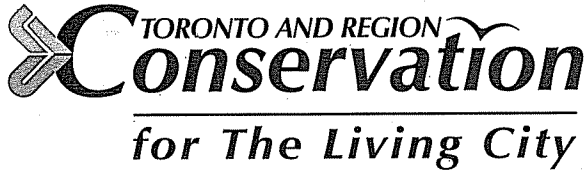


MA-B6-1



LEGISLATIVE SERVICES	
COPY TO:	FOR:
Chair	<input checked="" type="checkbox"/> Committee
CAO	<input checked="" type="checkbox"/>
Corporate Services	<input checked="" type="checkbox"/> Council
Public Works	JAN 10 13
Employee and Business Services	
Health Services	File
Human Services	
Peel Living	

December 12, 2012

Ms. Kathryn Lockyer, Regional Clerk  
Regional Municipality of Peel  
10 Peel Centre Drive  
Brampton, ON L6T 4B9

REFERRAL TO \_\_\_\_\_  
RECOMMENDED \_\_\_\_\_  
DIRECTION REQUIRED  \_\_\_\_\_  
RECEIPT RECOMMENDED \_\_\_\_\_

RECEIVED

DEC 24 2012

REGION OF PEEL  
CLERKS DEPT.

Dear Ms. Lockyer:

**Re: Appointments to the Humber Watershed Alliance and Etobicoke-Mimico Watersheds Coalition 2013-2015**

Since 1992, Toronto and Region Conservation (TRCA) has established community-based committees to assist with the protection and restoration of its watersheds. The membership includes elected representatives, agency staff, residents, community groups, academic institutions and business groups.

We are currently in the process of recruiting members to the Humber Watershed Alliance, and the Etobicoke-Mimico Watersheds Coalition. Members will be appointed for a two-year term with a possible extension for one more year.

The Authority, at its meeting held November 30, 2012, adopted the Terms of Reference for the above-mentioned committees. A copy of the Terms of Reference for each of the two watershed groups are enclosed for your information.

In accordance with Section 3 of the Terms of Reference, we would respectfully request that the Regional Municipality of Peel appoint one member to each of the Humber Watershed Alliance, and the Etobicoke-Mimico Watersheds Coalition. During the last term, the Region of Peel was represented by Emil Kolb on the Humber Watershed Alliance and Councillor Allan Thompson on the Etobicoke-Mimico Watersheds Coalition.

As a member of the Humber Watershed Alliance, the appointed representative will:

- Work with like-minded individuals to address municipal priorities related to watershed management;
- Have a "voice" in the preparation of management plans and the opportunity to review and comment on strategic plans, policies and other planning documents when appropriate to do so;
- Assist with initiatives that foster sustainable communities such as near urban agriculture;
- Assist with habitat regeneration, education and recreational activities in the watershed;
- Assist with the identification, protection, celebration and promotion of cultural and heritage values in the Humber River watershed;
- Assist with fundraising for priority projects and community capacity building.

Member of Conservation Ontario



As a member of the Etobicoke-Mimico Watersheds Coalition, the appointed representative will:

- Assist with the implementation of habitat regeneration, stormwater management, stewardship, recreational (trails) and heritage activities identified as priorities in the Etobicoke-Mimico Watersheds Technical Update;
- Assist with sustainable community initiatives such as "Sustainable Community Neighbourhood Action Projects" and "Eco-Business Zones" that further actions leading to energy, waste and water efficiencies in the watersheds;
- Build capacity within the community and influence people's behaviour through innovative social marketing approaches;
- Work with TRCA staff and other watershed/waterfront advisory committees to address issues of common concern such as providing input to the Toronto Area Remedial Action Plan, and other regional policy or planning issues.
- Assist with fundraising for priority initiatives.

We would request that your appointments to the Humber Watershed Alliance and Etobicoke-Mimico Watersheds Coalition be confirmed, in writing, by February 7, 2013 in order that we can finalize the memberships and have our inaugural meetings in April, 2013.

If you have any Humber Watershed Alliance related questions or queries, please do not hesitate to contact Gary Wilkins, Humber Watershed Specialist by telephone at (416)661- 6600, extension 5211 or via email at [gwilkins@trca.on.ca](mailto:gwilkins@trca.on.ca).

