



THE REGIONAL MUNICIPALITY OF PEEL
EMERGENCY MANAGEMENT PROGRAM COMMITTEE

AGENDA

EMPC - 1/2016

DATE: Thursday, May 5, 2016

TIME: 1:00 PM – 2:30 PM

LOCATION: Regional Council Chamber, 5th Floor
Regional Administrative Headquarters
10 Peel Centre Drive, Suite A
Brampton, Ontario

MEMBERS: F. Dale; A. Groves; J. Innis; S. McFadden; M. Medeiros; M. Palleschi;
K. Ras; P. Saito; J. Tovey

Chaired by Councillor A. Groves or Vice-Chair Councillor K. Ras

1. DECLARATIONS OF CONFLICTS OF INTEREST

2. APPROVAL OF AGENDA

3. DELEGATIONS

- 3.1. **Diane Ploss, Municipal Advisor, Central Ontario Municipal Services Office, and Roderick Peters, Ministry Emergency Management Coordinator, Municipal Programs and Education Branch, Ministry of Municipal Affairs and Housing** (See also Reports – Item 4.1)

4. REPORTS

- 4.1. Replacement of the Ontario Disaster Relief Assistance Program (For information) (See also Delegations – Item 3.1)
- 4.2. Mutual Assistance Agreements

5. COMMUNICATIONS

- 5.1. **Art Booth, Operations Manager, Field and Advisory Services, Ministry of Community Safety and Correctional Services**, Letter dated March 2, 2016, Regarding Emergency Management and Civil Protection Act (EMPCA) and Regulation 380/04 Compliance (Receipt recommended)

6. IN CAMERA MATTERS

7. OTHER BUSINESS

8. NEXT MEETING

Thursday, November 17, 2016, 9:30 a.m. – 11:00 a.m.
Council Chamber, 5th Floor
Regional Administrative Headquarters
10 Peel Centre Drive, Suite A
Brampton, Ontario

9. ADJOURNMENT

Request for Delegation

Attention: Regional Clerk
Regional Municipality of Peel
10 Peel Centre Drive, Suite A
Brampton, ON L6T 4B9

Phone: 905-791-7800 ext. 4582 Fax: 905-791-1693

E-mail: council@peelregion.ca

FOR OFFICE USE ONLY

MEETING DATE YYYY/MM/DD May 5, 2015	MEETING NAME EMPC
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REQUEST DATE YYYY/MM/DD 2016/04/28

NAME OF INDIVIDUAL(S) Diane Ploss,

POSITION/TITLE Municipal Advisor,	NAME OF ORGANIZATION Central Ontario Municipal Services Office, MMAH
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E-MAIL	TELEPHONE NUMBER	EXTENSION	FAX NUMBER
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NAME OF INDIVIDUAL(S) Roderick Peters

POSITION/TITLE Ministry Emergency Management Coordinator	NAME OF ORGANIZATION Municipal Programs and Education Branch, MMAH
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E-MAIL	TELEPHONE NUMBER	EXTENSION	FAX NUMBER
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REASON(S) FOR DELEGATION REQUEST (SUBJECT MATTER TO BE DISCUSSED) To provide a presentation regarding the Replacement of the Ontario Disaster Relief Assistance Program

I AM SUBMITTING A FORMAL PRESENTATION TO ACCOMPANY MY DELEGATION YES NO

IF YES, PLEASE ADVISE OF THE FORMAT OF YOUR PRESENTATION (ie POWERPOINT) _____

Note:
Delegates are requested to provide an electronic copy of all background material / presentations to the Clerk's Division at **least seven (7) business days prior** to the meeting date so that it can be included with the agenda package. **In accordance with Procedure By-law 100-2012, as amended, delegates appearing before Regional Council or Committee are requested to limit their remarks to 5 minutes and 10 minutes respectively (approximately 5/10 slides).**

Once the above information is received in the Clerk's Division, you will be contacted by Legislative Services staff to confirm your placement on the appropriate agenda. Thank you.

