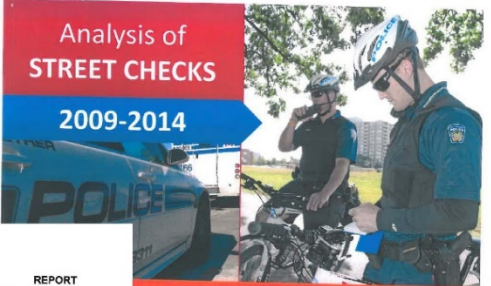
DATE: September 23, 2015
SUBJECT: STREET CHECK PROCESS
FROM: Jennifer Evans, Chief of Police

RECOMMENDATION
IT IS RECOMMENDED THAT the Police Services Board receive the Street Check Process report dated September 18, 2015.

REPORT HIGHLIGHTS
A review of the Peel Regional Police Street Check process with actions to be undertaken:

- Data Collection
- Officer training
- Retention of the Street Check Forms
- Supervisory oversight of the Street Check Forms
- Audit of information contained within the Street Check Forms

"Street Check Board Report", June 2014 (above left)
Author: Brian Wintermute



Analysis of
STREET CHECKS
2009-2014

Police Services Board | September 25, 2015

"Analysis of STREET CHECKS 2009-2014" (above)
Author: Ingrid Berkeley-Brown

"STREET CHECK PROCESS" (left)
Author (?): Ingrid Berkeley-Brown

Peel Police handout with deliberately misleading street check race statistics at Malton Street Check public consultation October 13, 2015. (Same handout used for Brampton and Square One meetings too.)

from screening
race, ancestry, place of origin, colour, religion, ethnic origin,
sexual orientation, age, sex, marital status, physical or mental
disability or social condition.

Race data is obtained only for the purposes of identification at the
time of interaction. Not all records on street checks in Brampton
and Mississauga for 2009 to 2014 contain race information - in
23% of cases it was not recorded. The rest break down as follows:
28% White, 21% Black, 16% South-Asian and 13% Middle-
Eastern, Latin American, Asian, Aboriginal or multi-racial.

Task:
✓ Identify what's right about this and what needs to
change or be improved.

These Asks won't fix The Underbelly Problem—it's more systemically-deeply-entrenched than "multiple races listed" ever was. But both will go a long way to demonstrating that you are sincere in establishing and fostering an authentic relationship with all of us.

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**ITEMS RELATED TO
PUBLIC WORKS**

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DATE: November 6, 2019

REPORT TITLE: **DEVELOPMENT SERVICES FEES REVIEW**

FROM: Andrew Farr, Acting Commissioner of Public Works

RECOMMENDATION

That the interim site plan fees outlined in the report of the Acting Commissioner of Public works titled “Development Services Fees Review” be endorsed and included in the 2020 budget;

And further, that staff report back to Regional Council with the preliminary results of the Development Services Fees review.

REPORT HIGHLIGHTS

- There is an ongoing shift in development trends within the Region of Peel in terms of application type and complexity.
- Year over year between 2015 and 2018 Development Services processed an overall increase in applications. This included a significant increase in the number of site plan applications received while at the same time, a decrease in the number of subdivision applications.
- In addition to the shift in application type, the complexity of applications has also increased. This is due to changes in planning legislation, as well as increased development and redevelopment in existing urban areas.
- The current fee structure relies heavily on subdivision related revenue and allows for no cost recovery on site plan applications, resulting in a revenue shortfall.
- As an interim measure new interim site plan review fees are proposed for the 2020 Regional User Fees By-law.
- To develop a more relevant fee structure, staff have commenced project planning for a comprehensive review of development related fees, to inform the 2021 Regional User Fees By-law.

DISCUSSION

1. Background

The Development Services Division supports land-use planning, growth management, water and wastewater servicing and development engineering review within the Region of Peel.

DEVELOPMENT SERVICES FEES REVIEW

Regional staff lead the processing, review, coordination and approval of planning and engineering submissions, ensuring that Regional interests are protected, in accordance with applicable legislation.

Development Services fees are set out in the User Fees and Charges By-law 18-2019 and consist of three classifications:

- Development Planning
- Development Engineering Review Fees, and
- Subdivision Engineering and Inspection Fees

Charges collected under this By-law include, but are not limited to, Regional Official Plan Amendments, plans of subdivision, plans of condominium, Local Official Plan Amendments, and site servicing.

Outside of inflation cost adjustments to engineering related fees, the fee structure and baseline assumptions that inform the current Peel Development Services fee schedule have largely remained unchanged for more than ten years. In recent years, development fees collected have declined while development activity has risen. This is largely attributable to a shift in the type of development applications necessary to accommodate development trends in Peel. The changing nature of development and recent changes to applicable legislation warrants a re-evaluation of the structural approach to funding Development Services.

2. Development in Peel

Development trends within the Region of Peel are shifting in terms of unit and application type. Currently 42,517 residential units are in the development approvals process, 60 percent (25,661) of which can be attributed to apartments units. Over the past four years the number of subdivision applications has decreased by 38 percent, meanwhile the number of site plan applications has increased by 57 percent (or 16 percent year over year).

The Region is currently seeing trends in development move away from single and semi-detached dwellings to townhouse, stacked townhouse and apartment dwelling units. The number of apartment units in 2019 is on trend to exceed 2018 numbers.

In addition to this shift in application type, the complexity of applications has increased over time. Planning legislation changes and increased development and redevelopment in urban areas are causing this shift. Complex development applications require the consideration, evaluation and implementation of new approaches to development not previously experienced in the Region.

To ensure that growth in Peel is managed and supported in a way that establishes complete communities, applications that involve significant community and environmental impacts or multiple approval processes and requirements contribute to the complexity and staff time spent per application. Such applications often utilize non-traditional planning approaches and agreements to achieve development and community objectives, to phase development and to ensure appropriate water and waste water servicing and access considerations are achieved.

DEVELOPMENT SERVICES FEES REVIEW

While creative development approaches allow the Region and local municipalities to be more agile and collaborative in response to changing development trends these are time and resource intensive and require a different approach to fees to ensure that development pays for development. Some examples of highly complex developments of late include Lakeview, Port Credit West Village, Shoppers World, Queen Street Corridor and Mayfield West.

3. Development Fee Comparisons

Comparing fee structures between regional municipalities is challenging as each municipality varies in how they deal with complexity, fee type and classification. There is, however, one common element among Waterloo, Halton and Niagara Regions and that is the presence of a site plan application fee. The noted regional municipalities have site plan application fees that range from \$500 to \$12,000 depending on complexity of the application.

Presently, development review fees are not collected for site plan applications in Peel. Accordingly, the shift in application activity towards site plans is resulting in an external revenue shortfall and increased reliance on the property tax base. The expected planning related fees deficit in 2019 is projected to be approximately \$250,000. Considering revenue and gaps identified in the current fee structure a full fee review will appropriately adjust Development Services fees and enable adoption of common practices in terms of fee structure.

4. Continuous Improvement Initiatives

Staff are currently in the process of implementing a number of operational efficiencies to improve service and reduce cost. Such efforts include:

- Site Plan Servicing Review: a program being implemented to reduce overall site plan review times. Between 2016 and 2018, staff reduced the routine servicing connection application review time (single residential) by 59 percent. The next step is the implementation of an electronic plan review process for increased accuracy and depth of application tracking which will reduce application review turnaround times, increase accuracy, and reduce the number of re-submissions required by applicants.
- Development Tracker: will provide increased data tracking automation and valuable data essential to effectively manage growth in Peel.
- Streamlining Development Applications: Consultation and engagement with the development community has provided staff with information to streamline the development application review process. Work includes improving communication and collaboration between Regional staff and local municipal partners, standardizing comments and information provided to applicants, and making recommendations with respect to process improvements, resource requirements and tools.

Staff will continue to review processes and procedures while working in partnership with the local municipal partners to deliver service excellence as part of ongoing continuous improvement.

DEVELOPMENT SERVICES FEES REVIEW

5. Next Steps

Interim Site Plan Review Fee

As an interim measure, a site plan review fee is proposed to be introduced in the 2020 Regional User Fees By-law update, to address administrative costs. Using common practice and a conservative estimate of Development Services staffing time it is recommended that a two-tiered site plan review fee, classified as “Major” and “Minor”, be implemented.

- Major site plan applications would have a fee of \$1,000 and include:
 - Institutional, Commercial and Industrial;
 - Two or more Single/ Semi-detached dwellings; and
 - Other non-ground based residential built forms
- Minor site plan applications would have a fee of \$500 and include:
 - Non-residential expansions;
 - New non-residential less than 500 square meters
 - Site alterations
 - Single detached dwellings; and
 - Telecommunication towers

In order to maintain service level commitments with a number of major complex Region-wide development proposals currently in the review process, which require considerable time commitments from staff, two contract principal planner positions will be proposed as part of the 2020 Development Services operating budget as a two year pilot project. The primary focus of these positions will be to work with municipal partners as dedicated resources on complex and high priority files (e.g. Lakeview, Port Credit West Village, Shoppers World and Mayfield West), to identify and implement continuous customer service improvement initiatives and to provide facilitation and consultation services to internal and external customers. These positions will be reassessed over the course of the two years against any continued changes in the nature of development and whether the service level benefits are being realized.

Development Services Fee Review

Staff plan to engage the services of a consultant to commence a review of the existing development and engineering related fees structure. The consultant would review and, as appropriate, validate and propose changes to the current fees structure. Preliminary recommendations will be brought to Regional Council for review, feedback and endorsement. The final results and recommendations from this review will be presented to Regional Council and enacted through the 2021 Regional User Fees By-law.

RISK CONSIDERATIONS

If the current Development Services fees remain as is the revenue shortfall will continue to increase annually. Given the continued trend in increased site plan activity, the objective to ensure growth pays for growth will not be achieved.

DEVELOPMENT SERVICES FEES REVIEW

If a fee increase is imposed, there is a risk of complaints from property owners and developers. Steps have been taken to mitigate this risk by engaging with the local municipalities and the development community regarding the proposed interim site plan review fee. Results have been positive to date.

FINANCIAL IMPLICATIONS

Costs of undertaking the Development Services User Fee review have been included in the Development Services 2020 Operating Budget.

Implementing the site plan application fee as proposed in this report is estimated to generate an additional \$122,000 in revenues per year.

CONCLUSION

The Region of Peel's current fee structure, which relies heavily on subdivision-related revenue, does not reflect the emerging mix of application types and complexity of development in Peel. An interim two-tiered site plan review fee is proposed to be introduced for the 2020 Regional User Fee By-law while staff undertake a comprehensive review of development related fees. The outcomes of this work will reflect current and longer term trends, considering actual costs for the review and processing of development applications and engineering submissions. The results will be used to inform the 2021 Regional User Fees By-law.

Together with ongoing continuous improvement initiatives, the fees review, once implemented, will position Development Services to respond to changing industry trends and maintain or improve current service delivery levels.



Andrew Farr, Interim Commissioner of Public Works

Approved for Submission:



N. Polsinelli, Interim Chief Administrative Officer

For further information regarding this report, please contact John Hardcastle, Interim Director, Development Services ext. 4418.

Authored By: Rachel Comacchio

Reviewed in workflow by:
Financial Support Unit

For Information

DATE: November 6, 2019

REPORT TITLE: **UPDATE ON THE LONG-TERM UTILITY CAPITAL PLAN STRATEGY**

FROM: Andrew Farr, Acting Commissioner of Public Works
Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

OBJECTIVE

To provide an update on the proposed Water and Wastewater Capital Plan and the impact of the 2041 planning horizon.

REPORT HIGHLIGHTS

- The proposed 2020 capital budget and associated capital plan will be the first to incorporate infrastructure requirements to service the population and employment growth with the 2041 planning horizon. Previous capital plans have been based on Development Charges and Official Plan forecasts to 2031.
- Staff have incorporated Council approved level of service targets for the community and evidence-based information from its infrastructure condition assessment and asset management programs in the proposed 10-year Capital Plan.
- Staff have worked with local municipalities and partner agencies such as Metrolinx, the Ministry of Transportation and other agencies to coordinate projects to minimize disruption to the community. This resulted in advancement of some projects which have been incorporated into the proposed 10-year Capital Plan.
- The proposed 10-year Capital Plan is \$5.2 billion; \$1.3 billion higher than the previous 10-year Capital Plan.
- To ensure the long-term sustainability of the 10-year Capital Plan, staff considered several key principles and risks, including alignment to current growth trends, service risks to the community, debt capacity, and changes due to Bill 108.
- Through this assessment, staff have deferred some projects outside of the proposed 10-year Capital Plan, however staff will continue the planning and design for these projects, and will be “shovel ready”, if required.
- Staff will report back to Council to adjust the Capital Plan if growth trends or forecast significantly change.

UPDATE ON THE LONG-TERM UTILITY CAPITAL PLAN STRATEGY

DISCUSSION

1. Background

The 10-year Capital Plan for water and wastewater infrastructure is updated on an annual basis. The Capital Plan drives investment in infrastructure to service proposed growth and maintain Council approved levels of service for the community, as well as to maintain infrastructure in “Good” state of repair, as defined by the Region’s Enterprise Asset Management program. The plan is brought forward to Regional Council for approval as part of the annual budgeting process.

The following inputs are incorporated into the proposed 10-year Water and Wastewater Infrastructure Capital Plan:

Water and Wastewater Master Plan

To support the Peel 2041 Regional Official Plan Review, staff have prepared a long-term Water and Wastewater Master Plan. This plan guides water and wastewater infrastructure requirements to meet the projected growth in the Region of Peel. The plan serves as the basis for infrastructure programming and capital budgeting needs and is an input into the Region’s Development Charges By-law Update.

The Water and Wastewater Master Plan is prepared under the Municipal Class Environmental Assessment process and is reviewed and updated every five years. At the June 13, 2019 Regional Council meeting, staff presented a preliminary water and wastewater servicing strategy and associated costs incorporating the new 2041 planning horizon.

2041 Planning Horizon

The proposed 2020 Capital Plan will be the first year to incorporate the recent Water and Wastewater Master Plan work for the 2041 planning horizon. Previous capital plans have been based on Development Charges (DC) Background Study and Official Plan population and employment growth forecasts to 2031. As outlined in the table below, current growth forecasts identify an additional 130,000 people by 2031 and over 500,000 additional people by 2041. Several new infrastructure components need to be included in the 10-year Capital Plan to service these updated population projections. Some are planned to be constructed early in the 10-year Capital Plan such as Expansion of the G.E. Booth Wastewater Treatment Plant and construction of the West Caledon Elevated Tank in order to service growth occurring both now and to 2041. Other projects are planned later in the 10-year capital plan to service forecast growth.

DC Growth Forecast to 2031 vs Endorsed 2041 Growth Projections

Municipality	Population			Employment			Housing Units		
	2031 (DC Background Study)	2031 (Endorsed Scenario)	2041 (Endorsed Scenario)	2031 (DC Background Study)	2031 (Endorsed Scenario)	2041 (Endorsed Scenario)	2031 (DC Background Study)	2031 (Endorsed Scenario)	2041 (Endorsed Scenario)
Brampton	727,000	812,000	889,900	314,000	285,300	324,900	214,500	225,900	250,700
Caledon	108,000	116,000	160,200	46,100	50,000	79,800	33,600	36,800	50,400
Mississauga	805,000	842,000	919,900	509,900	534,300	565,000	269,900	278,200	309,700
Peel	1,640,000	1,770,000	1,970,000	870,000	869,600	969,700	518,000	540,900	610,800

Source: DC Background Study Table 3-1 and Table 3-4; Hemson Consulting, Endorsed Growth Scenario, April 2019

UPDATE ON THE LONG-TERM UTILITY CAPITAL PLAN STRATEGY

Service Levels and State of Good Repair

Staff have also incorporated Council approved level of service targets and evidence-based information from its infrastructure condition assessment programs in the proposed 10-year Capital Plan.

Partner Projects

Staff have worked closely with local municipalities and partner agencies such as Metrolinx, the Ministry of Transportation, conservation agencies and other municipalities such as York Region to coordinate water and wastewater projects with planned works to minimize disruption to the community. This coordination of works has resulted in advancement of some projects to be incorporated in to the 10-year capital plan. There are benefits in coordinating infrastructure construction to the community as construction impacts are minimized.

Based on growth, the above drivers and updated cost estimates the proposed capital plan is \$5.2 billion. This plan is \$1.3 billion higher than the 2019 approved 10-year Capital Plan.

Staff carefully consider the integration of growth and state of good repair projects as part of the planning and execution of capital projects within the Water & Wastewater Servicing Master Plan. While integrating growth and state of good repair projects provides financial benefits by addressing two needs at one time, staff also focus on the longer term community benefits.

For example, the Lakeshore Sewer project incorporates growth and intensification for Port Credit and the Lakeshore corridor. The project also provides benefit to the existing community through the elimination of sanitary pumping stations along the lake and providing sanitary sewer surcharge relief to mitigate the impacts of inflow and infiltration which is prevalent in this area. The project is evidence of a multi-faceted financial and community benefit approach to capital construction.

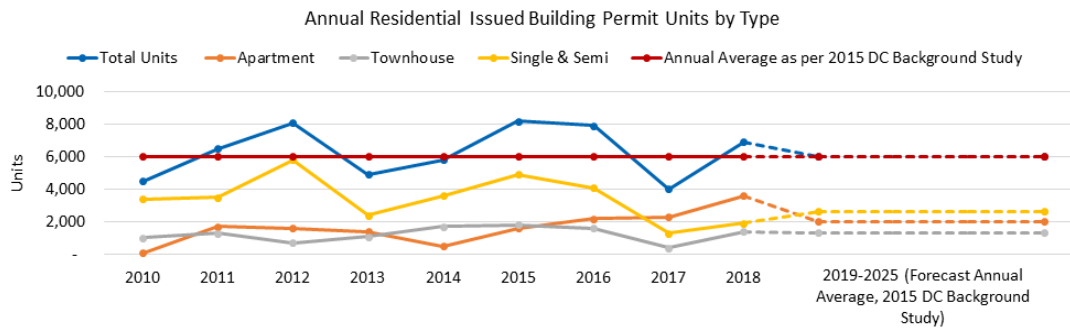
2. Recent Growth Trends

As part of the Region's ongoing Growth Management Program, staff are actively managing land use planning, infrastructure planning and finance decision making around growth. Staff are also monitoring current growth trends with prudent alignment of infrastructure investment, considering the potential for either delayed or accelerated growth.

Although the table above shows that long term growth projections are higher than previous forecasts for the 2031 and 2041 planning horizons, recent short-term trends have seen lower residential growth and lower than forecast non-residential growth has been a longer-term trend, as identified in the tables below:

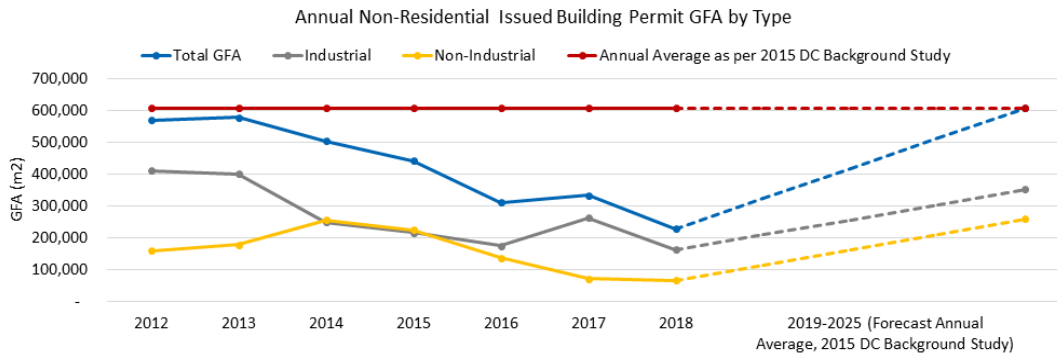
UPDATE ON THE LONG-TERM UTILITY CAPITAL PLAN STRATEGY

Actual Residential Unit Growth vs Forecast Growth



Source: Municipal Building Permits, Peel Data Centre/Local Municipalities; 2015 DC Background Study Appendix A

Non-Residential Development Activity



Source: Municipal Building Permits, Peel Data Centre; 2015 DC Background Study Appendix A

Municipalities are required by Provincial policy to prepare land use and Official Plan policy based on the Provincial growth forecasts contained in the Provincial Growth Plan. However, municipalities should also monitor actual growth and development trends and plan their infrastructure and financial strategies accordingly. Based on the above growth trends, staff will be recommending a prudent approach to capital planning and execution. This conservative approach considers “Strategic Deferral” - deferring some of the larger financial components of some capital projects until later in the planning horizon.

The life of a capital project involves significant up-front work – planning, environmental assessment, design, approvals, property acquisition to name a few. These components typically consume 50 per cent of the duration of a project, but often consume less than 10% of the total expenditure of a capital project. Advancing the up-front work achieves a “shovel ready” state where the project’s design, approval and permitting process is complete and ready for tendering.

This best reflects prudent alignment of infrastructure investment with growth projections to 2041. Specific risk mitigation measures are also discussed below, considering the potential for either delayed or accelerated growth.

UPDATE ON THE LONG-TERM UTILITY CAPITAL PLAN STRATEGY**3. Risk Considerations and Proposed Mitigation Strategy****Financial**

The updated 10-year Capital Plan for water and wastewater represents a \$1.3 billion increase over the 2019 10-year Capital Plan as it reflects the capital requirements to address growth to the 2041 planning horizon and other drivers as described earlier in the report. As the growth portion is funded by development charges (DC), staff forecast differences in the estimated timing between when the DC revenue will be received and when the capital work will be implemented.

A significant variable that may impact both the timing and amount of DC revenue is the unknown impacts of Bill 108. There is a high probability that additional debt will be required to finance the capital plan to manage the cash flow. Managing cash flow and overall debt in alignment with the Long-Term Financial Planning Strategy will be critical to achieve other key Council outcomes such as increased affordable housing and waste diversion.

In addition, managing the pace at which the infrastructure will be built by aligning it to current growth trends will help to mitigate the impact on debt capacity and the risk that infrastructure will not be utilized.

Infrastructure

Constructing water and wastewater infrastructure to service growth is significant, costly and carries a certain amount of risk. Infrastructure must be sized to suit the long-term needs of the community and provide reliable service in a variety of intense climate conditions. Region capital staff have successfully delivered a significant volume of capital projects to meet the growth needs of the Region.

In order to address risk in growth variability as noted above, staff propose utilizing the strategic deferral process noted above - advancing the environmental assessments, planning and design of several larger capital projects. By advancing these projects towards a “shovel ready” state the risk of servicing challenges is reduced.

As noted previously staff recommend the 2020 budget 10-year Capital Plan include the cost to plan and design some longer range projects, but not specifically to construct these capital works.

Should growth trends trend upwards or downwards, or should additional population and employment be allocated to Peel, the 10-year Capital Plan will continue to be evaluated on an annual basis and the construction budgets of needed infrastructure can be advanced or deferred in the 10-year Capital Plan.

UPDATE ON THE LONG-TERM UTILITY CAPITAL PLAN STRATEGY

NEXT STEPS

In order to address growth variability, staff propose implementing a capital plan which manages the pace at which the infrastructure will be built by aligning it to current growth trends. The plan is a prudent approach to infrastructure implementation and capital spending. The plan reduces the potential impact of upcoming regulations made under Bill 108 and the immediate need to extend debt to finance the capital plan. The inclusion of planning and design funding for long-term capital projects to achieve a shovel ready state for several projects will allow the Region to address risks associated with the variability of growth.



Andrew Farr, Acting Commissioner of Public Works



Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

Approved for Submission:



N. Polsinelli, Interim Chief Administrative Officer

For further information regarding this report, please contact Anthony Parente, General Manager, Water and Wastewater, extension 7833, anthony.parente@peelregion.ca.

Authored By: Anthony Parente, General Manager, Water and Wastewater

Reviewed in workflow by:

Financial Support Unit

DATE: November 4, 2019

REPORT TITLE: **SPECIFIED LANDOWNERS AGREEMENT EXTENSION**

FROM: Andrew Farr, Acting Commissioner of Public Works

RECOMMENDATION

That the Commissioner of Public Works be authorized to negotiate and execute an amending agreement to extend the existing December 14, 1999, York-Peel Water and Wastewater Servicing Agreement beyond December 13, 2019, on business terms satisfactory to the Commissioner of Public Works and on legal terms satisfactory to the Regional Solicitor;

And further, that the Commissioner of Public Works be authorized to negotiate and execute a new water and wastewater service agreement with The Regional Municipality of York regarding specified parcels of land on Highway 50 (the “Lands”) on business terms satisfactory to the Commissioner of Public Works and on legal terms satisfactory to the Regional Solicitor.

REPORT HIGHLIGHTS

- A York-Peel Water and Wastewater Services Agreement (the Agreement) for the Lands was established for provision of water and wastewater services to specified parcels of land on Highway 50, the border between Peel and York Regions in the City of Vaughan, as further described in Appendix I.
- The Agreement term was for 20 years, ending on December 13, 2019.
- The Region of Peel entered into the Agreement because York/Vaughan did not have available water and wastewater infrastructure near the Lands and the Region did.
- The Region collects revenue for these services to the Lands.
- To date, Vaughan and York have not fully built out their infrastructure in this area and, as a result, there is a desire to develop a new water and wastewater services agreement with the intent of transitioning the servicing for the Lands to the Vaughan/York infrastructure as they become available and where feasible.
- There is sufficient capacity in Peel’s water and wastewater infrastructure to accommodate the flows required to service the Lands.
- The new agreement would be similar to the existing Agreement with some modifications to reflect new legislative and By-law requirements, reduced agreement term, updated Land ownership information and revising indemnification clauses.
- The new agreement is not anticipated to have negative financial implications for Peel.

SPECIFIED LANDOWNERS AGREEMENT EXTENSION

DISCUSSION

1. Background

In late 1990s, the Region of York (York) and the City of Vaughan (Vaughan) approached the Region of Peel regarding the possibility of providing water and wastewater services to Lands in Vaughan near the intersection of Highway 50 and Rutherford Road due to growth in the area and the lack of nearby Vaughan/York infrastructure. The Lands and current owners of same are further detailed in the attached Appendix I. Peel already had both water and wastewater servicing available on its side of Hwy. 50.

A cross-boundary municipal water supply and wastewater service agreement was made in December 14, 1999 between Peel and York to provide such services for a term of twenty years ending December 13, 2019. Peel has collected revenue for these services at the regional utility rate over the duration of the agreement. Peel has had an agreement directly with York, and York in turn has had an agreement with the owners of the Lands, which agreements have been registered on the title to all the involved Lands.

2. Key Amendments

The proposed new agreement will continue to provide water and wastewater services in a manner similar to the existing agreement with several modifications as outlined and as needed between the parties.

