

June 5, 2007

<p>IN THIS ISSUE:</p> <ul style="list-style-type: none"> The Vaccine Order Desk Hours of Operation week of June 11 - 15, 2007 	<p>FROM: David L. Mowat, MBChB MPH FRCPC Medical Officer of Health</p>
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**Vaccine Order Desk will be Closed
On Tuesday June 12th, 2007**

The following changes will take place in the vaccine ordering schedule the week of June 11th to 15th, 2007:

Orders faxed or called in on:	Ready for pick up	Location
Monday, June 11 th	Thursday, June 14 th	All locations
Tuesday, June 12 th - Closed (Orders will not be processed until Wednesday, June 13 th)	Friday, June 15 th	All locations except for 2227 South Millway Dr. (West Office)

All orders placed on or after Wednesday June 13th will be processed within 2 business days as per the normal ordering schedule.

Vaccine Storage & Handling Reminders

- Store all vaccines between +2°C to +8°C at all times.
- Check and document the minimum, maximum and current temperature readings of your vaccine refrigerator daily.
- Call Peel Public Health immediately and report if out of range temperatures (including minimum, maximum) are observed.
- Use red dotted vaccines first as these vaccines have been exposed to a temperature outside +2°C to +8 °C on one occasion.
- Once vaccines have expired:
 - Remove all expired vaccines from refrigerator
 - Place in vaccine transport container and return to Peel Public Health vaccine pick up location when picking up new vaccines
- Defrost the freezer section of the vaccine fridge when there is a build up of more than 1 cm of ice.

If you have any questions, please contact the Vaccine Order Desk at 905-791-7800 Ext. 6404.