



*Making Way*  
For Ontarians with Disabilities

**REGION OF PEEL**

**ACCESSIBILITY ADVISORY COMMITTEE (AAC)**

**MINUTES**

**AAC-2012-7**

The Region of Peel Accessibility Advisory Committee met on September 18, 2012 at 1:01 p.m. in the Council Chamber, Regional Administrative Headquarters, 10 Peel Centre Drive, Suite A, Brampton.

**Members Present:** R. Chopra; D. Farrace; W. Goursky; N. Husain; N. Iannicca; R. Paterak; M. Tymkow

**Members Absent:** H. Bajwa; G. Barnes; S. Hames, due to other municipal business; E. Kolb, due to other municipal business; M. Parker

**Also Present:** **Region of Peel:** N. Trim, Chief Financial Officer and Commissioner of Corporate Services; K. Lockyer, Regional Clerk and Director of Clerk's; A. Adams, Manager, Regulatory Compliance; H. West, Legislative Specialist; V. Montesdeoca, Committee Clerk

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\* See text for arrivals

♦ See text for departures

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*William Goursky, Chair, presided.*

## 1. CALL TO ORDER

William Goursky, Chair of the Region of Peel Accessibility Advisory Committee (AAC) called the meeting to order at 1:01 p.m. and welcomed everyone present.

## 2. APPROVAL OF AGENDA

### RECOMMENDATION AAC-15-2012:

That the agenda for the September 18, 2012, Region of Peel Accessibility Advisory Committee meeting, be approved.

During agenda approval William Goursky, AAC Chair, provided a review of previous outstanding items. The following items and updates were outlined:

- Follow up on questions raised at the August 28, 2012 Accessibility Advisory Committee meeting regarding evacuation procedures - to be discussed under Delegations – Item 5c;
- Status of the visioning exercise – a workshop will be scheduled to provide follow up on the exercise;
- Outstanding Roundabouts discussion – a workshop has been scheduled for October 16, 2012 following the AAC meeting.

## 3. PREVIOUS MEETING MINUTES

- a. **Minutes of the Region of Peel Accessibility Advisory Committee (AAC-2012-6) meeting held on August 28, 2012**

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#### 4. COMMUNICATIONS

- a. **Town of Caledon**, Invitation to the October 23, 2012, "Accessibility Information Forum"

Received

Maureen Tymkow, AAC Member, explained that the forum was set up as a result of the lack of information available to the public regarding services in the Town of Caledon for persons with disabilities. The forum will host a number of agencies who will speak about the services they offer within the Town of Caledon and the Region of Peel.

- b. **Ministry of Community and Social Services**, E-mail regarding the Proposed Amendment to the Integrated Accessibility Standards Regulation under the *Accessibility for Ontarians with Disabilities Act, 2005* – Design of Public Spaces (Accessibility Standards for Built Environment)

Received

William Goursky inquired if anyone was interested in submitting comments to the Ministry of Community and Social Services regarding the proposed amendment as the deadline for submission of October 1, 2012, is quickly approaching. He stated that it would be beneficial to have a better understanding of the Integrated Standards in order to provide comments on any amendments.

Meenu Sikand, Accessibility Planning Specialist, advised that a review of the amendment is underway by Region of Peel staff as the content is very technical in nature. She undertook to keep the Committee informed of comments submitted, if any.

The Committee agreed not to submit comments at this time and requested staff to facilitate an informal meeting to review the upcoming Integrated Standards.

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STAFF DIRECTION AAC-2012-7-01:

That staff from the Accessibility Planning Program facilitate an informal meeting to review the upcoming Integrated Accessibility Standards.

**5. DELEGATIONS**

- a. **Gerry Pilon, Architect, Salter Pilon Architecture Inc. and Philip Hui, Project Manager, Real Property Asset Management, Region of Peel**, Providing a Review of the Brampton Fire Station 211 and Peel Region Paramedic Services Satellite Station, Located at Gore Road and Countryside Drive – City of Brampton, Ward 10

Received

RECOMMENDATION AAC-16-2012:

That the update provided to the Region of Peel Accessibility Advisory Committee (AAC) on September 18, 2012 by Region of Peel Real Property Asset Management staff regarding the site plan for the Brampton Fire Station 211 and Peel Region Paramedic Services Satellite Station located at Gore Road and Countryside Drive – City of Brampton, Ward 10, be received;

And further, that notification of the support of the Region of Peel Accessibility Advisory Committee for the subject site plan, be provided to the City of Brampton, Planning, Design and Development department.

A copy of the presentation is available from the Office of the Regional Clerk.

Philip Hui, Project Manager, Real Property Asset Management, provided an overview of the Peel Region Paramedic Services Satellite Station which is co-located with the Brampton Fire Station 211, at the intersection of Gore Road and Countryside Drive, Brampton.

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Gerry Pilon, Architect, Salter Pilon Architecture Inc., reviewed the accessibility features of the facility and noted that the satellite station contains identical features as previous site plans presented to the AAC.

Maureen Tymkow requested clarification on how a person would secure the door from inside the accessible washroom. Gerry Pilon responded that the door would contain a push button lock which secures the main entrance door.

Maureen Tymkow noted that there were a number of such satellite stations under development and inquired if all of them were going to be presented to the Committee for review. Philip Hui responded that staff is working to improve the site plan approval process. Site plans are first presented to the Site Plan Review Subcommittee and then presented to the AAC for formal approval.