Any questions or queries regarding the Etobicoke-Mimico Watersheds Coalition should be directed to Chandra Sharma, Etobicoke-Mimico Watershed Specialist. Chandra may be reached by telephone at (416)661-6600, extension 5237 or via email at [csharma@trca.on.ca](mailto:csharma@trca.on.ca)

Yours truly,



Adele Freeman, Director  
Watershed Management Division

GW:L

Encl.


cc: Mr. Emil Kolb, Regional Chair  
Councillor Allan Thompson


MA-B6-3

**ETOBICOKE-MIMICO WATERSHEDS COALITION  
2013 - 2015**

**Terms of Reference**

**Toronto and Region Conservation  
November, 2012**

 Etobicoke & Mimico Creeks  
Watersheds

 Toronto and Region  
**Conservation**  
*for The Living City*

## ETOBICOKE-MIMICO WATERSHEDS COALITION

### TERMS OF REFERENCE

#### 1.0 INTRODUCTION AND AUTHORITY DIRECTION

The Etobicoke–Mimico Watersheds Coalition (Coalition) is a formal community-based committee of the Toronto and Region Conservation Authority (TRCA) which reports to the Authority on regular basis. It was first established in 2002 in response to a recommendation in the approved watersheds management strategy titled *Greening our Watersheds: Revitalization Strategies for Etobicoke and Mimico Creeks* dated May 2002. Since then, the Coalition has completed two very successful terms during which members have provided exceptional support and service to TRCA.

Our vision is that in the year 2025, the Etobicoke and Mimico Creek watersheds will be places where people live in harmony with the environment, where the water is clean, where green open spaces are vital and connected, and where fish and wildlife thrive.

In order to realize our vision we must respect, protect and regenerate the natural and human heritage of the watersheds.

##### 1.1 Authority Direction

At Authority Meeting #5/02, held on May 24, 2002, Resolution #A124/02 was approved for the first term as follows:

*THAT the Terms of Reference for the Etobicoke-Mimico Watersheds Coalition, dated May, 2002, as appended, be approved;...*

It is recommended that the Etobicoke-Mimico Watersheds Coalition be established again starting in the spring of 2013 based on the following terms of reference.

#### 2.0 GOALS

The goals of the Etobicoke-Mimico Watersheds Coalition are to protect and regenerate the Etobicoke Creek and Mimico Creek watersheds and, more specifically, to assist the Toronto and Region Conservation Authority (TRCA), The Living City Foundation, TRCA partner agencies and watershed municipalities to:

- achieve The Living City vision of Healthy Rivers and Shorelines, Regional Biodiversity, Sustainable Communities and Business Excellence within the Etobicoke and Mimico Creek watersheds;
- address priorities to meet targets identified in the documents titled, *Turning Over a New Leaf: The Etobicoke and Mimico Creeks Watersheds Report Card 2006* and *Greening Our Watersheds: Revitalization Strategies for Etobicoke and Mimico Creeks*; and *Etobicoke-Mimico Technical Update*;
- implement the recommendations of the Toronto and Region Remedial Action Plan contained in *Clean Waters, Clear Choices: Recommendations for Action* (1994) and strategic directions contained in subsequent reports as they pertain to

the Etobicoke and Mimico Creek watersheds;

- implement strategic plans such as the *Wet Weather Flow Management Master Plan* (Toronto) and the City of Toronto and Region of Peel sustainability initiatives;
- implement source water protection initiatives;
- meet the challenges of climate change through mitigation and adaptation initiatives; and
- secure political support at all levels of government and foster corporate partnerships to advance TRCA's vision for The Living City.

### **3.0 ETOBICOKE-MIMICO WATERSHEDS COALITION MEMBERSHIP AND APPOINTMENT PROCESS**

The Etobicoke-Mimico Watersheds Coalition shall consist of approximately 30 members including:

#### **3.1 TRCA Representative**

The Chair of the Authority or other designated Authority member as Ex-officio.

#### **3.2 Federal and Provincial Political Representatives**

Federal and Provincial members of Parliament whose area of jurisdiction is in the watersheds will be invited to participate as Ex-officio members.

#### **3.3 Regional and Local Political Representatives**

The regional and local municipalities will be requested by TRCA to appoint one Council member from each of the "905" regional and local municipalities in the Etobicoke and Mimico creeks watershed. These representatives will be Ex-officio members. A municipality may appoint a current Authority member. The appointed members should represent an electoral ward within the watershed.

- Regional Municipality of Peel;
- City of Mississauga;
- City of Brampton; and
- Town of Caledon.

Annually, a separate meeting/forum may be held to share information on strategic planning initiatives, regeneration activities or other projects being undertaken by TRCA, municipalities or others to ensure on-going liaison with appropriate departments and partners.

Municipal staff representatives will be invited to attend meetings of the Coalition as required.

Within the City of Toronto, the Etobicoke Community Council will be requested to appoint a member of Council to the Coalition. The city may appoint a current Authority member. This representative will be an Ex-officio member.

