AGENDA

Date: Thursday, May 26, 2016
Time: 9:30 AM
Place: Council Chamber, 5th Floor
Regional Administrative Headquarters
10 Peel Centre Drive, Suite A
Brampton, Ontario

For inquiries about this agenda or to make arrangements for accessibility accommodations for persons attending, please contact: Christine Thomson at (905) 791-7800, ext. 4582 or by e-mail at christine.thomson@peelregion.ca. Copies of agendas and reports are available at www.peelregion.ca/council.

Some meeting information may also be available in alternate formats, upon request. Please contact Sharon Singh at (905) 791-7800, ext. 4320 or at sharon.singh@peelregion.ca

www.peelregion.ca
1. **ROLL CALL**

2. **DECLARATIONS OF CONFLICTS OF INTEREST**

3. **APPROVAL OF MINUTES**
   
   3.1. May 12, 2016 Regional Council meeting

4. **APPROVAL OF AGENDA**

5. **DELEGATIONS**

   5.1. **Regional Chair Dale and Members of Regional Council**, Recognizing St. John Ambulance, Peel Dufferin Branch for 50 Years of Service within the Region of Peel

   5.2. **Alex Dumesle, Senior Manager, Eco-Business Programs, Toronto and Region Conservation Authority**, Updating Regional Council on the Partners in Project Green Program

6. **ITEMS RELATED TO HEALTH**
   
   *Chaired by Councillor E. Moore or Vice-Chair Councillor G. Gibson*

   6.1. Vector-Borne Diseases in Peel Update (For information)
        Presentation by Dr. Lawrence Loh, Associate Medical Officer of Health and Paul Callanan, Director, Environmental Health

   6.2. Measles Response 2016 (Oral)
        Presentation by Dr. Kate Bingham, Associate Medical Officer of Health and Isabelle Mogck, Director, Communicable Diseases

7. **COMMUNICATIONS**

   7.1. **Tracy MacCharles, Minister of Children and Youth Services**, Letter dated May 13, 2016, Regarding a Third Party Review of the Healthy Babies Healthy Children (HBHC) Program (Referral to Health Services recommended)

   7.2. **Dr. Eric Hoskins, Minister of Health and Long Term Care**, Memo received May 13, 2016, Regarding Amended Ontario Public Health Standards (OPHS) and Related Protocols (Receipt recommended)
8. **ITEMS RELATED TO HUMAN SERVICES**  
*Chaired by Councillor G. Miles or Vice-Chair Councillor J. Tovey*

8.1. Peel-Halton Local Employment Planning Council (For information)

8.2. Basic Income Guarantee Pilot

9. **COMMUNICATIONS**

9.1. **Shauna Danton, Legislative Coordinator, City of Brampton**, Letter dated April 18, 2016, Providing a Copy of a City of Brampton Resolution Endorsing Region of Peel Resolution 2016-123 Regarding the Affordable Transportation Pilot Program – Phase Two (Receipt recommended)

9.2. **Kathleen Wynne, Premier of Ontario**, Email dated May 6, 2016, Regarding Investments and Regulatory Changes to Support the Use of Schools as Community Hubs (Receipt recommended)

10. **ITEMS RELATED TO ENTERPRISE PROGRAMS AND SERVICES**  
*Chaired by Councillor C. Fonseca or Vice-Chair Councillor M. Medeiros*

10.1. Procurement Activity Quarterly Report - Q1 2016 (For information)

10.2. Funding of Capped Tax Increases – 2016 (See also By-law 36-2016)

10.3. Peel's Labour Market Update (For information)  
Presentation by Judith McWhinney, Economist, Business Intelligence

10.4. The Ninth Line Lands Regional Official Plan Amendment (For information)

10.5. Proposed Risk Appetite For the Strategic Plan and Term of Council Priorities *(Referred from the May 5, 2016 Audit and Risk Committee meeting)*  
Presentation by Michelle Morris, Director, Internal Audit and Anila Lalani, Advisor, Integrated Risk Management


11. **COMMUNICATIONS**

11.1. **Trevor Wilcox, Secretary-Treasurer, Association of Municipalities of Ontario (AMO)**, Email dated May 3, 2016, Requesting Nominations to the 2016 - 2018 AMO Board of Directors (Direction required)
12. ITEMS RELATED TO PUBLIC WORKS  
Chair by Councillor R. Starr or Vice-Chair Councillor A. Groves

12.1. Stopping Prohibition on Regional Road 24 (Charleston Sideroad) from Elizabeth Street to 50 Metres East of Autumn Drive/Maple Grove Road - Town of Caledon, Ward 1 (See also By-law 37-2016)

12.2. Engineering Services for the Detailed Design and Contract Administration for the Widening and Reconstruction of the Regional Road 5 (Derry Road) and Argentia Road Intersection, Document 2016-118P - City of Mississauga, Ward 9

