

# Glossary of Terms

Term	Definition
"A" (Approved)	Capital projects included in the Capital Budget that have been approved by Council. In reference to the 2003 Capital Budget document – 2003 Financing Sources and Funding Status report.
"P" (Pending)	Capital projects included in the 2003 Capital Budget that are approved by Council in principle only. Projects with Pending status require a subsequent management report to Council for consideration and approval. In reference to the 2003 Capital Budget document – 2003 Financing Sources and Funding Status report.
905 Municipalities	The Greater Toronto Area (GTA) municipalities which have a 905 area code. These include the surrounding regional municipalities of Durham, Halton, Peel and York excluding the City of Toronto which has an area code of 416.
ABC	see Activity Based Costing
Access Peel	The Regional customer service facility, which includes the corporate call centre, the Regional mailroom, internal courier service, and print and copy centre
Accrual basis of accounting	A basis of accounting in which expenditures and revenues are recorded at the time they are incurred as opposed to when cash is actually received or spent
ACP	see Advanced Care Paramedic
Activity Based Costing (ABC)	A key concept of the overall Corporate Performance Measurement (CPM) system whereby accounting records reflect full costing of services
Advanced Care Paramedic (ACP)	A paramedic with upgraded skills who is qualified to administer a broader range of drugs (than a primary care paramedic), manage an airway, start an intravenous line and perform fully-manual defibrillation
AGCO	Alcohol and Gaming Commission of Ontario
AIMS	Asset Information Management System
AMO	Association of Municipalities of Ontario
AMR	Automatic Meter Reading
AquaPeel	A computer billing system for Water and Wastewater developed by the Region of Peel

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Term	Definition
ASIS	American Society of Industrial Security
BCA	Building Condition Assessment
CACC	Central Ambulance Communications Centre
CALEA	Commission on Accreditation for Law Enforcement Agencies
Canada Mortgage and Housing Corporation (CMHC)	The Government of Canada national housing agency helping Canadians gain access to a wide choice of quality affordable homes through social housing, market housing, and housing support and research
Canadian Council on Health Services Accreditation (CCHSA)	A detailed comparison of an organization's services and method of operation against a set of national standards
Capital Budget	Funding to departments for long-term capital expenditures
Capital Finance Stabilization Reserve (CFSR)	A reserve intended to fund new, non-growth capital projects
Case Mix Index (CMI)	A measurement of the level of care required and provided to the residents of the long-term care facilities as determined by a classification system introduced by the province.
CCHSA	see Canadian Council on Health Services Accreditation
CCIP	Child Care in Peel
CCSMP	Child Care Service Management Plan
CDMS	Commissioners, Directors, Managers and Supervisors
CEA	Class Environmental Assessment
CFSA	<i>Child and Family Services Act</i>
CFSR	see Capital Finance Stabilization Reserve
Children in Need of Treatment (CINOT)	Dental programs for children whose families cannot afford necessary dental services
CIMS	see Common Information Management System
CINOT	see Children in Need of Treatment
CIS	Customer Information Systems
Class E.A.	Class Environmental Assessment
CMG	Chief's Management Group (Peel Regional Police)
CMHC	see Canada Mortgage and Housing Corporation
CMI	see Case Mix Index
CMRT	see Corporate Management Resource Team

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<b>Term</b>	<b>Definition</b>
CMSM	see Consolidated Municipal Service Managers
CMT	Corporate Management Team
CNIB	Canadian National Institute for the Blind
Common Information Management System (CIMS)	Records management software of Peel Regional Police
Complement	The total number of regular full-time positions and full-time equivalents, with respect to regular part-time positions, approved by Council
Consolidated Municipal Service Managers (CMSM)	The establishment of 47 regions in the province responsible for the management (and in some cases delivery) of the Ontario Works programs, Child Care programs, Social Housing and Land Ambulance services
Consolidated Verification Process (CVP)	An approach for reviewing Social Assistance cases that is based on “risk management” practices
Cordon Count	An integral component of a Greater Toronto Area (GTA)-wide program used in determining the movement of vehicles and persons both intra and inter-regionally
Corporate Data Network (PeelNet)	Provides connectivity to all Region of Peel sites and consists of network servers, switches, hubs and associated network software
Corporate Management Resource Team (CMRT)	A management team established to take a lead role in recommending decisions and directions related to specific planning, policy and operational matters delegated by Executive Management Team (EMT) which have corporate-wide implications
Corporate Performance Measurement (CPM)	Efficiency, effectiveness performance indicators as well as broader measures of community well-being
Corporate Sustaining	A product or service that supports decision-making by Council and/or Executive Management Team (EMT); the cost of which is not essential to running internal business units, and may exist to support or promote corporate standards
Corporation	Regional Municipality of Peel
CPM	see Corporate Performance Measurement
CPR	Canadian Pacific Railway
CPTED	Crime Prevention through Environmental Design
CPTPD	Crime Prevention through Physical Design
CRC	Community Recycling Centre
CSA	Canadian Standards Association
CUPE	Canadian Union of Public Employees
CUPID	Computer Upgrade for Peel’s Information Devices