### **3.4 Other Public Agency Representatives**

The following federal and provincial agencies which have a specific interest in the Etobicoke Creek and Mimico Creek watersheds will be requested by TRCA to appoint a representative. Four or more ex-officio representatives will be appointed under this category:

- Environment Canada;
- Ontario Ministry of Natural Resources;
- Ontario Ministry of Environment;
- Ontario Ministry of Agriculture, Food and Rural Affairs.
- Other as appropriate

### **3.5 Community Group Representatives**

The following community groups/ENGOS will be requested by TRCA to appoint a representative to the Etobicoke Creek and Mimico Creek watersheds. Ten representatives will be appointed under this category.

- Citizens Concerned About the Future of the Etobicoke Creek Waterfront;
- Peel Federation of Agricultural or GTA Agriculture Advisory Committee;
- Credit River Anglers Association (mandate includes Etobicoke Creek);
- Ecosource Mississauga;
- Toronto Field Naturalists;
- Peel Environmental Youth Alliance (PEYA);
- Toronto Food Policy Council;
- West Humber Naturalist (mandate includes Etobicoke-Mimico);
- Friends of Heart Lake;
- Brampton Scouts; and
- Peel Aboriginal Network.

*Others may be added throughout the term should their knowledge, skills and experience be advantageous to the work of the Etobicoke-Mimico Watersheds Coalition.*

### **3.6 Watershed Residents, Business Members and Academic Institution Representatives**

Applications from businesses, academic institutions and watershed residents will be solicited through announcements in the newsletters, local newspapers, social media, press releases and a webinar. A committee of three persons, comprised of one member of the Authority, a TRCA senior staff member and the Etobicoke Mimico Watershed Specialist, will recommend appointments to the Etobicoke-Mimico Watersheds Coalition. This selection will take into consideration the following:

- demonstrated interest in the watershed/community;
- willingness of the applicant to meet the potential time and work commitments;
- geographical representation of the watershed and or Lake Ontario drainage area; and
- professional expertise and/or knowledge of the watershed in any area which would assist in the implementation of assigned tasks.

#### **3.6.1 Business Organization Representatives**

Three members representing businesses and/or business organizations interested in corporate environmental stewardship and the economic vitality of the region. The following businesses will be invited to participate:

- Greater Toronto Airports Authority (GTAA)
- Golf Club Representative/s
- Other local business interested in watershed projects

##### **3.6.1.1 Relationship with Partners in Project Green: A Pearson Eco-Business Zone**

Building on several years of work with the GTAA, in 2007 the Coalition helped TRCA establish Partners in Project Green: A Pearson Eco-Business Zone to transform the lands surrounding Toronto Pearson into an internationally recognized community of eco-friendly businesses within the Etobicoke-Mimico Watersheds.

At Authority Meeting #6/08, held on July 25, 2008, Resolution #A184/08 was approved, establishing The Partners in Project Green Steering Committee which reports directly to the Authority.

Chair of the Coalition will represent the Coalition on the Partners in Project Green Steering Committee. GTAA staff liaison will represent the GTAA as well as Partners in Project Green on the Coalition.

### **3.6.2 Academic Institution Representatives**

Two representatives from the university, college and public/catholic/private school systems interested in watershed management, restoration, research and integrating sustainability issues into watershed applications and curriculum.

### **3.6.3 Watershed Resident Representatives**

Fifteen watershed residents including those interested in, or having experience in, the following fields:

- writing/communications;
- business;
- fundraising;
- natural environment;
- planning and engineering;
- environmental policy;
- academics/education;
- social marketing;
- agriculture; and
- culture and heritage and recreation.

## **4.0 GUESTS**

Etobicoke-Mimico Watersheds Coalition meetings are open to the public. We encourage others interested in actively giving their time and talents to the protection, regeneration and celebration of the watershed to become involved. These persons will be acknowledged as 'guests' by the Coalition and will not have voting privileges nor be eligible for travel expenses to and from meetings. Guests are not required to be residents of the watershed.

Community members participating on Coalition Project Teams will be invited to participate as guests.

## **5.0 TERM OF APPOINTMENT**

Members will be appointed for a two year term with possible extension for one more year.

The Past Chair will automatically be a member of the Coalition, if he/she so wishes.

Membership will be reviewed on an annual basis. Members, excluding Ex-officio members, who are unable to fulfill their commitments, will be replaced after missing three consecutive meetings (without notice). Replacements will be made by the Authority based on nominees recommended by Authority members, other Coalition members and TRCA staff.

Notice of resignations and recommendations for new members will be presented to the Authority on an as-required basis for approval.



## **6.0 ATTENDANCE AT MEETINGS**

Members are required to attend regular evening meetings of the Etobicoke-Mimico Watersheds Coalition approximately three times annually including a training and networking session.