Notice with Respect to the Collection of Personal Information
(Municipal Freedom of Information and Protection of Privacy Act)

Personal information contained on this form is authorized under Section IV-4 of the Region of Peel Procedure By-law 100-2012 as amended, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Regional Council or a Committee of Council. The Delegation Request Form will be published in its entirety with the public agenda. The Procedure By-law is a requirement of Section 238(2) of the *Municipal Act, 2001*, as amended. Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. All Regional Council meetings are audio broadcast via the internet and will be video broadcast on the local cable television network where video files will be posted and available for viewing subsequent to those meetings. Questions about collection may be directed to the Manager of Legislative Services, 10 Peel Centre Drive, Suite A, 5th floor, Brampton, ON L6T 4B9, (905) 791-7800 ext. 4462.

For Information

DATE: April 25, 2016

REPORT TITLE: **REPLACEMENT OF THE ONTARIO DISASTER RELIEF ASSISTANCE PROGRAM**

FROM: Lorraine Graham-Watson, Commissioner of Corporate Services

OBJECTIVE

To provide information on the provincial government's announcement regarding replacement of the Ontario Disaster Relief Assistance Program (ODRAP) with two new disaster assistance programs.

REPORT HIGHLIGHTS

- In February 2016, the Ministry of Municipal Affairs and Housing (MMAH) announced substantive changes to their disaster assistance program.
- ODRAP is now replaced with two distinct programs: Municipal Disaster Recovery Assistance and Disaster Recovery Assistance for Ontarians.
- There is an updated Provincial and Municipal cost-sharing formula.
- Eligibility criteria for municipalities have been changed.
- The program is activated once eligible expenses exceed 3 per cent of the municipalities own purpose taxation levy, which in the Region of Peel is approximately \$28 Million

DISCUSSION
1. Background

The former Ontario Disaster Relief Assistance Program (ODRAP) dates back to 1965 and had been in place to assist municipalities, businesses and individuals/families that were significantly impacted by a large scale natural emergency or disaster event.

Following the December 2013 ice storm the province committed to undertake a thorough review of ODRAP. At that time, the ODRAP guidelines were deemed to be complex and inadequate. As well, the vast majority of municipalities impacted by the ice storm did not qualify for financial assistance under the guidelines. Consequently, the province sponsored a one-time "Ontario Ice Storm Assistance Program" for municipalities to apply for assistance, where the municipality experienced extraordinary operating and/or capital costs in responding to and recovering from the impacts of that event.

The Region of Peel applied for \$2,571,290 in financial assistance under the one-time program. In 2015 the region received an advance of \$796,847 and in December 2015 was

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REPLACEMENT OF THE ONTARIO DISASTER RELIEF ASSISTANCE PROGRAM

approved for additional reimbursement of \$1,570,027. These additional funds were received in January 2016 and the total of the two amounts received was \$2,366,875, which represents over 90 per cent of the Region's original Ice Storm submission.

In August 2015, the province announced it would retire ODRAP and replace it with two new programs that will offer assistance following a natural disaster event. The Municipal Disaster Recovery Assistance program will be structured to reimburse municipalities for extraordinary emergency response and repair costs. The Disaster Recovery Assistance for Ontarians program would focus on providing assistance for home owners, residential tenants, small business owners, farmers and non-profit organizations, to help with repair, or replacement of essential property and offset emergency costs.

In February 2016, the Ministry of Municipal Affairs and Housing (MMAH) announced the official introduction of the two new disaster assistance programs, as well as the publication of the accompanying guidelines.

2. New Disaster Assistance Programs' Overview

Disaster Recovery Assistance for Ontarians Program (targeted to individual needs)

Comparison Chart Highlights

Former ODRAP	New program
Assistance for families, small business and others were part of ODRAP	Separate program from municipal program to better serve individual needs
Required the municipality to form a volunteer committee and administer funds	Provincial delivery model
The volunteer committee had to fundraise and the province matched funds raised.	Provincial funding is in place
Guidelines were cumbersome and embedded with municipal assistance	Clearer program criteria and guidelines with corresponding caps/deductibles
Was not intended to replace the need for personal insurance coverage	Is not intended to replace the need for personal insurance coverage, but includes provisions for low-income households
Application had to be submitted within 14 days of the disaster event	Application deadline is 120 calendar days following announcement from MMAH that the program is activated in applicants' area