Term	Definition
Current Value Assessment (CVA)	The amount of money a willing seller can expect to receive from a willing buyer in an arm's length transaction
Customer Information System	A Water and Sewer Utility Billing and Customer Information System developed by the Region to provide the facility for utility billing, collection, meter maintenance, and a customer information data base to assist in the management and planning of the utility, and for use in general Regional planning
CUTA	Canadian Urban Transit Association
CVA	see Current Value Assessment
CVP	see Consolidated Verification Process
DBRS	Dominion Bond Rating Service
DC	see Development Charges
DCA	In reference to the 2003 Capital Budget and 2004-2012 Forecast – Ten Year Capital Program Summary report. Proposed funding noted as “DCA” is comprised of funding from Development Charges (Reserve Funds).
Desktop 2002	The implementation of the next generation of client hardware and software upon expiry of computer lease in June 2002. New products include Windows 2000/XP, Exchange 2000, Office/XP, and corresponding upgrades to other products.
Development Charges (DC)	Charges imposed by the <i>Development Charges By-law</i> against land in certain circumstances if the development of the land would increase the need for services
<i>Development Charges By-law</i>	Legislation established by Council on August 31, 1999 to set policy in regards to the administration of development charges
<b><i>Directions for Success: Investing in Peel's Future</i></b>	The Region of Peel's strategic plan
DMT	Departmental Management Team
DOC	Directly Operated Centres
DOCC	Directly Operated Child Care
DOCCC	Directly Operated Child Care Centres
Downloading	Provincial action to shift administrative and/or financial burdens of programs previously under provincial mandate to regions and/or municipalities
DVERS	Domestic Violence Emergency Response System
EE	Excellence Expedition
EFW	see Energy from Waste
EIM	see Electronic Information Management

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<b>Term</b>	<b>Definition</b>
Electronic Information Management (EIM)	Evaluation and selection of software for record and document management
Emergency Measures Planning (EMP)	Region-wide disaster contingency planning
EMP	see Emergency Measures Planning
EMS	Emergency Medical Services
EMT	Executive Management Team
Energy from Waste (EFW)	The production of electrical energy from the incineration of waste
ERT	Emergency Response Team
ERU	Emergency Response Unit
ESA	Environmentally Sensitive Areas
ETR	Exception Time Reporting
External	In reference to the 2003 Capital Budget and 2004-2012 Forecast – Ten Year Capital Program Summary report. Proposed funding noted as “External” is comprised of funding from sources other than the Region of Peel – such as Provincial subsidy and recoveries from area municipalities.
FCI	Facility Condition Index
Financial Management Information System (FMIS)	The PeopleSoft module currently in use for the general ledger, accounts payable, purchasing and accounts receivable
Fiscal Year	A 12-month period for which budgets are prepared and accounting records are maintained. The fiscal year for the Region is January 1 to December 31.
FMIS	see Financial Management Information System
FTE	see Full-time Equivalent
Full-time Equivalent (FTE)	A measure of staffing equivalent to that produced by one person working full-time for one year
Geographic Information System (GIS)	A system that integrates existing regional graphic and tabular spatial data into a common shared repository
GFOA	see Government Finance Officers Association (GFOA) Award
GIS	see Geographic Information System
GO Transit	see Greater Toronto Transit Authority
Government Finance Officers Association (GFOA) Award	A North American association of government financial officers. The premier association of public sector finance professionals dedicated to providing high quality support to state and local governments. The prestigious annual award is considered the highest form of recognition in governmental budgeting.

