

HS-B1-1

DATE: June 18, 2009

SUBJECT: **PROVINCIAL APPROVAL OF APPOINTMENT OF ONTARIO WORKS ADMINISTRATOR FOR THE REGION OF PEEL**

FROM: Keith Ward, Commissioner of Human Services

RECOMMENDATION

That Lisa Duarte be appointed as Ontario Works Administrator in accordance with Section 43 of the *Ontario Works Act, 1997*;

And further, that a copy of this resolution be sent to the Central West Regional Office of the Ministry of Community and Social Services for processing and Provincial approval.

REPORT HIGHLIGHTS

- The *Ontario Works Act, 1997*, requires the appointment of an Administrator of Ontario Works to oversee the administration of this Act in Peel Region. This appointment should be made through a resolution of Council.
- Lisa Duarte, currently "Acting" Director of Ontario Works in Peel Region, is recommended for the appointment of Ontario Works Administrator.
- This appointment requires the approval of the Provincial Director of Ontario Works.

DISCUSSION

1. Background

Pursuant to Section 43 of the *Ontario Works Act, 1997*, each delivery agent of Ontario Works (OW) must appoint an administrator to oversee the administration of this Act and the provision of assistance in the delivery agent's geographic area. Through a ministerial regulation under the Act, the province has designated the Region of Peel as the delivery agent of OW in Peel Region. The same section of the Act requires that the Provincial Director of Ontario Works approve the appointment of an Ontario Works Administrator.

In order for the Provincial Director of Ontario Works to approve the appointment of an OW Administrator for Peel Region, Regional Council must appoint a Regional staff person to this position. It is usual practice that the Director of Ontario Works in Peel be named Administrator of Ontario Works for Peel in keeping with Section 43 of the *Ontario Works Act*.

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2. Proposed Direction

With the retirement of the Director of Ontario Works, Margaret Radisa, in June, Regional Council needs to appoint a new Administrator of Ontario Works for Peel.

Lisa Duarte is the current "Acting" Director of Ontario Works in Peel. Ms. Duarte has served in this role in an acting capacity since May 2009 when she was hired, following a competition, on a learning assignment basis for this position. It makes sense for Regional Council to appoint Ms. Duarte as the OW Administrator by passing a resolution of Council. This resolution is included in this report. The Ontario government would like to receive this resolution from the Region of Peel by early August 2009.



Keith Ward
Commissioner of Human Services

Approved for Submission:



D. Szwarc, Chief Administrative Officer

*For further information regarding this report, please contact
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c. Legislative Services