

## Water Bill Account Holder Change Request Form

*Use this form to add, remove, or change the name on an existing water bill account. Complete, print, and sign this form, then submit using one of the methods listed*

### Your information

<b>Name:</b>	
<b>Phone Number:</b>	
<b>Email:</b> <i>This is the email we will use to confirm changes have been made to your account</i>	

### Account Information

<b>Address:</b>	
<b>Unit/Apt. (optional):</b>	
<b>City:</b>	
<b>Postal Code:</b>	
<b>Water billing account number:</b>	
<b>Current name(s) on account:</b>	

### Changes Requested

Name	Action Required
	<input type="checkbox"/> Add <input type="checkbox"/> Remove <input type="checkbox"/> Change Reason:
	<input type="checkbox"/> Add <input type="checkbox"/> Remove <input type="checkbox"/> Change Reason:
	<input type="checkbox"/> Add <input type="checkbox"/> Remove <input type="checkbox"/> Change Reason:
	<input type="checkbox"/> Add <input type="checkbox"/> Remove <input type="checkbox"/> Change Reason:

**PLEASE NOTE:**

- *If any of the options above are chosen due to legal ownership changes, complete the move in/move out forms: <https://peelregion.ca/services/water/make-account-changes/>*
- *If any of the options are related to tenanted accounts, please complete this form: <https://peelregion.ca/water/billing/landlords-tenants.asp>*

**Declaration**

**I/we accept full responsibility for payment of all charges associated with water and wastewater services supplied for the property stated on this form.**

**Signature(s)**

X _____	<b>Date Signed:</b>
X _____	<b>Date Signed:</b>

**Submit this form**

Print and sign this completed form. Then send it to us:

- By email: scan or take a clear photo of the signed form and send to [billingops@peelregion.ca](mailto:billingops@peelregion.ca)
- By mail: mail to PO Box 2099, STN B, Brampton, ON L6T 3X2

If you need help completing or submitting this form, call us at 905-791-8711.

You will receive an email confirming the requested changes have been made within 10 business days of us receiving the completed form. For other account change requests, visit

<http://www.peelregion.ca/water/billing/>.