Updates that are being proposed will:

- Reflect new drinking water regulation
- Address requirements of the Backflow Prevention By-law 10-2017
- Update Lands ownership information
- Reduce the agreement term from 20 to 10 years with the requirement to review the agreement at intervals not greater than every three years for updates and inclusion of new terms including a goal to transfer servicing from Peel to Vaughan/York when available.
- Provide the opportunity for Peel service connections to be disconnected and capped to Peel's satisfaction when Vaughan/York service connections are made.
- Revise indemnification provisions.

3. Future Planning

Vaughan now has water infrastructure along Rutherford Road which can be used to service some of the Lands noted in the Agreement. Wastewater servicing is currently not available for the Lands through the Vaughan/York system.

While Peel is willing to enter into a new agreement to provide water and wastewater services for the Lands, the intent is for the Lands owners to make every reasonable effort to transfer to Vaughan/York water supply and wastewater services when such services can be provided and where feasible. It may be the case that further services are developed alongside the extension of Highway 427, but the timing is not readily ascertainable at present.

SPECIFIED LANDOWNERS AGREEMENT EXTENSION

FINANCIAL IMPLICATIONS

There are no financial implications except for revenue generation from the water and wastewater services according to Peel's usual fee schedule.

RISK CONSIDERATION

The following are the risk considerations associated with the servicing agreement:

- Not entering into a new agreement could impact Peel's reputation and public perception through the potential generation of negative media as a result of discontinuing the water and wastewater services to large businesses, which don't have another readily available supply.
- As in the existing Agreement, the new agreement would include clauses for Peel to bill the respective Lands owners directly. There is a financial risk that the Lands owners may not pay their utility bills. This risk is mitigated for Peel through wording that identifies York as the responsible party for any outstanding invoices upon receipt of written notice from Peel.
- There is a compliance risk associated with the agreement since Peel is providing regulated water and wastewater services to an area where Peel does not have jurisdictional authority. This risk is mitigated through the provision of clauses in the agreement requiring enforcement of Peel's sewage and back-flow prevention By-laws by York, the ability for Peel to review by site audit to its satisfaction service disconnections, and requirements for registration of private water systems, should the water supply infrastructure on the Lands be deemed as such.

CONCLUSION

The existing York-Peel Water and Wastewater Service Agreement is expiring on December 13, 2019. Since negotiations of the new agreement terms can be lengthy given the number of affected parties involved, there is a need to extend the current Agreement.



Andrew Farr, Acting Commissioner of Public Works

Approved for Submission:



N. Polsinelli, Interim Chief Administrative Officer

SPECIFIED LANDOWNERS AGREEMENT EXTENSION

APPENDICES

Appendix I - Lands Included in Present and New Agreements

For further information regarding this report, please contact Liza Ballantyne, Manager Water Treatment and Caledon Distribution, extension 4260, liza.ballantyne@peelregion.ca.

Reviewed in workflow by:

Legal Services

**APPENDIX I
SPECIFIED LANDOWNERS AGREEMENT EXTENSION**

LANDS INCLUDED IN PRESENT AND NEW AGREEMENTS

It is expected that the following properties as described in the present agreement will continue to be involved in the new agreement, though the Commissioner will ascertain the appropriate details and update the land descriptions as necessary in the course of negotiations:

Canadian Pacific Railway Company

PIN 03320-0234(LT) being: (i) Part of Lot 16, Concession 10, formerly Township of Vaughan as in Instrument Number R408388 save and except for Part 1 on plan 65R-12625, parts 1, 2, 6 and 8 on Plan 65R-15046 and Part 1 on plan 65R-21261, part 1 on plan 65R-15047, part 1 on plan 65R-26008 and part 1 on plan 65R-26499; (ii) Part of Lot 17, Concession 10 formerly Township of Vaughan as in Instrument Number R421417 and parts 1 and 2 on Plan 65R-3506, save and except parts 2 and 3 on Plan 65R-12625 and part 1 on plan 65R-21261; (iii) Part of Lot 18, Concession 10, formerly Township of Vaughan as in Instrument Number R410568, R411191, R412797, R421418 and parts 1, 2, 3 and 4 on plan 65R-5238, save and except Parts 1, 2, 3 and 4 on Plan 65R-12800 and part 1 on Plan 65R-21261; Part of Lot 19, Concession 10, formerly Township of Vaughan as in Instrument Number R405487, save and except Part 5 on Plan 65R- 12800 and parts 1 and 5 on plan 65R-21261; Part of Lots 19 and 20, Concession 10, formerly Township of Vaughan as in Instrument Number R397956; Part of Lot 20, Concession 10, formerly Township of Vaughan as in Instrument Number as in V410904, R412569, R412599, R413100 and parts 1 and 2 on plan 65R-9725, save and except parts 6, 7 and 8 on plan 65R-12800 and Parts 1, 2, 3, 4, 5, 6 and 7 on plan 65R-21469, parts 4 and 5 on plan 65R-34831 and part 9 on plan 65R-34806, City of Vaughan, Regional Municipality of York.

Consolidated Fastfrate (Ontario) Holdings Inc.

PIN 03320-0179(LT) being part of Lots 19 and 20, Concession 10, designated as Part 1 on Plan 65R-21469, City of Vaughan, Regional Municipality of York.

PIN 03320-0181 (LT) being Part of Lots 19 and 20, Concession 10 designated as Part 2 on plan 65R-21469, City of Vaughan, Regional Municipality of York.

Tamworth Properties Inc. (lands formerly owned by Sears Canada Inc.)

PIN 03320-0223 (LT) being Part of Lots 16, 17, 18 and 19, Concession 10, formerly Township of Vaughan designated as parts 1 and 5 on Plan 65R-21261, save and except parts 2 and 3 on plan 65R-22777, City of Vaughan, Regional Municipality of York.

Bethpage Properties West Inc. (serviced in current agreement but not explicitly described in current agreement)

PIN 03319-0079(LT) being Part of Lot 10, Concession 10 formerly Township of Vaughan and part of Road Allowance between Lots 15 and 16, Concession 10 formerly Township of Vaughan (closed by By-law 243-91 registered as Instrument R580296) designated as part 2 on plan 65R-31851, City of Vaughan, Regional Municipality of York.

DATE: October 30, 2019

REPORT TITLE: **CONSTRUCTION AND ENGINEERING SERVICES FOR REPAIRS TO EAST BRAMPTON RESERVOIR, CAPITAL PROJECT 15-1973, DOCUMENTS 2015-162P AND 2017-086T, CITY OF BRAMPTON, WARD 7**

FROM: Andrew Farr, Acting Commissioner of Public Works

RECOMMENDATION

That the contract (Document 2017-086T) for construction services for the East Brampton Reservoir and Pumping Station Upgrades Contract 1, Project 17-1952S and 17-1904S awarded to Torbear Contracting Inc., be extended in the estimated amount of \$5,303,742 (excluding applicable taxes), under Capital Project 15-1973 for a revised estimated contract total of \$13,911,437, in accordance with Procurement By-law 30-2018;

And further, that the contract (Document 2015-162P) for engineering services for the Beckett Sproule and East Brampton Pumping Station Upgrades awarded to GM Blueplan Engineering Ltd., be extended in the estimated amount of \$99,460 (excluding applicable taxes), under Capital Project 15-1973 for a revised estimated contract total of \$4,028,867, in accordance with Procurement By-law 30-2018.

REPORT HIGHLIGHTS

- In 2017, the Region of Peel awarded Document 2017-086T to Torbear Contracting Incorporated to provide construction services for the East Brampton Reservoir and Pumping Station Upgrades – Contract 1 project.
- The original awarded contract amount for the construction services related to the project was \$7,173,079, and has subsequently increased by \$1,434,616.
- During condition inspections of the East Brampton Reservoir, conducted in May 2019 and October 2019, it was determined that repair works are required to the concrete joints and the roof membrane needs replacement before the reservoir can be returned to service.
- Through direct negotiation with Torbear Contracting via Request for Quotation, the cost to carry out joint repairs is \$1,547,790 and the cost for the roof membrane replacement is \$3,755,952 for a total cost of \$5,303,742.
- As a result of the additional time and effort for engineering and inspection services for the joint repairs and roof membrane replacement, the vendor contract for GM Blueplan Engineering Ltd. should be increased by the estimated amount of \$99,460.

EAST BRAMPTON RESERVOIR REPAIRS

DISCUSSION

1. Background

In 2015, the Region of Peel awarded Document 2015-162P to GM Blueplan Engineering Ltd. to provide professional engineering services for detailed design and contract administration of the Beckett Sproule and East Brampton Reservoirs and Pumping Station Upgrades project. This project involves the design and construction of improvements to the East Brampton Reservoir access structures and improving how the flow of potable water travels through the four compartments (cells) of the reservoir to help maintain water quality.

The East Brampton Reservoir is an in-ground concrete structure, built in 1973 and expanded in 2001, with a total volume of 39 million litres and a footprint approximately the size of a soccer pitch.

In 2017, the Region of Peel awarded Document 2017-086T to Torbear Contracting Inc. for \$7,173,079 for construction services related to the East Brampton Reservoir and Pumping Station Upgrades – Contract 1. Construction commenced in the fall of 2017.

Fall and spring are the best periods to perform water reservoir construction. Freezing temperatures in winter prohibit some reservoir construction activities and managing summer water demand is best achieved with all reservoirs in service. At the time of tender, it was anticipated that construction would be complete by May 2019.

2. Project Scope Changes

a) Design Changes

After award of the project to Torbear Contracting Inc. it was determined that the proposed design to demolish and replace some of the existing reservoir access structures could not be completed as planned with the reservoir in service. Redesign was required to modify and expand the existing access structures instead of replacement. The sequencing of the construction also had to be rescheduled requiring additional time and effort for Torbear. As a result, the project substantial completion was extended to May 2020. The vendor contract was increased by a total of \$1,434,616, for a revised total amount of \$7,173,079.

b) Unanticipated Repairs

In May 2019, two of four reservoir cells (Cells 3 and 4) were taken out of service and drained. Upon inspection, it was determined that the concrete joints needed to be repaired and the roof membrane also needed to be replaced. In October 2019, the other two reservoir cells (Cells 1 and 2) were taken out of service and drained for inspection and it was determined that the concrete joints and roof membrane also need to be repaired.

The total area of the roof is approximately 7,000 square meters. The existing roof membrane is directly attached to the concrete structure and then buried under a layer of soil and topped with sod. All of this material must all be removed to replace the roof membrane. This work was not part of the original scope and as a result, additional funds are required. The consultant prepared Requests for Quotation for the required scope of

EAST BRAMPTON RESERVOIR REPAIRS

work in a direct negotiation method with the contractor and the cost for the joint repair was quoted at \$1,547,790 and the cost for the roof membrane replacement was quoted at \$3,755,952 for a total cost of \$5,303,742.

c) Additional Contract Administration and Construction Inspection

In addition to the construction costs to complete the repair work, there are also additional engineering fees required for design, contract administration and inspection of the repair work. The consultant, GM Blueplan Engineering Ltd., has provided a proposal of \$99,460 for the additional time and effort required to support the additional scope of work.

3. Proposed Direction

Extending the existing contracts would achieve the earliest substantial completion date with the reservoir back in service in time for June 2020. Torbear Contracting Inc. has provided a quotation for the joint repairs and roof membrane replacement. This was reviewed by staff and determined to be reasonable for the duration and complexity of the additional scope.

Additional fees in the amount of \$5,303,742 for Torbear Contracting Inc. are required to complete the joint repairs and roof membrane replacement before summer 2020 as per the following table:

ITEM	FEE
Concrete Joint Repair	\$1,547,790
Roof Membrane Replacement	\$3,755,952
Total Additional Contractor Fees	\$5,303,742

The additional funds required to complete this contract will be funded under Capital Project 15-1973.

GM Blueplan Engineering Ltd. has provided an estimate for the additional engineering fees required for design, contract administration and inspection of the repair work which has been reviewed by staff and determined to be reasonable for the duration and complexity of the additional scope. Additional fees in the amount of \$99,460 for GM Blueplan Engineering Ltd. are required to complete the repair work.

ITEM	FEE
Engineering Services	\$99,460

The additional funds required to complete this contract will be funded under Capital Project 15-1973.

EAST BRAMPTON RESERVOIR REPAIRS

RISK CONSIDERATIONS

There are risks associated with the proposed critical repair works on the East Brampton Reservoir.

- Procurement through tendering of the proposed works would result in returning the reservoir back into service in July or August 2020 which could impact the capacity to meet the water demands of the community, risking public safety.

FINANCIAL IMPLICATIONS

There are sufficient funds available in the approved budget to carry out the direction noted in this report.



Andrew Farr, Acting Commissioner of Public Works

Approved for Submission:



N. Polsinelli, Interim Chief Administrative Officer

APPENDICES

Appendix I – Location Map

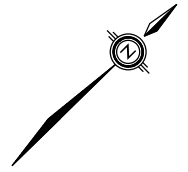
For further information regarding this report, please contact Jeff Hennings, Manager, Water Capital at ext. 5235 or via email at jeff.hennings@peelregion.ca.

Authored By: William Turner, Project Manager, Water Capital

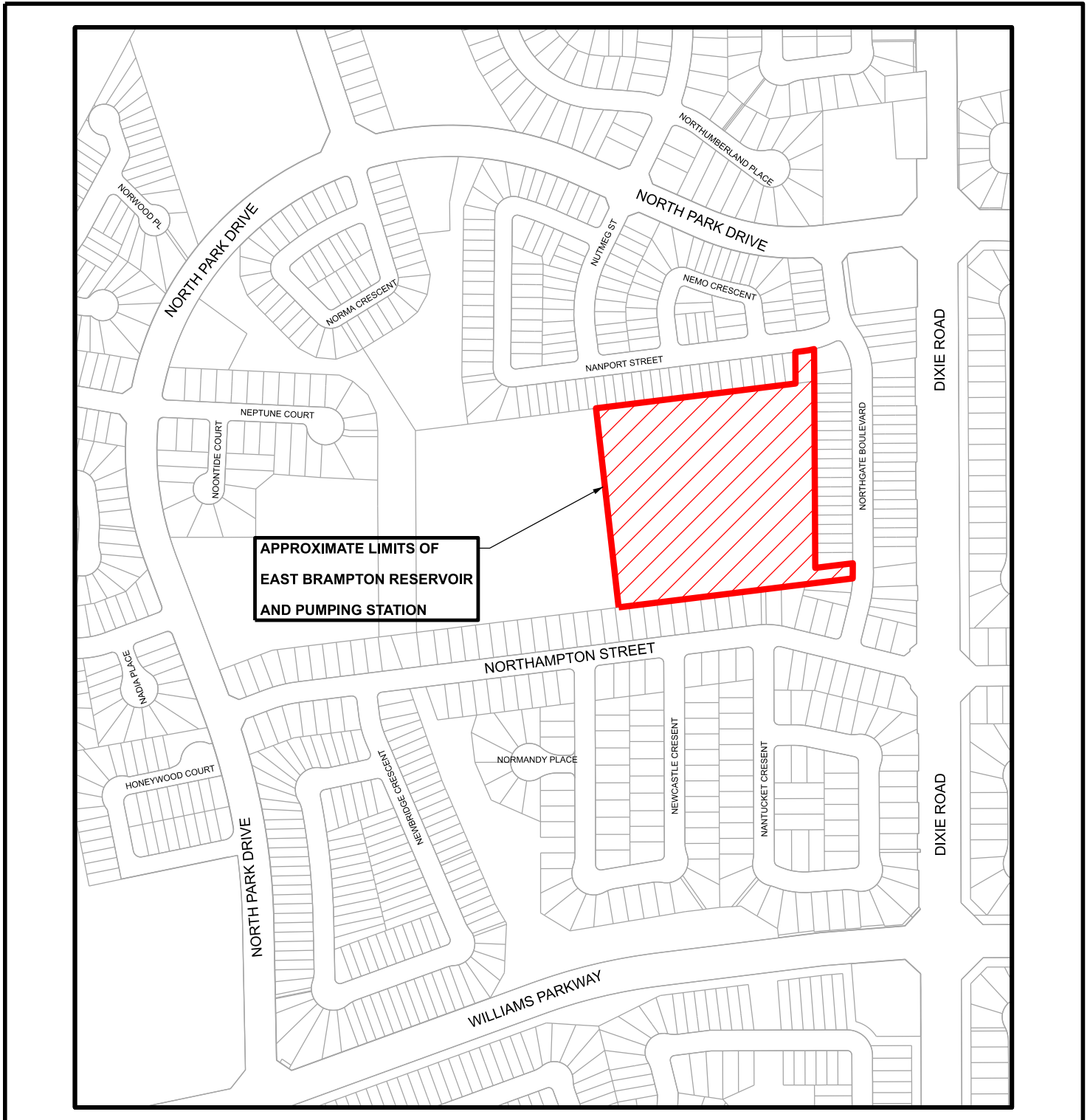
Reviewed in workflow by:

Procurement

Financial Support Unit



**CONSTRUCTION AND ENGINEERING SERVICES FOR
CRITICAL REPAIRS TO EAST BRAMPTON RESERVOIR
CAPITAL PROJECT 15-1973
DOCUMENT 2015-162P AND 2017-086T
CITY OF BRAMPTON, WARD 7**





THE REGIONAL MUNICIPALITY OF PEEL

WASTE MANAGEMENT STRATEGIC ADVISORY COMMITTEE

MINUTES

WMSAC - 4/2019

The Region of Peel Waste Management Strategic Advisory Committee met on October 31, 2019 at 1:01 p.m., in the Regional Council Chambers, 5th Floor, Regional Administrative Headquarters, 10 Peel Centre Drive, Suite A, Brampton, ON.

Members Present: G.S. Dhillon*; P. Fortini; J. Innis; M. Mahoney; K. Ras; I. Sinclair; R. Starr

Members Absent: A. Groves, due to other municipal business; N. Iannicca, due to a personal matter; J. Kovac, due to a personal matter; M. Palleschi, due to other municipal business

Also Present: N. Polsinelli, Interim Chief Administrative Officer; S. Baird, Commissioner of Digital and Information Services; C. Matheson, Commissioner of Corporate Services; S. VanOfwegen, Commissioner of Finance and Chief Financial Officer; P. O'Connor, Regional Solicitor; A. Farr, Acting Commissioner of Public Works; J. Sheehy, Commissioner of Human Services; C. Granger, Acting Commissioner of Health Services; K. Lockyer, Regional Clerk and Director of Legal Services; N. Lee, Director, Waste Management; S. Jurrius, Committee Clerk; S. Herod, Legislative Assistant; S. MacGregor, Legislative Assistant

Chaired by Councillor R. Starr.

1. DECLARATIONS OF CONFLICT OF INTEREST - Nil

2. APPROVAL OF AGENDA

RECOMMENDATION WMSAC-13-2019:

That the agenda for the October 31, 2019 Waste Management Strategic Advisory Committee meeting be approved.

3. DELEGATIONS - Nil

* See text for arrivals

◆ See text for departures

4. REPORTS**4.1. Proposed Waste Management Fee Increases**Received**4.2. Proposed Waste Management Fees Increases – Supplemental Information**RECOMMENDATION WMSAC-14-2019:

That the fees proposed in the report from the Acting Commissioner of Public Works titled “Proposed Waste Management Fees Increases – Supplemental Information” be included in the 2020 budget submission;

And further, that regular fee increases to reflect increases in the consumer price index be included in subsequent budget submissions;

And further, that the collection of grass clippings in Peel’s curbside yard waste collection program and at Peel Community Recycling Centres be discontinued, effective January 1, 2020;

And further, that the necessary by-law be presented for enactment to discontinue the collection of grass clippings.

Councillor Dhillon arrived at 1:05 p.m.

Norman Lee, Director, Waste Management, stated that Region of Peel staff conducted further analysis of the proposed increases to waste management fees as directed by the Committee. Subsequent to the review, staff recommend the following waste management fees, effective January 1, 2020:

- \$3 garbage bag tag fee to fully recover the cost of collecting and disposing a bag of garbage.
- \$118 per tonne Community Recycling Centres drop-off fee to reflect inflation since the last increase in 2012 and a minimum of \$6 for loads weighing up to 50 kilograms.
- Flat fee per visit (in the event weigh scales are not operational)
 - \$6 for a car, mini van and pick-up truck
 - \$12 for a car, mini van and pick-up truck with trailer
 - \$18 for a cube van, stake truck, or larger vehicle.
- Eliminate the waived fee for disposal of yard waste at the Bolton Community Recycling Centre.
- Change the waiver provisions at the Caledon Community Recycling Centre for loads of yard waste up to 150 kilograms per trip and charge regular drop-off fees for loads of yard waste over 150 kilograms.
- \$10 per tonne agricultural compost fee. An update will be presented to the Committee should the agricultural compost sales drop to the point where an adjustment may be needed.
- Eliminate grass clippings from yard waste to result in a total annual savings of approximately \$627,000 in collection and processing costs.

- Implement a targeted Communication Plan to inform the public of the proposed waste management fee increases prior to January 1, 2020.
- Develop and implement a Communication Plan prior to March 1, 2020 to inform impacted residents of the change to the collection of grass clippings.

The 2020 Region of Peel budget submission currently reflects the proposed fees increases. It will be adjusted accordingly should the proposed fees increases not be approved by Regional Council.

Norman Lee stated that the feasibility and implications of offering waste management fee discount to seniors requires further analysis. The findings will be presented to a future meeting of the Committee prior to the 2021 budget cycle.

Norman Lee informed the Committee that, similar to the decision to close the Caledon Composting facility to save money, decisions were made to increase waste management fees to minimize tax increases resulting from provincial funding cuts.

Councillor Innis expressed support for increasing the cost of garbage tags to \$3, noting that garbage bag tag fees have not been increased since the tags were introduced in 2002. Councillor Innis requested that the Region's Fees By-law is regularly reviewed and updated to have minimal impacts to residents.

In response to a question from Councillor Innis, Norman Lee stated that approximately 25,000 residents bought garbage bag tags annually; however, there is no record of who purchased the tags.

Councillor Mahoney stated that the proposed changes to waste management fees could result in an increase in illegal dumping. He expressed his support for full cost recovery with the proposed waste management fees. Councillor Mahoney requested that Regional staff communicate to residents that the rationale for the changes to waste management fees is to increase cost recovery.

Councillor Ras suggested that staff conduct surveys to learn why residents buy tags and to determine where they are purchased, by obtaining postal codes, without collecting personal information. She indicated that such surveys may provide valuable information in analyzing the effectiveness of the garbage bag tags.

Councillor Ras requested that Regional staff notify Landscape Ontario should Council endorse the elimination of grass clippings from yard waste collection in Peel.

Councillor Innis requested that Regional staff report back to a future meeting of the Committee with strategies to address the issue of illegal dumping within the Region of Peel.

In response to a question from Councillor Dhillon, Norman Lee stated that Peel does not offer a waste pick-up online registration.

In response to a question from Councillor Starr, Norman Lee stated that the flat fees charged at Community Recycling Centres are only applied if the weigh scales are non-operational due to system failure or power outage. Otherwise, the Community Recycling Centre drop-off fee per tonne is applied.

In response to a question from Councillor Fortini, Norman Lee stated that blue box recyclables, tires and household hazardous waste can be dropped off at the Community Recycling Centres free of charge. Due to recent changes in provincial legislation, the Region no longer gets paid to collect tires.

4.3. Waste Management Financial Plan Update

RECOMMENDATION WMSAC-15-2019:

That the public consultation plan to engage Peel residents for initial feedback on potential volume-based user-pay funding models as outlined in the report from the Acting Commissioner of Public Works titled "Waste Management Financial Plan Update" be endorsed.

Norman Lee provided an overview of the waste management financial plan including the key objective to generate stable funding and incent higher diversion; and an environmental scan conducted to identify models in use that could be implemented in Peel. Staff is seeking Committee's endorsement of the Phase 1 public consultation to obtain initial feedback on the potential volume-based user-pay funding model.

In response to questions of clarification from Councillor Ras, Norman Lee stated that it would take at least another year to conduct public consultation, cost analysis and bring recommendations to Council. Staff anticipates that, if approved, the applicable fees could take effect at the beginning of the next waste collection contract in 2024.

5. COMMUNICATIONS - Nil

6. IN CAMERA MATTERS – Nil

7. OTHER BUSINESS - Nil

8. NEXT MEETING

Andrew Farr, Acting Commissioner of Public Works, advised that an exhibition has been launched at Peel Art Gallery Museum and Archives (PAMA) called "Trash Talk: Local Action, Global Change". As part of the exhibition, staff propose that the January 16, 2020 Waste Management Strategic Advisory Committee meeting be held at PAMA and include a tour of the facility and the exhibition.

Councillor Starr requested that Committee members notify Region of Peel staff of potential scheduling conflicts prior to the January 16, 2020 meeting.

The next meeting of the Waste Management Strategic Advisory Committee is scheduled for Thursday, January 16, 2020, 9:30 a.m. - 1:00 p.m., Peel Art Gallery Museum and Archives (PAMA), Council Chamber, 9 Wellington St. E., Brampton, ON.

Please forward regrets to Stephanie Jurrius, Committee Clerk, (905) 791-7800, extension 4502 or at stephanie.jurrius@peelregion.ca

9. ADJOURNMENT

The meeting adjourned at 1:47 p.m.

**Ministry of Natural
Resources and Forestry**Strategic and Indigenous
Policy Branch

Policy Division

300 Water Street
3rd Floor North
Peterborough ON K9J 3C7
Tel: 705-755-1727**Ministre des Richesses
naturelles et des Forêts**Direction des politiques relatives aux
stratégies et aux affaires autochtones

Division de la politique

300, rue Water
3e étage Nord
Peterborough (Ontario) K9J 3C7
Tél.: 705-755-1727**RECEIVED**

October 29, 2019

REGION OF PEEL
OFFICE OF THE REGIONAL CLERK

October 29, 2019

Re: Environmental Registry notice (019-0732) by the Ministry of Natural Resources and Forestry regarding proposal to amend three statutes and make a new regulation

Greetings,

The Ministry of Natural Resources and Forestry (MNRF) is proposing legislative changes to seven statutes and to make a new regulation under the *Lakes and Rivers Improvement Act*. The legislative changes are part of the proposed *Better for People, Smarter for Business Act, 2019*. If passed, these changes are intended to support the government's commitment to reduce unnecessary red tape and regulatory burden and modernize government to be simpler, faster and more cost-effective, while ensuring the sustainable use of natural resources and public health and safety are not compromised.

A proposal to amend the following three Acts and propose a new regulation is posted on the Environmental Registry.

1. *Crown Forest Sustainability Act, 1994*
2. *Oil, Gas and Salt Resources Act*
3. *Lakes and Rivers Improvement Act* and new Minister's regulation under the Act

The proposed amendments and new regulation are described below:

- Proposed amendments to the *Crown Forest Sustainability Act, 1994*, would if passed:
 - Enable the issuance of a "permit" to allow a person to remove forest resources from a Crown forest for non-forestry purposes.
 - Modernize the requirements for annual work schedules by removing the requirement for MNRF approval.
 - Enable the Minister to extend a Forest Management Plan.