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<b>Term</b>	<b>Definition</b>
Grant	A contribution from a level of government to support a particular function, service or program
Greater Toronto Area (GTA)	The geographic area of jurisdiction of the City of Toronto and the four surrounding regional municipalities of Durham, Halton, Peel and York. This area covers approximately 7,200 square kilometres and contains a total of 25 local area municipalities.
Greater Toronto Services Board (GTSB)	The former provincial board with the objective of promotion and facilitation of co-ordinated decision making among the GTA municipalities with the responsibility to exercise direction and control over GO Transit. The GTSB was dissolved in 2002.
Greater Toronto Transit Authority (GO Transit)	An inter-regional transit network for the GTA and surrounding communities
GRIT	Gang-Related Intervention Team
GTA	see Greater Toronto Area
GTA Equalization	see GTA Pooling
GTA Pooling	A redistribution of funds from the GTA regions (including Peel) to the City of Toronto to recognize the social and economic interdependence within the GTA and to ensure that Toronto is not unfairly burdened with costs that result from being geographically at the core of a single catchment area for social services
GTA Working Group	This group consists of staff from the Regions of Peel, Durham and York, the City of Toronto and the provincial Ministries of Municipal Affairs and Housing and Finance. The Working Group was established in 1998 to consider modifications to the GTA Pooling model to improve fairness for member municipalities.
GTSB	see Greater Toronto Services Board
Hansen	Infrastructure management based on comprehensive asset inventory
HRDC	see Human Resources Development Canada
HRMS	Human Resources Management System
Human Resources Development Canada (HRDC)	A federal government organization with a mission to enable Canadians to participate fully in the workplace and the community
ICR	see Internal Charges and Recoveries
IMET	Integrated Municipal Enforcement Team
IMS	see Infrastructure Management System
InfoPeel	The Region of Peel's "information repository" of important Regional documents currently stored on Pathways
Infrastructure Management System (IMS)	A computerized maintenance management system for Public Works' assets (e.g. manholes, pumping stations)

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Integrated Planning and Financial System (IPFS)	An automated software application, which sets out the infrastructure costs associated with servicing new growth areas
Internal	In reference to the 2003 Capital Budget and 2004-2012 Forecast – Ten Year Capital Program Summary report. Proposed funding noted as “Internal” is funding from Reserves.
Internal Charges and Recoveries (ICR)	A process by which the costs of internal support services are assigned to the businesses that consume those services
Internal Support	Services whose primary goals are to support front line service providers in delivering services to the public. These include Finance, Property Services, Public Works Services, Executive and Council, and Corporate Services.
IPFS	see Integrated Planning and Financial System
IRIMS	Integrated Recorded Information Management System
ISU	Intake Screening Unit
ISUOO	Intake Screening Units of Ontario
IVR	Interactive Voice Response
KMS Peel Inc.	The owner/operator of the incinerator and energy-from-waste plant
LEAP	Learning, Earning and Parenting Program
L.E.D.	Light Emitting Diode
Levy	Property taxation funding which is raised through taxes
Liabilities	The financial obligations of the Region to others
Line Item	Revenue or expense category such as labour, transportation, rent, user fees
Local Services Restructuring (LSR)	The download of service from the Province of Ontario to municipalities as a result of the <i>Local Services Realignment Bill</i>
<b>Long-Term Waste Resource Management Strategy (LTWRMS)</b>	A 20-year strategic plan for waste management within the Region of Peel
Lower-Tier Municipality	A municipality within a region (e.g. the Cities of Mississauga and Brampton and the Town of Caledon within the Region of Peel)
LSR	see Local Services Restructuring
LTTP	Lead Teacher Training Program
LTWRMS	see <b>Long-Term Waste Resource Management Strategy</b>
Managed Competition Plan	A plan within Public Works to improve efficiency and effectiveness by competing with private sector providers
MCPA	Mississauga Crime Prevention Association