The first meeting will be held to discuss and endorse workplan priorities and future actions. The last meeting will be held in November to report on progress and set direction for the coming year,

It is anticipated that evening/day time meetings or conference calls for Project Teams and Ad-hoc Working Committees will be held approximately four-six times annually. Additional meetings may be required to deal with specific issues from time to time. All meetings scheduled depending on the preference and availability of members and staff.

Members will contribute to the work of the Coalition, prepare effectively for, and participate in, at least one Project Team or Ad-hoc Working Committee.

## **7.0 SELECTION OF CHAIR AND VICE CHAIR**

The Chair and Vice Chair will be elected by the Watersheds Coalition from the membership. The Authority may appoint an interim Chair until such time that an election can take place. The Chair and Vice Chair will also be ex-officio members of all working committees.

## **8.0 REPORTING RELATIONSHIP**

The Etobicoke-Mimico Watersheds Coalition is considered a subcommittee of TRCA. The Coalition Chair will report as needed to the Authority on projects and progress through meeting minutes of the coalition or brief presentations.

The Etobicoke-Mimico Watersheds Coalition is not a formal commenting body regarding review and approval of planning applications or permits. Staff will advise the Coalition of major projects within the watershed and may ask them for comments.

The Etobicoke-Mimico Watersheds Coalition may, on its own, provide comments or other information for the consideration of staff and the Authority.

## **9.0 RESOURCES AVAILABLE TO THE ETOBICOKE-MIMICO WATERSHEDS COALITION**

### **9.1 TRCA Support**

TRCA will provide staff support for the Etobicoke-Mimico Watersheds Coalition, including technical project support and community outreach.

Subject to available funding, the staff secretariat will include:

- Watershed Specialist;
- Project Manager;
- Public Programs Coordinator;

- Administrative Clerk (part-time).

The Etobicoke-Mimico Watersheds Coalition, and its project teams and committees, will otherwise strive to be self-sufficient in achieving their goals.

## 9.2 Other Resources

Funding may be available for projects and activities of working committees based on approved work plans and available TRCA funding. Project team and committee members are encouraged to secure other resources and partnerships for coalition projects and activities, whenever possible. In-kind or other support for projects and activities will be welcome from businesses, industries, other government agencies, private foundations, educational institutions and others in accordance with TRCA policies. All in-kind or other support will be coordinated with, or through, The Living City Foundation.

## 10.0 STRUCTURE OF THE COALITION

### 10.1 Chair's Committee

This subcommittee will undertake key advisory and coordinating responsibilities pertaining to the agenda, workplan and activities of the Coalition. The committee may also assist with advocacy actions, exchange information among project teams and watershed-wide committees, coordinate Coalition activities, discuss policy issues, prepare/review correspondence, coordinate outreach to political representatives, represent the Coalition at municipal councils, solicit strategic partnerships and seek out funding resources to meet the objectives of the Coalition.

The Chair's Committee will meet two weeks prior to the Coalition meeting and on other occasions as needed. This committee will be made up of the Chair and Vice Chair of the Coalition, representation from Project Teams and Ad-hoc Working Committees appropriate TRCA staff.

### 10.2 Ad-hoc Working Committees and Project Teams

The Etobicoke-Mimico Watersheds Coalition will undertake its work through the active involvement of its members on at least one ad-hoc working committee or project team. Ad-hoc working committees may be formed to work on such topics as communications, outreach, report cards or watershed planning. Project teams will be formed to work on specific projects such as local stewardship projects and events. These committees and teams will be established on an 'as required' basis and will be dissolved when their work is substantially complete.

The number of ad-hoc committees will generally be limited to two committees at any one time. This will ensure the necessary focus and effort required, while serving to limit, to a reasonable level, the demands on the watersheds coalition members, and staff of TRCA and other agencies.

A Chair for each ad-hoc committee and project team will report to the Coalition on a regular basis.

**10.3 Jurisdiction-Wide Watershed Committee(s)**

Members of the Coalition will be encouraged to work with members from other TRCA watershed committees to collaborate on issues of common interest, for example to discuss topics/projects with watershed-wide implications, review policy issues, and prepare joint communications.

**11.0 COMPENSATION OF WATERSHEDS COALITION MEMBERS**

At regular Etobicoke-Mimico Watersheds Coalition meetings, as well as sub-committee and watershed-wide committee meetings, Coalition members will be eligible for travel expenses according to TRCA policy where these are not covered by their agency or other source. The TRCA policy on volunteers is also applicable. More information is available at <http://trca.on.ca/get-involved/volunteer/>.

**12.0 RULES OF CONDUCT**

The Etobicoke-Mimico Watersheds Coalition will adhere to TRCA's Rules of Conduct as adopted by Resolution A2/08 at Authority Meeting #1/08, held on February 29, 2008, and as amended periodically. All other TRCA policies are applicable including Code of Conduct, Conflict of Interest and Volunteer Policy.

