
DATE: May 22, 2010

REPORT TITLE: **Information Technology Professional Services for Region of Peel and Peel Regional Police - Document Number 2010-152P**

FROM: R. Kent Gillespie, Commissioner of Employee and Business Services

RECOMMENDATION

That the contract (Document Number 2010-152P) for the supply of Information Technology Professional Services be awarded to Buchanan Associates Computer Consulting Ltd. in the estimated amount of \$1,200,000 (exclusive of applicable taxes), for the period September 1, 2010 to August 31, 2011 in accordance with Purchasing By-law 63-2008;

And further, that authority be granted to extend the contract for three optional 12 month periods based on satisfactory service, performance and pricing for each previous and optional period in accordance with the proposal.

REPORT HIGHLIGHTS

- The Region of Peel and Peel Regional Police collaborated to secure a new Information Technology (IT) Professional Services contract.
- On March 29, 2010 a Request for Proposal Document Number 2010-152P was issued for the supply of IT Professional Services.
- Funding is available in various Region of Peel and Peel Regional Police operating budgets. Request for Proposal Number 2010-152P was competitively bid and Buchanan Associates Computer Consulting Ltd. is recommended for award.

DISCUSSION

1. Background

The Region of Peel and Peel Regional Police both utilize external information and technology professional services on as required basis. This method of service delivery has proven to be effective over the past several years allowing both IT organizations the flexibility to supplement current staff or acquire specialized expertise in order to maintain service levels or project based capability. Both the Region of Peel and Peel Regional Police collaborated to secure a new IT Professional Services contract to commence September 1, 2010.

Categories of the IT Professional Services would be in the areas of:

- Infrastructure Support/System Administration
- Network Administration

May 22, 2010

IT Professional Services for Region of Peel and Peel Regional Police - Document Number 2010-152PIT Professional Services for Region of Peel and Peel Regional Police

- o Desktop/Client Administration and Support
- o Development
- o Business/System Analysis
- o Project Management

2. Findings

a) Procurement Process

Document Number 2010-152P was issued March 29, 2010 on behalf of the Region of Peel Information & Technology Services Division and Peel Regional Police Information and Technology Department, to solicit proposal submissions for the provision of IT professional services. The Document was advertised on the Region's Internet site and the Ontario Public Buyers Association Internet site, on the issue date. The Document was issued to 89 vendors with 10 submissions received at 12:00 (Noon) on the closing date of Wednesday, April 21, 2010.

b) Analysis

Purchasing staff have reviewed all the vendor submissions and have deemed nine submissions in compliance and therefore available for acceptance. All compliant submissions were reviewed by an evaluation committee consisting of staff from Purchasing and IT staff from Region of Peel and Peel Regional Police, and evaluated according to the methodology described in the Document. The evaluation consisted of two phases. The initial phase (Phase I – Part 1) considered the following criteria: Vendor Profile and Experience, Vendor Approach and Proposed Solution and References. Based on the consensus scores of the evaluators, the three top scoring vendors from Phase 1 - Part 1 proceeded to Phase I – Part 2, Evaluation of Pricing. The final rankings for those vendors are as follows;

Vendor Name	Location	Overall Ranking	Technical (80 per cent)	Price (20 per cent)
Buchanan Associates Computer Consulting Ltd.	Mississauga	1	1	1
Fujitsu Consulting (Canada) Inc.	Toronto	2	2	2
Infusion Development Corp.	Toronto	3	3	3

Buchanan Associates Computer Consulting Ltd.'s proposal received the highest overall score for technical proficiency and price and offers the best service at the best price, and represents good value to the Agency.

c) Region of Peel and Peel Regional Police Requirements

The Region of Peel and Peel Regional Police have estimated requirements in the respective amounts of \$700,000 and \$500,000 for a cumulative estimated grand total of \$1,200,000 annually.

May 22, 2010

Document 2010-152P IT Professional Services for Region of Peel and Peel Regional Police

FINANCIAL IMPLICATIONS

Funding for Region of Peel and Peel Regional Police requirements is available in various departmental operating budgets.

CONCLUSION


Buchanan Associates Computer Consulting Ltd. is a responsive and responsible vendor and therefore is recommended to be awarded a 12 month period contract effective September, 1, 2010 for the purchase of IT Professional Services in the estimated amount of \$1,200,000 (exclusive of applicable taxes) in accordance with Purchasing By-Law 63-2008.

At the conclusion of the initial 12 month period, staff recommends that authority be granted to extend the contract for three additional 12 month periods subject to satisfactory service and performance in accordance with the proposal.




R. Kent Gillespie
Commissioner of Employee
and Business Services

Approved for Submission:



D. Szwarc, Chief Administrative Officer

For further information regarding this report, please contact Adam Hughes at extension 4388 or via email at adam.hughes@peelregion.ca

c.  Legislative Services
J. Macintyre, Director, Purchasing
Manager, Financial Support Unit (FSU) 