13. COMMUNICATIONS

13.1. Bill Mauro, Minister of Natural Resources and Forestry, Letter dated April 19, 2016 in Response to a Letter from Regional Chair Dale, Regarding the City of Waukesha's Application to Divert Water from Lake Michigan under the Great Lakes – St. Lawrence River Basin Sustainable Water Resources Agreement and Compact (Resolution 2016-219) (Receipt recommended)


14. OTHER BUSINESS

14.1. Request from Paul Gregory, Executive Director, and Ed Kiwanuka-Quinlan, Manager of Laundry Social Enterprise, Street Soccer Canada, to Delegate to the June 9, 2016 Regional Council Meeting, Regarding Peer Funding and Peer Run Social Enterprise Laundry Business (Direction required)

15. NOTICES OF MOTION

16. BY-LAWS

Three Readings:

By-law 36-3016: A by-law to establish percentages by which tax decreases are limited for 2016 for properties in the commercial, industrial and multi-residential property classes. (See also Items Related to Enterprise Programs and Services – Item 10.2)
By-law 37-2016: A by-law to prohibit stopping on both sides of Regional Road 24 (Charleston Sideroad) from a point 50 metres east of Autumn Drive / Maple Grove Road to Elizabeth Street; and to amend By-law Number 15-2013 being a by-law to regulate traffic on roads under the jurisdiction of the Regional Municipality of Peel. (See also Items Related to Public Works – Item 12.1)

17. IN CAMERA MATTERS

17.1. May 12, 2016 Regional Council Closed Session Report

17.2. Proposed Property Acquisition Pursuant to the Expropriations Act, R.S.O. 1990, c.E.26 - City of Brampton, Ward 8 (A proposed or pending acquisition or disposition of land by the municipal or local board)

18. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

19. ADJOURNMENT
Regional Chair Dale called the meeting of Regional Council to order at 9:33 a.m. in the Council Chamber, Regional Administrative Headquarters, 10 Peel Centre Drive, Suite A, Brampton.

1. **ROLL CALL**

   **Members Present:**
   - G. Carlson
   - B. Crombie
   - F. Dale
   - J. Downey
   - C. Fonseca
   - G. Gibson
   - A. Groves
   - N. Iannicca
   - J. Innis
   - L. Jeffrey
   - J. Kovac
   - M. Mahoney
   - S. McFadden
   - M. Medeiros
   - G. Miles
   - E. Moore
   - M. Palleschi
   - C. Parrish
   - P. Saito
   - B. Shaughnessy
   - J. Sprovieri
   - R. Starr
   - A. Thompson
   - J. Tovey

   **Members Absent:**
   - K. Ras  
     *(Personal matter)*

   **Also Present:**
   - D. Labrecque, Acting Chief Administrative Officer and Commissioner of Public Works
   - G. Sabat, Commissioner of Service Innovation, Information and Technology
   - L. Graham-Watson, Commissioner of Corporate Services
   - S. VanOfwegen, Commissioner of Finance and Chief Financial Officer
   - P. O’Connor, Regional Solicitor and Director of Legal Services
   - J. Sheehy, Commissioner of Human Services
   - J. Smith, Commissioner of Health Services
   - Dr. E. deVilla, Medical Officer of Health
   - K. Lockyer, Regional Clerk and Director of Clerk’s
   - C. Thomson, Legislative Specialist
   - S. Singh, Legislative Technical Coordinator
   - R. Comacchio, Acting Legislative Technical Coordinator

2. **DECLARATIONS OF CONFLICTS OF INTEREST**

   Councillor Crombie declared a conflict of interest with respect to In Camera Matters – additional Item 15.3, prior to its consideration, as she is a member of the Peel Police Services Board.

   Councillor Jeffrey declared a conflict of interest with respect to In Camera Matters – additional Item 15.3, prior to its consideration, as she is a member of the Peel Police Services Board.

---

*See text for arrivals
†See text for departures
3. APPROVAL OF MINUTES

3.1. April 28, 2016 Regional Council meeting

Moved by Councillor Kovac,
Seconded by Councillor Mahoney;

That the minutes of the April 28, 2016 Regional Council meeting be approved.

Carried 2016-364

4. APPROVAL OF AGENDA

Moved by Councillor Iannicca,
Seconded by Councillor Parrish;

That the agenda for the May 12, 2016 Regional Council meeting include an additional delegation request from Warren Edwards, Resident, regarding mental health, to be dealt with under Other Business – Item 12.3;

And further, that the agenda for the May 12, 2016 Regional Council meeting include an additional item regarding membership on the Growth Management Committee, to be dealt with under Other Business – Item 12.4;

And further, that the agenda for the May 12, 2016 Regional Council meeting include an additional oral In Camera item regarding personal matters about an identifiable individual, including municipal or local board employees, to be dealt under In Camera Matters – Item 15.3;

And further, that the agenda for the May 12, 2016 Regional Council meeting be approved, as amended.