**13.0 QUORUM**

A quorum will consist of one-third of the members of the Etobicoke-Mimico Watersheds Coalition.

**14.0 PRIMARY RESPONSIBILITIES**

The Etobicoke-Mimico Watersheds Coalition shall:

- Adhere to the basic principles of sound ecosystem management that recognizes the interrelationship between cultural heritage, physical characteristics, biological conditions and economic needs, and the integration of conservation, restoration and economic activities necessary for the health of the watershed.

- Assist with the implementation of habitat regeneration, stormwater management, stewardship, recreational and heritage activities that will lead to the realization of the vision of The Living City and priority actions identified in *Greening our Watersheds: Revitalization Strategy for Etobicoke and Mimico Creeks*, and *Turning Over a New Leaf: The Etobicoke and Mimico Creeks Watersheds Report Card 2006*.
- Act as the Etobicoke Creek and Mimico Creek watersheds champion in large projects that cross municipal boundaries and support major projects advocated by others which will respect, protect and regenerate the Etobicoke Creek and Mimico Creek watersheds.
- Provide a forum for watershed communication by maintaining and enhancing contacts within the community regarding watershed management issues.
- Build capacity within the general community and influence people's behavior through innovative social marketing approaches.
- Work with TRCA, The Living City Foundation and others to seek new partners and sources of funding for identified priority projects.
- Assist with projects that further the TRCA Sustainable Communities objective such as Partners in Project Green within the Industrial Commercial Institutional (ICI) sector of the Etobicoke and Mimico watersheds.
- Work with the City of Toronto and TRCA's waterfront team to assist with priorities identified for the Etobicoke and Mimico waterfront.
- Work collaboratively with TRCA staff and other watershed/waterfront advisory committees to develop and implement actions from The Watershed Report Card.
- Work with TRCA staff and other watershed/waterfront advisory committees to address issues of common concern such as providing input to the Toronto Area Remedial Action Plan, and other regional policy or planning issues.
- Assist TRCA in identifying potential public greenspace and work with owners to develop conservation easements, donations and bequests in accordance with TRCA's Greenlands Acquisition Project for 2011 - 2015.

MA-B6-13

**HUMBER WATERSHED ALLIANCE  
2013 - 2015**

Terms of Reference

**Toronto and Region Conservation  
November, 2012**

*Humber  
River* 



Toronto and Region  
**Conservation**  
*for The Living City™*

Canadian  
Heritage  
Rivers  
System



Le Réseau  
des rivières  
du patrimoine  
canadien

## HUMBER WATERSHED ALLIANCE

### TERMS OF REFERENCE

#### **1.0 INTRODUCTION AND AUTHORITY DIRECTION**

The Humber Watershed Alliance is a formal community based volunteer task force that reports to the Authority on a regular basis. It was first established in 1997 in response to a recommendation in the approved watershed management plan titled "*Legacy: A Strategy for a Healthy Humber*", dated November 20, 1996. Since then residents, community groups, academic institutions, business associations, agencies and elected representatives have been members of the Alliance and have provided exceptional service to Toronto and Region Conservation (TRCA).

#### THE HUMBER CHALLENGE

Our challenge is to protect and enhance the Humber River watershed as a vital and healthy ecosystem where we live, work and play in harmony with the natural environment.

#### PRINCIPLES

- Increase awareness of the watershed's resources;
- Protect the Humber River watershed as a continuing source of clean water;
- Celebrate, regenerate and preserve our natural, historical and cultural heritage;
- Increase community stewardship and take individual responsibility for the health of the Humber River;
- Establish linkages and promote partnerships among communities;
- Build a strong watershed economy based on ecological health;
- Promote the watershed as a destination of choice for recreation and tourism.

#### **1.1 Authority Direction**

Direction to establish the Humber Watershed Alliance came on December 20, 1996, at Meeting #11/96, when TRCA approved Resolution #A261/96 that states in part:

*"THAT the Humber Watershed Task Force reports entitled "Legacy: A Strategy for a Healthy Humber", dated November 20, 1996 and "A Call to Action: Implementing the Humber Watershed Strategy", dated October 30, 1996, be received and endorsed;*

*THAT the staff be directed to provide a terms of reference and membership proposal for a Humber Watershed Alliance for the Authority's consideration in the spring of 1997."*

Since January 1997, the Humber Watershed Alliance has completed five terms. Their general mandate is to respond to the Humber Challenge and follow the guiding principles set out in *Legacy: A Strategy for a Healthy Humber*. The same guiding framework is in the updated watershed management plan titled *Pathways to a Healthy Humber*.