Term	Definition
MFIPPA	<i>Municipal Freedom of Information and Protection of Privacy Act</i>
ML/D	Million litres per day
MPAC	see Municipal Property Assessment Corporation
MPMP	see Municipal Performance Measurement Program
MRF	Material Recovery Facility
MSWFP	Making Services Work for People
MTO	Ministry of Transportation, Ontario
Municipal Performance Measurement Program (MPMP)	An initiative designed to provide taxpayers with useful information on service delivery and municipalities with a tool to improve those services over time. The program requires municipalities to collect data to measure their performance in nine core municipal service areas.
Municipal Property Assessment Corporation (MPAC)	Established by the <i>Municipal Property Assessment Corporation Act</i> , MPAC administers a uniform, province-wide system based on current value assessment
MWS	Mobile Workstations
National Quality Institute (NQi)	A strategic partner with the Region in achieving the goal of excellence. A not-for-profit organization whose mission is to “Inspire Excellence in Canada.”
NCB	National Child Benefits
NPU	Neighbourhood Policing Units
NQi	see National Quality Institute
Oak Ridges Moraine (ORM)	A geophysical element of unique qualities located within the Region. Contentious political issue since the area is slated for extensive housing development. Citizens protest the development and want to preserve the area as a natural site.
OCBCC	Ontario Coalition for Better Child Care
OCCMS	Ontario Child Care Management System
OCWA	see Ontario Clean Water Agency
ODSP	Ontario Disability Support Payments
ODWS	Ontario Drinking Water Standards
OEYCF	Ontario Early Years Challenge Fund
OFAS	see Ontario Fair Assessment System
OMB	see Ontario Municipal Board
OMBI	see Ontario Municipal CAO’s Benchmarking Initiative
OMERS	see Ontario Municipal Employees Retirement System

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<b>Term</b>	<b>Definition</b>
OMSSA	Ontario Municipal Social Services Association
One Fund	An Association of Municipalities of Ontario (AMO)-operated fund managed by a private management firm
Ontario Clean Water Agency (OCWA)	The Region's contracted operator of the water and wastewater treatment plants
Ontario Fair Assessment System (OFAS)	A fair, consistent and understandable property assessment and tax system that took effect on January 1, 1998. It gives municipalities a variety of new tax options to help them design a property tax system that can meet their revenue requirements and respond to local priorities.
Ontario Municipal Board (OMB)	An independent and adjudicative tribunal that listens to the appeals and concerns of parties who object to the decisions of public authorities
Ontario Municipal CAO's Benchmarking Initiative (OMBI)	A partnership project to encourage service excellence in municipal government. Participating municipalities are working together to identify and share performance statistics, operational best practices and to network in a spirit of innovation and entrepreneurship to push for even greater success.
Ontario Municipal Employees Retirement System (OMERS)	A local government pension plan co-ordinated by the Province of Ontario and funded from municipal employee and employer contributions
OPAC	Ontario Property Assessment Corporation
Operating Budget	Estimated expenditures and revenues related to current operations for the fiscal period
ORM	see Oak Ridges Moraine
OWIP	Ontario Works in Peel
PABS	Peel Automated Budgeting System
Pathways@Peel	Also written simply as "Pathways". Region-wide intranet.
Payment in Lieu of Taxes (PILTS)	Payments made by government for their properties that are classed as exempt from realty or business taxes
Pearson International Airport (PIA)	The International Airport serving the Greater Toronto Area. The airport is located in the east central part of the Region of Peel.
Peel Living	Peel Non-Profit Housing Corporation - provides affordable housing
Peel Police Services Board	The governing body for the Peel Regional Police
PeelNet	see Corporate Data Network
PeopleSoft	Software provider for the Region's financial and Human Resources information systems
PEP	Progressive Excellence Program
PHC	Peel Heritage Complex
PHHN	Peel Heart Health Network