Carried 2016-365

See also Resolutions 2016-422, 2016-423 and 2016-429 to 2016-431 inclusive

5. DELEGATIONS - Nil

Regional Chair Dale advised that item 9.6 on the May 12, 2016 Regional Council agenda is a follow up letter to a meeting he attended on May 2, 2016 with Steven Del Duca, Minister of Transportation and Mayors Crombie, Jeffrey and Thompson, in accordance with Council Resolution 2016-68. The objective of the meeting was to discuss the importance of completing the GTA-West Corridor Environmental Assessment (EA) Study. Regional Chair Dale stated that while the Region of Peel’s presentation was effective, the Minister did not commit to the resumption of the EA Study.
Items Related to Public Works – Item 9.6 was dealt with.

9.6. Frank Dale, Regional Chair, Region of Peel, Letter sent May 4, 2016 Regarding a Meeting between Minister Steven Del Duca, Mayor Crombie, Mayor Jeffrey and Mayor Thompson Regarding the GTA West Corridor

Received 2016-366

6. ITEMS RELATED TO HUMAN SERVICES - Nil

7. ITEMS RELATED TO ENTERPRISE PROGRAMS AND SERVICES
Chairied by Councillor C. Fonseca

7.1. 2016 Tax Capping Policy - Selection of Options

Moved by Councillor Thompson,
Seconded by Councillor Jeffrey;

That the necessary by-law be presented for enactment authorizing the Region of Peel to apply all of the optional tools for tax capping available to it under paragraphs 1, 2, 3 and 4 of subsection 329.1(1) of the Municipal Act, 2001, as amended, including new additional optional enhancements in accordance with amendments to Ontario Regulation 73/03;

And further, that the subject by-law exempt property in the commercial, industrial and multi-residential property classes from capping and clawback of 2016 taxes for municipal and school purposes, in accordance with Ontario Regulation 73/03, as amended and the report of the Commissioner of Finance and Chief Financial Officer titled “2016 Tax Capping Policy-Selection of Options.”

Carried 2016-367

See also Resolution 2016-424

7.2. Proposed Transfer of Permanent Easement Located within The Region of Peel's Buffer Block on the East Side of Regional Road 4 (Dixie Road), South of Springtown Trail, City of Brampton, Ward 9

Moved by Councillor Sprovieri,
Seconded by Councillor Palleschi;

That a permanent easement interest in the lands described as Part of Block 414 on Plan 43M-1026, City of Brampton, Regional Municipality of Peel, designated as Parts 1 and 2 on draft Reference Plan 13-12-420-02 prepared by Sexton McKay, O.L.S., dated March 17, 2016 be declared surplus to the needs of The Regional Municipality of Peel;

And further, that The Regional Municipality of Peel, as Vendor enter into an agreement with Enbridge Gas Distribution Inc., as Purchaser, for the purchase of a permanent easement interest in the lands described as Part of Block 414 on Plan 43M-1026, City of Brampton, Regional Municipality of
Peel, designated as Parts 1 and 2 on draft Reference Plan 13-12-420-02 prepared by Sexton McKay, O.L.S., dated March 17, 2016;

And further, that the Regional Solicitor be authorized to complete the transaction, including the execution of all documents, Affidavits, Statutory Declarations and Undertakings required;

And further, that the net proceeds for the transfer be credited to capital project 03-4010.

Carried 2016-368

7.3. Enterprise Automated Vehicle Locator and Telematics Platform for the Region of Peel, Document Number 2015-140P

Moved by Councillor Starr,
Seconded by Councillor Moore;

That the contract (Document 2015-140P) for the supply of an Enterprise Automated Vehicle Locator and Telematics Platform for the Region of Peel be awarded to Ferno Acetech Canada in the estimated amount of $850,000 (excluding of applicable taxes), in accordance with Purchasing By-law 113-2013;

And further, that authority be granted to award the contract for maintenance and support for three optional 12 month periods, in the annual amount of $187,000 (excluding of applicable taxes);

And further, that at the conclusion of the contract, authority be given to staff to directly negotiate with Ferno Acetech Canada on an annual basis to extend the contract and associated maintenance and support requirements subject to satisfactory performance, pricing and approved funding;

And further, that approval be granted to the Director of Purchasing to increase and extend the contract for any products and services that are deemed proprietary or similar in nature, to maintain the lifecycle of the system and to the limit of the approved budget.

Carried 2016-369

7.4. Report of the Lobby Registry and Integrity Commissioner Committee (LRICC-2/2016) meeting held on April 21, 2016

Moved by Councillor Mahoney,
Seconded by Councillor Palleschi;

That the report of the Lobby Registry and Integrity Commissioner Committee (LRICC-2/2016) meeting held on April 21, 2016, be adopted.

Carried 2016-370

1. DECLARATIONS OF CONFLICT OF INTEREST - Nil
2. APPROVAL OF AGENDA

**RECOMMENDATION LRICC-1-2016:**

That the agenda for the April 21, 2016 Lobby Registry and Integrity Commissioner Committee meeting be approved.