It is recommended that the Humber Watershed Alliance be established again starting in the winter of 2013 based on the following terms of reference.

## 2.0 GOALS

The goals of the Humber Watershed Alliance are generally to help protect, restore and celebrate the Humber River watershed and, more specifically, to assist Toronto and Region Conservation (TRCA), The Living City Foundation, government agencies, watershed municipalities, community groups and the public to:

- achieve The Living City Vision of Healthy Rivers and Shorelines, Regional Biodiversity, Sustainable Communities and Business Excellence within the Humber watershed;
- implement priority recommendations in "*Legacy: A Strategy for a Healthy Humber*" (1997); and the *Humber River Watershed Plan: Pathways to a Healthy Humber* (2008);
- implement recommended actions to meet the targets identified in the Humber watershed report cards; "*A Report Card on the Health of the Humber River Watershed* (2000)", "*2003 Humber Watershed Progress Report*", and "*Listen to Your River: A Report Card on the Health of the Humber River Watershed - 2007*";
- implement the recommendations of the Toronto and Region Remedial Action Plan (RAP) contained in "*Clean Waters, Clear Choices: Recommendations for Action - 1994*" and strategic directions contained in subsequent RAP reports as they pertain to the Humber River watershed;
- implement strategic plans such as the *Wet Weather Flow Management Master Plan* (Toronto) and the Regions of Peel and York sustainability initiatives;
- implement source water protection initiatives;
- meet the challenges of climate change through mitigation and adaptation initiatives;
- maintain and improve the natural and human heritage and recreational values that distinguish the Humber as a Canadian Heritage River;
- seek political support at all levels of government and foster corporate partnerships that advance the above objectives.

### **3.0 HUMBER WATERSHED ALLIANCE MEMBERSHIP AND APPOINTMENT PROCESS**

The Humber Watershed Alliance shall consist of approximately 40 members including:

#### **3.1 TRCA Representatives**

The Chair of the Authority or other designated Authority member as Ex-officio.

#### **3.2 Federal and Provincial Political Representatives**

Federal and Provincial Members of Parliament whose area of jurisdiction is within the Humber watershed will be invited to participate as ex-officio members.

#### **3.3 Regional and Local Political Representatives**

The regional and local municipalities will be requested by TRCA to appoint one council member or staff representative from the "905" regional and local municipalities in the Humber River watershed. These members will be ex-officio members. A municipality may appoint a current Authority member. If a council member is appointed and not staff, the Councillors should represent an electoral ward within the Humber River watershed.

Annually, a separate meeting/forum may be held to share information on strategic planning initiatives, regeneration activities or other projects being undertaken by TRCA, municipalities or others to ensure on-going liaison with appropriate departments and partners.

Humber River watershed municipalities:

- Regional Municipality of York;
- Regional Municipality of Peel;
- Town of Richmond Hill;
- City of Vaughan;
- Township of King;
- Town of Aurora;
- City of Mississauga;
- City of Brampton;
- Town of Caledon;
- Town of Mono;
- Township of Adjala-Tosorontio

Within the City of Toronto, the individual community councils will be requested by TRCA to appoint one council member or staff representative. Individuals with skills, knowledge and experience related to planning, water management, transportation, health, recreation, heritage or operations would be an asset.



One representative is required from each of the City of Toronto's community council jurisdictions which have the Humber River watershed within its boundaries.

- Toronto North Community Council;
- Toronto South Community Council;
- Toronto West Community Council.

### **3.4 Other Public Agency Representatives**

The following federal and provincial agencies which have a specific interest or mandate in issues such as source water protection, Toronto and Region Remedial Action Plan, Great Lakes Water Quality, Climate Change, Greenbelt Plan and Places to Grow will be requested by TRCA to appoint a senior staff .

- Environment Canada;
- Ontario Ministry of Natural Resources;
- Ontario Ministry of Environment;
- Ontario Ministry of Tourism, Culture and Sport;
- Ontario Ministry of Agriculture, Food and Rural Affairs.

### **3.5 Community Group Representatives**

The following community groups may be requested by TRCA to appoint a representative to the Humber Watershed Alliance.

- Black Creek Conservation Project;
- Community Action Sites/Stewardship Groups (i.e. Bolton, Claireville, Boyd, Oak Ridges Corridor Park);
- Toronto Food Policy Council;
- Farm Start;
- Albion Hills Community Farm;
- Humber Valley Heritage Trail Association;
- Architectural Conservancy of Ontario;
- Humber Heritage Committee;
- La Societe d'histoire de Toronto;
- Richmond Hill Naturalists;

*Others may be added throughout the term should their knowledge, skills and experience be advantageous to the work of the Humber Watershed Alliance.*

### **3.6 Watershed Residents, Business Members and Academic Institution Representatives**

Applications from businesses, academic institutions and watershed residents will be solicited through direct recruitment, announcements in newsletters, local newspapers, web sites, volunteer networks, through press releases and social media (Webinar).

