

**Summary of Accessibility Accomplishments  
July 2007 – June 2008**

**Objective 3: To review and develop policies to ensure prevention and removal of accessibility barriers.**

**Appendix II**  
2008 Accessibility Plan

	Action 3.1
	Integrate accessibility into procurement policy.
<b>3.1.1</b>	<p><b>Activity:</b> Revise Purchasing By-law and procedures to integrate accessibility review into the procurement for goods and services and bid documentation where applicable.</p> <p><b>Barrier Addressed*:</b> Policy/Practice</p> <p><b>Result Achieved:</b> <u>Purchasing By-Law 37-2007</u> updated incorporating high level objective as follows:</p> <p>1.9 To promote practices that have regard to the accessibility for persons with disabilities in deciding to purchase goods and services through the procurement process.</p> <p><u>F35-01 Procurement Cycle</u> procedure updated to direct staff to Accessibility Planning.</p> <p><u>F35-32 Specifications</u> procedure revised to advise staff of requirement of <u>accessibility requirements</u> as applicable when creating their specifications.</p> <p><u>Procurement Cycle Checklist</u> to engage clients on accessibility planning when initiating a procurement process.</p> <p><b>Department:</b> Employee and Business Services</p> <p><b>Standards:</b> Information and Communication, Customer Service</p>
<b>3.1.2</b>	<p><b>Activity:</b> Enhance purchasing training sessions to promote client awareness when preparing specifications.</p> <p><b>Barrier Addressed*:</b> Policy/Practice, Communicational, Informational</p> <p><b>Result Achieved:</b> Specifications Training Course (ED202) offered through Learning and Development. Incorporates discussion of accessibility requirements when developing bid documentation.</p> <p><b>Department:</b> Employee and Business Services</p> <p><b>Standards:</b> Information and Communication, Customer Service</p>

\*Barrier Addressed –The result of Action and Activity will be the identification, removal and prevention of specific barriers.