Approved 2016-371

3. DELEGATIONS - Nil

4. REPORTS

4.1. **Follow-up - Lobby Registrar and Integrity Commissioner**

**RECOMMENDATION LRICC-2-2016:**

That the proposed Lobby Registrar By-law define “public office holder” as:

a. A member of Regional Council and any person on his or her staff,

b. The Chief Administrative Officer or a Commissioner employed by the Regional Municipality of Peel;

c. An officer or employee of the Regional Municipality of Peel;

d. A Member of a local board or committee established by Council and any person on his or her staff; and

e. Any accountability officer appointed under the Municipal Act, 2001, as amended, including but not limited to Integrity Commissioner, Lobbyist Registrar and Closed Meeting Investigator.

Approved 2016-372

Prior to further discussion of Item 4.1, Reports - Items 4.2 – 4.4 inclusive, were dealt with.

4.2. **Peel Regional Council Code of Conduct - Integrity Commissioner**

Received 2016-373

4.3. **Follow-up - Region of Peel Integrity Commissioner**

Received 2016-374
4.4. Establishment of a Lobby and Gift Registry

**RECOMMENDATION LRICC-3-2016:**

That a report regarding the definition of ‘gift’, the definition of ‘hospitality’ and the proposed gift registry for the Regional Chair, be brought back to a future Lobby Registry and Integrity Commissioner Committee meeting.

Approved 2016-375

Discussion regarding Item 4.1 continued.

4.1. Follow-up - Lobby Registrar and Integrity Commissioner

**RECOMMENDATION LRICC-4-2016:**

That the following recommendations contained within the report from the Commissioner of Corporates Services titled “Follow-up - Lobby Registrar and Integrity Commissioner” be deferred pending a future report to provide an interpretation on the definition of a ‘gift’ and the definition of ‘hospitality’:

“That the Regional Chair disclose in writing all gifts, benefits or hospitality received from individuals, firms or associations having 1) an individual value of $500.00 or more, or 2) a total value from any one source during the course of a calendar year exceeding $500.00, and include in such disclosure the estimated values, the nature of the gift, benefit or hospitality, the source of the gift, benefit or hospitality and the date of receipt;

And further, that the Peel Regional Council Code of Conduct be amended, as required, in accordance with this resolution, to provide for disclosure of gifts, benefits or hospitality received by Members of Council and the Regional Chair.”

Approved 2016-376

**RECOMMENDATION LRICC-5-2016:**

That a Lobby Registry be developed under the authority of section 223.9 of the Municipal Act, 2001, as amended, as an online tool for Lobbyists to register and report activity in a manner accessible to the public and stakeholders;

And further, that the Regional Clerk develop a system of registration of lobbying including processes and procedures to implement and maintain the Lobby Registry;

And further, that a Lobby Registry and Registration System By-law be presented to a future Regional Council meeting to provide for the implementation, maintenance, monitoring and enforcement of the Lobby Registry;
And further, that the Regional Clerk investigate coordinating joint services with the City of Brampton’s Lobby Registrar for lobby registrar services only;

And further, that the Regional Clerk investigate coordinating joint services with the City of Brampton for an Integrity Commissioner;

And further, that the Peel Regional Council Code of Conduct and the Peel Regional Employee Code of Conduct be amended, as required, to be consistent with the Lobby Registry and system of registration;

And further, that Council direct and endorse the registration by Members of Council, through their respective area municipality, of all gifts, benefits or hospitality received whether in conjunction with Regional or City/Town business in accordance with their respective area municipality policies and procedures.

Approved 2016-377

4.2. **Peel Regional Council Code of Conduct - Integrity Commissioner**

This item was dealt with under Resolution 2016-373

4.3. **Follow-up - Region of Peel Integrity Commissioner**

This item was dealt with under Resolution 2016-374

4.4. **Establishment of a Lobby and Gift Registry**

This item was dealt with under Resolution 2016-375

5. **COMMUNICATIONS**

5.1. **Paula Tenuta, Vice-President, Policy and Government Relations, BILD**, Letter dated April 11, 2016, Providing Comments on the Region of Peel Lobbyist and Gift Registries

Approved 2016-378

7.5. **Report of the Region of Peel Accessibility Advisory Committee (AAC-2/2016) meeting held on April 21, 2016**

Moved by Councillor Groves,
Seconded by Councillor Mahoney;

That the report of the Region of Peel Accessibility Advisory Committee (AAC-2/2016) meeting held on April 21, 2016, be adopted.

Carried 2016-379
1. CALL TO ORDER

2. DECLARATIONS OF CONFLICTS OF INTEREST - Nil

3. APPROVAL OF AGENDA

   RECOMMENDATION AAC-4-2016:

   That the agenda for the April 21, 2016, Region of Peel Accessibility Advisory Committee meeting be approved.

