

August 31, 2020

RE: EYCCS Funding Supports During Phase 3 Child Care Reopening

Dear Licensed Home Child Care Agency,

As the Region of Peel approaches Phase 3 of the reopening period, we know that Agencies have questions about what supports will be available to the sector during this time (September 1 to December 31, 2020). This memo provides information on funding and reporting requirements that will be available during this period.

**Human
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Extension of the Canada Emergency Wage Subsidy

The Government of Canada has announced that the Canada Emergency Wage Subsidy (CEWS) will be extended until December 2020. However, beginning July 5 the amount of CEWS subsidy provided will be structured on a sliding scale and will depend on how much a recipient's revenue dropped. For details on changes to the CEWS, please visit the [Government of Canada's website](https://www.canada.ca/government).

Given the extension of CEWS, the Region is requiring Agencies to continue to maximize the CEWS during Phase 3. As a reminder, Agencies that are eligible for the CEWS must report gross wages paid to staff including LHCC Base Funding and Wage Enhancement Funding (WEG) to maximize their CEWS benefit.

2020 WEG/HCCEG Funding Update

As a reminder, Agencies who applied for WEG/HCCEG in 2019 were not required to apply for WEG/HCCEG in 2020. Allocations were based on your 2019 WEG/HCCEG Application (with the exception of the administration grant).

In the event your Agency does not have enough WEG/HCCEG funding to support payments to eligible staff/providers, please email the Region at EarlyYearsSystemDivision@peelregion.ca with the subject line "Funding Adjustment." Regional staff will follow-up with you on next steps.

The Region will follow-up with Agencies who did not access WEG/HCCEG in 2020.

Safe Restart Funding (SRF)

The Government of Canada is providing Safe Restart Funding (SRF) to help the licensed child care sector adapt to the challenges of operating in a COVID-19 environment. The SRF consists of two components:

- The Province will purchase and deliver face coverings directly to licensed home child care agencies to comply with Ministry reopening guidelines.
- Funding will be provided through the Region to Agencies to support the following expenses:
 - Purchasing additional personal protective equipment (such as gowns, gloves, etc.);
 - Enhanced cleaning supplies for homes;
 - Support for short-term vacancies as Agencies transition to full capacity.

Agencies will have the flexibility to use their SRF allocation against any of the eligible expenses above, with some limitations that will be outlined in a supporting Quick Look document.

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Please note that the Region will track and monitor Agencies' enrolment and SRF expenditures to ensure funding used is for its intended purpose and will recover any misused funding. The Region reserves the right to require Agencies to submit documentation to support the use of SRF funding at any time. The Region anticipates releasing SRF allocations and the Quick Look document in early September.

For any Agencies that only receive WEG/HCCCEG from the Region, SRF funding and support will be provided directly by the province.

Late Filing and Holds Policy Update

In October 2019, the Region implemented the [Late Filing and Hold Policies](#) to clarify expectations around the submission of required documentation. In response to COVID-19, the Region suspended enforcement of these policies to ensure the viability of Peel's child care system.

As we return to standard business practices, **the Region will be reinstating its Late Filing and Holds Policies effective September 1, 2020 for all Agencies.** Beginning September 1, 2020, the Region will stop payments for any Agency who had a hold on payments prior to March 17, 2020 due to outstanding documentation if that documentation has not yet been submitted.

Audited Financial Statements

During the closure period, the Region also delayed the deadline by which audited financial statements are due (i.e., four months after the end of an agency's fiscal year end). Please note that all outstanding audited financial statement are now due to the Region by **Wednesday, September 30**. Failure to provide these statements to the Region by the due date will result in penalties as outlined in the Late Filing Policy.

Reconciliation Recoveries – Due Date

Agencies with outstanding funding recoveries from their **2018** reconciliation are required to remit payment to the Region by December 1, 2020.

Agencies are encouraged to remit their 2019 reconciliation payments to the Region as soon as possible. However, in order to support system viability, Agencies remittance will not be required until 2021; a specific deadline will be communicated at a later date.

If you have any questions about the information provided in this memo, please email the Region of Peel at: EarlyYearsSystemDivision@peelregion.ca.

Sincerely,



James McLean
Manager, EYCCS Division
Region of Peel