REFERRAL TO _____

RECOMMENDED _____

DIRECTION REQUIRED _____

RECEIPT RECOMMENDED _____

11.1-2

- Proposed amendments to the *Oil, Gas and Salt Resources Act*, would if passed:
 - Allow future regulations to be made, where appropriate, to relieve existing activities from requirements that would apply to new activities.
 - Enable the use of a rules-in-regulation approach, or the mandatory issuance of approvals for more activities, subject to conditions and requirements that would be set out in regulation intended to streamline approvals for the specified activities.
 - Clarify the types of geological evaluation and testing activities captured by the definition of “well”.

- Proposed amendments to the *Lakes and Rivers Improvement Act*, would if passed:
 - Create a new Minister’s regulation-making authority in the Lakes and Rivers Improvement Act to allow the Minister to require some owners of electricity-producing dams to, where necessary, assess, monitor and report on methyl mercury related impacts to water and fish.
 - Amend an existing authority to incorporate guidelines by reference in the regulations.

Regulation Proposal

- If the proposed Lakes and Rivers Improvement Act legislative amendment is passed, the ministry proposes to develop a subsequent Minister’s regulation that if made, would require some dam owners of electricity-producing dams to, where necessary, assess, monitor and report on mercury levels in surface water and/or fish tissue. We are also seeking comments on this proposed regulation via this notice.

Owners of the twelve existing dams that currently have mercury assessment, monitoring and reporting requirements established through Ministry of Environment, Conservation and Parks issued Permits to Take Water, would, if the regulation is made, continue these requirements under the authority of the Lakes and Rivers Improvement Act and reporting would be to the Ministry of Natural Resources and Forestry. Each of these twelve Permits to Take Water were subject to consultation prior to their issuance.

New or significantly redeveloped electricity-producing dams may, if the regulation is made, require assessment, monitoring and reporting of mercury, where there is a new or expanded head pond area and/or where there are identified risks associated with human consumption of fish.

The Ministry of Environment, Conservation and Parks is concurrently consulting on a proposal to amend the Ontario Water Resources Act Permit to Take Water requirements for electricity-producing facilities. For more information, please visit <https://ero.ontario.ca> and enter 019-0545 in the search to view this Environmental Registry notice.

In addition, there are other administrative and housekeeping changes proposed for the *Crown Forest Sustainability Act, 1994* and the *Oil, Gas and Salt Resources Act*.

All proposed changes to MNRF statutes appear in the proposed *Better for People, Smarter for Business Act, 2019*, which can be found through the following link to the Bill on the Legislative Assembly, <https://www.ola.org/en/legislative-business/bills/parliament-42/session-1/bill-132> .

MNRF recognizes that this proposal may be of interest to you. To view the Environmental Registry notice, please visit <https://ero.ontario.ca> and enter 019-0732 in the search.

Proposed changes to the *Aggregate Resources Act* are also included in the proposed *Better for People, Smarter for Business Act, 2019* and are the subject of a separate registry proposal posting. For more information, please visit Environmental Registry of Ontario and enter 019-0556 in the search. Please note the posting related to proposed changes to the *Aggregate Resources Act* will close on November 4, 2019.

We invite you to contact Tigist Abebe at 416-314-0961 or SIPB@ontario.ca with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Gierak', written in a cursive style.

Tosh Gierak
A/Director
Strategic and Indigenous Policy Branch
Policy Division



October 30, 2019

Ms. Kathryn Lockyer, Regional Clerk
Region of Peel
10 Peel Center Drive
Brampton, ON L6T 4B9

Ms. Lockyer,

RE: STAFF REPORT 2019-0173: RED LIGHT CAMERA (RLC)

I am writing to advise that at the Council meeting held on October 29, 2019 Council adopted a resolution regarding Staff Report 2019-0173: Red Light Camera (RLC).

The resolution reads as follows:

That the Red Light Camera program in Caledon, as outlined in Staff Report 2019-0173, be endorsed; and

That staff explore the potential for the Town of Caledon funding an additional RLC with the Region of Peel and include in the 2020 Budget deliberations.

A copy of the staff report has been enclosed for your reference.

For more information regarding this matter, please contact Arash Olia, Interim Manager, Transportation Engineering at 905-584-2272, ext. 4073.

Thank you for your attention to this matter.

Sincerely,

for Carey Herd
General Manager, Corporate Services/Town Clerk

: enclosures

REFERRAL TO _____
RECOMMENDED _____
DIRECTION REQUIRED _____
RECEIPT RECOMMENDED _____

RECEIVED

NOV 04 2019

Region of Peel
Clerks Dept.

Staff Report 2019-0173

Meeting Date: October 22, 2019
Subject: Red Light Camera (RLC)
Submitted By: Arash Olia, Interim Manager, Transportation Engineering

RECOMMENDATION

That the Red Light Camera program in Caledon, as outlined in Staff Report 2019-0173, be endorsed.

REPORT HIGHLIGHTS

- Red Light Cameras (RLC) are effective devices for enhancing road safety.
- The Region of Peel has proposed that a single camera be installed for a single location within the Town of Caledon. The timing on this is based on Region's budget and has been earmarked for 2020.
- The number of RLC tickets and contested tickets are estimated to be 200 and 100, respectively, per year per RLC site.

DISCUSSION

Red Light Camera (RLC) is a type of traffic enforcement equipment that is installed at a signalized intersection and captures image(s) of a vehicle which has entered the intersection after the traffic signal has indicated red. Statistics indicate that RLC's enhance road safety by reducing the number of right-angle collisions at intersections equipped with cameras. The RLCs are typically operating constantly 24 hours a day, 7 days a week. Photos from Red Light Cameras are reviewed by a Provincial Offence Officer before a copy of the photo and a ticket is mailed to the registered owner of the vehicle in the photo.

In 2017 Staff Report 2017-123, "*Caledon Transportation Master Plan*" was approved by Council with the following direction to staff:

That Town staff be directed to work in collaboration with Peel Region, the Ministry of Transportation of Ontario, the Ministry of the Attorney General, other municipalities in Ontario, and Ontario Traffic Council to plan and implement the Red-Light Camera and the Automatic Speed Enforcement programs in Caledon.

The *Caledon Transportation Master Plan* also indicates the future opportunity of renewing/expanding of Peel's RLC program, that there is a possibility of including the intersections in Caledon subject to the review of the court system and financial implications for the Town of Caledon.

Staff Report 2019-0173

An update on the Automated Speed Enforcement program was provided to Council on September 17, 2019 through Staff Report 2019-0132 so the focus of this report will be on RLC.

The Region of Peel's RLC program has been in operation since 2000 at regional intersections (i.e. intersection that has at least one Regional Road). It continues to be effective in reducing instances of "red-light running" and reducing the number of right-angle collisions, which contributes to enhancing road safety. Currently, the Region of Peel operates and maintains 33 RLC, with 14 in Brampton and 19 in Mississauga. The site selection process is based on the number of right-angle collision historical records and other site-specific criteria. Periodically, a study will be undertaken to examine the current site selection process and potentially recommend a new selection process and new RLC sites. To allow for the operation of the RLC Program, the Region of Peel has operational agreements with the City of Toronto to manage the processing centre as well as with the Ministry of Transportation of Ontario to provide the vehicle licence plate information. More information on the Region of Peel's RLC program is available on the Region's website: <https://www.peelregion.ca/pw/transportation/residents/red-light-cameras.asp>.

Based on the preliminary data/information from the Region of Peel, Town staff estimate that the number of RLC tickets and contested tickets could be 200 and 100, respectively, per year per RLC site. The Region of Peel Region is responsible for the installation, operation, maintenance, repair and removal of the RLCs and the area municipality is responsible for the prosecution after a RLC ticket is issued. For the Town, this includes operating and administering the Provincial Offences Court and collection of fines from the infraction tickets.

Recently, the Region of Peel has proposed that a single camera be installed for a single location within the Town of Caledon at a regional intersection. The timing on this is subject to budget approval but has been tentatively earmarked for 2020. The Region of Peel uses a Safety Performance Factor (SPF) methodology to screen for locations which considers a number of aspects, but most notably Right-Angle Crashes, the potential for increased rear-end crashes and volume. The methodology ranks locations based on the calculated benefit of having an RLC installed at the given location.

To allow for further investigation of the RLC potential site in Caledon, and for further coordination with Peel Region in a timely manner, Town staff recommend that the Town negotiate and enter into a Memorandum of Understanding with the Region of Peel to govern the roles and responsibilities of each level of government in order to implement RLC at regional intersections in Caledon.

Staff Report 2019-0173

FINANCIAL IMPLICATIONS

Based on the estimation of RLC deployment, the current Caledon POA courthouse could handle the estimated 200 tickets, of which it is anticipated that 100 will be contested in court. Currently, the average charge volume for Caledon is approximately 28,000 matters per year, of which approximately 14,000 are scheduled matters (for either trial or early resolution) and on average, 480 are appealed to a higher court per year. The impact on the prosecution team will have to be assessed and will be monitored as RLC is deployed. As stated, Peel Region is expected to be responsible for installation, operation, maintenance, repair and removal of the RLC system on Regional Roads in Caledon. The Town of Caledon will be responsible for the operation and administration of the Provincial Offences Court, including handling the prosecution of RLC-related infractions and collection of fines.

The total fine revenue is estimated to be \$25,000 per year per RLC site, subject to the number of infractions. As noted above, at this time, there are no incremental expenses projected for the Town. However, staff will continue to monitor the volume of work and cost to the Town related to RLC (including court scheduling, prosecutor time/costs, collections). Staff will also work with the Region to obtain information on the effectiveness the RLC program in Caledon when the data is available.

Based on current discussions with the Region of Peel staff, deployment of RLC's at Regional intersections in Caledon is limited to 1 (one) in 2020 based on approved budgets and future Caledon RLC deployments are subject to future budget approval by Regional Council. Should Caledon Council wish to install additional RLC at Town intersections/Town roads, the annual cost is approximately \$70,000 per RLC. Unlike ASE's, red light cameras are not portable and cannot be easily moved once installed at an intersection. Further deployments of RLC's within the Town may result in additional Provincial Offences Court resources required in the future to process an additional volume of tickets and tickets contested in court.

COUNCIL WORK PLAN

This work aligns with the Sustainable Growth pillar in the Council Work Plan 2018-2022, to continue implementation of the Transportation Master Plan including transit, infrastructure, cycling, traffic management, traffic calming, liveable and walkable communities.

ATTACHMENTS

None.

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**ITEMS RELATED TO
HEALTH**

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THE REGIONAL MUNICIPALITY OF PEEL
HEALTH SYSTEM INTEGRATION COMMITTEE
MINUTES

HSIC - 2/2019

The Region of Peel Health System Integration Committee met on October 17, 2019 at 1:03 p.m., in the Regional Council Chambers, 5th Floor, Regional Administrative Headquarters 10 Peel Centre Drive, Suite A, Brampton, ON.

Members Present: J. Downey; C. Fonseca; A. Groves; N. Iannicca; C. Parrish; P. Saito; P. Vicente

Members Absent: Nil

Advisory Members Present: B. Carr, President and CEO, William Osler Health System; K. Farrow on behalf of M. DiEmanuele, President and CEO, Trillium Health Partners; S. McLeod, CEO, Central West LHIN

Advisory Members Absent: S. Smith, CEO, Mississauga Halton LHIN

Also Present: K. Ferrari, Executive Director, Clinical Services, William Osler Health System; N. Polsinelli, Interim Chief Administrative Officer; M. Schiller, Acting Commissioner of Corporate Services; S. VanOfwegen, Commissioner of Finance and Chief Financial Officer; S. Baird, Commissioner of Digital and Information Services; A. Farr, Acting Commissioner of Public Works; J. Sheehy, Commissioner of Human Services; P. O'Connor, Regional Solicitor; Dr. J. Hopkins, Medical Officer of Health; K. Lockyer, Regional Clerk and Director of Legal Services; H. West, Committee Clerk; A. Dhindsa, Legislative Assistant S. MacGregor, Legislative Assistant

Chaired by Councillor Fonseca.

1. DECLARATIONS OF CONFLICTS OF INTEREST - Nil

* See text for arrivals
♦ See text for departures

2. APPROVAL OF AGENDARECOMMENDATION HSIC-5-2019:

That the agenda for the October 17, 2019 Health System Integration Committee meeting be amended to include a delegation providing status updates of local Ontario Health Teams, to be dealt with under Delegations – Item 3.1;

And further, that the agenda for the October 17, 2019 Health System Integration Committee meeting be approved, as amended.

Items 4.1 and 4.2 were dealt with.**4.1 Update on Health System Transformation and Regional Health Advocacy Priorities**

Presentation by Brian Laundry, Director, Strategic Policy and Performance, Health Services and Donna Kern, Director, Senior Services Development, Health Services

Received

Brian Laundry, Director, Strategic Policy and Performance and Donna Kern, Director, Seniors Services Development, Health Services, provided an overview of recent developments in Ontario's health system transformation, including key implications for Regional health advocacy and the impact on the broader local health system. They also provided an update on the progress of local Ontario Health Teams (OHTs) and the Region of Peel's role within these developing teams.

Brian Laundry highlighted recent milestones with respect to health system transformation including the separation of Health and Long Term Care into separate ministries and the creation of the Associate Ministry for Mental Health and Addictions under the Ministry of Health; and, key announcements related to public health and paramedic services modernization and funding.

Donna Kern stated that there are three local and separate OHT applications in Peel which were supported by broad based groups of community partners including the William Osler Health System, Trillium Health Partners and the Headwaters Health Care Centre. The Region of Peel has remained engaged in the development of local OHTs, including supporting a full application of the Brampton, Bramalea, North Etobicoke, Malton and West Woodbridge (also referred to as the Brampton and area) OHT and as a member of both the Mississauga OHT and the Hills of Headwaters Collaborative OHT. Donna Kern reviewed local needs, system pressures and opportunities noting that the Region of Peel continues to advocate to and engage with the provincial government to address the capacity challenges of a growing aging population.

Brian Laundry stated that Region of Peel staff will continue to collaborate with community partners to support priorities, such as mental health, community safety and seniors services, while also playing an active role in the development of OHTs. Staff will continue to provide updates to Regional Council on any advocacy and consultation opportunities undertaken to inform and influence potential restructuring and funding changes related to public health and paramedic services.

In response to questions from Councillor Groves, Dr. Hopkins, Medical Officer of Health, stated that the provincial government is aware that diabetes is a unique health need in Peel. However, she noted that although the diabetes rate had doubled in past years, new cases are declining as a result of education efforts. Further, Dr. Hopkins advised that the majority of funds provided by the provincial government for mental health is for treatment and there are opportunities to advocate for funding for prevention.

Councillor Groves spoke of the opioid crisis which is also correlated to mental health issues and asked if the Region of Peel is working with schools and community centres on the opioid crisis. Dr. Hopkins replied that a report will be brought to Regional Council in December regarding an opioid strategy and that Region of Peel partners are addressing the issue with school boards and police. Councillor Groves suggested that Public Health staff reach out to Caledon DARE (Drug Awareness Resistance Education program).

Scott McLeod stated that continued advocacy is required for mental health and addictions funding noting that the funding for the Central West LHIN is \$63 per capita compared to the provincial average of \$102 for mental health and addictions, and that this discrepancy in funding exists across every sector of health care. The total funding for the Central West LHIN is \$973 per capita versus the \$1,974 provincial average.

In response to a question of clarification from Councillor Saito, Donna Kern stated that out of more than 150 OHT applications, 31 were invited to move forward with a full application process, including Brampton and area, Mississauga and Hills of the Headwaters Collaborative. Although the Province has not provided further detail, all three applications should be assessed separately based on patient data and patient flows. Cathy Granger, Acting Commissioner of Health Services, stated that staff will keep Regional Council updated as more information is provided from the Province.

4.2 **Progress Update on Local Ontario Health Teams**

Received

3. **DELEGATIONS**

- 3.1 **Kim Delahunt, Interim President and Chief Executive Officer, Headwaters Health Care Centre, Hills of Headwater Collaborative Ontario Health Teams; Kiki Ferrari, Executive Vice President, William Osler Health System, Brampton and Area Ontario Health Team; Karli Farrow, Senior Vice President, Strategy, People and Corporate Affairs, Trillium Health Partners; and Dr. Mira Backo-Shannon, Vice President, Clinical, Health System Integration and Strategy, Mississauga Halton Local Health Integration Network, Mississauga Ontario Health Team, Providing Status Updates of Local Ontario Health Teams**

Received

Kim Delahunt, Interim President and Chief Executive Officer, Headwaters Health Care Centre, stated that the Hills of Headwater Collaborative OHT encompasses areas of Dufferin, Bolton and northern Caledon and has a current population of 112,000 residents. She noted that the partners who assisted in creating and submitting the OHT application has a focus for integrating

care in three main areas including mental health and addictions, palliative and complex care for patients, as well as, expanding services for Caledon and bringing more services closer to home.

Kiki Ferrari, Executive Vice President, William Osler Health System, stated that Brampton, North Etobicoke, Malton and West Woodbridge OHT has a current population of 871,852 residents. She noted that the partners who assisted in creating and submitting the OHT application includes a year 1 plan that focuses on an integrated care hub. The hub will act as a central point for care coordination with a system navigation that offers telehealth components for care and next steps for primary care. Another focus will be to address diabetes and related illnesses.

Karli Farrow, Senior Vice President, Strategy, People and Corporate Affairs, Trillium Health Partners, stated that the Mississauga OHT has a current population of approximately 878,000 residents and that approximately 60 per cent of residents are from Mississauga while the remainder are residents from Brampton and other communities. Karli Farrow noted that the partners who assisted in creating and submitting the OHT application, which is based on clinical priorities, has a focus on the acute care sector, home and community care and primary care. The acute care pillar will focus on prevention in order to alleviate capacity in emergency rooms and hospitals.

Dr. Mira Backo-Shannon, Vice President, Clinical, Health System Integration and Strategy, Mississauga Halton Local Health Integration Network, summarized the hallmark features of the Mississauga OHT application which acknowledges multiculturalism in the area. The focus is to ensure a full continuum of clinical integration care while forming pathways for minor acute care and a palliative care approach for cancer patients and patients with life limiting illnesses, such as dementia.

Councillor Vicente departed at 1:50 pm, due to other municipal business.

Councillor Groves departed at 1:55 pm, due to other municipal business.

In response to a question from Councillor Saito, Dr. Backo-Shannon stated that the future state of minor acute care would involve linking options such as medical virtual visits, urgent care clinics with access to a patient's doctor and referrals to other appointments as required. She noted that some of these options are currently available but need to be linked together and better integrated within the system in order to be more effective.

Councillor Downey spoke of the modernization of information technology systems and inquired who holds and manages patient information. Kiki Ferrari responded that cloud solutions offer a better way to store large amounts of information but that ultimately the information belongs to the patient. She stated that part of the implementation plan is to review where data is stored but she speculated that medical providers/organizations will store data to their own sites and technology systems will pick pieces of information/data to create a centralized system that will provide an integrated record. Kim Delahunt added that the intent of the digital platform is to provide seamless access to information by patients and providers in an integrated way.

4. REPORTS

4.1 Update on Health System Transformation and Regional Health Advocacy Priorities

Presentation by Brian Laundry, Director, Strategic Policy and Performance, Health Services and Donna Kern, Director, Senior Services Development, Health Services

This item was dealt with earlier in the meeting.

4.2 Progress Update on Local Ontario Health Teams

This item was dealt with earlier in the meeting.

5. COMMUNICATIONS - Nil

6. IN CAMERA MATTERS - Nil

7. OTHER BUSINESS

7.1 Dr. B. Carr, President and CEO, William Osler Health System, Resignation as an Advisory Member, Health System Integration Committee (Oral)

Received

Councillor Fonseca stated that Dr. B. Carr has accepted the position of CEO, Nova Scotia Health Authority in Halifax and she thanked Dr. Carr for his commitment and support to the Health System Integration Committee.

8. NEXT MEETING

The next meeting of the Health System Integration Committee is scheduled for Thursday, February 20, 2020 at 9:30 a.m., Regional Administrative Headquarters, Council Chamber, 5th floor, 10 Peel Centre Drive, Suite A, Brampton, ON.

Please forward regrets to Helena West, Committee Clerk, (905) 791-7800, extension 4697 or at Helena.west@peelregion.ca.

10. ADJOURNMENT

The meeting adjourned at 2:25 p.m.



October 30, 2019

Ms. Kathryn Lockyer, Regional Clerk
Region of Peel
10 Peel Center Drive
Brampton, ON L6T 4B9

REFERRAL TO _____
RECOMMENDED _____
DIRECTION REQUIRED _____
RECEIPT RECOMMENDED _____

Ms. Lockyer,

RE: TOWN OF CALEDON REQUEST REGARDING REGION OF PEEL BY-LAW TO PROHIBIT SMOKING AND VAPING IN OUTDOOR PUBLIC PLACES AND WORKPLACES

I am writing to advise that at the Council meeting held on October 29, 2019 Council adopted a resolution regarding Region of Peel By-law to prohibit smoking and vaping in outdoor public places and workplaces.

The resolution reads as follows:

That Peel Region By-law 2019-49 being a By-law to Prohibit Smoking and Vaping in Outdoor Public Places and Workplaces be endorsed;

That the Peel Region's request for consent to repeal the Peel Outdoor Smoking By-law 20-2013 be endorsed;

That the Peel Region be requested to continue to provide enforcement for complaints pursuant to Peel Region By-law 2019-49 within the Town of Caledon.

The Town is committed to working with the Region on the implementation of the new By-law. However, the Town does not currently have the resources to adequately respond to complaints pursuant to the new By-law. As such, Council is requesting that the Region continue to enforce smoking and vaping complaints within Caledon.

A copy of the staff report has been enclosed for your reference.

For more information regarding this matter, please contact Laura Hall, Manager, Regulatory Services at 905-584-2272, ext. 4288.

Thank you for your attention to this matter.

Sincerely,

C. Fusco
for Carey Herd

General Manager, Corporate Services/Town Clerk

: enclosure

RECEIVED

NOV 04 2019

Region of Peel
Clerks Dept.

Staff Report 2019-0220

Meeting Date: October 22, 2019

Subject: Request regarding Region of Peel By-law to Prohibit Smoking and Vaping in Outdoor Places and Workplaces

Submitted By: Laura Hall, Manager, Regulatory Services

RECOMMENDATION

That Peel Region By-law 2019-49 being a By-law to Prohibit Smoking and Vaping in Outdoor Public Places and Workplaces be endorsed; and

That the Peel Region's request for consent to repeal the Peel Outdoor Smoking By-law 20-2013 be endorsed; and

That the Peel Region be requested to continue to provide enforcement for complaints pursuant to Peel Region By-law 2019-49 within the Town of Caledon.

REPORT HIGHLIGHTS

- At a Regional Council meeting on September 5, 2019, Regional Council passed a By-law to prohibit smoking or vaping in outdoor public places and workplaces.
- The new By-law prohibits smoking or vaping in all outdoor public owned properties and construction sites and restricts such activity within 9 metres of all indoor public places and indoor workplaces.
- As per the Municipal Act, the Region is seeking triple majority consent to rescind the resolutions that consented to the enactment of By-law 20-2013 (Peel Outdoor Smoking By-law) and a new resolution endorsing the enactment of the new By-law
- The proposed By-law aims to provide residents further protection from second-hand smoke exposure (tobacco and cannabis) and vapour exposure. Smoke-free outdoor spaces support healthy and safe communities.
- The requirements of the By-law will be communicated through various strategies which will include posted signage, social media and traditional communication methods. Staff of the Region will produce the signage and communication materials for use on Regional and local municipal property.
- Enforcement of the By-law will continue to be on a complaint basis and each municipality is expected to enforce on their municipal properties; the Region will enforce on all other Prohibited Places. Progressive enforcement focused on bringing people into compliance through education and awareness will be utilized first.
- Town staff are supportive of the new measures within the proposed By-law as they are one of the most comprehensive within Ontario when it comes to prohibiting smoking and vaping of tobacco, cannabis and other substances. However the Town does not currently have the resources to adequately respond to complaints pursuant to the new By-law and request that the Region continue to enforce smoking and vaping complaints within the Town.

DISCUSSION

At a Regional Council meeting on September 5, 2019, Regional Council passed a By-law to prohibit smoking or vaping in outdoor public places and workplaces.

The purpose of this Report is to provide background information on the proposed by-law and the Town's role in the implementation and enforcement of the By-law. As per the Municipal Act, the Region is seeking triple majority consent to rescind the resolutions that consented to the enactment of By-law 20-2013 (Peel Outdoor Smoking By-law) and a new resolution endorsing the enactment of the new By-law.

This report contains excerpts that were extracted from the Region of Peel's Report dated September 5, 2019 regarding the Proposed By-law. The Letter received from Peel Region and a copy of the Region's Staff Report is attached as Schedule A to this Report for reference.

Background

In 2013, the Peel Outdoor Smoking By-law was passed to protect the public from second-hand smoke exposure. It prohibited smoking of lighted tobacco within nine metres in areas where children play and at entrances and exits to municipal buildings and facilities. The existing By-law does not address smoking of cannabis or the vaping (i.e., use of electronic cigarettes) of cannabis and other substances.

Current Legislative Framework – Smoking and Vaping in Ontario

For over a decade, the *Smoke-Free Ontario Act (SFOA), 2006*, prohibited smoking in enclosed workplaces and enclosed public places, as well as other designated places. Prior to 2018, vaping and cannabis protections were not included in Provincial and Federal regulations.

Government Legislation and Oversight

Federal Level

- *Cannabis Act, 2018*
Controls the production, distribution, sale and possession of cannabis across Canada

Provincial

- *Cannabis Statute Law Amendment Act, 2018*
Regulates the use and sale of cannabis and vapour products in Ontario
- *Smoke-Free Ontario Act, 2017*
Regulates minimum requirements to protect the public from exposure to second hand smoke and exposure to second hand vapour

Staff Report 2019-0220

Regional

- *Proposed No Smoking and Vaping in Outdoor Public Places and Workplaces By-law*

Strengthens protections for smoke-free outdoor areas where the public or employees go, such as commercial properties, parks, conservation areas, beaches, parks, trails and outdoor festivals and events

Key Provisions of the Proposed By-law

The proposed By-law prohibits the smoking of lighted tobacco, lighted cannabis or any substance used for smoking and prohibit the use of vapour products (e.g., electronic cigarettes) in Prohibited Places.

Specifically, the proposed by-law prohibits smoking and vaping as follows:

No person shall Smoke or Vape, regardless of whether or not a notice is posted that Smoking or Vaping is prohibited, in the following places:

- Outdoor Public Place;
- Outdoor Municipal Property; or
- Outdoor Construction Site.

