
DATE: June 18, 2009

REPORT TITLE: **TERMS OF REFERENCE FOR THE INTERGOVERNMENTAL RELATIONS ADVISORY COMMITTEE (IRAC)**

FROM: Curry Clifford, Director, Strategic, Innovation and Policy

RECOMMENDATION

That the Terms of Reference for the Intergovernmental Relations Advisory Committee (IRAC), attached as Appendix I to the report of the Director, Strategic Innovation and Policy, dated June 18, 2009, titled "Terms of Reference for the Intergovernmental Relations Advisory Committee (IRAC)", be approved.

REPORT HIGHLIGHTS

- Provides a draft Terms of Reference for the IRAC for Regional Council to consider that includes the same mandate GRC operated under, however, offers different mechanics to effectively address concerns raised by Regional Council.

DISCUSSION

1. Background

On April 16, 2009, the report entitled *Proposed Future Direction of the Government Relations Committee* was presented to General Committee. The report proposed dissolving the Government Relations Committee in favour of General Committee as the forum for government relations discussions. Council did not support this approach and directed GRC to develop an alternative approach.

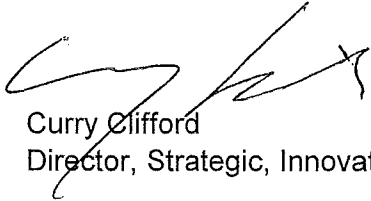
The Government Relations Committee met on May 21, 2009 and discussed various considerations regarding the most effective and efficient approach for the Region to conduct government relations. On June 4, 2009, Regional Council endorsed GRC's recommendation (Resolution 2009-662) including the direction to establish a new Terms of Reference for the Intergovernmental Relations Advisory Committee. This is now attached as Appendix 1.

2. Conclusion

The attached terms of reference for the new Intergovernmental Relations Advisory Committee are attached for consideration.

June 18, 2009

**TERMS OF REFERENCE FOR THE INTERGOVERNMENTAL RELATIONS ADVISORY
COMMITTEE (IRAC)**



Curry Clifford
Director, Strategic, Innovation and Policy

Approved for Submission:



D. Szwarc, Chief Administrative Officer

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June 18, 2009

TERMS OF REFERENCE FOR THE INTERGOVERNMENTAL RELATIONS ADVISORY COMMITTEE (IRAC)

APPENDIX I

Intergovernmental Relations Advisory Committee (IRAC) – Terms of Reference

Committee Name

The name of the Committee shall be the “Intergovernmental Relations Advisory Committee.”

Mandate

The mandate of the Intergovernmental Relations Advisory Committee (IRAC) is to:

- a) Develop, coordinate, implement and monitor intergovernmental relations strategies, based on Regional Council endorsed priority public policy issues, with Members of the Provincial Legislature and the Provincial Government, members of the Parliament of Canada and the Government of Canada, and related governmental agencies, including lower tier municipalities;
- b) Coordinate, develop and recommend adoption of policy positions, strategies and tactics for the approval of Regional Council on issues where it is appropriate to conduct government relations campaigns, such as:
 - i) Federal/Provincial budgets,
 - ii) Elections
 - iii) Speeches from the Throne
 - iv) Other opportunities as they arise;
- c) Establish, organize and meet with the Prime Minister, Premier, Ministers, MPs, MPPs, as well as community stakeholders/organizations; and
- d) Work with other committees or sub-committees to address particular public policy issues as they arise.

Reporting Function

The report (minutes) of each Committee meeting will be placed on the following General Committee agenda for receipt or approval by Regional Council as may be appropriate.

Membership

The IRAC membership will be comprised of a minimum of five (5) Regional Councillors, however, all members of Regional Council are invited to attend meetings.

Membership of the IRAC will include at least one Regional Councillor from each of the three area municipalities.

Members who are unable to attend a meeting may appoint an alternate to attend and vote in their place, in accordance with the Region of Peel Procedural By-law.

TERMS OF REFERENCE FOR THE INTERGOVERNMENTAL RELATIONS ADVISORY COMMITTEE (IRAC)**Term of Appointment**

The term of appointment shall commence following the establishment of the Committee by Regional Council. The members shall continue in office until the end of the term of Regional Council or until their successors are appointed.

Election of Chair and Vice-Chair

The Committee will elect from its members a Chair and Vice-Chair, and this election will be held at the Committee's first meeting. The Chair and Vice-Chair will serve in their roles for the full term of the Committee.

Meetings

The Chair of the IRAC shall convene a meeting when:

- A public policy issue arises requiring advocacy at the political level; and
- There is an absence of previously endorsed Regional Council policy positions related to the issue.

All meetings will take place at:

Region of Peel
10 Peel Centre Drive, Suite A
5th Floor Boardroom

Quorum

Quorum for the proposed Intergovernmental Relations Advisory Committee shall be three (3).

Role and Responsibility of Staff and Community Stakeholders

The staff lead for the Intergovernmental Relations Advisory Committee shall be the Director of Strategic Innovation and Policy with additional support from his/her Office, and Executive Management Team (Commissioners).

The Advisory Committee will be supported by the Regional Clerk, pursuant to the Procedural By-law.

Other staff resources will be provided as required.