Municipal Disaster Recovery Assistance Program

Comparison Chart Highlights

Former ODRAP	New program
Hidden eligibility criteria threshold of four per cent of municipal tax levy	Transparent and lower eligibility threshold of three per cent of municipal tax levy
Required the municipality to form a community volunteer committee to raise funds and administer same	Provincial delivery model with no municipal volunteer committee required
The volunteer committee had to fundraise and the province matched funds raised.	Provincial funding is in place for costs exceeding the established threshold
Municipal application had to be submitted	Extended 120 calendar days' timeframe

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REPLACEMENT OF THE ONTARIO DISASTER RELIEF ASSISTANCE PROGRAM

Former ODRAP	New program
within 14 days of the event	provides more adequate time to deal with the emergency and subsequently submit for financial assistance
Guidelines were cumbersome and lacked clear criteria	Clearer program guidelines and cost sharing criteria. First 3% of costs eligible for 75 per cent reimbursement. Costs over 3% are eligible for 95% reimbursement.

Under the new Municipal Disaster Recovery Assistance Program, funding becomes available for eligible expenses in excess of 3 per cent of the municipalities own purpose taxation levy. In Peel Region this equates to approximately \$28 Million. On April 14, 2016, Council directed staff to allocate \$7 Million through surplus management to the General Rate Stabilization sub-reserve in order to offset the cost incurred of any portion of a disaster not covered by the Province.

CONCLUSION

Regional Emergency Management (REM) personnel continue to actively plan in advance of significant emergencies/disasters and maintain a comprehensive emergency program in order to mitigate the potential impacts of significant events.

In anticipation of the potential need for future access to the new Municipal Disaster Recovery Assistance Program, the REM team has worked closely with their partners in the Region's Finance Department to ensure immediate tracking of disaster-related costs and separate ledger accounting.

The new eligibility threshold of three per cent of the municipality's own purpose tax levy would require an event of extreme magnitude in order for the Region to meet the criteria for assistance. Council recently set aside \$7 Million in the General Rate Stabilization sub-reserve to offset any financial impact of a disaster which is not covered through Provincial programs.

The Incident Management System model recently incorporated into the updated Region of Peel Emergency Plan will readily facilitate coordination, tracking and retention of Regional documentation that may be required to support future financial assistance applications under the new Provincial program.



Lorraine Graham-Watson, Commissioner of Corporate Services

Approved for Submission:



D. Szwarc, Chief Administrative Officer

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REPLACEMENT OF THE ONTARIO DISASTER RELIEF ASSISTANCE PROGRAM

For further information regarding this report, please contact Richard Gibson, Manager, Regional Emergency Management, Ext 4456, richard.gibson@peelregion.ca.

Authored By: Richard Gibson, Manager, Regional Emergency Management

DATE: April 20, 2016

REPORT TITLE: **MUTUAL ASSISTANCE AGREEMENTS**

FROM: Lorraine Graham-Watson, Commissioner of Corporate Services

RECOMMENDATION

That Regional Emergency Management be authorized to negotiate and enter into Mutual Assistance Agreements with the three local municipalities, for the purposes of clarifying roles and responsibilities in response to and recovery from significant emergencies/disasters that impact one or more of the local municipalities, in terms satisfactory to the Regional Solicitor.

REPORT HIGHLIGHTS

- An Internal Audit review of the former Peel Regional Emergency Program (PREP) determined it would be advantageous to put in place Mutual Assistance Agreements MAAs with the local municipalities.
- MAAs will address matters that are outside the scope of “normal” program/service activities.
- Previous emergency events have presented challenges with respect to interoperability as it relates to service expectations and availability.
- MAAs will allow for the Region of Peel to provide emergency assistance if needed, as well as receive services from local municipalities as needed, without having to negotiate the terms of assistance during an actual emergency event, or recovery from an event.

DISCUSSION

1. Background

The Region of Peel’s Audit and Risk Division conducted an internal audit of the former Peel Regional Emergency Program (PREP), now the Regional Emergency Management (REM) program. The audit provided recommendations in a number of locals, which have been implemented and the only outstanding item that remains is the development of Mutual Assistance Agreements (MAAs) with the local municipalities.

The Region of Peel currently has MAAs in place with the Regions of Durham, Halton, and York, as well as the City of Toronto. The current MAAs with the neighbouring upper-tiers and City of Toronto reflect a different relationship from that which exists between the Region of Peel and the local municipalities. The existing MAAs were developed with a general understanding that if an emergency were to occur in a regional municipality, the

MUTUAL ASSISTANCE AGREEMENTS

neighbouring municipality could offer assistance, and/or provide resources if requested and if they were available.