No person shall Smoke or Vape within nine meters, regardless of whether or not a notice is posted that Smoking or Vaping is prohibited, of any:

- Indoor Public Place; or
- Indoor Workplace.

Health Benefits - Protection from Second-Hand Smoke and Vapour

The proposed By-law aims to provide residents further protection from second-hand smoke exposure (tobacco and cannabis) and vapour exposure. Smoke-free outdoor spaces support healthy and safe communities through:

- Protecting all people, including those most vulnerable (e.g., seniors, children, those with chronic heart and lung disease) from exposure to second-hand smoke;
- Providing supportive environments for people who want to quit smoking;
- Discouraging youth smoking initiation through denormalization of smoking and vaping behaviours; and
- Reducing tobacco, e-cigarette and cannabis related litter in outdoor spaces.

Communication Strategy & Enforcement

The requirements of the By-law will be communicated through various strategies which will include posted signage, social media and traditional communication methods. Regional Staff will produce the signage and communication materials for use on Regional and local municipal property.

Given the expanded scope of the proposed By-law, the Region has requested an additional temporary tobacco enforcement inspector. Currently, five Regional inspectors are mandated to enforce the *Smoke-Free Ontario Act, 2017* which includes secondary school inspections, retail educational visits and test shopping and responding to complaints. They also enforce the Peel Waterpipe Smoking By-law and the current Peel Outdoor Smoking By-law. An additional 24-month contract staff position has been approved for 24 months to support By-law implementation as most people comply voluntarily when by-law expectations are communicated effectively.

Enforcement of the By-law will continue to be on a complaint basis and each municipality is expected to enforce on their municipal properties; the Region will enforce on all other Prohibited Places. Progressive enforcement focused on bringing people into compliance through education and awareness will be utilized first.

Impacts on the Town

Enforcement

In general by-laws are often self-enforcing when communicated effectively, as most people comply when expectations are understood. Since the enactment of Peel's Outdoor Smoking By-law 20-2013, the Town has not enforced any complaints related to smoking in unauthorized areas. However, it is important to note that such complaints under the former By-law were investigated by the Region's Health Inspectors.

Town staff are supportive of the new measures within the proposed By-law as they are one of the most comprehensive within Ontario when it comes to prohibiting smoking and vaping of tobacco, cannabis and other substances. The main concerns are going to lie in managing the public's expectations of enforcement. At this time, the Town does not have the resources to respond to complaints of this nature. Staff that have participated in the Working Group at the Region have been expressing this concern and are requesting that the Region's Health Inspectors continue to respond to complaints made within the Town as they currently do.

Implementation

While Town staff have taken several steps to coordinate implementation, additional work will be necessary when the By-law is passed. New signage will be supplied by the Region at no cost to the Town after the By-law goes into effect. These signs will be posted at Town parks, community and recreational facilities. While a number of signs have been ordered for Town parks and recreation facilities, a request must still be made to the Region for other Town facilities. In each case, Town staff will be responsible for removing and replacing the existing signs which can be completed quickly with minimal resources as soon as signs are received. Further consultation with the Region may be necessary for any new signs to ensure they are located according to the By-law.

Staff has worked to communicate the upcoming changes both internally and externally. Internally, supervisors have held meetings with front line customer service staff at

Staff Report 2019-0220

recreation facilities to educate them about the new regulations and a more formal memo is planned for distribution to further communicate the changes. If smoking or vaping occurs at a recreation facility, front line recreation staff will continue to follow the existing Public Code of Conduct Procedure. This directs staff to report the activity to a supervisor and advise the person smoking or vaping to stop the activity or leave the premises. While a verbal warning may achieve compliance, if the individual will not stop or leave, Caledon OPP may be called. With respect to public events held on Town lands such as Caledon Day, the new By-law will restrict any smoking on town property. As part of event planning, staff will ensure adequate communication and signage is posted to demonstrate where smoking is permitted i.e. sidewalk areas.

The Town's Smoke Free Workplace Corporate Procedure will be updated by Human Resources (HR). Consistent with the current Peel Outdoor Smoking By-law, it includes a smoking setback from building entrances which will need to be amended to prohibit smoking and vaping on municipal property broadly. Finally, HR's onboarding program for new staff currently includes a review of this policy to ensure all are educated about the requirements.

Externally, staff have communicated the new By-law requirements to key sports clubs and user groups that frequent recreation facilities. In one instance, a Region of Peel Smoking Enforcement Officer provided a presentation and education to a sports club to address specific concerns. As part of the implementation process Recreation staff intend to update their facility rental contracts to reference the new rules but this can only be completed once the By-law is in effect. Finally, while the Region has taken the lead in developing messaging, the Town's Communications group has been in close consultation and will provide locally targeted advertising if necessary.

While several important steps have been taken to date, staff will continue the implementation process to be prepared for when the new By-law becomes effective.

FINANCIAL IMPLICATIONS

At this time there are no immediate financial implications associated with this report. However, if the Region does not provide enforcement support, depending on the amount of complaints received, there may be a need to retain an Officer to respond to complaints. Such requests will be captured in a future budget cycle for councils consideration. Although staff time is required, no budget increases are anticipated as a result of the implementation process.

COUNCIL WORK PLAN

Connected Community

ATTACHMENTS

Schedule A: Letter from the Region of Peel regarding a By-law to Prohibit Smoking and Vaping in Outdoor Public Places and Workplaces

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**ITEMS RELATED TO
HUMAN SERVICES**

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For Information

DATE: November 6, 2019

REPORT TITLE: **ANNUAL HOUSING CLIENT SERVICES UPDATE**

FROM: Janice Sheehy, Commissioner of Human Services

OBJECTIVE

To provide Council with an update on the housing and homelessness services delivered directly to clients and to provide next steps on Service Transformation.

REPORT HIGHLIGHTS

- Housing Services provides a range of programs to help clients get and keep suitable housing they can afford.
- Clients include individuals and households who are homeless, at imminent risk of becoming homeless or those currently not affordably housed.
- The demand for all housing and homelessness services is growing and the needs of clients are changing and becoming more complex.
- As a result of growing pressures, current services aren't always reaching the right people at the right time, nor providing the right supports to meet the unique needs of each household.
- As outlined in Peel's 10-year Housing and Homelessness Plan, service transformation is required to effectively adapt and achieve better outcomes.
- Recommendations about Service Transformation will be presented to the Strategic Housing and Homelessness Committee through a series of reports over the coming months.

DISCUSSION
1. Background

The Housing Services Division, in partnership with several community agencies, provides a range of supports to clients to help them get and keep housing they can afford. Clients who receive services and supports from Housing Services are homeless, at imminent risk of becoming homeless, or are not affordably housed. Client Services provides or oversees programs to support clients across this continuum of housing needs:

2. Overview of Services

Descriptions of current programs and services are below. More detailed statistics on each program can be found in Appendix I.

ANNUAL HOUSING CLIENT SERVICES UPDATE**a) Outreach Services**

The Peel Outreach program is a multi-agency program that identifies areas of street homelessness throughout the Region and frequents these locations to provide service, as well as delivering the “Street Helpline”, a toll-free crisis line to provide service navigation supports for individuals who are homeless or at-risk of homelessness or are facing other challenges. Between July 2018 and June 2019, 497 clients received street outreach services. Three hundred and twenty-six (326) of those clients were assisted to retain or secure housing.

b) Emergency Shelters

Client Services oversees five emergency shelters: Wilkinson Shelter for single men; Cawthra Shelter for single men and women; Peel Family Shelter for families; Brampton Queen Street Youth Shelter; and, Our Place Peel Shelter for youth. In addition, an emergency/safe house for victims/survivors of human sex trafficking will open by spring of 2020. Between July 2018 and June 2019, the shelters served 3,378 adults and 577 youth¹.

c) Transitional Housing

Client Services oversees three transitional housing programs, Peel Youth Village, Angela’s Place, and St. Leonard’s New Leaf. Between July 2018 and June 2019, transitional housing programs collectively provided transitional housing services to 193 individuals. In addition to these transitional facilities, a transitional residence for victims/survivors of human sex trafficking will open in early 2020.

d) Home for Good

Home for Good is a collaborative Housing First project that enables housing stabilization with support services for prioritized multi-barriered individuals who are homeless, or at imminent risk of homelessness and who have a high acuity of need. Program participants receive intensive case management supports and may be eligible for a housing allowance. This is one of the first truly “Housing First” oriented and needs-based programs offered. Participants in the program are selected from the By-Name List of known homeless individuals in Peel based on the duration and frequency of their homelessness as well as their acuity of need. One hundred and thirty-nine (139) clients were participating in the program as of June 2019, and 116 of these clients were housed.

¹ Youth data inclusive of Brampton Queen Street Youth Shelter and Peel Youth Village only; client-level data not collected for Our Place Peel Youth Shelter

ANNUAL HOUSING CLIENT SERVICES UPDATE

e) Housing Stability Program

The Housing Stability program provides clients with a thorough needs assessment, ad-hoc financial supports, guidance and advocacy, housing search assistance, system navigation support, ongoing case management and more. Between July 2018 and June 2019, \$1,697,322 was issued under the Housing Stability program, and its predecessor the Preventing Homelessness in Peel Program to support 724 households to secure or maintain housing and associated utilities.

The Housing Stability program also administers the Low-Income Energy Assistance Program which provides a one-time, emergency grant towards customers' electricity or natural gas bill to help avoid service disruption if they are in arrears. The program is only available to residents of Brampton and Caledon through the Region; Mississauga residents are assisted through the Dixie Bloor Neighbourhood Centre. As of June 2019, 25 clients received assistance through this program, totalling \$13,926.

f) Centralized Waitlist and Subsidy Administration

In Peel, Client Services funds 11,456 subsidies within the community housing system. These subsidies include: supplements and allowances paid directly to households, supplements and allowances paid to landlords and housing providers, and subsidized units. Client Services also maintains the Centralized Wait List for subsidized housing in Peel. There were 14,997 households on the Centralized Wait List as of June 2019. Apart from a few priority groups such as victims of family violence or human trafficking and terminally ill individuals, clients on the wait list are placed in subsidized housing or provided with a rent supplement in chronological order based on the date a household was added to the wait list. Many homeless community members and those most in need are not even on the list. Meanwhile, there are many individuals on the list whose needs are not urgent as is evidenced by their refusal to accept an offer of housing at a building of their choosing.

Between July 2018 and June 2019, 650 households were placed from the Centralized Wait List. As of June 2019, 873 households on the Wait List had refused one offer, and 288 of these had refused two offers. Between July 2018 and June 2019, 650 households were placed from the Centralized Wait List. As of June 2019, 873 households on the Wait List had refused one offer, and 288 of these had refused two offers. As part of the amended *Housing Services Act* policy on refusal of offers, beginning with an anticipated local implementation date of no later than January 1, 2021, households will be required to accept the first offer of housing provided except under extenuating circumstances at the discretion of the Service Manager. The amendments to the legislation are in alignment with a previous term of Council Resolution 2017-118 that the Region of Peel pursue exemption "from the requirements of Section 39(3) of *O.Reg. 367/11* to allow the Region of Peel to deem a household ineligible for rent-gear-to-income assistance if the household is made one offer for rent-gear-to-income assistance in a unit in the Region's service area and refuses that offer."

3. Service Transformation

The demand for all housing and homelessness services is growing and the needs of the community are changing and becoming more complex. The outreach program is

ANNUAL HOUSING CLIENT SERVICES UPDATE

overextended as it is the primary source of mental health supports for clients. Occupancy rates in all shelters have increased. The Peel Family Shelter operated in overflow for the entire period between July 1, 2018 and June 30, 2019 and the Wilkinson shelter was in overflow 92 per cent of the time.

As a result of these growing pressures, current services, while meaningful to many vulnerable community members, aren't always reaching the right people, at the right time, nor providing the right supports to meet the unique needs of each household. As outlined in Peel's 10-year Housing and Homelessness Plan, service transformation is required to effectively adapt and achieve better outcomes.

Staff is actively engaged in redesigning how services are delivered to ensure that programming is needs-based, accessible, equitable, and right-sized to meet the unique and evolving needs of the community

Comprehensive planning and extensive policy and subsidy administration changes are underway, including a review of Peel's overflow practices and current service philosophy of not turning away households in need of emergency shelter. Recommendations about Service Transformation, including a new women's shelter in Brampton and permanent supportive housing for high-acuity, homeless single men, will be presented to the Strategic Housing and Homelessness Committee through a series of reports, over the coming months.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report. The financial implications related to Service Transformation will be brought forward in future reports.

CONCLUSION

Housing Services provides a range of services to support Peel residents to get and keep suitable housing they can afford. This report provides Council with an overview of current services and the number of clients served.

The Peel Housing and Homelessness Plan includes a strategy to Transform Service, which will significantly change the way all services described in this report are delivered. Recommendations will be brought forward to the Strategic Housing and Homelessness Committee and Council through a series of reports beginning in November 2019.



Janice Sheehy, Commissioner of Human Services

Approved for Submission:


N. Polsinelli, Interim Chief Administrative Officer

ANNUAL HOUSING CLIENT SERVICES UPDATE

APPENDICES

Appendix I – Housing Client Services Program Data

For further information regarding this report, please contact Aileen Baird, Director, Housing Services, ext. 1898, aileen.baird@peelregion.ca.

Authored By: Stephanie Pendergast, Program Analyst, Housing Services

**APPENDIX I
HOUSING CLIENT SERVICES PROGRAM DATA**

Note: This document contains Housing Client Services program data collected between July 1, 2018 and June 30, 2019, or data as of June 30, 2019 where specified. The majority of program indicators are new, designed to enhance the understanding of demographics and trends to inform future decision making.

*As such, **previous period data is not available except where indicated and provided in brackets.** Future reports will provide data from the previous period for comparison purposes as it becomes available.*

Emergency Shelters

July 1, 2018 – June 30, 2019

Occupancy				
	Cawthra	Peel Family Shelter	Wilkinson	Brampton Queen Street Youth
Average occupancy rates	77%*	163%**	109%	93%
Percent of weeks in overflow	0%	100%	92%	0%
Occupancy increase from report on July 1/18 to report on June 27/19	32%	58%	11%	9%
Acuity				
	Cawthra	Peel Family Shelter	Wilkinson	
Acuity Level: Low	42%	37%	41%	
Acuity Level: Moderate	17%	42%	44%	
Acuity Level: High	41%	21%	15%	
Shelter Use				
	Adult		Youth**	
Number of unique clients served	3,378		577	
Average days stayed per client	50		29	

**APPENDIX I
HOUSING CLIENT SERVICES PROGRAM DATA**

Client Demographics		
	Adult	Youth***
Gender: Male	66%	61%
Gender: Female	33%	37%
Gender: Other/Not Reported	1%	2%
Immigration Status: Canadian	76%	80%
Immigration Status: Permanent Resident	11%	12%
Immigration Status: Refugee/Refugee Claimant	9%	3%

**Cawthra occupancy figures appear lower due to the inclusion of beds that were unavailable during some periods as a result of room renovations; actual occupancy across the period is typically closer to full capacity*

***The cost of overflow from July 2018 through June 2019 was \$1,980,400*

****Data inclusive of Brampton Queen Street Youth Shelter and Peel Youth Village only; client-level data not collected for Our Place Peel Youth Shelter*

Outreach

July 1, 2018 – June 30, 2019

Persons Served by Service Type	
Service Type	Number of Persons
Street Outreach	497
Nursing Clinic	194
Short-Term Intensive Housing Support	105
Outcomes Achieved	
Outcome	Number of Persons
# Of Evictions Prevented Through Street Helpline/Street Outreach	131
# Persons Confirming Housing Placement Through the Outreach Housing Help Group	92
# Persons Housed Through Short-Term Intensive Housing Support	103

Home for Good

July 1, 2018 – June 30, 2019

**APPENDIX I
HOUSING CLIENT SERVICES PROGRAM DATA**

Number of participants	169 (139 active as of June 2019)
Number of clients housed	136 have been housed (116 were housed as of June 2019)
Demographic details:	<ul style="list-style-type: none"> • 140 participants were homeless at the time of intake; 15 were at imminent risk of homelessness; and, 14 were transitionally housed • 47 youth • 91 females

Transitional Housing
July 1, 2018 – June 30, 2019

Program	Unique Clients	Average Length of Stay (Days)
Angela's Place	81	233
Peel Youth Village	97	194
St. Leonard's New Leaf	15	323

Housing Stability
July 1, 2018 – June 30, 2019

Clients served	724
Total amount issued	\$1,697,322
Issuances to secure new accommodation	30%
Issuances to retain existing accommodation	45%
Issuances for other purposes (i.e. utilities, storage, etc.)	25%

Centralized Wait List
July 1, 2018 – June 30, 2019
Previous period data is shown in brackets



14,997 (13,597)
Total Households as of
June 2019

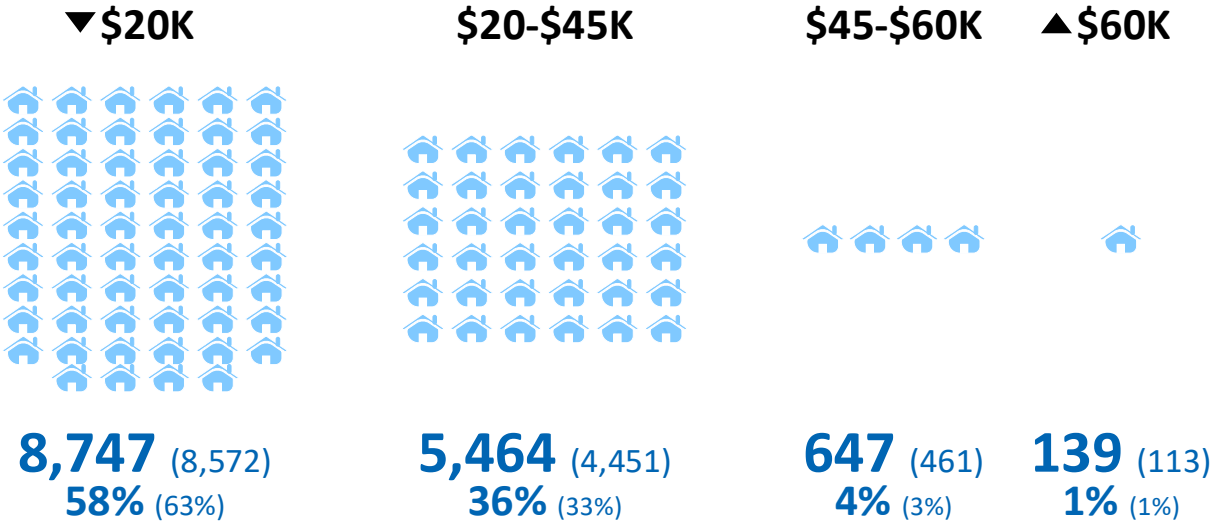


650 (756)
Total Placed

APPENDIX I
HOUSING CLIENT SERVICES PROGRAM DATA

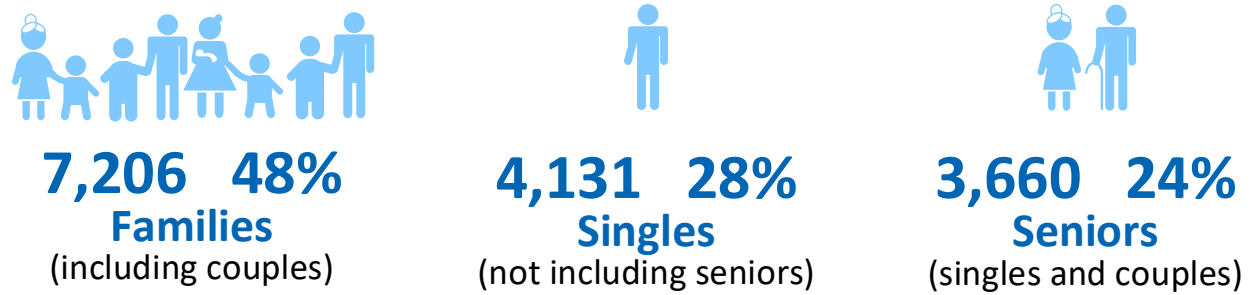
Number of Households by Income Level

July 1, 2018 – June 30, 2019



Household Composition

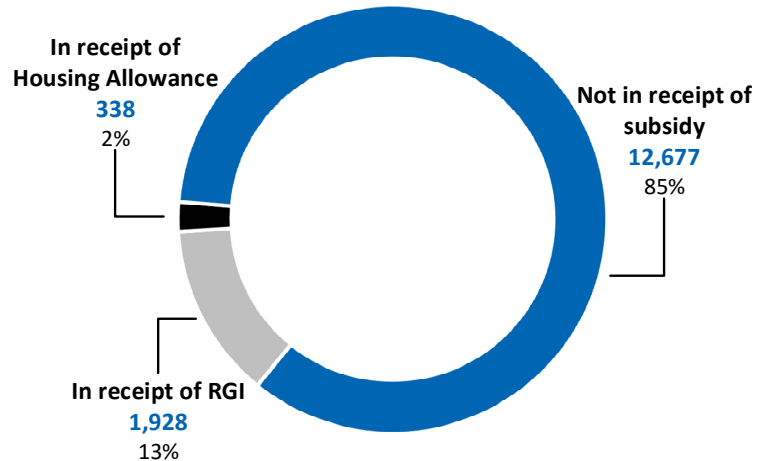
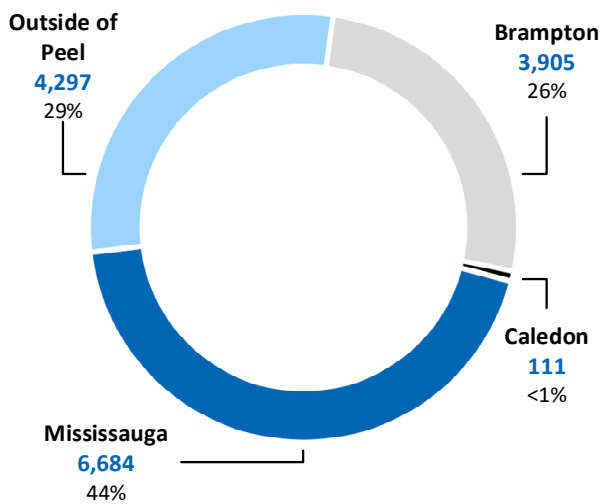
July 1, 2018 – June 30, 2019



Current Residence of Households

Status of Housing Subsidy

As of June 30, 2019



APPENDIX I
HOUSING CLIENT SERVICES PROGRAM DATA

Refusals

July 1, 2018 – June 30, 2019

(includes only those households still active on the centralized wait list as of June 2019)



Offers Refused
559

Households on CWL as of June 2019 with one or more offer refusal



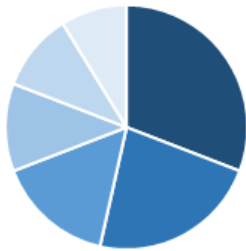
One offer refused
873 (745)



2 offers refused
288 (252)



Top Refusal Reasons



- No longer interested in building/area
22%
- Choice Based 2
16%
- Failed to accept/contact/respond/provide information within policy timeframe
11%
- Does not want/cannot move right now
7%
- Does not like/condition of unit/building
7%
- Internal Overhoused
6%

Subsidy Administration

As of June 2019

Program	Units
Provincial HAS (excluding Peel Housing Corp.)	2798
OCHAP	142
Peel Housing Corp. (multiple programs)	3831
Commercial Rent Supplement + SM	1019
Choice Based Rent Supplement (In-situ & Client Search)	1126
ROP Funded Rent Supplement Subsidy	1337
Strong Communities Rent Supplement	591
Housing Allowance	612
Total:	11,456

DATE: November 5, 2019

REPORT TITLE: **CONTRACT EXTENSION FOR SERVICES AND HOUSING IN THE PROVINCE (SHIP) AT ANGELA'S PLACE TRANSITIONAL HOUSING PROGRAM**

FROM: Janice Sheehy, Commissioner of Human Services

RECOMMENDATION

That contract (Document 2014-085P) for Transitional Housing Program Supports and Staffing for Angela's Place awarded to Services and Housing in the Province (SHIP) be extended in the amount of \$1,032,151, exclusive of applicable taxes, for the continuation of the program for the remainder of 2019 until June 30, 2021, in accordance with Procurement By-law 30-2018.

REPORT HIGHLIGHTS

- Staff is evaluating service outcomes for Angela's Place and will bring recommendations forward to the Strategic Housing and Homelessness Committee in 2020.
- In order to complete the review and determine next steps, staff is seeking Council approval for a contract extension in the amount of \$1,032,151, exclusive of applicable taxes, for the continuation of the program for the remainder of 2019 until June 30, 2021.
- There are sufficient funds in the 2019 and proposed 2020 Homelessness Support budget to fund the contract extension.

DISCUSSION

1. Background

Angela's Place opened in July 2005 to provide short-term transitional housing supports (up to one year) for up to twenty families at a time. The Region of Peel has contracted with Services and Housing in the Province (SHIP) to operate Angela's Place to December 31, 2019. Transitional housing is intended to bridge the gap between emergency shelters and permanent housing for individuals lacking appropriate accommodations and for those who are motivated to sustain independence in the community but require support to do so.

2. Program Review Request for Contract Extension

The Peel Housing and Homelessness Plan (the Plan) includes a strategy to transform service, which entails a shift to a *Housing First* approach. A review of service outcomes for the Angela's Place program must be undertaken to ensure that programming continues to

CONTRACT EXTENSION FOR SERVICES AND HOUSING IN THE PROVINCE (SHIP) AT ANGELA'S PLACE TRANSITIONAL HOUSING PROGRAM

align with the outcomes and strategies of the Plan. Staff will bring forward recommendations following completion of the review in 2020.

3. Request for Contract Extension

In order to provide time for a fulsome review, staff is seeking Council approval for a contract extension in the amount of \$1,032,151, exclusive of applicable taxes, for the continuation of the program for the remainder of 2019 until June 30, 2021. Extending the current contract to June 30, 2021 will allow for appropriate time to conduct a thorough review and develop recommendations for future programming, in addition to transitioning families currently living into Angela's Place into permanent housing should an alternate use be approved.

FINANCIAL IMPLICATIONS

There are sufficient funds in the 2019 and proposed 2020 Homelessness Support budget to accommodate the contract extension with Services and Housing in the Province (SHIP) in the amount of \$1,032,151, for the continuation of the program until June 30, 2021.

CONCLUSION

Staff is currently reviewing service outcomes for Angela's Place. In order to provide time for a fulsome review, staff is seeking Council approval for a contract extension in the amount of \$1,032,151, exclusive of applicable taxes, for the continuation of the program for the remainder of 2019 until June 30, 2021. Recommendations about the future of the program will be brought forward in 2020.



Janice Sheehy, Commissioner of Human Services

Approved for Submission:



N. Polsinelli, Interim Chief Administrative Officer

For further information regarding this report, please contact Aileen Baird, Director, Housing Services, ext. 1898, aileen.baird@peelregion.ca.