- b. **Melanie Stone, Transportation Resource Coordinator, Transportation Planning Division, Providing an Update on the Accessible Transportation Master Plan**

Received

Melanie Stone, Transportation Resource Coordinator, stated that the purpose of the Accessible Transportation Master Plan Update is to clarify the vision and plan for future provision of transportation services for people with disabilities residing in Peel, as well as, to gather input on how to maintain appropriate levels of service while balancing financial constraints. As part of the framework, a study will be carried out which will, among other things, evaluate the Family of Services Model for continued cost effectiveness and value to users. The study will be used as a guiding document in the provision of accessible transportation, provide recommendations and strategic direction and ensure compliance with the *Accessibility for Ontarians with Disabilities Act, 2005 (AODA)* and related legislation. Melanie Stone informed the Committee that Council approval is required for the procurement of an award to the successful vendor that will carry out the study. Moving forward, Melanie Stone stated that the Committee's input is important and requested that some time be allotted at future AAC meetings to provide updates.

Maureen Tymkow inquired if the Town of Caledon will be included in the study. Melanie Stone responded that Caledon is a huge stakeholder and

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will be considered throughout the process.

- c. **Mark Redlich, Senior Commercial Property Manager and Mauricio Fuenzalida, Fire and Life Safety Co-ordinator, Real Property Asset Management,** Providing the Integrated Accessibility Standard Regulation Compliance Update as it Relates to Individual Emergency Evacuation Plans

Received

Mark Redlich, Senior Commercial Property Manager, provided introductory remarks and a brief description of his role in the day to day operations of Region of Peel commercial facilities.

Mauricio Fuenzalida, Fire and Life Safety Co-ordinator, Real Property Asset Management, reviewed the improvements made to the emergency response information to ensure compliance with the Integrated Accessibility Standard Regulation as follows:

- Upgrade to a two stage fire alarm system for Suite A;
- Upgrade to incorporate audible speakers and visual strobes for Suite A;
- Updates to 10 Peel's website to include more detailed information Fire and Life Safety information for employees with disabilities; and
- Implementing a new protocol to keep track of persons requiring assistance during an evacuation or emergency.

Maureen Tymkow requested clarification regarding the upgraded two stage fire alarm system. Mauricio Fuenzalida advised that the fire alarm is visual and audible. The first stage involves a one pulse intermittent signal that serves as a warning. In the second stage, the signal is faster and requires evacuation. Maureen Tymkow also inquired how the Fire Department would know that there were people requiring assistance during an emergency. Mauricio Fuenzalida responded that Region of Peel security personnel have the information regarding persons requiring assistance.

In response to a suggestion made by Raj Chopra to review emergency information periodically, Mark Redlich informed Committee Members that the emergency information for persons with disabilities is reviewed

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annually, if not sooner.

William Goursky inquired if the Region has any special mechanical tools to evacuate people using wheelchairs when the elevators are out of service. Mark Redlich advised that the Fire Department has the discretion to activate the elevators, to evacuate persons with disabilities.

Councillor Paterak suggested using the Peel Conference Centre located on the ground floor of 10 Peel Centre Drive to hold the AAC meetings. This would ease the evacuation process for persons with disabilities.

STAFF DIRECTION AAC-2012-7-02:

That staff explore the option of holding future AAC meetings in the Peel Conference Centre, located on the first floor.

**6. REPORTS**

**a. Region of Peel Accessibility Planning Program Monthly Update (September) (Oral)**

Update by Meenu Sikand, Accessibility Planning Specialist, Region of Peel

Received

Meenu Sikand, Accessibility Planning Specialist, provided an update on the work carried out by the Accessibility Planning Program during the last month. She noted that a review of the proposed amendment to the Integrated Accessibility Standards Regulation relating to the design of public spaces was undertaken and subsequently forwarded to the appropriate departments for review, due to the technical nature of the document. Once the comments are compiled, a response will be submitted to the Ministry of Community and Social Services.

Meenu Sikand advised that work is underway on updating the Accessibility Multi-Year Plan. An informal meeting will be set up with Committee members to review and provide input to the Plan prior to presenting to Council.

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Meenu Sikand reminded members of the upcoming International Day for Persons with Disabilities (IDPD) event taking place on December 3, 2012 and requested members of the Education and Awareness Subcommittee to allocate time for planning the event. The event is intended to be smaller in size with a focus on providing an educational experience.

Meenu Sikand invited members to attend the following events:

- City of Brampton public consultation for On-Demand Accessible Taxi Cabs – September 24, 2012
- Run, Walk and Roll event – October 27, 2012

d. **Region of Peel Accessibility Advisory Committee Member Updates – Nil**

## 7. OTHER BUSINESS

Naz Husain, AAC Vice-Chair, requested staff to provide information to Committee members on the process for appointing additional members to the AAC.

## 8. NEXT MEETING

The next meeting of the Region of Peel Accessibility Advisory Committee is scheduled for Tuesday, October 16, 2012, at 1:00 p.m., Council Chamber, 5th floor, Regional Administrative Headquarters, Suite A, 10 Peel Centre Drive, Brampton, Ontario.

Please forward regrets to Veronica Montesdeoca, Committee Clerk, (905) 791-7800 ext. 4384 or at [veronica.montesdeoca@peelregion.ca](mailto:veronica.montesdeoca@peelregion.ca).

## 9. ADJOURNMENT

The meeting adjourned at 2:27 p.m.