The substantive difference in negotiating MAAs between the Region of Peel and the local municipalities is the existing/ongoing day-to-day interoperability and reciprocal obligations for provision of a broad range of services and the corresponding reliance on each other's services.

The MAAs to be developed would address circumstances that extend beyond the normal interplay of service delivery amongst the Region and the local municipalities. For example, Regional Human Services department personnel provide various emergency social services supports to local municipalities and these are often provided by Human Services within the City's or Town's recreational facilities. An example of the reciprocity could be the Region utilizing a municipal recreation centre to support Regional program needs, such as a mass immunization centre for Public Health purposes. These types of situations could be included within a MAA so that services, supports and resources are agreed to in advance of the actual need.

Disaster recovery and debris management have been matters recently faced by the Region of Peel and the local municipalities. A MAA could help clarify roles, responsibilities and expectations that will emerge when the effects of extreme weather create widespread damages that span multiple jurisdictions and impact services.

2. Purpose of the Mutual Assistance Agreement

The intent of the MAA is to clarify roles and responsibilities between the Region of Peel and the local municipalities during an emergency and in recovery from an emergency. The MAA aims to provide a framework for ratifying additional resources and/or contracting of supports, while reaffirming roles and clarifying expectations between the local municipalities and the Region. The MAAs would have some specific emphasis pertaining to service expectations when an emergency significantly impacts more than one local municipality or a federal jurisdiction, such as the Pearson airport.

3. Regional Services Overview

The Region of Peel provides a diverse and broad range of services to the local municipalities. Particularly during an emergency, the Region has an obligation to deliver various services to the public and business entities that reside in Peel. Specifically, but not limited to the following:

- Peel Regional Paramedic Services
 - Provide immediate patient care, through first-aid and advanced treatment, plus the transportation of patients to hospital.
 - Triage and distribution of patients as required in a multiple or mass casualty incident.
- Peel Regional Police
 - Ensure the safety and security of residents through various means including; traffic control, security and investigation practices, and retaining public order.
 - Search for missing persons

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- Regional Emergency Management program
 - Coordination and liaison with various stakeholders and partners
 - Providing operational support to the Regional Emergency Operations Centre (REOC) functions
 - Establishing the Incident Management System (IMS) structure and framework based on the event at hand
 - Maintaining broad scale situational awareness
- Public Works
 - Wastewater and water to the community
 - Waste management / debris disposal
 - Regional Roads maintenance and repairs
 - TransHelp accessible transportation
 - Hazardous material spills
- Health Services
 - Public Health – (environmental health for food safety and drinking water, communicable disease unit and immunization clinics, family health and chronic disease)
 - Long Term Care Homes facility emergency plans
- Human Services
 - Sheltering, social housing and personal needs
 - Emergency social services

4. Local Municipalities Overview

The direct services provided during an emergency by the cities of Mississauga and Brampton, and the Town of Caledon includes, but is not limited to the following:

- Fire Services and localized Emergency Management
 - Fire suppression and rescue
 - Emergency management coordination and liaison
- Parks and Recreation Centres which are dispersed throughout the communities
 - Recreation centres can be used as temporary evacuation centres (the use of the centres will need to be outlined in the MAA)
 - Park maintenance and arborist services
- Public Transportation
 - Public busses may be used during an emergency to transport residents/patients and/or for temporary sheltering from inclement weather
 - Short term evacuation sheltering
- Public Works Roads and traffic
 - Snow removal
 - Municipal road maintenance
 - Street lighting, sweeping, and traffic signals
 - Stormwater management

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5. Leveraging Existing Mutual Assistance Agreements

There are a number of sections within the current MAA that the Region has in place with other upper-tier municipalities that could be tailored specifically to address the relationship between the Region and local municipalities, such as:

- Requests for assistance (extending beyond normal program mandates)
- Responding to requests for assistance
- Term of the agreement (existing agreements have no termination date)
- Costs – need to review the relationship and cost sharing during emergencies
- Indemnity and insurance
- Collective agreement considerations

CONCLUSION

The Region of Peel and the local municipalities have a routine and day-to-day interrelationship across a wide range of services. During times of emergency or disaster, these services are often tasked beyond capacity.