Authored By: Leslie Moreau, Manager, Client Services

Reviewed in workflow by:
Procurement
Financial Support Unit

DATE: November 5, 2019

REPORT TITLE: **CONTRACT EXTENSION - CAWTHRA ROAD SHELTER, PEEL FAMILY SHELTER AND WILKINSON ROAD SHELTER**

FROM: Janice Sheehy, Commissioner of Human Services

RECOMMENDATION

That the contract (Document 2013-200P) for the operation of the Cawthra Shelter, the Peel Family Shelter, and the Wilkinson Shelter awarded to the Salvation Army be extended for an additional nine months ending September 30, 2020, in the estimated total amount of \$5,863,228, exclusive of applicable taxes, in accordance with Procurement By-Law 30-2018.

REPORT HIGHLIGHTS

- The Region of Peel funds and/or operates five emergency shelters: Cawthra, Peel Family Shelter, Wilkinson Shelter, the Brampton Queen Street Youth Shelter and Our Place Peel.
- The current contract with the Salvation Army (Document #2013-200P) to operate the Cawthra Shelter, Peel Family Shelter, and Wilkinson Shelter is scheduled to expire December 31, 2019.
- The '2019 Enterprise Audit Services Risk Based Work Plan' includes an audit of shelter operations with a focus on contract management. This audit is 80 per cent complete.
- Given that an audit of shelter operations is underway, staff is seeking Council approval to extend the existing contract in the amount of \$5,863,228, exclusive of applicable taxes, until September 30, 2020.
- This will provide staff with the time needed to incorporate audit recommendations into the Request for Proposal, finish the procurement process and seamlessly transition a new vendor, if required.

DISCUSSION

1. Background

The Region of Peel funds and/or operates five emergency shelters: Cawthra, Peel Family Shelter, Wilkinson, the Brampton Queen Street Youth Shelter and Our Place Peel.

The current contract with the Salvation Army (Document #2013-200P) to operate Cawthra Shelter, Peel Family Shelter, and Wilkinson Shelter is scheduled to expire December 31,

CONTRACT EXTENSION - CAWTHRA ROAD SHELTER, PEEL FAMILY SHELTER AND WILKINSON ROAD SHELTER

2019. A competitive procurement process is underway to secure a vendor and enter into a new contract for 2020.

The Audit and Risk Committee approved the 2019 Enterprise Audit Services Risk Based Work Plan, which includes an audit of shelter operations with a focus on contract management. This audit is in progress and the results will be presented to the Audit and Risk Committee on February 6, 2020.

2. Proposed Direction

Through this report, staff is seeking Council approval to extend the current shelter contract to September 30, 2020 in the amount of \$5,863,228, exclusive of applicable taxes. Staff will put the current procurement process on hold and issue a Request for Proposal in February 2020 that incorporates the audit recommendations. This will also provide staff with sufficient time to complete the procurement process and seamlessly transition shelter operations to a new vendor, if required.

RISK IMPLICATIONS

Peel's emergency shelters serve some of the community's most vulnerable individuals and families. The continuation of emergency shelters is essential. Delaying the release of the Request for Proposal until February 2020 will allow staff to meaningfully address any risks identified through the audit of the shelter operations.

FINANCIAL IMPLICATIONS

There are sufficient funds in the proposed 2020 Homelessness Support budget to accommodate the contract extension with the Salvation Army until September 30, 2020.

CONCLUSION

Cawthra Shelter, Peel Family Shelter and Wilkinson Shelter provide short-term emergency housing for individuals and families in Peel. The current contract with the Salvation Army is scheduled to expire December 31, 2019. A competitive procurement process is underway to secure a new vendor for 2020.

Given that an audit of shelter operations is in progress, staff is seeking Council approval to extend the existing contract to September 30, 2020. This will provide staff with the time needed to incorporate the audit recommendations into the Request for Proposal, finish the procurement process and seamlessly transition a new vendor, if required.



Janice Sheehy, Commissioner of Human Services

**CONTRACT EXTENSION - CAWTHRA ROAD SHELTER, PEEL FAMILY SHELTER AND
WILKINSON ROAD SHELTER**

Approved for Submission:



N. Polsinelli, Interim Chief Administrative Officer

For further information regarding this report, please contact Aileen Baird, Director, Housing Services, ext. 1898, aileen.baird@peelregion.ca.

Authored By: Leslie Moreau, Manager, Client Services

Reviewed in workflow by:

Procurement
Financial Support Unit

DATE: November 6, 2019

REPORT TITLE: **UPDATE ON PROVINCIAL FUNDING FOR CHILD CARE**

FROM: Janice Sheehy, Commissioner of Human Services

RECOMMENDATION

That the continuation of the Child Care Fee Reduction Initiative until April 30, 2020, using Provincial funds, be approved.

REPORT HIGHLIGHTS

- At the September 26, 2019 Regional Council meeting, Council approved \$5.6 million in funding for the discretionary cost share in the Child Care Expansion Plan, thereby preventing potential wait lists for fee subsidy and child care for children with special needs as part of the report titled “Service Level Implications for Peel Programs Impacted by Provincial Funding Envelope Reductions”. Also, outlined in the report was a recommendation to offset Provincial funding cuts, in part, by eliminating the Child Care Fee Reduction Initiative — an affordability program for families who do not qualify for fee subsidy.
- On October 25, 2019 the Province released the 2020 Child Care Allocation details and the reductions were \$6.8 million less than anticipated.
- It is recommended that the additional funding be used to continue to support affordability for child care in Peel by extending the Child Care Fee Reduction Initiative to April 30, 2020.
- This extension would benefit families by bridging the end of the Child Care Fee Reduction Initiative to the timing of the Province’s new Child Care Access and Relief from Expenses (CARE) tax credit which families may claim as part of their 2019 tax return in April.
- The extension will also allow more time for the development of a revised affordability strategy that complements the Child Care Access and Relief from Expenses tax credit and supports families across Peel. This revised strategy will be brought to Council in the Spring 2020.
- In addition, the Province recommends a discretionary cost share for the Child Care Expansion Plan of \$5.2 million which is lower than the \$5.6 million approved by Council on September 26, 2019.

DISCUSSION

1. Background

On September 26, 2019, Regional Council approved \$5.6 million in discretionary cost sharing to offset the estimated 20 per cent reduction in Provincial funding for the Child Care Expansion Plan. When the 2020 Child Care Allocation details were received on October 25, 2019, the discretionary cost share was confirmed at \$5.2 million.

UPDATE ON PROVINCIAL FUNDING FOR CHILD CARE

This Regional contribution will ensure that:

- Families in Peel will be able to access fee subsidy without being on a lengthy wait list.
- Children who benefit from special needs resourcing will continue to receive the support they need.
- The existing program which provides special needs supports to children in before-and-after-school licensed child care programs will continue.
- Staff can continue to explore the most effective ways to make child care more affordable for working families that do not qualify for child-care subsidy.

On September 26, 2019 Council also approved that, given the anticipated funding reductions in the 2020 Child Care allocations, combined with the Province's introduction of the Child Care Access and Relief from Expenses (CARE) tax credit, staff end the Region's current Child Care Fee Reduction Initiative and develop a new approach that ensures that affordability funds are being used most efficiently to support families across the Region.

On October 25, 2019, the Province released the 2020 Child Care Allocation details and the reductions were less than anticipated. This funding cannot be used for the Region's discretionary cost sharing of Child Care Expansion Funding. However, it may be used to continue to support affordability for child care in Peel by extending the Child Care Fee Reduction Initiative to April 30, 2020.

Continuing the Child Care Fee Reduction Initiative until April 30, 2020 would help bridge the end of this program with the timing of when the Province's new CARE tax credit becomes available. It allows more time for the development of a revised affordability strategy that complements CARE and efficiently supports families across Peel.

FINANCIAL IMPLICATIONS

The 2020 proposed budget includes Provincial funding to support the Child Care Fee Reduction Initiative until April 30, 2020, with no net impact to the Region of Peel.

It also includes the confirmed discretionary cost sharing component for the Child Care Expansion Plan of \$5.2 million.



Janice Sheehy, Commissioner of Human Services

Approved for Submission:



N. Polsinelli, Interim Chief Administrative Officer

14.4-3

UPDATE ON PROVINCIAL FUNDING FOR CHILD CARE

For further information regarding this report, please contact Suzanne Finn, Director, Early Years and Child Care Services, ext. 7242, suzanne.finn@peelregion.ca.

Authored By: Alexandra Walsh, Advisor, Early Years and Child Care Services

Reviewed in workflow by:

Financial Support Unit

RECEIVED

November 1, 2019

REGION OF PEEL

OFFICE OF THE REGIONAL CLERK

November 1, 2019

To: Janice Sheehy, Commissioner, Human Services, Region of Peel

Cc: Al Meneses, Commissioner, Community Services, City of Brampton
Sonia Pace, Director, Community Partnerships, Region of Peel
Yvonne Sinniah, Manager, Community Development and Program Partnerships,
Recreation, City of Brampton

Re: Brampton Community Youth Hubs Feasibility Study

Please find attached the City of Brampton's feasibility study with respect to Brampton Community Youth Hubs. We look forward to presenting this item at Regional Council on November 14th, 2019, and moving forward with this exciting and much needed initiative.

If you should have any questions in the interim, please do not hesitate to contact me directly.

Regards,



Derek Boyce, M.A.
Director, Recreation
Community Services | City of Brampton
T: 905.874.2358

REFERRAL TO Human Services
RECOMMENDED _____
DIRECTION REQUIRED _____
RECEIPT RECOMMENDED _____

COMMUNITY YOUTH HUB FEASIBILITY STUDY

Prepared for:

Region of Peel

Human Services

Date:

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Prepared by:

City of Brampton

Community Services

COMMUNITY YOUTH HUB FEASIBILITY STUDY

A safe space for youth from all walks of life to connect with each other, inspire ideas and access community supports to develop to their fullest potential.

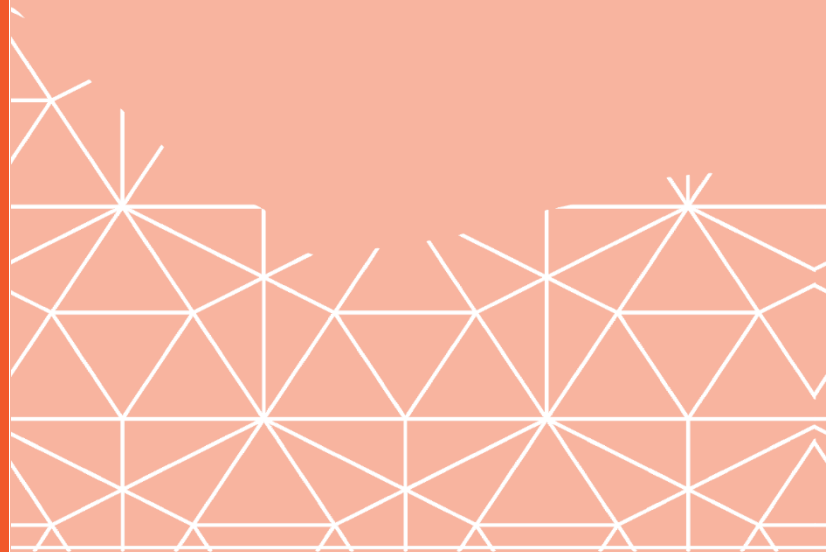


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1. Executive Summary

The City of Brampton has one of the fastest growing populations in Canada with over 52% of Brampton residents being born outside of Canada. In 2016, Brampton had a total population of 593,368, an increase of 13.3 per cent from 2011. The approximate amount of youth ages 14 to 29 in Brampton is 130,600, also making Brampton one of the youngest cities in Canada. In response to the need for safe spaces for youth, and resources and supports that address the root causes of violence, the City of Brampton is proposing two designated Community Youth Hub spaces to be funded and supported by the Region of Peel. With an equitable and inclusive approach to developing and delivering programs and services, the City looks forward to creating a safe space for youth from all walks of life to connect with each other, inspire ideas and access community supports to develop to their fullest potential.

The development of Community Youth Hubs in Brampton achieves a number of the City of Brampton's Term of Council Priorities and the City's 2040 Vision to create a Healthy and Safe City. In addition, the City of Brampton has had multiple organizations and youth groups voice their perspectives on addressing the needs of youth in Brampton. These perspectives have been shared through delegations to City Council, the 2019 Youth Symposium, Age Friendly Strategy sessions and Vision 2040 sessions. These youth groups want to collaborate with the City to help fulfill the current service gaps in Brampton. To fill this gap, the City of Brampton has designated underutilized city-owned spaces as Community Youth Hub.

City staff carefully selected two locations for Brampton's Community Youth Hubs, based on the following criteria: underutilized city-owned asset; a low neighbourhood index score (according to the Region of Peel's neighbourhood census scoring tool); a low-income percentage of census tract population greater than the city's average of 14%; accessibility via transit; adjacency to existing city assets to leverage the hub approach; and adjacency to existing city assets to gain operating economies of scale. The two proposed locations are the vacated Lawn Bowling Clubhouse adjacent to Century Gardens Recreation Centre (340 Vodden Street East), and a previously leased first floor space at South Fletchers Sportsplex (500 Ray Lawson Boulevard).



These youth-centric spaces will be carefully designed to ensure a one-stop-shop for youth to access health care services, social services, education, employment and career services, and youth leadership opportunities.

2. Project Rationale

The development of Community Youth Hubs in Brampton achieves a number of the City of Brampton's Term of Council Priorities and the City's 2040 Vision to create a Healthy and Safe City. Community Youth Hubs in Brampton also support the Region of Peel's Term of Council Priorities by enabling youth to Live, Thrive and Lead within Brampton. In addition, the development of Youth Hubs in Brampton aligns with the Community Safety and Well-Being Plan, which states the ideal state of a sustainable community is where everyone is safe, has a sense of belonging, opportunities to participate, and where individuals and families are able to meet their needs for education, health care, food, housing, income, and social and cultural expression. In alignment with the Region of Peel's Youth Violence Prevention initiatives and Community and Safety Wellbeing Plan, Brampton's Community Youth Hubs also address recommendations in Ontario's Youth Action Plan and the National Crime Prevention Strategy by aiding with and addressing the underlying issues and root causes of violent and anti-social behaviour.

The aim of the Ontario Youth Action Plan (OYAP) is to increase the support for youth initiatives and services with an emphasis on identifying and filling gaps in services, especially for marginalized and underserved groups in the community. Brampton's Community Youth Hubs intend to do just that by removing the barriers many young people face in accessing social or government services. Furthermore, the Community Youth Hubs will align with the four immediate actions of the OYAP:

1. **Early intervention:** The programs and services offered through the Hubs will act as a proactive investment in youth wellbeing.
2. **Greater opportunities for youth through positive alternatives and jobs:** The Hubs will provide a space for community groups to offer alternative education programs and skill-building opportunities to help youth in their search for employment. Additional employment opportunities may also be made available for youth to assist with the programs and initiatives that take place in the Hubs – both through the City and external providers.

3. **Supportive, safer communities:** The locations of the Hubs further support the OYAP, which suggests a, “coordinated place-based approach that focuses on those areas where there are concentrations of disadvantage.” The Hubs will also act as a safe space for marginalized groups in the community to gather.
4. **Tackling violence and victimization while helping youth get back on track:** To assist in the response to crime, the Hubs will allow for preventative programming such as reintegration services for young offenders.

In addition to aligning with the OYAP, the City of Brampton understands the need to identify and address the root causes of violence and antisocial behaviour. In consulting with the City’s Youth Engagement Strategy, three root-causes were identified as priority areas for support by Brampton’s Community Youth Hubs:

1. **Poor Support System:** Some youth have experienced domestic abuse, peer-to-peer intimidation, and a lack of positive role models and/or lack of supervision, which can lead them to behave negatively in the future. The Hubs will act as safe, multipurpose spaces that can provide tailored mentorship programs to build youth capacities.
2. **Poor Ability to Cope:** Some youth lack the proper tools to manage stress and other day-to-day difficulties. The Hubs will foster a sense of belonging for these youth, and give youth groups who specialize in coping mechanisms a space to expand their outreach.
3. **Lack of Mental Health Support:** There is a lack of mental health facilities in the Brampton area, which leads to long waitlists for many seeking access to these facilities. In addition, there is a stigma surrounding mental health, especially in more marginalized communities. The Hubs hope to provide a local space for community groups to provide mental health support and resources to those in need, as well as public events to raise awareness and decrease the stigma around mental health.

Youth in Brampton are diverse and full of potential. Engaging youth is critically important to improving academic performance, reducing substance abuse, building self-esteem, and strengthening mental health by lowering rates of depression and anxiety. Providing a wide variety of services and programs in an integrated manner, which addresses the aforementioned priorities and concerns of youth, is important in increasing youth engagement across the City. When these programs and services are offered in close proximity to one another through a community hub model, it provides youth with the ability to access the necessary services and programs in a safe space, and allows the potential for exposure to important new services, programs and community groups.

Currently, there are a wide range of community organizations that serve youth in Brampton and understand the needs of local youth (Appendix A). In addition to community organizations, Brampton also has a number of youth groups that are passionate about addressing specific issues and meeting to connect with each other and/or create youth-led initiatives (Appendix B). Over the past few years, these youth-oriented organizations and youth groups have been voicing their perspectives on addressing the needs of youth in Brampton through delegations to City Council and facilitated sessions and events hosted by staff (i.e. 2019 Youth Symposium, Age Friendly Strategy sessions, Vision 2040 sessions). Through these forums, there has been an expressed need and demand for a Brampton Youth Hub. These community providers and youth groups are keen to find space through which they can continue to serve Brampton youth, collaborate with the City, and work with each other in a coordinated and integrated way.

The City intends to work with and continue to build this network of service providers and youth groups through engagement and consultation, which will enable cross collaboration and the appropriate use of the Community Youth Hub locations.

3. Target Demographics

Brampton has one of the fastest growing populations in Canada, and one of the youngest communities in Canada. In 2016, Brampton had a total population of 593,368, an increase of 13.3 per cent from the 2011 Census. The approximate amount of youth ages 14 to 29 in Brampton is 130,600, making Brampton one of the youngest cities in Canada. Brampton's youth, therefore, play an important role in driving the economy and civic growth of this community. They are the future of Brampton.

Brampton is a diverse community. The percentage of the total population that identify as visible minorities is 73.31% (or 433,230 persons), and over 52% (308,790 residents of 593,638) of Brampton's population was born outside of Canada. Of the total immigrant population, the approximate number of immigrant youth aged 14 to 29 is 93,000. The diversity within the City's youth population is valued; the City recognizes the need to ensure an equitable and inclusive approach to planning and developing policies, services and programs within the proposed Community Youth Hub spaces.

In the 2016 Youthful Cities Youth Engagement Survey, Brampton youth ranked safety, education, health, affordability and good jobs as the five most important attributes of the City to them, personally. In addition, Brampton youth placed a high importance on the provision of "public space". The majority of responses to the Youthful Cities Youth Engagement Survey indicated that more entertainment options, including youth programs, and improved public spaces (indoor and outdoor) were key to Brampton becoming a better city for young people.

As stated in the City of Brampton's recently-drafted Youth Engagement Strategy, A Strategic Way Forward, Developed for Youth by Youth, it is important to understand who youth are and how they communicate for successful engagement. Brampton's Youth Engagement Strategy outlines a new, made-in-Brampton approach to defining our youth, not just by the broad age range of 14 to 29, but also through a Life Stage Lens, in order to better capture our youth's attention, and create clear and practical avenues for community engagement.

Young people are dynamic, complex and diverse. The term, “youth” is fluid, not fixed. In order to provide more clarity, the Life Stage Lens helps to determine the specific needs and interests of young people in a given community. This target age range of Brampton youth ages 14 to 29 has been further divided into the following Life Stage Lens of ages: 14 to 18 (High School Students), 18 to 24 (Young Adults), and 24 to 29 (Young Professionals). These life stages are characterized below:

1. Youth in High School (ages 14 to 18)

- Youth seeking opportunities for engaging experiences and authentic opportunities to connect with peers;
- Currently discovering their interests;
- Rely heavily on family and/or other support systems;
- Have access to social media and are tech savvy.

2. Young Adults (18 to 24)

- Youth seeking opportunities to explore varied facets of their immediate environment for entertainment purposes, sport, arts, and other personal development prospects;
- Value seeking;
- Still developing their interests and seeking to attain a sense of independence;
- Consume information using iPhone or other smart devices, including regular use of social media;
- Prefer to use mobile applications.

3. Young Professionals (24 to 29)

- Youth seeking tools and resources to set a path towards a new career, financial goal, or personal interest;
- Have a more developed sense of their interests and are looking to enhance and build on their skillsets;
- Have a greater awareness of the world and are looking for ways to become engaged;
- Consume information using iPhone or other smart devices, including regular use of social media.

The development and implementation of Brampton's Community Youth Hubs, and more importantly, the programming, activities, and marketing, will keep these life stages in mind to ensure the Hubs meet the evolving needs of Brampton's youth.

4. Potential Programs and Activities

The Community Youth Hubs will be youth-centric spaces designed in consultation with community organizations and health and social service agencies that serve Brampton youth. They will be one-stop shops for youth services and activities for ages 14 to 29. In alignment with the community hub framework, that the Region of Peel supports, there will be an array of services that support the physical, mental, and emotional wellbeing of youth in Brampton. The model will provide services on a wide spectrum such as employment, settlement, counselling, mental health, and recreation.

At the City of Brampton, the proposed Youth Hubs will incorporate the following programs and services:

1. Community Organizations Programs and Offerings

The City will assume a facilitator role by leveraging the expertise and resources of community organizations/service providers to offer a wide range of additional programs in areas such as:

Education, Employment and Career Services

Industry Specific Career and Job Search Support

- o Space for employment services and potential employers to support and recruit youth. Resume tailoring for different industries, skill building workshops, Q&A sessions, etc.

Access to Educational Supports

- o Support youth in applying for bursaries/grants, education alternatives
- o High school homework help

Skills Upgrading

- o Public speaking, coding and programming, pre-apprenticeship training, etc.

Financial Literacy and Planning

- o Information sessions for first time home buyers, budgeting and saving tips for parents, etc.

Youth Leadership

Civic Engagement

- o Engaging youth groups and organizations that ensure youth know their rights, how to get involved,
- o Keynote speakers and forums on topics relevant to youth such as conflict resolution, social philanthropy, inclusion and equity

Mentoring Services

- o Formal mentoring programs, peer mentoring, industry specific (i.e. culinary) and situational specific (i.e. new parents)

Social Services

Affordable Housing

- o Consultations to support youth in finding a home. Access and education to apply for financial support

Youth with Disabilities

- o Services that support and enable physical, cognitive and independent living, and increase life skills

Individual and Family counselling

- o Private consultation rooms for social workers and counsellors to meet with youth and families as necessary to enable peaceful and healthy relationships that surround each young person

Newcomer Youth

- o Settlement and information/referral services, Canadian system navigation, language and mentoring

Health Care Services

Public Health and Wellness

- o Having public health professionals use office space to integrate health and wellness services and programming to create an environment that enables healthy behaviours
- o Having Region of Peel staff work with City of Brampton staff to support the healthy development of Brampton youth

Mental Health and Counselling Services

- o To address depression, anxiety, stress, bullying, relationships, substance abuse, crisis intervention

Health Promotion

- o Space, programs and events will be created to provide diabetes education, cannabis education, substance abuse prevention and disease prevention

2. Dedicated Youth Space

The Youth Hubs will include a variety of unstructured spaces that will not be programmed in order to allow youth to freely socialize and connect. These spaces include:

Multi-Purpose Open Spaces

Open space for group socializing space

- o Multimedia labs, computer rooms, and free Wi-Fi
- o Ability to host large events, presentations and a variety of programming

Consultation Rooms

Consultation/breakout rooms for small group or one-on-one support, or meeting space when no programming is scheduled

- o A space for service providers to also have 1:1 consultations, and for youth to have private spaces

Bookable Space for Youth Groups

To allow for youth-led and youth-based groups to gather and facilitate their own programming in larger spaces

- o Will allow the Hub to be more responsive to the evolving needs of youth in Brampton

Kitchen Facilities and Eatery Area

To allow for a variety of food related activities

- o A space for youth to connect while learning how to cook and attend workshops that support independent living

3. The City of Brampton's Programs and Offerings

The City of Brampton's various divisions and teams will also ensure a presence within the Community Youth Hubs by providing potential programs, activities and opportunities for youth engagement in the following areas:

Business/Entrepreneurship
Offer seminars and workshops on a variety of topics to increase business and financial acumen and support entrepreneurship.
Special Events
Increase youth engagement and youth advocacy through special events.
Arts and Culture
Offer programs that introduce youth to the arts and culture realm and promote diversity and inclusivity.
Creative Arts
Offer programs, seminars and workshops, which allow youth to explore and advance a variety of skills and interests.
Recreational Programs
Create opportunities for youth to engage in a variety of programs and activities to support health, wellness, leadership and team building.

The outlined programs and activities, amongst others, attempt to supplement the services and programs, which will be offered by external organizations, in order to meet the broad range of needs expressed by youth in Brampton.

In the 2016 Youthful Cities Youth Engagement Survey, Brampton youth placed a high importance on the provision of "public space" with the majority of responses indicating that more entertainment options, including youth programs, and improved public spaces (indoor and outdoor) were key to Brampton becoming a better city for young people. Dedicated space for Brampton's community youth service providers and youth to engage and interact, presents the opportunity to integrate broader youth programming and activities in close proximity to best engage Brampton's youth.

As the Hubs evolve, and staff connect with youth and community organizations to better understand the needs of youth in Brampton, new programs can be developed, some, in partnership with external service providers. The City of Brampton commits to ensuring these connections and networks remain vibrant and that all voices are heard to ensure that the Hubs remain flexible and safe places for youth to be themselves and receive the necessary support, tools and techniques to become successful individuals, alongside programs and services that allow them to explore a variety of interests and skills.

5. Service Delivery Options

The Community Youth Hubs will be designed in consultation with community organizations and health, social, education and youth leadership service agencies that serve Brampton youth. The model will provide services such as mental health, counselling, settlement, health promotion, employment, entrepreneurship, arts and culture and recreation as part of a suite of offerings for youth. Brampton's Community Youth Hubs will be interactive and vibrant spaces that will serve as one-stop shops for youth services and activities for ages 14 to 29. The Hubs will provide a safe place for youth to be themselves and receive the necessary support, tools and techniques to become successful individuals. There are a number of ways in which the City of Brampton can implement the delivery of the programs and activities for youth. The following outlines the service delivery options for consideration.

