

**Internal Request for Award
Presentation at Regional Council**

The following information is requested prior to the confirmation of an award presentation before Regional Council:

Main Departmental Contact Information

Name	<u>Arlene Appleton</u>	Ext.	<u>4313</u>	Department	<u>Executive Office</u>
Division	<u></u>				
Section	<u></u>				

Award Presentation Information

Provide a brief summary of the Nature / Purpose of the award presentation	
To recognize the contributions to the United Way of Peel Region for 2009 through both the Peel United Way Campaign and the Peel Regional Police United Way Campaign, before Regional Council on March 4, 2010.	
Provide a list of all participants	
Name	<u>Shelley White</u>
Title	<u>Chief Executive Officer</u>
Organization	<u>United Way of Peel Region (UWPR)</u>
Name	<u>Chief Mike Metcalf</u>
Title	<u>Chief of Police</u>
Organization	<u>Peel Regional Police</u>

Provide details of what is to be presented (Photo, Award, Cheque, Plaque, etc.)

At the March 4, 2010 Regional Council meeting, Regional Chair Emil Kolb; CAO David Szwarz; Peel Regional Police Chief Mike Metcalf; Members of Regional Council; and campaign leads will be presenting a cheque to Shelley White, Chief Executive Officer of UWPR, representing the funds raised in both the Region and Police 2009 campaigns.
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Describe the format of your presentation (PowerPoint*, DVD, VHS, Display, etc.)

	Yes	No
* If the presentation is PowerPoint will it be provided in hard copy?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
* If you replied YES to the above, please prepare your handouts as follows:		
<ul style="list-style-type: none"> • Two slides per page, double-sided, stapled, three-hole punched, 35 copies • Provide the material, at a minimum, the day before the meeting to Legislative Services 		
Will there be a photo opportunity?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Who have you contacted in Communication Services regarding this award presentation?		
Name	<u>Rachelle Brown</u>	Ext. <u>4672</u>
Will circulation of any materials to Councillors at the time of the presentation be required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Please specify (i.e. pens, cups, brochures):		

NOTE: Delegations to Council shall be limited to speaking no more than five minutes in accordance with Section IV-4 (f) of the Region of Peel Procedural By-law 57-2006. For further information, please contact your **Legislative Services representative**.