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Term	Definition
PIA	see Pearson International Airport
PILTS	see Payment in Lieu of Taxes
POP	Problem Oriented Policing
PRIMER	Planning, resourcing, implementing, monitoring, evaluating and revising
Program	A Regional business unit formed to provide a specific type of service (e.g. Waste Management, Wastewater, Public Health)
Property Tax Supported	Programs that receive the majority of their funding from the property tax base
Province	The Province of Ontario
PSN	see Public Sector Network
Public Sector Network (PSN)	High-speed, high capacity fibre optic network owned jointly by the Region and the area municipalities which services all three hospitals in the Region, both school boards, Sheridan College, Erindale College and Community Care Access Centre of Peel
PWDO	Public Waste and Recycling Drop Off
QIIP	Queen's Institute for International Policy
RAID	Reduce Abuse in Drugs
Rate supported	see Utility Rate Supported
Realignment cap	Realignment of the provincial and municipal relationship concerning funding, management and delivery of social housing programs
Region	The geopolitical area made up of the City of Mississauga, the City of Brampton and the Town of Caledon (Region of Peel)
<b>Regional Official Plan (ROP)</b>	A public document which provides Regional Council with a long-term policy framework for decision-making
Regional Values	Five guiding principles for the workplace that apply to relationships with colleagues, clients, Council, residents, community agencies, and external groups
Reserve	The accumulated appropriation from current revenues at the discretion of Council. Reserves are unrestricted.
Reserve Funds	Reserve Funds are restricted assets as defined in the <i>Municipal Act</i> . They are designated to finance growth-related capital projects as governed by the <i>Development Charges By-law</i> .
RF	Radio Frequency
ROP	see <b>Regional Official Plan</b>
ROPSU	<b>Regional Official Plan Strategic Update</b>
SAFE	Schools Against Fearful Environment

## Glossary of Terms

Term	Definition
SCAT	Senior Crime Around Toronto
SCR	Selective Catalytic Reduction
SCTP	Sports, Culture and Tourism Partnerships
SDMT	Service Delivery Model Technology
Service Strategy/Business Plan (SS/BP)	Sets out what services a department/division/business/program will provide and how. Supports the Region's Strategic Plan. Is renewed every new term of Regional Council, while the actions and financial information are reviewed and revised annually. Includes the following components: Mandate, Objectives, Actions, Financial Requirements and, Success Indicators.
SGMC	see Smart Growth Management Council
SHRA	<i>Social Housing Administration Reform Act</i>
SIU	Special Investigations Unit
Smart Growth Management Council (SGMC)	Councils comprised of provincial, municipal, private sector and non-profit organization representatives. These Councils will develop integrated Smart Growth Management Plans for five distinct provincial zones – Eastern, Southwestern, Northeastern, Northwestern and Central Ontario. The Smart Growth Management Plans will include a vision for economic growth, along with strategies to improve quality of life, protect the environment and ensure existing infrastructure is used efficiently.
SS/BP	see Service Strategy/Business Plan
SSMP	Servicing and Settlement Master Plans
Sun Life	The insurance company providing health benefits to employees of the Region of Peel
Supplementary Taxes	Property taxes resulting from assessment added to the tax roll after January 1 of a given tax year
Surplus	Occurs when total revenues from current operations exceed total expenditures
Tax Rate	The current value property assessment is multiplied by the tax rate to equal the amount of a taxpayer's property taxes
Tax Supported	see Property Tax Supported
Together We're Better Awards	Awards presented to recognize employees who have made an outstanding contribution to the Region
TRMI	Tax Rate Management Initiative
TTC	Toronto Transit Commission
TTS	Transportation Tomorrow Survey
U of T	University of Toronto

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<b>Term</b>	<b>Definition</b>
UHU	see Unit Hours Utilization
Unbundling	Breakdown of services into specific components that permit more detailed Activity Based Costing (ABC)
Unit Hours Utilization (UHU)	Measurement of level of paramedic activity within a unit of time
Upper-Tier Municipality (UTM)	A municipality of which two or more municipalities form a part (e.g. Region of Peel comprising the lower-tier municipalities of the City of Mississauga, the City of Brampton and the Town of Caledon)
Utility Rate Supported	Programs that receive the majority of their funding from utility user fees
UTM	see Upper-Tier Municipality
VCOM	Voice Communication System
ViCLAS	Violent Crimes Linkage Analysis System
Walkerton Inquiry	A public inquiry into the E. Coli contamination of the water supply in Walkerton Ontario, and the safety of Ontario's drinking water
WDO	Waste Diversion Organization
Wes-PHix	A system designed to convert hazardous fly ash from the KMS Energy-from-waste facility to non-hazardous waste that can be disposed of at a conventional (non-hazardous) landfill site
Workplace Safety and Insurance Board (WSIB)	A board which oversees Ontario's workplace safety education and training, provides disability benefits, monitors the quality of health care, and assists in early and safe return to work programs
WRSR	Water Rate Stabilization Reserve
WSIB	see Workplace Safety and Insurance Board