Option #1: City as the Lead Agency

In this option, the City of Brampton is the lead agency, owning, operating and maintaining the facilities/assets while also leading the delivery of youth based programming in collaboration with community service providers and engaging with youth in the community. As the lead agency, the City of Brampton will create the vision, governance, and model for the Hubs, in which all stakeholders will engage. In addition, City staff will actively engage service providers (especially in the health and social services sectors) to provide services within the Youth Hubs. The City will be responsible to seek the appropriate service providers and manage the agreements and the allocation of space to meet the evolving needs of youth. City staff will also work with service providers to encourage collaborations that maximize resources to support efficient Youth Hub programs. The City of Brampton will ensure internal City divisions are creating offerings for youth at the Hub sites (i.e. recreation, arts and culture, parks, transit, economic development). The City will also ensure the Hubs are dedicated vibrant spaces for youth to gather and be inspired to utilize the programs and services offered within the Hubs.

Option #2: External Youth Based Organization as the Lead Agency

In this model, City staff will seek a lead agency that will develop the vision for the Youth Hubs and ensure delivery of services and programs for Brampton youth. This model reduces the City's responsibilities in the planning, managing and facilitating discussions with service providers and youth. The City's internal divisions will be involved in offering City-based programming within the Hub during City allocated time as part of an agreement. In this model, the City will undergo a process to select a lead agency and will subsequently outline and manage the lease agreement with the chosen lead agency.

Option #3: City as the Lead Agency – Open Bookable Space

In this option, The City of Brampton is the owner and operator of the Community Youth Hub spaces. However, the City will act as a concierge/facilitator for external organizations to use the spaces, on an as-need basis. The rooms will be left as open, bookable space by youth groups and youth-focused service providers. The City will not be actively seeking out providers to book the space, leaving the Youth Hubs more responsive to community organizational needs. Criteria will be developed to ensure that those who book the space in the Youth Hubs are either youth, youth groups or providers that meet the needs of youth in Brampton.

Service Delivery Option #1: City as the Lead Agency

Advantages

- City can directly ensure programs and activities are responsive and flexible to meet the evolving needs of youth
- Allows the City to develop and grow relationships with youth-serving community groups/partners
- City can ensure a continuum of services in a flexible and timely manner
- City has direct responsibility to ensure a wide array of programming, activities and services are available for Brampton youth
- City can ensure programs and services align with internal corporate initiatives (i.e. 2040 vision) and Region of Peel’s priorities
- Ability to leverage the ease of internal collaboration within City of Brampton divisions

Disadvantages

- City will have to ensure a process is in place to ensure equitable access to all youth groups and service provider agencies in Brampton
- City will have full operating costs related to hiring full-time and part-time staff to ensure the Hubs programming is of high quality and relationships with community providers and youth are strong

Service Delivery Option #2: External Youth Based Organization as the Lead Agency

Advantages

- City will have lower operating costs due to not having to hire a full complement of full-time and part-time staff
- Lead agency that is selected may have greater expertise in youth initiatives and relationship building than the City

Disadvantages

- Lack of city-wide coordinated planning and accountability, as the lead agency operates its own governance structure
- Lacks consistency compared to other corporate initiatives/programs
- Less accountability and management of the quality of programming
- Does not support the City’s ability to develop strong relationships with community providers and youth



Service Delivery Option #3: City as the Lead Agency – Open Bookable Space	
Advantages	Disadvantages
<ul style="list-style-type: none"> • Allows for the programming within the Hubs to be community driven due to open bookable spaces • Allows the City to build organic relationships with community groups/partners and youth groups 	<ul style="list-style-type: none"> • May allow for concentration of certain program types and organizations that may over utilize the space • Risk of not having programming that captures community needs at any one time • Inconsistent offerings for youth that utilize the Hubs • Inability to broadly share and promote the services and programs ahead of time to Brampton youth

6. Proposed Locations

In determining the locations for potential Brampton Community Youth Hubs, staff examined a few key criteria to identify optimal locations. One of the primary determinants was to ensure there was an existing city-owned asset that could be revitalized and re-purposed for Brampton youth. In addition, the Region of Peel's Neighbourhood Information Tool (NIT) was utilized to review the Neighbourhood Index Scores of the city's census tracts. The Neighbourhood Index Score is a measure of well-being for each census tract, with higher scores representing higher well-being. Similarly, staff also reviewed the prevalence of low-income based on the after-tax low-income measure (LIM-AT), as reported by Statistics Canada in the 2016 Census. With the average of the City's low-income population being 14%, neighbourhoods, individuals and families with a higher percentage of low-income are considered in greater need of this investment.

The Century Gardens Lawn Bowling Clubhouse, and the space at South Fletcher's Sportsplex were the only two locations that met all of these criteria, as other areas in the City with low NIT scores and a prevalence of low-income population did not have an existing underutilized City-owned asset (Bramalea, Kennedy & Queen, etc.). In addition, in support of the notion of providing a central access point for a range of services, it makes sense to establish Youth Hubs within the community areas that are reachable by our youth.

Proposed Youth Hub Locations	Existing Underutilized City-Owned Asset	Low Neighbourhood Index Score	Low Income % of census tract population greater than the city's average of 14%	Accessible Via Transit	Adjacent to Existing City Assets to Leverage Hub Approach	Adjacent to Existing City Assets to Gain Operating Economies of Scale
Century Gardens Lawn Bowling Clubhouse	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> 45	<input checked="" type="checkbox"/> 16%	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
South Fletcher's First Floor Leased Space	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> 37	<input checked="" type="checkbox"/> 21%	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Century Gardens Proposed Youth Hub Location #1

Century Gardens Lawn Bowling Clubhouse sits centrally within the City, making it available to serve not only its surrounding neighbourhood, but a larger parameter of surrounding communities as well.

The Century Gardens location aligns with the criteria determined by the City to establish a Community Youth Hub. First, it is a City-owned asset that can be renovated and remodeled, as it currently sits underutilized. Second, the area around Century Gardens has one of the lowest Neighbourhood Index Scores (45) out of the six sites that were evaluated for a proposed Community Youth Hub location. This neighbourhood indicates a lower well-being in the area as it falls within a NIT scoring range of 15 – 60.

In addition, the Century Gardens location is adjacent to both Gordon Graydon Public School and Century Gardens Community Centre. The former provides proximity to youth in the area who can benefit from the services available within a Youth Hub. The latter provides the ability to leverage operating and programming resources located at the community centre.

Finally, accessibility via public transportation exists from neighbouring communities through transit hubs and a Vodden Street bus route, which brings users almost directly to the doorsteps of the future Hub location.

South Fletcher's Proposed Youth Hub Location #2

The South Fletcher's Neighbourhood Index Score (37) was the lowest of the sites evaluated and is, therefore, proposed as a second site for a Community Youth Hub. The space, located within South Fletcher's Sportsplex, has been recently vacated and sits empty for renovations. Similar to the Century Gardens Lawn Bowling Clubhouse site, it too can leverage relationships of operations and program delivery.

The South Fletcher's space exists along a corridor of youth accessibility. There are many transit options to this site, making it easier for youth to access services, programs and resources. The fact that there are already a number of schools and youth in close proximity to this site will allow for youth in this neighbourhood to have a heightened awareness of the Hub space, in addition to potential program collaborations.

The Hub in this location will not only provide resources for the under-served youth in the area, it also allows for students in the area to gather and develop youth-led initiatives and solutions for some of the issues and gaps they see in their generation. Creating a space in this location will enable new partnerships and collaborations to support this area of Brampton.

Youth Hub Layout

In exploring options for Community Youth Hubs in Brampton, the proposed operational spaces would need to accommodate a variety of programs and activities, including, but not limited to:

- space for health and social service providers;
- small rooms for personal consultation and individual work;
- larger rooms for group activities and events;
- open flexible space for youth to study and socialize;
- office space for staff;
- and kitchen facilities.

Century Gardens Youth Hub Layout: Figure 1.0

The following illustrative concepts demonstrate the potential layout of a 12,000 square foot Youth Hub at Century Gardens Lawn Bowling Club.



South Fletcher's Youth Hub Layout: Figure 2.0

The following concepts depict the potential layout of the smaller sized Youth Hub that would be located at South Fletcher's Sportsplex.



7. Capital Costs

CENTURY GARDENS Order of Magnitude Cost Estimate (12,000 sq ft)					
	Known Items or Risks	Quantity	Unit	\$ per unit	Est. Sub Total
B1	Demolition of Existing Structure				
1	- allowance to demolish existing building (3,200 sqft)	3,200	square feet	\$ 20.00	\$ 64,000.00
2	- mould abatement		lump sum		\$ 20,000.00
3	- lawn bowling shade structures, etc		lump sum		\$ 15,000.00
B2	New Building Construction Hard Costs (single storey with double height volume)				
4	- new building site servicing		lump sum		\$ 500,000.00
5	- new construction of base building (Gross floor plate)	12,000	square feet	\$ 185.00	\$ 2,220,000.00
6	- interior finishing	10,000	square feet	\$ 110.00	\$ 1,100,000.00
7	- premium cladding (curtain wall)	6,000	square feet	\$ 135.00	\$ 810,000.00
8	- premium cladding (veneer)	6,000	square feet	\$ 60.00	\$ 360,000.00
9	- leed/ sustainability (net zero)		lump sum		\$ 50,000.00
10	- IT/AV		lump sum		\$ 240,000.00
11	- FF & E	10,000	square feet	\$ 25.00	\$ 250,000.00
12	- landscaping (hard and soft scape)		lump sum		\$ 280,000.00
B3	Outdoor Multipurpose Activity Space				
13	- soil removal and impact		lump sum		\$ 50,000.00
14	- base + surface	8,000	square feet	\$ 8.00	\$ 64,000.00
15	- lighting (re-use)		lump sum		\$ 50,000.00
16	- updates to site servicing		lump sum		\$ 100,000.00
17	- accessories/ furnishings		lump sum		\$ 70,000.00
A) Sub-Total of Hard Construction Costs					\$ 6,243,000.00
B4	Soft Costs				
18	- Design Consulting, Contract Admin, Permits	30%			\$ 1,872,900.00
19	- Design Contingency	5%			\$ 93,645.00
B) Sub-Total Soft Costs + Hard Costs					\$ 8,209,545.00
B5					
20	- H.S.T (non-recoverable)	1.76%			\$ 144,487.99
21	- Staff Recoveries (Project Mgmt.)	3%			\$ 246,286.35
22	- Project Contingency	10%			\$ 624,300.00
B6	Total Costs				
Grand Total = B) + Additional Costs & Contingencies					\$ 9,224,619.34
1.25% Contingency					\$ 11,530,774.18

SOUTH FLETCHERS Order of Magnitude Cost Estimate					
	Known Items or Risks	Quantity	Unit	\$ per unit	Est. Sub Total
B1	Renovation Hard Costs (Existing Lease Space)				
1	- allowance to demolish existing lease space (Promedica Clinic - 750 sq.ft)		lump sum		\$ 15,000.00
2	- patch and repair existing space (remove doors, match exterior and interior)		lump sum		\$ 20,000.00
3	- reno existing space	750	square feet	\$ 120.00	\$ 90,000.00
4	- IT/AV		lump sum		\$ 20,000.00
5	FF & E	750	square feet	\$ 20.00	\$ 15,000.00
A) Sub-Total of Hard Construction Costs \$ 160,000.00					
B2	Soft Costs				
6	- Design Consulting, Contract Admin, Permits	30%			\$ 48,000.00
7	- Design Contingency	5%			\$ 2,400.00
B) Sub-Total Soft Costs + Hard Costs \$ 210,400.00					
B3	Additional Costs & Contingencies				
8	- H.S.T (non recoverable)	1.76%			\$ 3,703.04
9	Staff Recoveries (Project Mgmt.)	5%			\$ 10,520.00
10	- Project Contingency	10%			\$ 16,000.00
B4	Total Costs				
Grand Total = B) + Additional Costs & Contingencies \$ 240,623.04					
1.25% Contingency \$ 300,778.80					

8. Marketing Plan

The City of Brampton Community Youth Hub marketing efforts will be directed towards building awareness and driving traffic to a dedicated Community Youth Hub website and mobile application where youth can engage with relevant content (i.e. up-to-date event programming and launches, incentives, operating hours and public service announcements).

The City of Brampton expects to use a variety of marketing tools including traditional marketing, digital marketing, social media, public relations, and key strategic community partnerships to increase awareness of the Community Youth Hubs.

Social Media

A strong presence on social media will be incorporated into campaigns to ensure youth engagement and awareness is ongoing. Data shows that youth are the primary audiences engaging with content on social media, with Instagram, Snapchat, and Facebook as the most popular channels.

Digital Marketing

Campaigns will heavily rely on digital tactics, placing web banners and digital ads on sites frequented by youth to increase traffic and awareness. This advertising will be specifically aimed towards the targeted demographic. In addition, search engine optimization tactics will be employed to ensure local searches for words relating to youth programs yield brampton.ca/youth as a top result on popular search engines.

Traditional Marketing

All initiatives will include some aspect of traditional marketing. This may include paid advertising in areas that youth frequent, such as movie theatres and shopping malls, ads on public transit, print flyers and newsletters distributed to schools, and mobile or digital road signs.

Public Relations

On-going public relations campaigns will ensure messaging regarding the Hubs is circulated to the public via various partners and community resources, most notably local media.

Strategic Community Partnerships

Partnerships with key stakeholders in the community, particularly education or youth service providers, will ensure extensive co-marketing by both organizations with the goal of each entity driving traffic and awareness to enhance and enrich experiences for community youth.

9. Conclusion

The development of Brampton's Community Youth Hubs achieves a number of the City of Brampton's Term of Council Priorities and the City's 2040 Vision to create a Healthy and Safe City. The City's Parks and Recreation Plan (2017) also indicates that the primary goal is to: "Plan. Grow. Play. Together." The feasibility study for the Community Youth Hubs in Brampton supports the Region of Peel's Term of Council Priorities, by enabling youth to Live, Thrive and Lead within Brampton. More importantly, the Hubs are a strategic response to violence among youth by providing a safe space for youth to develop and grow to their fullest potential.

The City of Brampton has selected two locations ideal for the Youth Hubs, the vacated Lawn Bowling Clubhouse adjacent to Century Gardens, and a previously leased first floor space at South Fletcher's Sportsplex. These locations have been identified as geographies with under-utilized city assets, high-risk and low-income communities (according to the Region of Peel's Neighbourhood Index Tool) and where public transit is easily accessible. The successful implementation of Youth Hubs at these locations will help bring Brampton youth together in a safe space where they can access education, employment and career services, social services, youth leadership opportunities and public health services.

In order for the Youth Hubs to be successful, the City will need to forge strategic relationships with a variety of external stakeholders and youth service providers that will enable these locations to be thriving and vibrant Hubs for youth that assist in providing opportunities and reducing some of the detrimental societal influences that our youth face in the City of Brampton today. The successful implementation of Brampton's first Community Youth Hubs will prove to be a tangible way of investing in youth and providing them a community in which they can live, thrive and lead.

Reference Materials

Census Bulletins	http://www.brampton.ca/EN/Business/economic-development/Research-and-Data/Pages/Census.aspx
City of Brampton Parks and Recreation Master Plan	http://www.brampton.ca/EN/Business/planning-development/parks-natural-areas/Parks-Recreation-Master-Plan/Documents/Brampton_PRMP_Final_June%2023,%202017.pdf
City of Brampton Term of Council Priorities	http://www.brampton.ca/EN/city-hall/council-priorities/Pages/Welcome.aspx
City of Brampton Youth Engagement Strategy (as of May 2019)	https://www.brampton.ca/EN/City-Hall/meetings-agendas/City%20Council%202010/20190619cc_Agenda.pdf <i>Item 9.7-12</i>
City of Brampton Youth Hubs Report 1	http://www.brampton.ca/EN/City-Hall/meetings-agendas/City%20Council%202010/20190619cc_Agenda.pdf <i>Item 9.6</i>
City of Brampton Youth Hubs Report 2	http://www.brampton.ca/EN/City-Hall/meetings-agendas/City%20Council%202010/20190710cc_Agenda.pdf <i>Item 9.9</i>
City of Brampton 2040 Vision	http://www.brampton.ca/EN/City-Hall/Documents/Brampton2040Vision/brampton2040Vision.pdf
Community Hubs in Ontario	https://www.ontario.ca/page/community-hubs-ontario-strategic-framework-and-action-plan
National Crime Prevention Strategy	https://www.publicsafety.gc.ca/cnt/cntrng-crm/crm-prvntn/strtg-en.aspx
Neighbourhood Information Tool	https://www.peelregion.ca/planning-maps/nit/

**Ontario Youth Action
Plan (OYAP)**

<http://www.children.gov.on.ca/htdocs/English/professionals/oyap/index.aspx>

**Region of Peel Term of
Council Priorities**

<https://www.peelregion.ca/strategicplan/term-of-council-priorities/>

**Region of Peel Youth
Violence Prevention**

<https://www.peelregion.ca/health/youth/violence-prevention.htm>

**Statistics Canada
(various tables within)**

<https://www12.statcan.gc.ca/census-recensement/2016/dp-pd/prof/index.cfm?Lang=E>

Appendix A

Youth Service Based Organizations in Brampton & Peel

#	Youth Organization	Details
1.	African Community Services of Peel https://peel.cioc.ca/rec	<ul style="list-style-type: none"> Community based organization providing settlement and integration services and programs to facilitate early settlement of newcomers to Peel and the surrounding areas Programs include: Young African Achievers Club, Youth Arts & Heritage Program, One on One Youth Mentoring Program, Youth Personal Safety & crime prevention, Youth Leadership Development Program, Refugee Youth Project
2.	Associated Youth Services of Peel https://www.aysp.ca/	<ul style="list-style-type: none"> AYSP is committed to improving the lives of children, youth and families dealing with mental health and/or justice issues within an equity-based framework through free of charge services provided to residents of the service community Youth programs include Dialectical Behaviour Therapy Program (DBT), Reaching Adolescents in Need (RAIN), Transitional Aged Youth Outreach (TAYO), and Youth Beyond Barriers (YBB)
3.	Big Brothers and Sister of Peel https://peel.bigbrothersbigsisisters.ca/	<ul style="list-style-type: none"> Each Big Brother Big Sister agency provides direct service to children by matching volunteers and youths in quality mentoring relationships Programs include: one to one mentoring, group mentoring, in-school mentoring, teen mentoring, promoting active living, healthy eating and positive self-esteem
4.	Boys and Girls Club of Peel http://www.bgcpeel.org/	<ul style="list-style-type: none"> Providing a safe place for individuals to participate in impactful, fun activities that support the development of confidence, learning and positive relationships Programs include Recreation and Healthy Lifestyle programming such as physical activity, health, games and activity-based workshops, and education in substance use, internet safety etc. Homework support, youth leadership programs, family support, learning and career development, and indigenous initiatives are also offered

5.	Brampton Caledon Community Living https://bramptoncaledon.ca/en/	<ul style="list-style-type: none"> Youth Quest and Momentum Program: A variety of social, recreational and educational activities offered on week evenings and weekends for youths ages 14 to 21. Momentum offers similar activities but is geared towards young adults between 22 and 25 years of age. Teen Scene Program: A monthly, Saturday social get-together for teenagers between the ages of 14 and 17 and identified with autism spectrum disorder.
6.	Brampton Multicultural Community Centre http://bmccentre.org/	<ul style="list-style-type: none"> Offers a wide range of services and learning opportunities to connect newcomers to a better future in the ever changing Canadian society Youth services include New Direction: Gang Prevention and Intervention, as well as Be the Change: a youth leadership project aimed to promote civic awareness and engagement
7.	Brampton Union St. YMCA Centre – Youth Leadership Development Program https://ymcagta.org/youth-programs/youth-leadership-programs	<ul style="list-style-type: none"> Designed especially for youth between 11 and 18 years old, the program takes the best of today’s youth and helps them become the leaders of tomorrow. YLD combines leadership training, teamwork, self-government, and volunteer placement to help build confidence – and connections Programs include: Training and mentorship to become a community leader, exchange programs, self-esteem and confidence through Teen Nights, counselling, support and housing, alternative education programs
8.	Canadian Mental Health Association, Peel Dufferin https://cmhapeeldufferin.ca/	<ul style="list-style-type: none"> Various programs and services for individuals with mental health needs, including crisis support, access to recovery, assertive community treatment, family support, counselling, and more
9.	Canvas: Arts Action Programs https://www.canvasprograms.ca/programs	<ul style="list-style-type: none"> Non-profit organization using interactive training programs to build a culture free from homophobia, transphobia, and sexual violence
10.	COSTI http://www.costi.org	<ul style="list-style-type: none"> COSTI Immigrant Services is a community-based multicultural agency providing employment, educational, settlement and social services to all immigrant communities, new Canadians and individuals in need of assistance

		<ul style="list-style-type: none"> COSTI's Youth Programs include areas of Employment, Family & Mental Health, Housing, Language Training, Problem Gambling, Refugee Services, Seniors, Settlement/Citizenship, Skills Training, and Women
11.	ECLYPSE Youth Centres (Program offered by Rapport Youth & Family Services) http://www.rapportyouth.com/eclipse.html	<ul style="list-style-type: none"> A multi-service youth drop-in centre for 12-24 year olds living in Brampton to provide direct services to youth who would have difficulty with accessing services through the more traditional approaches in the social services, education, employment and health sectors A number of local agencies collaborate in the service provision in the centre Programs include counselling support, information and assistance for risk youth, recreation/relaxation (table/board games), volunteer work, homework support
12.	Elizabeth Fry Society http://efrypeelhalton.ca/about/	<ul style="list-style-type: none"> Youth Program & Services are divided into four sections which include Prevention, Support, Reintegration and Advocacy
13.	Kerry's Place https://www.kerrysplace.org/support-and-services/central-region/peel/	<ul style="list-style-type: none"> Provides services and programs to youth on the spectrum Program includes: how to socialize, manage emotions, how to make friends, team building, sports skills development, STEM, house safety, etc.
14.	Kiwanis Club of Brampton https://www.bramptonkiwanis.com/	<ul style="list-style-type: none"> A global organization of volunteers which provides leadership opportunities for children/teens through school clubs Has a sponsored youth and specific youth programs including the Staples Back to School Supplies Program
15.	One Voice One Team Brampton www.onevoiceoneteam.org	<ul style="list-style-type: none"> Provides a variety of group programs in the areas of school youth leadership programs, school-wide assemblies and summer camps. Programs include guest speakers from high performance athletes, community leaders and/or accomplished motivational speakers. Sessions include inspirational storytelling, fitness activities and mentorship
16.	Peel Children's Aid	<ul style="list-style-type: none"> Provides counseling, teaching and support programs to help create safe and loving homes for children Working with families to offer guidance and techniques for them to become better parents

	http://www.peelcas.org/index.asp	<ul style="list-style-type: none"> Also working with community partners to ensure the families we work with have access to counseling and treatment programs specific to their needs
17.	Peel Children's Centre http://www.peelcc.org/en/services	<ul style="list-style-type: none"> Services and programs provided for children/youth/families that experience mental health and emotional instability
18.	Peel GEMS https://peelgems.weebly.com/	<ul style="list-style-type: none"> Girls Empowerment Movement "Leadership. Mentorship. Empowerment." Group workshops (i.e. Guest speakers, fitness, empowering lectures, network opportunities, etc.)
19.	Rapport Youth & Family Services http://www.rapportyouth.com	<ul style="list-style-type: none"> Rapport Youth & Family Services is a non-profit social service organization that strengthen the social and emotional well-being of youth and families Counselling, youth centres, youth arts against violence after school programs, group services, as well as youth-in-care mentorship programs are offered Good Food Brampton program: provides youth from ages 12-24 to participate in an educational program regarding nutrition
20.	Rise Above Adversity https://www.raayouth.com/partners	<ul style="list-style-type: none"> Youth-run not-for-profit organization that brings awareness towards community issues and evokes change Determined to create an inspiring vision of the future while working alongside ambitious leaders Annual RISE conference, took place in January last year. Town Hall was held with Mayor of Brampton
21.	The Journey Neighbourhood Centre http://www.thejourneyneighbourhoodcentre.ca/	<ul style="list-style-type: none"> The Journey Neighbourhood Centre is committed to bringing hope and transformation to the Ardglen/Orenda communities Programs include homework based programming, music: violin lessons, art programs, 55+ club, science programming, and Sunday gathering
22.	The Knight's Table – Youth Dimensions	<ul style="list-style-type: none"> "At risk" youth learn about community needs, teaches youth to give back to their community, helps develop pride and respect in themselves and their community, and enhances personal skills Positive volunteer & work experiences

	https://knightstable.org/programs-services/youth-dimensions/	
23.	United Achievers' Community Services https://www.unitedachieversclub.com/	<ul style="list-style-type: none"> • Offers a variety of programs for children and youth throughout the year providing academic, cultural and social education to help them succeed in school and in life • A student-centred approach, through arts, literacy, and tutoring clubs, spelling bee competition, and summer day camp • New program: Developing Black Leaders of Tomorrow (entrepreneurial mentoring program for Black youth)
24.	YMCA – Brampton, Union St. Newcomer Youth Leadership Development https://ymcagta.org/youth-programs/youth-leadership-programs/newcomer-youth-leadership-development-program	<ul style="list-style-type: none"> • Designed to help newcomer youth have a positive settlement experience and become engaged members of the community
25.	Youth Net (Canadian Mental Health Association) https://cmhapeeldufferin.ca/programs-services/youth-net/	<ul style="list-style-type: none"> • Peer Support and Focus Groups for Mental Health: information, referral and short-term support to youth experiencing mental health concerns • Workshop Series – building awareness, strengths and coping skills through creativity or discussion, including Guys Talk and Girls Talk groups • Presentations and Community Displays, service in safe and convenient locations, including schools, community agencies and youth groups
26.	Youth Visual Arts Brampton https://www.visualartsbrampton.com/	<ul style="list-style-type: none"> • As a non-profit organization, Visual Arts Brampton strives to maintain a positive, supportive community that fosters and encourages creativity in artists of all ages and skill levels. • Helps children explore the creative process, learn fundamental art techniques and refine their skills to create works of art.

Appendix B

Youth Council/Advocacy Groups

#	Youth Organization	Details
1	Brampton Multicultural Youth Council (BMYC) http://www.bmyc.ca/	<ul style="list-style-type: none"> • A youth-run organization striving to unite the community to celebrate diversity and help make a difference. • Educates the public on the ethical issues that concern youth today and bridge the cultural gaps.
2	BrownTown Girls	<ul style="list-style-type: none"> • “A Sisterhood Of Brown-Skinned Female Artists that want to connect and empower girls all over Brampton”
3	Constituency Youth Councils https://rsahota.liberal.ca/news-nouvelles/the-brampton-north-constituency-youth-council/	<ul style="list-style-type: none"> • Council meets every month to discuss various topics and issues in their communities. • Community projects will be organized to create a positive impact. • Brampton North, East, West, South, and Centre.
4	Contrast	<ul style="list-style-type: none"> • A creative community for youth. • Providing workshops to encourage youth creativity. • Examples include: ‘Intro to photography’, ‘Make \$ with creative work’ ‘Intro to graphic design’, ‘Creating a personal brand’
5	Human Impact	<ul style="list-style-type: none"> • Brampton-based youth organization that started as a non-profit this summer. • Small, but has determination to create a change within the community
6	I.C.O.N.I.C “In Collaboration of New Ideas Canada” https://www.facebook.com/Iconic-YOUTH	<ul style="list-style-type: none"> • Informal organization started by youth with the goal of supporting youth innovation and promotion entrepreneurship in a variety of categories • Launched a petition to open city-funded youth innovation hubs across Brampton. • Youth creativity and educational workshops. • First event held May 26, 2019: ICONIC Breaks the Barrier – a networking event focused around building insightful bridges between youth and politicians. The event is in effort to motivate youth, encourage creativity, and civic engagement.