In the absence of collaborative Mutual Assistance Agreements, there is the potential for misunderstanding and/or differences in service expectations.

Development of common Mutual Assistance Agreements between the Region of Peel and the three local municipalities will better define roles and responsibilities, as well as set reasoned expectations when faced with a significant event that impacts across Regional jurisdictions.



Lorraine Graham-Watson, Commissioner of Corporate Services

Approved for Submission:



D. Szwarc, Chief Administrative Officer

For further information regarding this report, please contact Richard Gibson, Manager, Regional Emergency Management, Ext 4456, richard.gibson@peelregion.ca.

Authored By: Richard Gibson, Manager, Regional Emergency Management



**Ministry of
Community Safety and
Correctional Services**

**Ministère de la
Sécurité communautaire et
des Services correctionnels**

Office of the
Fire Marshal and
Emergency Management

Bureau du
commissaire des incendies et
de la gestion des situations d'urgence

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Télé: (705) 564-4555

REFERRAL TO _____
RECOMMENDED _____
DIRECTION REQUIRED _____
RECEIPT RECOMMENDED _____

March 02, 2016

Dear Chair:

It is the responsibility of municipalities to ensure they are in compliance with the Emergency Management and Civil Protection Act (EMCPA) and its associated Regulation, Ontario Regulation 380/04.

The Office of the Fire Marshal and Emergency Management (OFMEM) has determined that your municipality has complied with the Act and the Regulation for 2015.

	Completed
Community Emergency Management Coordinator (CEMC) appointed (O.Reg.380/04,s.10(1))	yes
CEMC completed the required training (O.Reg.380/04,s.10(2)) and Fire Marshal & Chief, Emergency Management Guidance: 2015-01-08 (O. Reg 380/04 Training Requirements)	yes
The Municipality Emergency Management Program Committee met at least once this year (O. Reg. 380/04, s.11 (6))	yes
Current by-law for the municipality's adoption of its emergency management program (EMCPA s. 2.1(1))	yes
Municipal Community Risk Profile reviewed by the Emergency Management Program Committee (EMCPA s. 2.1(3))	yes
Municipality's Emergency Response Plan reviewed and the most current copy submitted to EMO (EMCPA s.3(1), s.3(6) s. 6.2 (1))	yes
Current by-law for the municipality's Emergency Response Plan? (EMCPA s. 3(1))	yes
Municipal Emergency Operations Centre designated (O.Reg.380/04,s.13 (1))	yes

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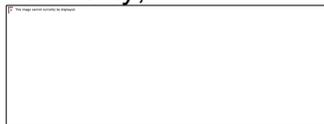
Municipality's EOC communications system deemed to be appropriate (O. Reg. 380/04,s.13 (2))	yes
Municipality's Critical Infrastructure reviewed by the Emergency Management Program Committee (EMCPA s. 2.1 (3))	yes
Four (4) hours of annual municipal training conducted for the Municipal Emergency Control Group, staff and others identified in the ER Plan (EMCPA s.2.1(2), O. Reg. 380/04,s.12 (3))	yes
Municipal annual Exercise for the Municipal Emergency Control Group, staff and others identified in the ER Plan (EMCPA s.2.1(2), O.Reg.380/04 s. 12 (6)) and Fire Marshal & Chief, Emergency Management Guidance: 2015-01-08 (O. Reg 380/04 Training Requirements)	yes
Municipal designated employee appointed to act as Emergency Information Officer (O.Reg.380/04, s. 14 (1))	yes
Public Education Strategy completed (EMCPA s. 2.1 (2c))	yes
Municipality's Emergency Management Program Committee conducted an Annual Review of the Program (O.Reg.380/04,s.11 (6))	yes

The safety of your citizens is important, and one way to increase that safety is to ensure that your municipality is prepared in case of an emergency and is compliant with the applicable legislation and regulation. You are to be congratulated on your municipality's efforts in achieving compliance in 2015.

I hope and trust that you will continue your efforts to be compliant in 2016.

If you have any questions regarding the monitoring process, please contact your Emergency Management Field Officer.

Sincerely,



Art Booth
Operations Manager
Field and Advisory Services

cc: CEMC
CAO/Clerk
Field Officer