A committee of three persons consisting of one member of the Authority, a TRCA senior staff member and the Humber Watershed Specialist will recommend appointments to the Humber Watershed Alliance. This selection will take into consideration the following:

- demonstrated interest in the watershed/community;
- willingness of the applicant to meet the potential time and work commitments;
- geographical representation of the watershed;
- resident members should live within the Humber watershed or an adjacent Lake Ontario drainage area;
- technical/professional knowledge, skills and experience in disciplines that would assist in the planning and implementation of assigned tasks.

#### **3.6.1 Business Organization Representatives**

Three members representing businesses and/or business organizations interested in corporate environmental stewardship and sustainable community objectives.

#### **3.6.2 Academic Institution Representatives**

Three representatives from the university, college and public/catholic/private school systems interested in watershed management, restoration, research, and in integrating sustainability issues into watershed applications and/or curriculum.

- Humber College;
- York University;
- Seneca College;
- Public and catholic school boards;
- Private school.

#### **3.6.3 Watershed Resident Representatives**

Twenty (20) Humber River watershed residents who have demonstrated experience, knowledge and skills in one of the following fields:

- Sustainable technologies;
- Natural heritage;
- Human heritage;
- Transportation;
- Urban agriculture;

- Environmental education;
- Fundraising;
- Planning and policy;
- Recreation;
- Social marketing.

#### 4.0 **GUESTS**

The Humber Watershed Alliance meetings are open to the public. Persons interested in actively giving their time and expertise to the protection, restoration and celebration of the watershed are welcome. These persons are not official members but will be acknowledged as guests of the Humber Alliance. They will not have voting privileges nor be eligible for travel expenses to and from meetings. Guests are not required to be residents of the watershed.

#### 5.0 **TERM OF APPOINTMENT**

Members will be appointed for a two-year term with a possible extension for one more year. The membership will be reviewed on an annual basis. Members, excluding ex-officio members, unable to fulfill their commitments will be replaced after missing three consecutive meetings (without notice) by the Authority based on the nominees recommended by TRCA staff.

Notice of resignations and recommendations for new members will be presented to the Authority on an "as required" basis for approval.

#### 6.0 **ATTENDANCE AT MEETINGS**

Members are required to attend regular evening meetings of the whole Humber Watershed Alliance approximately four times annually.

It is anticipated that evening meetings for Humber Watershed Alliance subcommittees, community action sites and stewardship groups will be held approximately six times annually. Additional meetings may be required to deal with specific issues from time to time. Meetings may be held during regular work hours depending on the preference and availability of members and staff.

Members will contribute to the work of the Humber Alliance, prepare effectively for, and participate in, at least one subcommittee, community action site or stewardship group.

**7.0 SELECTION OF CHAIR AND VICE-CHAIR**

The Chair and Vice Chair of the Humber Watershed Alliance will be elected from amongst its members. The Authority may appoint an interim Chair until such time as an election can take place. The Chair and Vice Chair will also be ex-officio members of all subcommittees, community action sites and stewardship groups.

**8.0 REPORTING RELATIONSHIP**

The Humber Watershed Alliance is considered a subcommittee of TRCA. The Humber Watershed Alliance Chair will report to the Authority on projects and progress through their meeting minutes.

The Humber Watershed Alliance is not a formal commenting body regarding review and approval of planning applications or permits. Staff will advise the Humber Watershed Alliance of major projects within the watershed and may ask them for comments.

The Humber Watershed Alliance members may provide comments or other information for the consideration of staff and the Authority.

**9.0 RESOURCES AVAILABLE TO THE HUMBER WATERSHED ALLIANCE**

**9.1 TRCA Support**

TRCA will provide staff support for the Humber Watershed Alliance, including technical project support and community outreach, subject to available funding.

The staff secretariat will include:

- Humber Watershed Specialist/Senior TRCA Staff Member;
- Project Manager;
- Watershed Resources Planner;
- Administrative Assistant (part time).

The Humber Watershed Alliance, and its working committees, community action sites and stewardship groups will otherwise strive to be self-sufficient in achieving their goals.

## **9.2 Other Resources**

Funding may be available for projects and activities of subcommittees, community action sites and stewardship groups based on approved work plans and available TRCA funding. Members are encouraged to secure other resources and partnerships for Humber Watershed Alliance projects and activities, whenever possible. In-kind or other support for projects and activities are welcome from businesses, industries, government agencies, private foundations, educational institutions and others in accordance with TRCA policies. In-kind or other support will be coordinated with the assistance of The Living City Foundation, where appropriate.

