
DATE: September 19, 2012

REPORT TITLE: **APPOINTMENT OF REGIONAL COUNCIL SECTION CHAIRS AND VICE-CHAIRS; APPOINTMENT OF MEMBERS TO VARIOUS COMMITTEES**

FROM: Norma Trim, Chief Financial Officer and Commissioner of Corporate Services

RECOMMENDATION

That the appointments and such elections be conducted as are necessary to fill the positions outlined in the report of the Chief Financial Officer and Commissioner of Corporate Services, dated September 19, 2012, titled "Appointment of Regional Council Section Chairs and Vice-Chairs; Appointment to Various Committees."

REPORT HIGHLIGHTS

- The current term of all Regional Council Section Chairs and Vice-Chairs expires November 30, 2012 in accordance with the Region's Procedural By-law 57-2006, as amended.
- Elections for these positions must take place 24 months after the beginning of the term of Council.
- As membership on the Audit Committee, Waste Management Committee, Ontario Traffic Conference and Greenlands Securement Subcommittee is, in part, dependent on members who hold Regional Council Section Chair and Vice-Chair positions, membership on these Committees also expire 24 months after the beginning of the term of Council.
- The method of electing Section Chairs and Vice-Chairs is attached to the subject report as Appendix I.

DISCUSSION

1. Background

Section VIII-3b of Procedural By-law 57-2006, as amended, states that the election of Section Chairs and Vice-Chairs, in addition to following a municipal election, shall take place "at the meeting closest to, but not after, twenty-four months after the beginning of the term of Council".

Both the Audit Committee and the Waste Management Committee have membership that is, in part, dependent on the members who hold the Regional Council Section Chair and Vice-Chair positions.

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Regional representation to the Ontario Traffic Conference (OTC) is, in part, dependent on the outcome of these elections. The Region appoints the Chair and Vice-Chair of the Public Works section to this special purpose body, in addition to one other Councillor. Currently the third representative to the OTC is Councillor Pat Saito, who was appointed by Regional Council Resolution 2010-973 for a term ending on November 30, 2012.

2. Regional Council Section Chairs and Vice-Chairs

A memo was circulated to Members of Council on September 7, 2012 seeking interest for appointments. Below is a summary of the responses received, to date. In accordance with Section VIII-3c of the Procedural By-law, as amended, a Member of Council cannot serve in an executive capacity of more than one Section at a time.

Health Services Section

Chair: Councillor E. Moore; Councillor R. Paterak
Vice-Chair: Councillor E. Moore

Human Services Section

Chair: Councillor G. Miles; Councillor P. Palleschi
Vice-Chair: Councillor _____

Management Section

Chair: Councillor R. Starr; Councillor R. Whitehead
Vice-Chair: Councillor C. Fonseca; Councillor R. Starr

Public Works Section

Chair: Councillor P. Palleschi; Councillor A. Thompson
Vice-Chair: Councillor R. Starr; Councillor A. Thompson

3. Audit Committee

The Audit Committee (AC), formerly the Audit Subcommittee was created by Regional Council Resolution 95-59-37 to ensure corporate financial reporting and annual financial statements meet all legislative requirements; and to ensure sound management practices and controls are fulfilled by management and staff.

Under the current Terms of Reference, the AC is comprised of the Regional Chair (ex-officio), the Chair and Vice-Chair of the Management Section and must include at least one member from each area municipality.

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The term of appointment for AC members will be for a period of 24 months, which coincides with the term of appointment of the Management Section Chair and Vice-Chair. Regional Council will ensure each area municipality is represented by appointing an additional member(s) from the area municipalities not represented by the Chair and Vice-Chair of the Management Section.

Interest was sought for membership on the AC and the following responses were received, to date:

- Councillor _____ (Brampton)
- Councillor R. Whitehead (Caledon)
- Councillor C. Fonseca; Councillor R. Starr (Mississauga)

4. Waste Management Committee

The Waste Management Committee (WMC), formerly the Waste Management Subcommittee was created by Regional Council Resolution 95-280 to review, analyze and provide recommendations to Regional Council on waste management issues.

Under the current Terms of Reference, the WMC is comprised of the Regional Chair (ex-officio), both the Chair and Vice-Chair of the Public Works Section, and a minimum of two additional Regional Councillors. Representation from each area municipality is required.

The term of appointment for WMC members will be for a period of 24 months, which coincides with the term of appointment of the Public Works Section Chair and Vice-Chair.

Interest was sought for membership on the WMC and the following responses were received, to date:

- Councillor E. Moore (Brampton)
- Councillor P. Palleschi (Brampton)
- Councillor J. Sanderson (Brampton)
- Councillor R. Paterak (Caledon)
- Councillor A. Thompson (Caledon)
- Councillor B. Crombie (Mississauga)
- Councillor C. Fonseca (Mississauga)
- Councillor R. Starr (Mississauga)
- Councillor J. Tovey (Mississauga)

5. Ontario Traffic Conference

The Ontario Traffic Conference (OTC) was formed in 1950 to promote and improve traffic safety and is run by a board of elected municipal officials, police services, traffic/transportation engineers, parking, industry and individuals in related fields.