   Approved 2016-380

4. PREVIOUS MEETING MINUTES

4.1. Minutes of the Region of Peel Accessibility Advisory Committee (AAC-1/2015) meeting held on February 18, 2016

   Received 2016-381

5. DELEGATIONS – Nil

6. REPORTS

6.1. TransHelp Update for Accessibility Advisory Committee

   Presentation by David Margiotta, Program Manager and Aislin O’Hara, Project Advisor, Accessible Transportation Master Plan

   Received 2016-382

   See also Resolutions 2016-386 and 2016-387


   Received 2016-383

7. COMMUNICATIONS

7.1. Rory Burke, Director, Accessibility for Ontarians with Disabilities Act, Ministry of Economic Development, Employment and Infrastructure, Email dated January 7, 2016, Providing Notice that a File Review will be Conducted on the Region of Peel’s Compliance with the Accessibility for Ontarians with Disabilities Act, 2005 and its Standards

   Received 2016-384

   See also Resolution 2016-385
7.2. Rory Burke, Director, Accessibility for Ontarians with Disabilities Act, Ministry of Economic Development, Employment and Infrastructure, Email dated January 29, 2016, Thanking the Region of Peel for Providing the Information Requested on January 7, 2016 which Concludes the File Review Process on the Region of Peel’s Compliance with the Accessibility for Ontarians with Disabilities Act, 2005

Received 2016-385

See also Resolution 2016-384

7.3. Mark Castro, Manager of Accessible Transportation, TransHelp, Letter dated February 12, 2016, In Response to a Memo Issued by Brampton Caledon Community Living (BCCL) Regarding the Region of Peel Passenger Assist Program

Received 2016-386

See also Resolutions 2016-382 and 2016-387

7.4. Jim Triantafilou, Executive Director, Brampton Caledon Community Living (BCCL), Email dated February 19, 2016, Providing a Copy of a Memo Issued by BCCL Regarding Region of Peel Passenger Assist Program

Received 2016-387

See also Resolutions 2016-382 and 2016-386

7.5. Naz Husain, Chair, Region of Peel Accessibility Advisory Committee, Letter to Rick Donovan, New Chair of the Province of Ontario’s Accessibility Standards Advisory Council (ASAC), Congratulating Him on His Recent Appointment

Received 2016-388

8. OTHER BUSINESS

8.1. AAC Membership Update (Oral)

RECOMMENDATION AAC-5-2016:

That Tara Geraghty and Linda Soulliere be appointed to the Region of Peel Accessibility Advisory Committee for a term ending November 30, 2018, or until a successor is appointed by Regional Council.

Approved 2016-389
7.6. **Report from the Regional Clerk Regarding the Peel Regional Governance Review Task Force meeting held on April 28, 2016**

Received 2016-390

Councillor Saito noted that the report of the March 31, 2016 Governance Review Task Force meeting, listed on the May 12, 2016 Regional Council agenda, was listed in error as they were dealt with at a previous meeting of Regional Council. The April 28, 2016 Governance Review Task Force meeting report should have been included on the May 12, 2016 Regional Council agenda instead.

The Regional Clerk distributed copies of the Report of the Governance Review Task Force meeting held on April 28, 2016.

7.7. **Ontario Culture Strategy**

Received 2016-391

COMMUNICATIONS

7.8. **Sylvia Jones, MPP, Dufferin-Caledon**, Letter received May 3, 2016 Advising that Nominations for the Ontario Senior Achievement Award are Open

Received 2016-392

8. **ITEMS RELATED TO PUBLIC WORKS**  
*Chaired by Councillor R. Starr*

8.1. **Implications of Transfer of Jurisdictional and Financial Responsibility for Regional Roads**  
Presentation by Gary Kocialek, Acting Director, Transportation, and Rob Elliot, Director, Business and Financial Planning

Received 2016-393

See also Resolutions 2016-394 and 2016-407

Gary Kocialek, Acting Director, Transportation, and Rob Elliot, Director, Business and Financial Planning, presented the financial implications related to the jurisdictional transfer of regional roads, highlighting the 10 year Capital Plan, Reserve Funds and Balances, capital projects in progress and the 2016 Operating Budget. A detailed transition plan would be required to assess which projects would be transferred to the area municipalities and the timing of potential transfers. Non-financial considerations include: issues related to human resources; collective agreements; yards and fleet; support services; contractual obligations; capital programming; office accommodations; and, Development Charges By-laws.
In response to a question from Councillor Sprovieri, Gary Kocialek advised that there are approximately 1,600 lane kilometres of regional roads with approximately one-third of same located in each local municipality. He stated that most arterial roads in the City of Mississauga have been built out and do not require as much capital expenditures. In the City of Brampton, roads are being widened or reconstructed resulting in more capital expenditures.