## **10.0 STRUCTURE OF THE HUMBER WATERSHED ALLIANCE**

### **10.1 Chair's Committee**

This subcommittee may be formed to undertake key administrative responsibilities pertaining to the Humber Alliance's agenda and work plan. The group will meet prior to the Humber Alliance meetings and on other occasions as needed. This committee will be made up of the Chair, Vice Chair, subcommittee chairs, other key members as required, and the appropriate TRCA support staff. The membership of the Chair's Committee will be ratified by the Humber Watershed Alliance.

### **10.2 Subcommittees, Community Action Sites and Stewardship Groups**

The Humber Watershed Alliance will undertake its work through the active involvement of its members on at least one subcommittee, community action site or stewardship group.

These committees and groups will be established on an as required basis and will be dissolved when their work is substantially complete. These committees will be established to deal with specific actions or projects as determined by the Humber Watershed Alliance and TRCA staff.

Subcommittees, community action sites and stewardship groups will be generally limited to 3 - 4 at any one time. This will ensure the necessary focus and effort required, while serving to limit, to a reasonable level, the demands on the Humber Watershed Alliance members, TRCA staff and other agencies.

A Chair and Vice Chair will be appointed for each of the subcommittees, community action sites and stewardship groups. The Chair and Vice Chair of each subcommittee, community action site and stewardship group will be a Humber Watershed Alliance member or alternate. The Chairs will be responsible for implementing their work plans as approved by the Humber Alliance and report to the Alliance on a regular basis.

Community action sites and stewardship groups may be active even after the Humber Alliance has completed its term.

All members of subcommittees, community action sites and stewardship groups are welcome to attend Humber Alliance meetings as guests regardless of being approved members of the Alliance.

### **10.3 JURISDICTION-WIDE WATERSHED COMMITTEE(S)**

Members of the Humber Watershed Alliance will be encouraged to work with other watershed advisory committee members to collaborate on issues of common interest.

### **11.0 COMPENSATION OF WATERSHED ALLIANCE MEMBERS**

At regular Humber Watershed Alliance meetings, as well as subcommittee meetings, Alliance members will be eligible for travel expenses according to TRCA policy where these are not covered by their agency or other source. The TRCA policy on volunteers is also applicable and can be accessed at: <http://trca.on.ca/get-involved/volunteer/volunteers-and-interns.dot>

### **12.0 RULES OF CONDUCT**

The Humber Watershed Alliance will adhere to TRCA's Rules of Conduct as adopted by Resolution #A2/08 at Authority Meeting #1/08, held on February 29, 2008, and as amended periodically. All other TRCA policies are applicable including Code of Conduct, Conflict of Interest and Volunteer Policy.

### **13.0 QUORUM**

A quorum for Humber Watershed Alliance meetings is one-third of the members. A quorum for subcommittees, community action sites and stewardship groups is one half of the members.

### **14.0 PRIMARY RESPONSIBILITIES**

The Humber Watershed Alliance shall:

- Adhere to the basic principles of sound ecosystem management that recognizes the interrelationship between cultural heritage, physical characteristics, biological conditions and economic needs, and the integration of conservation, restoration and economic activities necessary for the health of the watershed.
- Assist with habitat regeneration, natural resource management, stewardship, recreational and heritage activities in consultation with watershed stakeholders that will lead to the realization of The Living City vision. This includes but is not limited to:

- Initiatives that further TRCA's Sustainable Communities objective such as near urban agriculture;
  - Energy conservation, green building technologies and business-related community partnerships;
  - Identification, protection, celebration and promotion of cultural and heritage values in the Humber River watershed;
  - Natural heritage restoration such as the re-introduction of Atlantic salmon;
  - Climate change mitigation and adaptation initiatives.
- Provide advice and comments to staff on issues affecting the Humber River watershed.
  - Provide a forum for watershed communication by maintaining and enhancing contacts within the community regarding watershed management issues.
  - Support local community groups and build capacity to deliver watershed management products and services.
  - Work with TRCA, The Living City Foundation and others to seek new partners and sources of funding for identified priority projects.
  - Work collaboratively with TRCA staff, and other watershed/waterfront advisory committees to develop and implement actions from watershed report cards.
  - Act as a Humber watershed advocate in projects that cross municipal boundaries and support major projects advocated by others which will protect, regenerate and celebrate the Humber watershed.
  - Assist TRCA in identifying potential public greenspace and work with owners to develop conservation easements, donations and bequests in accordance with TRCA's Greenlands Acquisition Project for 2011-2015 and subsequent activities.
  - In conjunction with TRCA and others, assist with technical forums leading to improvements in planning and practice throughout the watershed.