

June 16, 2023

RE: 2023 Wage Enhancement Grant/Home Child Care Enhancement Grant

Dear Service Provider,

We are writing to share updates on the 2023 Wage Enhancement Grant (WEG)/Home Child Care Enhancement Grant (HCCEG).

Highlights of What's New in 2023 WEG/HCCEG Guideline

- The definition of eligible program hours/days worked has been broadened to include program hours/days (in ratio), professional learning time, planning time, set-up time, and time for participating in meetings mandated by your organization. For staff to be eligible for these hours they must be receiving their base wage.
- We have added the following to support you with the broadened definition of program hours/days:
 - A definition of planning time and set-up time for eligible positions.
 - Parameters for WEG/HCCEG to be used to cover hours for program closures and/or transition times.

NOTE: Refer to Section 7 of the guideline for more details on these changes.

2023 Application – Next Steps

1. Review the updated WEG/HCCEG Guideline and Quick Look document before updating your 2023 application. All materials will be posted on the [Region's website](#) in the coming days.
2. Starting June 19, 2023, you will receive a notification that your 2023 WEG/HCCEG application is open for amendment.
 - a. You must review and make any changes (if applicable) to the application by **July 10**. See the [Wage Enhancement User Guide](#) (page 45) for instructions on how to complete the amendment request.
3. You must complete the application with **actual** operating information from January to June 2023 and the **projected** operating information for July to December 2023.
4. Share the updated information on WEG/HCCEG with impacted eligible positions.

Adding a new site to the 2023 Application

Centre-based providers can add a new site to their existing WEG application if the site is currently licensed and operational or plans on being operational in 2023. Please review the [Wage Enhancement User Guide](#) (page 46) for instructions on how to add a new site.

WEG/HCCEG Payments

- Once your application is approved any adjustments will be retroactive to January

Human Services

10 Peel Centre Dr.
Suite B
PO Box 2136, STN B
Brampton, ON
L6T 0E3
EarlyYearsSystem
Division@peelregion.ca
tel: 905-791-1585

peelregion.ca

1, 2023. Payments will be adjusted equally over the remaining months.

Key Dates

Date	Details
July 10, 2023	Deadline to amend your 2023 WEG/HCCEG application in GovGrants.
First week of August /September 2023	Revised payments will be adjusted equally over the remaining months to Service Provider.
December 31, 2023	Deadline for you to make your final 2023 WEG/HCCEG payment to eligible positions.
First Quarter 2024	2023 WEG/HCCEG Reporting and Reconciliation.

Human Services

10 Peel Centre Dr.
Suite B
PO Box 2136, STN B
Brampton, ON
L6T 0E3
EarlyYearsSystem
Division@peelregion.ca
tel: 905-791-1585

peelregion.ca

Useful Links

The videos at the following links can also support you in submitting your WEG/HCCEG application:

- [WEG Application Link](#)
- [HCCEG Application Link](#)

If you have questions, please email us at: EarlyYearsSystemDivision@peelregion.ca

Thank you for your ongoing commitment and dedication to supporting children and families in Peel Region.

Sincerely,

Early Years and Child Care Services Division

Attachments:

1. 2023 WEG/HCCEG Guideline
2. 2023 WEG/HCCEG Quick Look