Councillor Parrish placed the following motion:

Moved by Councillor Parrish,
Seconded by Councillor Carlson;

Whereas Mississauga Council adopted a report in July 2006 entitled, "Modernizing Roads Service Delivery and Cost Allocation Methods in the Region of Peel";

And whereas, the subject report presented a position that, “the Cities of Mississauga and Brampton and the Town of Caledon each have jurisdictional and financial responsibility over all roads within their boundaries, excluding those under provincial jurisdiction and those rural roads in Caledon deemed truly regional, following a rationalization review”;

And whereas, in August 2006 Regional Council directed staff to work with area municipalities to undertake a rationalization of the arterial road inventory from the perspectives of customer service and cost;

And whereas, Phase 1 and Phase 2 of this review have been completed resulting in the definition of a major arterial road and nine jurisdictional options with Option 4A being selected as the preferred model;

And whereas, Phase 3 of this review continues with the model for the maintenance of roadways (curb-to-curb) still outstanding;

And whereas, on October 28, 2015 the Mississauga Council passed a resolution that would see the City have jurisdictional and financial responsibility of all roads within its boundary, excluding those under provincial jurisdiction, in order to provide a more efficient level of customer service and a clearer picture within the urban area of who is responsible for the road system within its borders;

And whereas, an Arterial Roads Rationalization Review Task Force workshop took place on October 29, 2015 with the primary objective of discussing the various service delivery options for the operation and maintenance of Regional Roads at which the City of Mississauga proposed to take full responsibility for Regional roads within the boundaries of the City of Mississauga;

And whereas, the City, having full responsibility for the complete road network, would support continued development and growth within the City of Mississauga;

Therefore be it resolved, that The Council of the Region of Peel direct Regional staff to engage with City of Mississauga staff to develop an implementation plan that considers all ramifications to ultimately supporting
the transfer of jurisdictional and financial responsibility for all Regional Roads within the boundaries of The City of Mississauga currently under Regional jurisdiction, to the City of Mississauga.

Referred to Public Works for a report back to Regional Council on discussions with the local municipalities by October 2016 2016-394

See also Resolutions 2016-393 and 2016-407

Councillor Parrish advised that the position of the City of Mississauga staff is that they would like control of their own roads. She stated that the issue of the transfer of jurisdiction of regional roads is not related to the issue of regional governance. She further stated that the intention of Mississauga was to continue to contribute their proportion to the Region to contribute to the Regional road system in Brampton and Caledon.

Councillor Medeiros noted that the position of staff at the City of Brampton is similar to that taken by the City of Mississauga staff with respect to the maintenance of regional roads, and he requested that the motion placed by Councillor Parrish be referred to the local municipalities for discussion and report back to Regional Council.

In response to a question from Councillor Shaughnessy, Gary Kocialek stated that there are numerous approaches to achieve disentanglement and that staff require direction and timelines from Regional Council so that the appropriate work-plan can be identified.

Councillor Jeffrey stated that it would be premature to request that staff identify a work-plan to effect the transfer of regional roads.

Councillor Thompson noted that the motion placed by Councillor Parrish does not address planning concerns related to regional roads, such as, limited points of access, and that those concerns are what initiated the arterial roads review.

Councillor Saito stated that the City of Mississauga is requesting authority to assume regional roads and that the only affect on taxation would be to re-proportion as was done for traffic signal operations.

8.2. Final Settlement - Widening of Regional Road 8 (Gore Road) from Cottrelle Boulevard to Castlemore Road, Capital Project 03-4020, Document 2010-039 - City of Brampton, Ward 10

Moved by Councillor Sprovieri, Seconded by Councillor Groves;

That the contract (Document 2010-039T) for the widening of The Gore Road (Regional Road 8) from Cottrelle Boulevard to Castlemore Road, in the City of Brampton, with Aecon Construction and Materials Limited, be extended for a final settlement associated with additional work and negotiated delay claims, in the estimated amount of $1,289,175.03, for a total contract commitment of $17,287,668.40 (excluding applicable taxes), under Capital Project 03-4020.

Carried 2016-395
8.3. **Update on Bolton Residential Expansion Regional Official Plan Amendment Application - Discussion Paper**

Received 2016-396

See also Resolution 2016-409

In response to an inquiry from Councillor Groves, Arvin Prasad, Director, Integrated Planning, advised that staff are reviewing the recently released proposed Growth Plan for the Greater Golden Horseshoe, 2016 and will be reporting to Regional Council with an analysis in September 2016. He confirmed that the proposed Growth Plan is separate from the Bolton Residential Expansion Regional Official Plan Amendment as there are no timelines for the implementation of the proposed Growth Plan.

8.4. **Lakeview Waterfront Connection, Capital Project 14-3199 - City of Mississauga, Ward 1**

Moved by Councillor Tovey,
Seconded by Councillor Mahoney;

That the Region of Peel obtain a letter of credit on behalf of Credit Valley Conservation (CVC) Authority in the estimated amount of $8.5 million for up to 10 years in order to fulfill permitting requirements under the Federal Fisheries Act for the Lakeview Waterfront Connection project at an estimated cost of $230,000;

And further, that Region of Peel and CVC staff continue to work with the Federal Government to pursue an exception to the requirement for a Letter of Credit under the Federal Fisheries Act, for the Lakeview Waterfront Connection, a project which incorporates significant aquatic habitat restoration.

