

<p><b>IN THIS ISSUE:</b></p> <ul style="list-style-type: none"> <li>▪ <b>The Vaccine Order Desk is Closed on Tuesday May 27, 2008</b></li> </ul>	<p><b>FROM:</b> David L. Mowat, MBChB MPH FRCPC Medical Officer of Health</p>
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**Vaccine Order Desk will be Closed  
On Tuesday May 27, 2008**

The Vaccine Order Desk will be closed for business on Tuesday May 27, 2008. The following changes will take place in the vaccine ordering schedule for the week of Monday, May 26, 2008 to Friday, May 30, 2008:

Orders faxed or called in on:	Ready for pick up:	Location
Monday, May 26, 2008	Thursday, May 29, 2008	All locations
Wednesday, May 28, 2008	Friday, May 30, 2008	All locations <b>excluding</b> 2227 South Millway, and 7330 Goreway Drive, Mississauga
Thursday, May 29, 2008 (regular schedule)	Order pick-up two business days after order is received	All locations

**IMPORTANT:**

- As of May 1, 2008, all facilities that store publicly-funded vaccine are required to fax their temperature log sheets with each vaccine order. **Fax this information to the Vaccine Order Desk at (905) 793-2114.**
- A new Vaccine Order Form is now in use and will be sent out with your next vaccine order. Changes include the following:
  - New sections for both the Doctors' names and the Group/Practice name
  - New section for type of practice (e.g. Family Physician, Pediatrician, etc.)
  - New column provided for recording current stock on-hand

**Vaccine Storage & Handling Reminders:**

- All vaccines **MUST** be stored between +2.0°C to +8.0°C at all times as per the Ministry of Health and Long-Term Care (MOHLTC)
- Document refrigerator temperatures (current, maximum, and minimum) **TWICE** daily – at the start and end of the business day (including the date, time and staff member's initials)
- After documenting the maximum and minimum temperatures, **RESET** these values
- Call Peel Public Health immediately to report vaccine that has been exposed to temperatures below +2.0°C or above +8.0 °C. Stop administering vaccine and place a highly visible sign on the refrigerator door stating "DO NOT USE VACCINE UNTIL ASSESSED BY PEEL PUBLIC HEALTH"

**Peel Public Health Vaccine Lines: (905) 791-7800 ext. 2840 or ext. 6404**