The Region's membership classification provides for nine representatives comprised of three Regional Councillors (the Chair and Vice-Chair of Public Works Section and one additional Councillor), staff and police representatives.

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The term of appointment for OTC members will be for a period of 24 months, which coincides with the term of appointment of the Public Works Section Chair and Vice-Chair

Interest was sought for membership on the OTC and the following responses were received, to date:

- Councillor P. Saito
- Councillor A. Thompson

6. Greenlands Securement Subcommittee

The Greenlands Securement Subcommittee (GSSC) was established by Regional Council Resolution 95-280 to review, analyze and provide recommendations to Regional Council on issues of land stewardship and securement funding applications from the Conservation Authorities.

Under the current Terms of Reference, the GSSC is comprised of the Regional Chair (ex-officio), the Chair of the Management Section, one member from each area municipality, and one member of Council from each of the Conservation Authorities represented in the Region of Peel (Credit Valley Conservation and Toronto and Region Conservation Authority).

The term of appointment for GSSC members will be for a period of 24 months, which coincides with the term of appointment of the Management Section Chair and Vice-Chair.

Interest was sought for membership on the GSSC and the following responses were received, to date:

- Councillor _____ (Brampton)
- Councillor R. Paterak (Caledon)
- Councillor A. Thompson (Caledon)
- Councillor R. Whitehead (Caledon)
- Councillor R. Starr (Mississauga)
- Councillor J. Tovey (Mississauga)

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CONCLUSION

A vote to determine the appointments for the Regional Council Section Chairs and Vice-Chairs; Membership of the Audit Committee; Waste Management Committee; Ontario Traffic Conference and Greenlands Securement Subcommittee will occur during the Management Section of the Regional Council meeting on October 25, 2012. All appointments will be effective as of December 1, 2012.



Norma Trim
Chief Financial Officer
and Commissioner of Corporate Services

Approved for Submission:



D. Szwarc, Chief Administrative Officer

For further information regarding this report, please contact Kathryn Lockyer at extension 4325 or via email at Kathryn.lockyer@peelregion.ca

Authored By: Helena West

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APPENDIX I

ELECTION OF SECTION CHAIRS AND VICE CHAIRS VOTING PROCEDURES

1. DEFINITIONS

- (a) "Lot" is the method of determining the nominee to either fill the vacancy or go on to the next ballot, as determined by the particular circumstance. The names of the tied nominees shall be placed on equal sized pieces of paper, placed in a container and one name shall be drawn by a person chosen by the Regional Clerk.
- (b) "Majority of Votes" means more than half the votes cast by persons legally entitled to vote in a regular or properly called meeting at which quorum is present.

2. PROCEDURE FOR NOMINATIONS

- (a) Nominations shall be placed in the following manner:
 - (i) The Clerk or Regional Chair shall call for nominations.
 - (ii) Each nomination shall be moved and seconded by a member.
 - (iii) After nominations have been closed by a vote of Council, each nominee shall, prior to the vote being taken, be permitted to speak to the nomination for not more than two minutes.
 - (iv) The nominees shall be called upon in alphabetical order of surnames.
- (b) A nominee may withdraw his or her name at any time.

3. VOTING PROCESS

- (a) Nominees shall be voted on in alphabetical order of surnames.
- (b) If there is more than one nominee, votes shall be recorded and all members shall stand when voting to indicate their vote.
- (c) There shall be one nominee vote per member per round of voting for each office. A member's first vote is deemed to be the member's vote. If a member votes a second time in the same round of voting, the Regional Clerk shall advise the member and the member's vote shall not count.
- (d) Once the process commences, the only motion permitted will be a motion to recess.
- (e) **One Nominee:**
 - (i) The nominee requires a majority of votes to be elected. Voting may be by show of hands.

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APPENDIX 1

(f) Two Nominees Only:

- (i) The nominee who receives a majority of votes is elected.
- (ii) If there is a tie vote, the Regional Chair may break the tie. If the Regional Chair decides not to break the tie, then the Clerk shall declare a 10 minute recess to allow members time to consider the matter, after which the vote shall be retaken. If the vote is again tied, the Regional Chair may break the tie. If the Regional Chair decides not to break the tie, then the Clerk shall declare a second 10 minute recess, after which the vote shall be retaken. If the vote is again tied, the Regional Chair may break the tie. If the Regional Chair decides not to break the tie, then the vacancy shall be filled by the nominee selected by lot. The name drawn shall be the winner of the election.

(g) Three or More Nominees:

(i) First and Successive Ballots:

- (1) A nominee who receives a majority of votes is elected.
- (2) If no nominee receives a majority of votes, the nominee with the least number of votes shall be excluded from subsequent voting and Council shall proceed with the next ballot.
- (3) If there is a tie vote with respect to the nominees receiving the least number of votes, the Regional Chair may break the tie. If the Regional Chair decides not to break the tie, or if there remain nominees tied after the Regional Chair's vote, then a lot shall be conducted until there is one name not drawn, and the name (or names) drawn shall go forward to the next ballot, and the name not drawn shall be excluded from subsequent ballots.
- (4) When there are only two nominees remaining, the procedure for two nominees [Procedure (f)] shall apply.