Carried 2016-397

8.5. **Engineering Services for Detailed Design and Contract Administration for Maintenance Upgrades at the Lorne Park Water Treatment Plant, Capital Project 14-1907, Document Number 2016-103P - City of Mississauga, Ward 2**

Moved by Councillor Iannicca,
Seconded by Councillor Kovac;

That the contract (Document 2016-103P) for engineering services for detailed design and contract administration for maintenance upgrades at the Lorne Park Water Treatment Plant be awarded to Black & Veatch Canada Company in the estimated amount of $1,020,886.40 (excluding applicable taxes), under Capital Project 14-1907, in accordance with Purchasing By-law 113-2013.

Carried 2016-398
8.6. **Report of the Waste Management Strategic Advisory Committee (WMSAC-2/2016) meeting held on April 21, 2016**

Moved by Councillor Groves,
Seconded by Councillor Miles;

That the report of the Waste Management Strategic Advisory Committee (WMSAC-2/2016) meeting held on April 21, 2016, be adopted.

Carried 2016-399

1. **DECLARATIONS OF CONFLICT OF INTEREST** – Nil

2. **APPROVAL OF AGENDA**

**RECOMMENDATION WMSAC-4-2016:**

That the agenda for the April 21, 2016 Waste Management Strategic Advisory Committee (WMSAC-2/2016) meeting include an additional item regarding quarterly updates on the new collection system to be dealt with under Other Business - Item 7.1;

And further, that the agenda for the April 21, 2016 Waste Management Strategic Advisory Committee (WMSAC-2/2016) meeting be approved, as amended.

Approved 2016-400

See also Resolution 2016-406

3. **DELEGATIONS**

3.1. **Andy Sundararajan, Manager, Business Development, Infrastructure, SNC-Lavalin, and Ron Ojanpera, Account Manager, The Babcock and Wilcox Company,** Regarding the Experiences and Benefits Associated with the Energy-From-Waste Technology

Received 2016-401

3.2. **Mark Lyons, Senior Manager, Business Development, Wheelabrator Technologies and David Garcia, Urbaser,** Regarding the Experiences and Benefits Associated with the Energy-From-Waste Technology

Received 2016-402

3.3. **Jennifer Baron, Business Manager, Covanta’s Durham-York Energy Centre Project,** Regarding the Experiences and Benefits Associated with the Energy-From-Waste Technology

Received 2016-403
4. **REPORTS** - Nil

5. **COMMUNICATIONS**


   Received 2016-404

5.2. Amrit Mangat, MPP, Mississauga Brampton South, Letter dated April 11, 2016 Regarding the Region of Peel’s Recommendations for Proposed Bill 151, the Waste Free Ontario Act

   Received 2016-405

6. **IN CAMERA MATTERS** – Nil

7. **OTHER BUSINESS**

   **Additional Item – Item 7.1:**

   7.1. Quarterly Updates on the New Waste Collection System (Oral)

   Received 2016-406

   See also Resolution 2016-400

9. **COMMUNICATIONS**

9.1. Laura Hall, Deputy Clerk, Town of Caledon, Letter dated April 25, 2016 Providing a Copy of the Resolution and Report titled “Arterial Roads Review Ad Hoc Steering Committee (ARRASC) Update”

   Received 2016-407

   See also Resolutions 2016-393 and 2016-394


   Received 2016-408

9.3. Laura Hall, Deputy Clerk, Town of Caledon, Letter dated April 25, 2016 Providing a Copy of the Resolution and Report titled “Bolton Residential Expansion Study (BRES) Update”

   Received 2016-409

   See also Resolution 2016-396
9.4. **Laura Hall, Deputy Clerk, Town of Caledon**, Letter dated April 25, 2016 Providing a Copy of the Resolution and Report titled “Mayfield West Phase 2 - Community Design Plan”

Received 2016-410

See also Resolution 2016-411

9.5. **Laura Hall, Deputy Clerk, Town of Caledon**, Letter dated April 25, 2016 Providing a Copy of the Resolution and Report titled “Mayfield West Phase 2 - Transportation Master Plan”

Received 2016-411

See also Resolution 2016-410

9.6. **Frank Dale, Regional Chair, Region of Peel**, Letter sent May 4, 2016 Regarding a Meeting Between Minister Steven Del Duca, Mayor Crombie, Mayor Jeffrey and Mayor Thompson Regarding the GTA West Corridor

This item was dealt with under Resolution 2016-366

10. **ITEMS RELATED TO HEALTH**

*Chaired by Councillor E. Moore*

10.1. **Update on Opioid Abuse: The Peel Context (Oral)**

Presentation by Dr. Eileen de Villa, Medical Officer of Health and Dr. Kate Bingham, Associate Medical Officer of Health

Received 2016-412

Dr. Eileen de Villa, Medical Officer of Health and Dr. Kate Bingham, Associate Medical Officer of Health, provided an update on opioid abuse, noting that there has been a steady increase in prescriptions for opioids over the last 20 years and that Canada is now the world's second largest per capita consumer of opioids. There has been a parallel increase in opioid-associated deaths, many involving younger adults. Prevention measures to address opioid abuse include: physician training, regulations and resources, changes to manufacturing processes, law enforcement and Canadian Border Services Agency efforts, education, and supporting mental health and wellness. Access to addictions treatment and mental health services is essential for the treatment of abuse and harm reduction measures, such as needle exchange programs, supervised injection sites and naloxone distribution, outreach and education, are critical.

