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FOR OFFICE USE ONLY Meeting Name:	
Meeting Date : DD/MM/YY	

Request Date :DD/MM/YY 01/10/2012

**Main Departmental Contact Information**

Name William Fernandes Department \_\_\_\_\_  
Division \_\_\_\_\_ Section \_\_\_\_\_ Ext. 131

**Award Presentation Information**

Provide a brief summary of the nature/purpose of the award presentation

**Presenting the APWA Technical Innovation Award for Ash Lagoons Modifications at G.E Booth (Lakeview) Wastewater Treatment Plant**

**Provide a list of all participants**

Name Larry Koehle, P. Eng.  
Title Past President  
Organization American Public Works Association (APWA)  
Name \_\_\_\_\_  
Title \_\_\_\_\_  
Organization \_\_\_\_\_

**Provide details of what is to be presented (Photo, Award, Cheque, Plaque, etc.)**

**Describe the format of your presentation ( Power Point, DVD, VHS, Display, etc.)**

\* If the presentation is Power Point will it be provided in hard copy  Yes  No

\* If you replied YES to the above, please prepare your handouts as follows:

- Two slides per page, double-sided, stapled, three-hole punched, 45 copies
- Provide the material, at a minimum, the day before the meeting to Legislative Services

Will there be a photo opportunity?  Yes  No

Who have you contacted in Communication Services regarding this award presentation?

Name \_\_\_\_\_ Ext. \_\_\_\_\_

Will circulation of any materials to Councillors at the time of the presentation be required?  Yes  No

If YES please specify (i.e. pens, cups, brochures)

\_\_\_\_\_

**Note:** Delegations to Council shall be limited to speaking no more than five minutes in accordance with Section IV-4(f) of the Region of Peel Procedural By-law 57-2006, as amended. For further information, please contact your **Legislative Services representative**.