7	International Humanitarian Peel Youth Council https://www.ihpyc.com/	<ul style="list-style-type: none"> • Organization in support of the Canadian Red Cross • Aiming to raise awareness and funds for various local, national, and international Red Cross initiatives. • Run 2 Annual charity events which are parties. Winterluxe and Palais Royale
8	Peel Environmental Youth Alliance http://peyalliance.ca/	<ul style="list-style-type: none"> • Youth-initiated and regional network of over 700 action-oriented students in Peel concerned about environmental issues. • Hold a number of events throughout the year such as the Amazing Green Race, Arts and Environment Showcase, and general meetings.
9	Peel Students Presidents Council http://www.the-pspc.com/	<ul style="list-style-type: none"> • Youth-led organization that promotes student leadership within secondary school students through meetings and various initiatives. • The organization works in harmony with the Peel District School Board to provide skill-building and networking opportunities for student members. • Hold monthly meetings with all of peels high school presidents during the school year
9	Vision Brampton http://www.visionbrampton.ca/	<ul style="list-style-type: none"> • Organization run by young people. • To build a Brampton where every person's democratic power is realized through community and civic engagement.
10	We Rise Together http://www.peelschools.org/aboutus/equity/WeRiseTogether/Pages/default.aspx	<ul style="list-style-type: none"> • An Advisory Council that meets on bi-monthly basis five times a school year to review, discuss and support the progress of the action steps in all four We Rise Together priority areas. • A council made up of all age groups, comprising of black males. In coalition with PDSB.
11	Stay Woke https://www.staywokeevent.com/	<ul style="list-style-type: none"> • An advocacy group to provide passionate youth with a platform, and a community to share and speak about social and global issues.

Appendix C

Health Care and Social Service Providers

The following is a preliminary list of health care and social service providers that will be engaged in providing resources, supports and programs for Brampton Youth.

#	Health Care Organizations	Details
1	Peel Children's Centre http://peelcc.org/en/services	<ul style="list-style-type: none"> Treatment services for children, teenagers, and families who are having serious issues with relationships, feelings, or behaviour (Treat young people under the age of 18).
2	WellFort https://www.wellfort.ca/	Offering a variety of programs and services including: <ul style="list-style-type: none"> Health Promotion & Programs Primary Health Care Oral Health Care Diabetes, HIV & HEP C Education
3	Bramalea Community Health Centre https://www.bramaleachc.ca/	<ul style="list-style-type: none"> Bramalea Community Health Centre, a member of the WellFort family, providing primary health care focusing health promotion and prevention to the residents of Bramalea
4	Associated Youth Services of Peel https://www.aysp.ca/	<ul style="list-style-type: none"> AYSP is committed to improving the lives of children, youth and families dealing with mental health and/or justice issues within an equity-based framework through free of charge services provided to residents of the service community. Youth programs include Dialectical Behaviour Therapy Program (DBT), Reaching Adolescents in Need (RAIN),

		Transitional Aged Youth Outreach (TAYO), and Youth Beyond Barriers (YBB).
5	Canadian Mental Health Association, Peel Dufferin https://cmhapeeldufferin.ca/	<ul style="list-style-type: none"> • Various programs and services for individuals with mental health needs, including crisis support, access to recovery, assertive community treatment, family support, counselling, and more.
6	Nexus Youth Services http://www.nexusyouth.ca/	<ul style="list-style-type: none"> • Nexus Youth Services provides services for youth ages 14 to 24 who live in Peel Region.
7	William Osler Health System – Mental Health Services for Children and Adolescents WilliamOsler Mental Health Children and Youth	<ul style="list-style-type: none"> • Provide mental health services through physician referrals.
8	Rapport Youth & Family Services http://www.rapportyouth.com/programs.html	<ul style="list-style-type: none"> • Provide social and emotional well-being of youth and families through counselling and related support services.
10	Catholic Family Services of Peel http://cfspd.com/	<ul style="list-style-type: none"> • Offers counselling for individuals, couples and families as well as group programs
11	Youth Net (Canadian Mental Health Association) https://cmhapeeldufferin.ca/programs-services/youth-net/	<ul style="list-style-type: none"> • Peer Support and Focus Groups for Mental Health: information, referral and short-term support to youth experiencing mental health concerns

		<ul style="list-style-type: none"> • Workshop Series – building awareness, strengths and coping skills through creativity or discussion, including Guys Talk and Girls Talk groups • Presentations and Community Displays, service in safe and convenient locations, including schools, community agencies and youth groups.
12	Nexus Youth Services http://www.nexusyouth.ca	<ul style="list-style-type: none"> • Provides services for youth between the ages of 14 and 24 years who live in the Peel Region (Mental Health service provider) • Works with youth to create a safe, relaxing and respectful environment that celebrates youth culture in all its diversity. • Provides opportunities for personal development, tackle problems and achieve new goals.
13	Punjabi Community Health Services http://pchs4u.com/	<ul style="list-style-type: none"> • Mental Health Program provides assistance and support to clients who are dealing with problems associated with mental illness

#	Social Service Organizations - Settlement	Details
1	African Community Services of Peel https://peel.cioc.ca/rec	<ul style="list-style-type: none"> • Provides settlement and integration services and programs to facilitate early settlement of newcomers to Peel and the surrounding areas • Programs include: Young African Achievers Club, Youth Arts & Heritage Program, One on One Youth Mentoring Program, Youth Personal Safety & crime prevention, Youth Leadership Development Program, Refugee Youth Project
2	Brampton Multicultural Community Centre http://bmccentre.org/	<ul style="list-style-type: none"> • Offers a wide range of services and learning opportunities to connect newcomers to a better future in the ever changing Canadian society • Youth services include New Direction: Gang Prevention and Intervention, as well as Be the Change: a youth

		leadership project aimed to promote civic awareness and engagement
3	COSTI http://www.costi.org	<ul style="list-style-type: none"> • COSTI Immigrant Services is a community-based multicultural agency providing employment, educational, settlement and social services to all immigrant communities, new Canadians and individuals in need of assistance • COSTI's Youth Programs include areas of Employment, Family & Mental Health, Housing, Language Training, Problem Gambling, Refugee Services, Seniors, Settlement/Citizenship, Skills Training, and Women
4	Catholic Cross Cultural Services https://www.cathcrosscultural.org/	<ul style="list-style-type: none"> • Settlement Services Provides information and orientation services to immigrants and refugees • Connects clients to basic services in the community including all levels of government • Offers counselling and support to families through case management, support groups, crisis intervention, etc.
5	Muslim Community Services www.muslimcommunity.org	<ul style="list-style-type: none"> • Multi-service agency focused on the needs of immigrants, newcomers, refugees and other community members through direct service provision • Agency helps to reduce isolation, minimize barriers, strengthen community and thus work towards community integration

#	Education/ Mentorship/ Youth Leadership Based Organizations	Details
1	Big Brothers and Sister of Peel https://peel.bigbrothersbigisters.ca/	<ul style="list-style-type: none"> • Provides direct service to children by matching volunteers and youths in quality mentoring relationships • Programs include: one to one mentoring, group mentoring, in-school mentoring, teen mentoring, promoting active living, healthy eating and positive self-esteem

2	Boys and Girls Club of Peel http://www.bgcpeel.org/	<ul style="list-style-type: none"> • Provides a safe place for individuals to participate in impactful, fun activities that support the development of confidence, learning and positive relationships • Programs include Recreation and Healthy Lifestyle programming such as physical activity, health, games and activity-based workshops, and education in substance use, internet safety etc. • Homework support, youth leadership programs, family support, learning and career development, and indigenous initiatives are also offered
3	Brampton Union St. YMCA Centre – Youth Leadership Development Program https://ymcagta.org/youth-programs/youth-leadership-programs	<ul style="list-style-type: none"> • Designed especially for youth between 11 and 18 years old • Helps today's youth become leaders of tomorrow • Combines leadership training, teamwork, self-government, and volunteer placement to help build confidence, and connections • Programs include: Training and mentorship to become a community leader, exchange programs, self-esteem and confidence through Teen Nights, counselling, support and housing, alternative education programs
4	Brampton Caledon Community Living https://bramptoncaledoncl.ca/en/	<ul style="list-style-type: none"> • Youth Quest and Momentum Program: A variety of social, recreational and educational activities offered on week evenings and weekends for youths ages 14 to 21 • Momentum offers similar activities but is geared towards young adults between 22 and 25 years of age • Teen Scene Program: A monthly, Saturday social get-together for teenagers between the ages of 14 and 17 and identified with autism spectrum disorder
5	ECLYPSE Youth Centres (Program offered by Rapport Youth & Family Services) http://www.rapportyouth.com/eclipse.html	<ul style="list-style-type: none"> • COSTI's Youth Programs include areas of Employment, Family & Mental Health, Housing, Language Training, Problem Gambling, Refugee Services, Seniors, Settlement/Citizenship, Skills Training, and Women

6	Elizabeth Fry Society http://efrypeelhalton.ca/about/	<ul style="list-style-type: none"> Youth Program & Services are divided into four sections which include Prevention, Support, Reintegration and Advocacy
7	Kerry's Place https://www.kerrysplace.org/support-and-services/central-region/peel/	<ul style="list-style-type: none"> Provides services and programs to youth on the autism spectrum Program includes: how to socialize, manage emotions, how to make friends, team building, sports skills development, STEM, house safety, etc.
8	Kiwanis Club of Brampton https://www.bramptonkiwanis.com/	<ul style="list-style-type: none"> Global organization of volunteers which provides leadership opportunities for children/teens through school clubs Has a sponsored youth and specific youth programs including the Staples Back to School Supplies Program
9	One Voice One Team Brampton www.onevoiceoneteam.org	<ul style="list-style-type: none"> Provides a variety of group programs in the areas of school youth leadership programs, school-wide assemblies and summer camps Programs include guest speakers from high performance athletes, community leaders and/or accomplished motivational speakers Sessions include inspirational storytelling, fitness activities and mentorship
10	Peel Children's Aid http://www.peelcas.org/index.asp	<ul style="list-style-type: none"> Provides counseling, teaching and support programs to help create safe and loving homes for children Works with families to offer guidance and techniques for them to become better parents Works with community partners to ensure families have access to counseling and treatment programs specific to their needs
11	Peel GEMS https://peelgems.weebly.com/	<ul style="list-style-type: none"> Girls Empowerment Movement "Leadership. Mentorship. Empowerment." Group workshops (i.e. Guest speakers, fitness, empowering lectures, network opportunities, etc.)

12	Rise Above Adversity https://www.raayouth.com/partners	<ul style="list-style-type: none"> • Youth-run not-for-profit organization that brings awareness towards community issues and evokes change • Determined to create an inspiring vision of the future while working alongside ambitious leaders • Annual RISE conference, took place in January last year. Town Hall was held with Mayor of Brampton
13	The Journey Neighbourhood Centre http://www.thejourneyneighbourhoodcentre.ca/	<ul style="list-style-type: none"> • The Journey Neighbourhood Centre is committed to bringing hope and transformation to the Ardglen/Orenda communities • Programs include homework based programming, music: violin lessons, art programs, 55+ club, science programming, and Sunday gathering
14	The Knight's Table – Youth Dimensions https://knightstable.org/programs-services/youth-dimensions/	<ul style="list-style-type: none"> • "At risk" youth learn about community needs, teaches youth to give back to their community, helps develop pride and respect in themselves and their community, and enhances personal skills • Positive volunteer & work experiences
15	United Achievers' Community Services https://www.unitedachieversclub.com/	<ul style="list-style-type: none"> • Offers a variety of programs for children and youth throughout the year providing academic, cultural and social education to help them succeed in school and in life. • A student-centred approach, through arts, literacy, and tutoring clubs, spelling bee competition, and summer day camp • New program: Developing Black Leaders of Tomorrow (entrepreneurial mentoring program for Black youth).
16	Youth Visual Arts Brampton https://www.visualartsbrampton.com/	<ul style="list-style-type: none"> • Strives to maintain a positive, supportive community that fosters and encourages creativity in artists of all ages and skill levels • Helps children explore the creative process, learn fundamental art techniques and refine their skills to create works of art

17	Canvas: Arts Action Programs https://www.canvasprograms.ca/programs	<ul style="list-style-type: none"> • Non-profit organization using interactive training programs to build a culture free from homophobia, transphobia, and sexual violence
18	Gids Multicultural Hub http://gidssmulticulturalhub.com/	<ul style="list-style-type: none"> • Mentoring, leadership and mental health support for youth

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**ITEMS RELATED TO
PLANNING AND GROWTH
MANAGEMENT**

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Ministry of Municipal Affairs
and Housing

Ministère des Affaires municipales
et Logement

Municipal Services Office
Central Ontario

Bureau des services aux municipalités
du Centre de l'Ontario

777 Bay Street, 13th Floor
Toronto ON M5G 2E5
Fax.: 416 585-6882

777, rue Bay, 13^e étage
Toronto ON M5G 2E5
Télec. : 416 585-6882



RECEIVED

October 29, 2019

REGION OF PEEL

OFFICE OF THE REGIONAL CLERK

19-4572

OCT 21 2019

Your Worship
Regional Chair Nando Iannicca
Regional Municipality of Peel
nando.iannicca@peelregion.ca

Dear Regional Chair Iannicca:

I am writing to acknowledge receipt of your correspondence to the Honourable Steve Clark, Minister of Municipal Affairs and Housing, received October 21, 2019, regarding the Region of Peel's support of the City of Brampton's request that the Minister enact a Minister's Zoning Order in respect to the lands which are the subject of City of Brampton Official Plan Amendment 130.

Please be assured that your comments have been forwarded to appropriate staff in the Ministry for consideration and that the Minister, or a Ministry staff member, will respond to you as soon as possible.

Yours very truly,

Aly N. Alibhai
Regional Director
Municipal Services Office - Central Ontario

REFERRAL TO _____

RECOMMENDED

DIRECTION REQUIRED _____

RECEIPT RECOMMENDED _____

The Honourable Steven Clark, Minister of Municipal Affairs and Housing
Ministry of Municipal Affairs and Housing
College Park, 17th Floor, 777 Bay Street
Toronto, ON., M5G 2E5

Dear Honourable Minister Clark:

Steve

Nando Iannicca
Regional Chair & CEO

10 Peel Centre Dr.
Suite A, 5th Floor
Brampton, ON L6T 4B9
905-791-7800 ext. 4310

Re: Support for the City of Brampton's Request for a Minister's Zoning Order pursuant to s.47 of the Planning Act

This is a file that goes back almost two decades and now requires your assistance to achieve our final resolution and desired outcome.

The Region of Peel is in full support of the City of Brampton's request that you exercise your authority under section 47 of the Planning Act to enact a Minister's Zoning Order ("MZO") respecting the lands which are the subject of City of Brampton OPA 130.

OPA 130 involves approximately 44 acres in area and is located at the northeast corner of Queen Street and The Gore Road. OPA 130 is an employment land conversion official plan amendment. OPA 130 followed a multi-year, City Municipal Comprehensive Review ("MCR") commenced in 2013 under the Growth Plan, 2006. The Region of Peel participated in that process and supported the City's decision to adopt OPA 130. OPA 130 permits a mixed-use development of residential and office uses on the subject lands. OPA 130 specifically requires that a significant number of higher density office jobs be provided on the subject property.

OPA 130 was appealed to the LPAT by a group of landowners far remote from the OPA 130 lands. No hearing date has been scheduled yet.

The proposed development of the subject lands is very important to the Region. That development is entirely consistent with the Region's Official Plan and furthers Regional investment in higher order transit. The propose development also advances your government's *More Homes: Better Choices* objective. It permits planned and needed residential development and also higher-order, higher intensity employment in the form of office jobs, all near planned higher-order transit. OPA 130 itself requires that there be no net jobs lost through this development. In fact, the proposed development is forecasted to provide more jobs than the pre-OPA 130 forecast.



The appeal of OPA 130 is causing considerable delay in bringing this development to fruition. Just as you did in Vaughan recently (MZO 76/19, enacted April 29, 2019) we support the City of Brampton's request that you exercise your same authority here.

With thanks for whatever assistance you can provide.

Kindest personal regards,

A handwritten signature in blue ink, appearing to read 'Nando Iannicca', with a long horizontal flourish extending to the right.

Nando Iannicca
Chairman & Chief Executive Officer
Region of Peel

Encl. (copy of the City's request for the MZO)

cc. Mr. Alex Beduz, Chief of Staff, Ministry of MAH,
Alex.Beduz@ontario.ca
Mayor Patrick Brown, Mayor of the City of Brampton
Patrick.Brown@brampton.ca

Nando Iannicca
Regional Chair & CEO

10 Peel Centre Dr.
Suite A, 5th Floor
Brampton, ON L6T 4B9
905-791-7800 ext. 4310

Region of PeelCode of Conduct Complaint Against Chair IanniccaRecommendation ReportOctober 29, 2019Introductory Comments

- [1] Principles Integrity was appointed the Integrity Commissioner for the Region of Peel in January 2018. We are also privileged to serve as Integrity Commissioner for a number of Ontario municipalities. The operating philosophy which guides us in our work with all of our client municipalities is this:

The perception that a community's elected representatives are operating with integrity is the glue which sustains local democracy. We live in a time when citizens are skeptical of their elected representatives at all levels. The overarching objective in appointing an integrity commissioner is to ensure the existence of robust and effective policies, procedures, and mechanisms that enhance the citizen's perception that their Council (and local boards) meet established ethical standards and where they do not, there exists a review mechanism that serves the public interest.

- [2] The Region of Peel has as part of its ethical framework a Code of Conduct which is the policy touchstone underlying the assessments conducted in this report. It represents the standard of conduct against which all members of Council are to be measured when there is an allegation of breach of the ethical responsibilities established under the Code of Conduct.
- [3] Integrity Commissioners carry out a range of functions for municipalities (and their local boards). They assist in the development of the ethical framework, for example by suggesting content or commentary for codes of conduct. They conduct education and training for members of council and outreach for members of the community. One of the most important functions is the provision of advice and guidance to members to help sort out ethical grey areas or to confirm activities that support compliance. And finally, but not principally, they investigate allegations that a person has fallen short of compliance with the municipality's ethical framework and where appropriate they submit public reports on their findings, and make recommendations, including recommending sanctions, that council for the municipality may consider imposing in giving consideration to that report.

REFERRAL TO _____
 RECOMMENDED _____
 DIRECTION REQUIRED _____
 RECEIPT RECOMMENDED _____

Principles *Integrity*

- [4] It is important that this broad range of functions be mentioned at the outset of this investigation report. Our goal, as stated in our operating philosophy, is to help members of the community, indeed the broader municipal sector and the public, to appreciate that elected and appointed representatives generally carry out their functions with integrity. In cases where they do not, there is a proper process in place to fairly assess the facts and, if necessary, recommend appropriate sanctions. In every case, including this one, the highest objective is to make recommendations that serve the public interest, if there are recommendations to be made.
- [5] Our role differs from other ‘adjudicators’ whose responsibilities generally focus, to state it colloquially, on making findings of fact and fault. While that is a necessary component when allegations are made, it is not the only component.
- [6] Our operating philosophy dictates the format of this report. The tenets of procedural fairness require us to provide reasons for our conclusions and recommendations, and we have done that. Procedural fairness also requires us to conduct a process where parties can participate in the review and resolution of a complaint.
- [7] In this regard, we have assessed the information fairly, in an independent and neutral manner, and have provided an opportunity to both respondents named in this Report to respond to the allegations, and to review and provide comment on the preliminary findings.

Context:

- [8] In 2018, the Provincial government announced it would be conducting a review of regional government in several regions and counties across southern Ontario, including the Region of Peel, and appointed a panel of two Provincial Advisors to conduct consultations.
- [9] From the perspective of the Region of Peel and its constituent local municipalities Brampton, Caledon, and Mississauga the issue is whether the review may result in:
- the dissolution of separate municipal governments for Brampton, Caledon, and Mississauga and the emergence of a single municipal government for Peel, like Toronto, Hamilton, and Ottawa;
 - the dissolution of regional government, paving the way for Mississauga to be ‘stand-alone’ cities like London and Barrie; or
 - a decision to maintain the status quo for the Region of Peel and its constituent municipalities Brampton, Caledon and Mississauga.

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[10] This is not the first time the Region of Peel has wrestled with issues related to regional governance. It is no secret that the City of Mississauga would prefer not to be part of regional government, but to be a stand-alone, separated, single-tier city.

[11] On January 24, 2019 the Provincial Advisors emailed the Chair of Region of Peel, and copied the CAO of the Region and the Mayors of Brampton, Caledon, and Mississauga, requesting a meeting at the Region of Peel on February 8, 2019, setting out:

As Minister Steve Clark announced on January 15, 2019, the Government of Ontario is moving forward with its commitment to undertake a review of regional government, to ensure that they work effectively and efficiently...

We want to begin our review by hearing from the Heads of all 82 lower- and upper-tier municipalities. As Heads of Council, you have unique experiences and knowledge of your municipalities, so as a first step we want to ensure that we hear your perspectives through individual interviews.

...

During these meetings you and your lower-tier Heads of Council will be asked to share your perspectives with respect to the themes of municipal governance, decision-making, and service delivery. The conversation will be an opportunity to let us know what is working well in your municipality, as well as identify where there may be opportunities for improvement.

[12] In preparation for the meeting, Deloitte was retained to complete a financial analysis which would inform the Chair's meeting with the Provincial Advisors.

[13] On February 8, 2019 the individual meetings between the Provincial Advisors and each of the respective Heads of Council of Peel Region took place. The Regional Chair, accompanied by the CAO, shared his views and provided the Provincial Advisors with a 4-page briefing note answering three questions that had been provided in advance, and a short critique prepared by Deloitte of the Day & Day report (a report previously commissioned by the City of Mississauga to assess the financial impacts of regional government).

[14] No mention was made of providing additional or follow-up reports or materials.

[15] On March 20, 2019, Mississauga Council passed a resolution, in principle, that Mississauga should be a stand-alone, separated city.

[16] On March 27, 2019, a more fulsome written report, referenced in this investigation as the Deloitte report or the Deloitte/Watson study, was emailed to the Provincial Review Panel.

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Integrity

- [17] At the March 28, 2019 Council meeting, Regional Councillors learned of the existence of the Deloitte report and learned that Mayor Brown had already been provided with a copy.
- [18] At that meeting, Council directed that the Deloitte report be provided to all members of Council and made publicly available.
- [19] Chair Iannicca sought specific clarification that Regional Council wanted the Deloitte report to be provided to the Province as well. Council provided the Chair with this direction, apparently unaware that the Chair had already forwarded it to the Province the previous day.
- [20] On April 3, 2019, at a Special Meeting of Mississauga Council, a resolution was passed requesting the Region to provide significant background information regarding the authority of the Regional Chair, CAO and CFO to commission the work of the Deloitte report.
- [21] On April 25, 2019 partners from Deloitte attended Regional Council to answer questions about the financial impact analysis they had undertaken.
- [22] At that meeting, Council learned that:
- Deloitte was retained in January to work with Watson and Associates to undertake the financial analysis;
 - Senior staff commissioned the work, to inform the Chair for his February 8, 2019 meeting with the Provincial Advisors;
 - Regional Councillors were unaware of the work until March 28, 2019;
 - the Deloitte and Watson work combined cost about \$325,000;
 - Deloitte was directed not to consult with or communicate to the area municipalities about the work.
- [23] At the April 25, 2019 meeting, Regional Council directed the retainer of Ernst & Young to provide an independent financial impact analysis effectively replicating the Deloitte work, but this time, in complete consultation with the constituent municipalities (Brampton, Caledon, and Mississauga) through their Chief Administrative Officers, and to report back by May 21, 2019 in order to meet the timelines for submissions to the Provincial Advisors. The estimated cost of this comprehensive report was \$660,000.

The Complaint

- [24] On May 22, 2019 we received a complaint from Regional Councillor Parrish alleging that Chair Iannicca had contravened the Peel Code of Conduct.

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[25] The complaint can be summarized as follows:

- The Chair facilitated breach of Procurement By-law principles which support objective, fair, transparent processes and promote best value for money; and he facilitated a breach of the prohibition against contract-splitting;
- The Chair exceeded his jurisdiction in authorizing the Deloitte/Watson study;
- The Chair communicated a position contrary to the position of Regional Council and without any authority, in contravention of the Code;
- That the Chair had no authority to direct, approve or encourage staff to commit resources to this exercise without a commitment by Council and acted in contravention of the Code.

Process Followed for the Investigation

[26] In conducting this investigation, Principles *Integrity* applied the principles of procedural fairness. This fair and balanced process includes the following elements:

- Reviewing the Complaint to determine whether it is within scope and jurisdiction and in the public interest to pursue, including giving consideration to whether the Complaint should be restated or narrowed, where this better reflects the public interest;
- Notifying the Respondent of the Complaint and seeking his response;
- Reviewing the Peel Code of Conduct, relevant legislation, by-laws, resolutions, archived meetings, minutes, and other relevant documents;
- Interviewing relevant witnesses; and
- Providing the Respondent with an opportunity to review and provide comments regarding the draft findings of the Integrity Commissioner.

Summary of Findings

[27] We find that the Chair did not facilitate breach of the Procurement By-law; we find that he did not know about the decision to retain Deloitte until after staff had initiated the process to engage them.

[28] We find that the Chair did not authorize the Deloitte/Watson study, as it had already been initiated by senior staff in advance of his knowledge or involvement.

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[29] We find that the Chair did not exceed his authority in encouraging staff to commit resources to the exercise of preparing him for his meeting with the Provincial Advisors.

[30] We find that the Chair did not communicate a position contrary to the position of Regional Council; given that Regional Council had not taken a position on regional governance, it would not be possible for the Chair to communicate a contrary position.

[31] While there is a Resolution passed by Regional Council which compels the Chair to obtain Council's endorsement of a regional position paper before submitting it to a Provincial Legislative Committee, which came to our attention during the course of this investigation, we find that the Resolution is twenty years old, does not form part of the Region's governance framework, and on the facts before us, its contravention does not constitute a breach of the Code of Conduct.

Relevant provisions of the Peel Code of Conduct

[32] The provisions of the Peel Council Code of Conduct which are relevant to the facts alleged in the complaint are as follows:

v. Application and Purpose:

ii. The Peel Regional Council Code of Conduct (hereinafter after known as the Code) is Council's statement governing the conduct of its Chair and Members of Council in the performance of their official functions and reflects Council's commitment to meet the community's expectations of transparent, accountable and ethical conduct.

iv. The purpose of the Code is to provide the basis upon which any person, including other Members of Regional Council, may promote high standards of ethical conduct of the Regional Chair and Members of Council through a direct referral, or recourse to public opinion.

E. Legislative Environment

ii. **Regional By-laws**

There are several Regional By-laws that the Regional Chair and Members of Council are committed to adhering to including:

- Region of Peel Purchasing By-Law

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G. Conduct in Relation to Regional Business

ii. Decisions about Regional Resources

The Regional Chair and Members of Council will not commit or agree to commit the Region's resources (whether money, staff time, equipment, or otherwise) unless such commitment has been requested and confirmed by Council or by the Regional staff (CAO, Commissioner, Director, Manager, Supervisor) charged with authority to manage the resources in question.

While they may advocate for a particular decision, the Regional Chair and Members of Council will not attempt to direct the use of Regional resources or property for a purpose not authorized by Council or the appropriate municipal staff.

H. Decision-Making

i. Decision-making authority lies with Regional Council as a whole. All members of the public interacting with Council are entitled to a clear, transparent and accountable decision-making process.

v. The Regional Chair and Members of Council may communicate a position that is contrary to that taken by Regional Council but in doing so should make clear that they are not representing the Council... and demonstrate respect for Council's processes and decisions.

J. Relations with the Corporation, Council and Staff

iii. The Regional Chair and Members of Council must respect the fact that staff carry out directions and implement actions and policies of Council as a whole. A Member shall not attempt to influence staff to perform their duties or functions other than in accordance with either the expressed will of Council or in accordance with corporate policy.

viii. The Regional Chair and Members of Council will respect the principle that decision-making, including policy making, the direction of staff and the commitment of municipal resources is only to be exercised by Members acting collectively through the Council as a whole.

[33] Included by reference in the Code of Conduct is the Region's Procurement By-law. The relevant provisions of the Procurement By-law are as follows:

Part 1 – Procurement Guiding Principles

In the interpretation and application of this By-law, regard shall be had to the following principles:

1.1 to maintain trust and confidence in the stewardship of public funds through objective, fair, transparent and efficient procurement processes;

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1.2 to promote effective use of funds allocated by Regional Council through procurement methods, disposals and decisions that achieve best value for money;

Part VII – Prohibitions and Compliance

7.2 No procurement of goods and services or any arrangements with respect to the procurement shall be... arranged so that the price or value of goods and services to be acquired... is artificially reduced. Without limiting the foregoing, where goods and services of the same kind or type are required in connection with one project, all of those goods and services shall be included in determining the price or value for the purposes of this By-law.

Detailed Chronology of Events and Findings of Fact:

The Chair Did Not Facilitate Breach of the Procurement By-law or Authorize the Contract

[34] On or about January 10, 2019, staff at the Region undertook to initiate contact with Deloitte to engage them to provide a financial impact report with respect to the Regional Governance Review.

[35] By January 16, 2019 staff had committed to the retainer.

Jan.16, 2019 @ 6:07pm email between senior staff:

“How soon can we get them started. With the Province announcing early we need to get started on an analysis **while sorting out contract and Procurement details in parallel.**” [emphasis added]

[36] On January 21, 2019, the Chair first learned of the Deloitte work being undertaken in a meeting with senior staff.

[37] The Chair had no knowledge of Deloitte’s retainer until his meeting with staff January 21, 2019.

[38] On the evening of January 21, 2019, staff discussed retaining Watson & Associates to “partner with Deloitte” on the study. From an email exchange Jan. 21, 2019 at 7:4 pm between senior staff:

“We should look to engage Watson to partner with Deloitte as they did with the Roads review. [The CAO] and the Chair will support us...”

[39] On January 22, 2019, in an email exchange, staff confirmed Watson’s engagement: “Booked [named individual] from Watson. Monday afternoon. I let him know we are looking to replicate the Roads work with Deloitte and Watson on a larger scale (though presumably without input from the locals).”

[40] Under the Procurement By-law, the CFO has delegated authority to sole source up to \$250,000 without Council approval.

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Integrity

[41] The estimate for the Deloitte retainer was variously \$225,000 and \$250,000 (the amount varied as the draft procurement document evolved). It was the additional retainer of Watson and Associates, to work with Deloitte on the analysis, that pushed the overall costs of the work above \$250,000.

[42] It is evident from the early draft of the Scope of Work for the Financial Impact Analysis of Service Delivery Models, dated January 25, 2019, that the work was expected to be undertaken jointly by Deloitte and Watson:

“Deloitte will partner with Watson and Associates in conducting the financial and scenario analysis.”

[43] At the Peel Regional Council meeting on April 25, 2019, Chair Iannicca stated:

“...when the senior staff learned of what the province was doing, that they approached me and said, “Chair, we think we need some analysis.” I said, “Absolutely. Go ahead.” I want to make this very, very clear, notwithstanding what staff did or did not do, I am the Chair and CEO, I am fully responsible and accountable for the decision and happy to be so and judged accordingly. We’re not going to throw the staff under the bus. They did their job. They spoke with me and it was I that made the decision and I alone.”

[44] Notwithstanding, the Chair’s statement that he takes responsibility for the decision to commission the study, there is no evidence that he had any role in initiating or directing Deloitte’s retainer. At best, there is evidence that he supported staff’s decision when he was informed of it.

[45] There is no evidence that the Chair had any role in the decision to retain Watson, other than being apprised of this action by staff.

[46] Notwithstanding the statements made by Chair Iannicca at the Peel Regional Council meeting on April 25, 2019, we find no evidence to make a finding that the Chair directed, authorized or played a role in decisions around the retainers of Deloitte or Watson.

[47] Therefore, it is evident he had no role in facilitating any decisions which may have been contrary to the principles of the Procurement By-law.

[48] The decision to initiate the retainers with Deloitte and Watson, and the mechanics of the retainers, whether contrary to the principles of the Procurement By-law or not, were staff decisions and not the Chair’s. We have no jurisdiction to review staff decisions.

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The Chair Did Not Exceed His Authority in Encouraging Staff to Prepare Him

[49] On February 8, 2019, the Provincial Advisors met at Peel Region, first with the Chair and CAO of the Region, then individually with each of the Mayors of Brampton, Caledon and Mississauga accompanied by their CAO or designate.

[50] The letter from the Province, dated January 24, 2019, asked for the personal perspectives of Heads of Council:

“As Heads of Council, you have unique experiences and knowledge of your municipalities, so as a first step we want to ensure that we hear your perspectives through individual interviews.”

[51] It was within the Chair’s authority to have staff support him in his role, providing him with background information and financial analysis to inform his meeting with the Provincial Advisors.

[52] If staff felt it necessary to obtain external expertise in providing this analysis, then staff had an obligation to ensure they had appropriate authority to obtain that external support.

[53] We have not found any evidence to support the view that the Chair approved, authorized or otherwise directed staff to exceed their proper delegated authority.

[54] Similarly, we find no evidence to support the view that the Chair had a particular role in the decision to dedicate extensive staff time to work with the Deloitte/Watson team on this work.

[55] Chair Iannicca, accompanied by the CAO, met with the Provincial Advisors to share his thoughts and provided them with a short 4-page briefing note containing responses to the specific questions which had been provided January 30, 2019, as well as document by Deloitte critiquing the Day & Day report (a report previously commissioned by the City of Mississauga to assess the financial impacts of regional government).

[56] In the short 4-page briefing note, in response to the question ‘Where do you see your upper-tier and lower-tier municipality ten years from now?’, the first bullet point concluded with the statement: “Regional governance structure... should remain in place in Peel until population growth has stabilized”.

[57] It is fair and reasonable to understand this as reflecting the view and position of the Chair.

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[58] There was no further meeting scheduled between the Chair and the Provincial Advisors.

[59] The bulk of the work by Deloitte and Watson occurred following the meeting of February 8, 2019. A staff project team of up to 20 individuals met with Deloitte and Watson representatives, sometimes twice weekly, until late March when their report was provided to the Chair.

[60] On March 27, 2019 the package of materials which included the Deloitte study, dated March 15, 2019 was submitted to the Provincial Review panel, with a cover letter stating:

“On behalf of the Region of Peel, please see enclosed submission package which includes:

- Summary
- Financial Impact Analysis (Deloitte)
- Response to Day & Day Report (Deloitte)
- Financial Impact of Downloading Roads (Council Report & Deloitte Analysis)
- Uploading Waste Collection to the Region of Peel (Council Report)”
[emphasis added]

[61] While it has been repeatedly stated that the intent and purpose of the Deloitte/Watson study was to inform the Chair’s meeting with the Provincial Advisors on February 8, 2019, it is evident that the bulk of the work – which took place between early February and late March – was actually to produce an analysis which would inform the Provincial Advisors of the Region of Peel’s position regarding the regional governance review.

[62] Cast in this light, the question becomes whether the Chair exceeded his authority in committing staff time and resources in order to produce a report to promote the Region of Peel’s position, not merely the Chair’s perspective as Head of Council, to the Province.

[63] Again, the Chair himself stated, at the Regional Council meeting of April 25, 2019, that following his meeting with the Provincial Advisors:

“The second point that I would make that is a matter of record from the day we met with the Advisors... for the next five or six weeks, nobody from the Region of Peel spoke to the report. I buried it because I said ‘I’ve done my job. I will leave it at that. I will leave it to the other Councils to speak their piece’.”

[64] We find that the Chair, although aware work was on-going by the project team and Deloitte and Watson, was not responsible for ‘authorizing’ that work, and cannot be

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said to have ‘exceeded his authority in committing extensive staff resources’ to that project team.

- [65] Given that there is no evidence that the Chair directed or authorized the work, the proper authority for commitment of staff resources would have to flow from the CAO.

The Chair Did Not Communicate a Position Contrary to the Position of Regional Council

- [66] As noted earlier, in the February 8, 2019 meeting between the Chair and the Provincial Advisors, the Chair presented his perspective on the question of regional governance, which was in response to the invitation letter of January 24, 2019.

- [67] The position put forward in the briefing notes at that meeting support maintaining the status quo.

- [68] The Deloitte report was provided to the Provincial Review Panel on March 27, 2019, under cover letter signed by the Chair, and states that it is provided “on behalf of the Region of Peel”.

- [69] The procurement documents indicate as part of the deliverables, there was a clear intention to obtain a work product which promotes the status quo:

“All this work will be used to inform the submission to the Province demonstrating the efficiency and effectiveness in *governance, decision-making* and *service delivery* of the Region of Peel in providing value to taxpayers.”

- [70] Regional Council has not taken any position with respect to the regional governance review.

- [71] The submission of the Deloitte report, therefore, does not amount to a breach of Section H v. of the Code of Conduct; that provision requires that members make it clear when they communicate a position that is contrary to the position of Council that it is their own perspective they are sharing and not Council’s.

- [72] Therefore, even though we find that the Deloitte report does constitute a position which the Chair communicated, and which was communicated “on behalf of the Region of Peel” which suggests in our view something more than simply the personally-held perspective of the Chair, we do not find that it is contrary to a position taken by Regional Council, since Regional Council had taken no position on the issue.

The Chair Must to Seek Council Endorsement on Regional Position Papers to Province

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[73] That said, challenges with regional governance have arisen in the past. Regional Council has wrestled with the challenge of a previous Chair communicating a position to the Province on behalf of the Region without first seeking an endorsement of Regional Council.

[74] In 1997, Regional Council passed Resolution 97-470, requiring the Chair to seek Council's endorsement of Regional Position Papers prior to submission to the Province.

That the Regional Chair seek Regional Council's endorsement of Regional Position Papers prior to submission to Provincial Legislative Committees.

[75] Chair Iannicca was a Regional Councillor when that Resolution was passed in 1997.

[76] In 2004, when the Chair and CAO of the day communicated a position on behalf of the Region during the Justice Adams mediation regarding political representation at the Region, Regional Council directed the Clerk to re-circulate Resolution 97-470 to remind the Regional Chair of the obligation.

[77] Chair Iannicca was a Regional Councillor when Resolution 97-470 was re-circulated to Council in 2004.

[78] The Resolution constitutes a direction of Regional Council and an explicit obligation on the Chair. It is a clear expression of Council's intention that no Regional Position Paper can be communicated to Provincial Legislative Committees without first obtaining the endorsement of Regional Council.

[79] So the question must be asked: is the Deloitte report a 'position paper' submitted by the Chair "on behalf of the Region of Peel"? and is sending it to the Review Panel essentially the same as submitting it to a Provincial Legislative Committee?

[80] If the Chair has submitted a Regional Position Paper to the Provincial Review Panel, without obtaining the endorsement of Council, contrary to Resolution 97-470, does this constitute a contravention of the Code of Conduct?

[81] Resolution 97-470, although purporting to articulate the expectations of Council, does not form part of any general governing By-law or other document to which a new chair might have reference and recourse. The fact that it had to be re-circulated 7 years after it was initially passed in 1997 indicates that it is not top of mind for members. It is now 22 years old.

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- [82] As such, even though Chair Iannicca was a member of Regional Council both when it was passed and when it was re-circulated, we find that it is an obscure direction which does not form part of the general governance framework for the Region of Peel. If it was intended that this Resolution be binding on each successive Chair, it should be included in a general governance document. In this way, it would be referenced and highlighted during Orientation, at the beginning of each new term of Council.
- [83] In any event, whether the submission constituted a Regional Position Paper or not, it was not being submitted to a Provincial Legislative Committee.
- [84] The Provincial Advisors were tasked with the submission of a confidential report to the Provincial government and their work cannot be confused with a Legislative Committee which would have membership beyond the Government.
- [85] With this in mind, the actions of the Chair in submitting the Deloitte report to the Provincial Advisors, are not technically in breach of Resolution 97-470.
- [86] Therefore, our findings on the specific allegations of the complaint can be summarized as follows:
- The Chair did not direct, authorize or facilitate the Deloitte/Watson study, he merely supported senior staff in this endeavour.
 - The Chair did not facilitate or direct a breach of the principles in the Procurement By-law; he was unaware of the dilemma posed by the cost of the work until well after the contracts were entered into.
 - The Chair did not exceed his authority in committing staff time and resources, as the allocation of staff resources was under the CAO's authority
 - The Chair did not take a position contrary to a Council position, because no Council position had been taken on the issue.

Additional Observations

Misleading Characterization of the Submission of March 27, 2019

- [87] The Deloitte report submitted to the Provincial Review Panel by the Chair on March 27, 2019 states that it is submitted on behalf of the Region of Peel.
“On behalf of the Region of Peel, please see enclosed submission package which includes – “
- [88] On a plain reading of that introductory sentence, one could reasonably conclude that the contents of the package represent the position of Regional Council.

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- [89] We find that the Chair's statement in the cover letter was misleading in characterizing the submission as 'on behalf of the Region of Peel'.
- [90] That said, we believe that the Provincial Advisors and their staff are sophisticated participants in the world of municipal/provincial relations and would not likely have been misled by the phraseology. They would have relied on the existence of a properly documented Council resolution for that purpose. While misleading, we do not consider the words to have any significant impact in the circumstances.

Chair's Participation in Secrecy around Deloitte/Watson study

- [91] We accept the Chair's explanation that senior staff approached him about the need to obtain external expertise in developing financial analysis to inform his meeting with the Provincial Advisors.
- [92] We accept that he perceives an important part of his role as CEO of the Region to represent and speak for the 6000 staff at the Region, and to represent the residents of the Region of Peel.
- [93] However, the Chair is not only CEO. Perhaps equally important, as the Head of Council the Chair has a responsibility to provide leadership to Council.
- [94] While it is understandable that the Chair might not have seen it necessary to share his personal perspective, or his briefing notes, with his compatriot Heads of Council before their February 8, 2019 meeting with the Provincial Advisors – because each Mayor met with the Provincial Advisors that day – there is no doubt that the Chair recognized the significance to at least half of his fellow Council Members of having the Deloitte/Watson study undertaken, and of submitting it on March 27th to the Provincial Review Panel 'on behalf of the Region of Peel'.
- [95] It is clear from the confidentiality provisions in the procurement documents, and from emails among staff, that great care was taken to ensure the work being undertaken was kept under wraps.
- [96] In our view, the Chair's participation in that secrecy, his collaboration with senior staff in keeping it from Council right up until it spilled out at the Council meeting of March 28, 2019, reflects poorly on the Chair.
- [97] In the same vein, the decision to provide the report only to Brampton's Mayor Brown and not to other Members of Regional Council, reflects poorly on the Chair.
- [98] Although the Chair only provided the report to Mayor Brown at Mayor Brown's specific request for financial information to test the position which Mayor Crombie was putting forward in the media on March 20, 2019, the action of passing the report to Mayor Brown should have, in our view, prompted the Chair to at least

Principles *Integrity*

simultaneously share it with Mayor Crombie and Mayor Thompson. Council may want to consider including in its governance framework a provision addressing the role and duty of the Regional Chair to share information with the rest of Council when, in acting as Head of Council, he speaks on significant policy issues with persons outside the organization.

[99] The opening provisions of the Peel Code of Conduct express lofty principles about 'reflecting Council's commitment to meet the community's expectations of transparent, accountable and ethical conduct' and 'providing the basis upon which any person, including other Members of Regional Council, may promote high standards of ethical conduct of the Regional Chair and Members of Council through a direct referral, or recourse to public opinion'.

[100] It is doubtful that the secretive and clandestine manner in which the Deloitte/Watson study was undertaken, with the knowledge and participation of the Chair, would be seen as promoting high standards of ethical conduct, or meeting the community's expectation of transparent, accountable and ethical conduct.

[101] Though the issue at hand is exceedingly difficult from a political perspective, when it comes to the sharing of official perspectives of the Region, that process should involve opportunities for open deliberation. The important distinction to be drawn is that the circulation of the completed materials (including the Deloitte report) on March 27, 2019 was more than the sharing of one person's perspective (as was the case in the meeting the Chair had with the Provincial Advisors on February 8th). The materials, to meet the Code's requirement for transparent conduct, should have at minimum been shared with the Members of Council at or shortly after the time of submission.

Concluding Remarks

[102] An Integrity Commissioner's investigation report is not simply the conclusion of a technical exercise to determine whether there has been a breach of a codified standard of behavior.

[103] The integrity commissioner is required to administer a fair process to draw findings from relevant evidence, to articulate clearly how the findings and evidence relate to the public interest. The integrity commissioner is not simply in place to find fault (or to find that there has been no fault). The role is as much about education as it is about adjudication, so that municipal government can function better, and that members of the public are able to gain confidence that their municipal council is operating with integrity.

[104] In this investigation, despite the Chair's statement as set out in paragraph [43] of this report, we have concluded that the Chair did not breach the Code of Conduct

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Integrity

at all. We do, however, find that the behavior engaged in by the Chair raises concern around his handling of the situation, and fails to meet the standards of transparency, accountability and ethical conduct expected by the community, and by his fellow members of Council who have appointed him to this role.

Recommendations

[105] We recommend that Council give serious consideration to embedding, in its governance framework, language which provides more explicit guidance and expectations for the role and duty of the Regional Chair to share important information with the rest of Council and when, acting as Head of Council, the Chair speaks on significant policy issues with persons outside the organization.

[106] We wish to conclude by publicly thanking everyone who was asked to participate in our investigation. This has been a challenging matter, given the context, and we truly express genuine appreciation for the sharing of time, knowledge and opinions by everyone concerned. Our task would have been much more difficult had there been a reluctance to contribute.

[107] We will be pleased to be in attendance when this report is considered to answer any questions Council may have relating to its contents.

From: Iannicca, Nando <nando.iannicca@peelregion.ca>

Sent: October 30, 2019 3:00 PM

To: Principles Integrity <postoffice@principlesintegrity.org>; Lockyer, Kathryn <kathryn.lockyer@peelregion.ca>

Cc: postoffice@principlesintegrity.org

Subject: Re: Recommendation Report following Investigation of Complaint against Regional Chair

Dear Mr. Abrams & Ms Atwood-Petkovski:

I am in receipt of your Recommendation Report and commend you for the very thorough and professional manner in which you have performed this service.

I also fully respect and completely accept the findings and recommendations of your Report.

Kindest Personal Regards,

Nando Iannicca
Chair & CEO
Region of Peel

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REFERRAL TO _____

RECOMMENDED

DIRECTION REQUIRED _____

RECEIPT RECOMMENDED _____



Resolution

Moved By: Councillor Parrish	Date: November 14, 2019
Seconded By: Councillor	Item Number 19.1

Whereas Peel Regional Police have had a history of forgiving some paid duty charges for community events involving safety and traffic control;

And whereas, on September 29, 2017, the Peel Police Services Board approved a change to the Community Events Paid Duty Policy (PRP-OP-001) effective January 1, 2018, eliminating subsidies for paid duty attendance at some community events;

And whereas, on December 13, 2018, Regional Council passed Resolution 2018-866 to allocate funds to the Cities of Brampton and Mississauga for redistribution to qualifying community events, to be administered by the local municipalities based on their criteria and future allocations of Regional funds to be increased annually using a target escalation rate approved by Regional Council during budget deliberations;

And whereas, new events requiring paid duty officers for safety reasons taking place in both Brampton and Mississauga do not qualify for subsidy, therefore creating an unequal situation with some groups over others;

And whereas, there are policies within the Peel Regional Police operating procedures that reach out to the communities in which they serve that *“support and encourage participation of members of Peel Regional Police and the citizens of Peel Region in policing initiatives that promote positive community partnerships and enrich the quality of life in Peel Region, and advance the goals of the Board.”* (Community Support and Recognition Fund PSB-FN-002 attached);

Therefore be it resolved, that the Peel Police Services Board be requested to:

- i. Cause the change in policy effective January 1, 2018 addressing the Community Events Paid Duty Policy, which eliminated subsidies for paid duty attendance at some community events, to be reviewed;
- ii. Direct that the review consider fairness and equity for all groups in Brampton and Mississauga, including those currently subsidized and those new community events requiring Paid Duty Officers for safety reasons;
- iii. Direct that the review give consideration to Paid Duty Policies related to the support of community events, of comparable and larger police forces in Ontario;
- iv. Direct that the review have regard for positive community partnerships between the community and Peel Regional Police;

Resolution

- v. Ensure that a report of the findings of the review be provided to Regional Council upon completion of the review;

And further, that a copy of this resolution be sent to the Chief, Peel Regional Police.

CARRIED	LOST	REFERRED	
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Chair

**ADDITIONAL MATERIALS
DISTRIBUTED AT MEETING**

Subject: FW: Letter from the Honourable Steve Clark, Minister of Municipal Affairs and Housing

From: Minister Steve Clark <minister.mah@ontario.ca>

Sent: November 12, 2019 12:00 PM

To: Iannicca, Nando <nando.iannicca@peelregion.ca>

Subject: Letter from the Honourable Steve Clark, Minister of Municipal Affairs and Housing

CAUTION: EXTERNAL MAIL. DO NOT CLICK ON LINKS OR OPEN ATTACHMENTS YOU DO NOT TRUST.

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel: 416 585-7000
Fax: 416 585-6470

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000
Télééc. : 416 585-6470



19-004273

November 12, 2019

Dear Head of Council:

Earlier this year, our government introduced *A Place to Grow: Growth Plan for the Greater Golden Horseshoe* as part of the **More Homes, More Choice: Ontario's Housing Supply Action Plan** to increase housing supply, create more jobs, attract business investments and better align our infrastructure. Today, I am writing to provide further clarity on two specific provisions in *A Place to Grow* as your municipality undertakes its work to meet conformity with the growth plan by July 1, 2022. This clarity is with respect to the government's position on the municipal comprehensive review process and the policy permitting settlement area boundary expansions of up to

REFERRAL TO _____
RECOMMENDED _____
DIRECTION REQUIRED _____
RECEIPT RECOMMENDED _____

40-hectares outside of the municipal comprehensive review.

As you will recall, *A Place to Grow* provides municipalities with greater flexibility in local planning decision-making. Notably, *A Place to Grow* helps ensure intensification and density targets better reflect growth rates, local realities and market conditions; allows municipalities to make changes to their settlement area boundaries more quickly and easily, while continuing to provide protection for employment and agricultural lands as well as natural areas; and provides policies that direct intensification around transit to increase the supply of housing and jobs near transit hubs.

To ensure that we continue to meet our commitment to build more homes faster, our government has taken the position that municipalities may choose to take a phased approach to their municipal comprehensive review through *multiple* official plan amendments. We recognize that one size does not fit all and that the current and potential changes in provincial and regional planning frameworks can make it challenging to do planning in a timely, efficient, and effective manner. As such, providing municipalities with the choice of phasing their municipal comprehensive review or achieving conformity as part of one single new official plan or plan amendment is responsive to the needs of local communities.

In addition to the flexibility provided in the approach to the municipal comprehensive review, our government has also taken the position that, so long as they meet applicable policies in *A Place to Grow*, there is no limit to how often a municipality can undertake the settlement boundary expansions of up to 40-hectares that take place outside of the municipal comprehensive review. The up to 40-hectare expansion, which can either be municipally or privately initiated, supports our government's growth management objectives of allowing communities to develop in ways that expand housing and economic opportunities while maintaining protections for our environmentally sensitive areas, including the Greenbelt, cultural heritage assets, and key employment and agricultural lands.

While there are several other requirements in *A Place to Grow* that support our increased housing supply objectives, I wanted to bring clarity to these two specific planning provisions given their immediate impact on getting supply online faster. These policies, along with policies that allow for employment area conversions that facilitate the introduction of residential uses, provide opportunities for local decision makers to put forward plans that address housing supply goals in a timely manner. By ensuring that municipalities do not have to wait until the next municipal comprehensive review to implement planning changes, our government aims to get shovels in the ground quicker and to have development happen sooner.

It is anticipated that additional information on the implementation of *A Place to Grow* will be forthcoming. In the interim, if you have any questions and/or concerns, please feel free to contact Cordelia Clarke Julien, Assistant Deputy Minister, Ontario Growth Secretariat at cordelia.clarkejulien@ontario.ca. Thank you for your time.

Sincerely,



Steve Clark

Minister

c: Stephen Hamilton, Senior Policy Advisor, Office of the Honourable Steve Clark,
Ministry of Municipal Affairs and Housing

Cordelia Clarke Julien, Assistant Deputy Minister, Ontario Growth Secretariat,
Ministry of Municipal Affairs and Housing

Marcia Wallace, Assistant Deputy Minister, Municipal Services Division,
Ministry of Municipal Affairs and Housing

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Corporate email system has removed attachments from this message
because it contained unsafe applications.