Dr. Bingham reviewed current Peel Public Health activities, confirming that they are in accordance with Ontario Public Health Standards and she identified Peel Public Health staff's next steps including gaining an improved understanding of local patterns of use, formalizing local surveillance and enhancing community partnerships and connection to broader opioid strategies.

The Medical Officer of Health was requested by Councillor Tovey to prepare a recommendation for the consideration of the Government Relations Committee, to advocate for federal and provincial legislative changes related to the provision of methadone.
The Medical Officer of Health was requested by Councillor Moore to consult with community stakeholders on a proposed strategy for the promotion of proper needle disposal in public restrooms, and report to a future meeting of Regional Council.

10.2. Report of the Community Water Fluoridation Committee (CWFC-3/2016) meeting held on April 14, 2016

Moved by Councillor Tovey,
Seconded by Councillor Downey;

That the report of the Community Water Fluoridation Committee (CWFC-3/2016) meeting held on April 14, 2016, be adopted.

Carried 2016-413

1. DECLARATIONS OF CONFLICTS OF INTEREST - Nil

2. APPROVAL OF AGENDA

RECOMMENDATION CWFC-4-2016:

That the agenda for the April 14, 2016, Community Water Fluoridation Committee meeting be approved.

Approved 2016-414

3. DELEGATIONS – Nil

4. REPORTS

4.1. History of Community Water Fluoridation and World Health Organization (WHO) Oral Health Data (Oral)

Presentation by Dr. de Villa, Medical Officer of Health

Received 2016-415

4.2. Mechanisms of Action of Fluoride (Oral)

Presentation by Dr. de Villa, Medical Officer of Health

Received 2016-416

11. COMMUNICATIONS

11.1. Dr. Erik Hoskins, Minister of Health and Long-Term Care, Letter dated March 31, 2016, Regarding Additional Base Funding to Support Provisions of Mandatory and Related Public Health Programs and Services in the Region of Peel

Referred to Health Services 2016-417
11.2. **Dr. Erik Hoskins, Minister of Health and Long-Term Care**, Letter dated April 21, 2016, Regarding Ontario’s Publicly Funded Human Papillomavirus (HPV) Immunization Program

Referred to Health Services 2016-418

11.3. **Jane Philpott, Minister of Health**, Letter dated April 28, 2016, Responding to a Letter from Regional Chair Dale dated November 5, 2015, Regarding National Pharmacare

Received 2016-419

12. **OTHER BUSINESS**

12.1. **Request from Alex Dumesle, Senior Manager, Eco-Business Programs, Toronto and Region Conservation Authority**, to Delegate to the May 26, 2016 Regional Council Meeting to Update Regional Council on the Partners in Project Green Program

Moved by Councillor Fonseca,
Seconded by Councillor Innis;

That the request from Alex Dumesle, Senior Manager, Eco-Business Programs, Toronto and Region Conservation Authority (TRCA), to delegate at the May 26, 2016 Regional Council meeting to update Regional Council on the Partners in Project Green Program, be approved.

Carried 2016-420

12.2. **Request from Dan Daniel, Resident**, to Delegate to the May 26, 2016 Regional Council Meeting, Regarding Service and Funding Shortages Faced by Adults with Cognitive Disabilities

Moved by Councillor Moore,
Seconded by Councillor Saito;

That the request from Dan Daniel, Resident, to delegate at the May 26, 2016 Regional Council meeting regarding service and funding shortages faced by adults with cognitive disabilities, be referred to the Health System Integration Committee.

Carried 2016-421

**Additional Items – Items 12.3 and 12.4:**

12.3. **Request from Warren Edwards, Resident**, to Delegate to the May 26, 2016 Regional Council Meeting, Regarding Mental Health

Moved by Councillor Moore
Seconded by Councillor Saito;

That the request from Warren Edwards, Resident, to delegate at the May 26, 2016 Regional Council meeting regarding mental health, be referred to the Health System Integration Committee.

Carried 2016-422

See also Resolution 2016-365
12.4. Resolution Regarding Membership of the Growth Management Committee

Moved by Councillor Iannicca,
Seconded by Councillor Gibson;
That the resignation of Councillor Downey from the Growth Management Committee be accepted, effective immediately;
And further, that Councillor Innis be appointed to the Growth Management Committee for a term ending November 30, 2018, or until a successor is appointed by Regional Council.

Carried 2016-423
See also Resolution 2016-365

13. NOTICES OF MOTION - Nil

14. BY-LAWS

Three Readings:

By-law 32-2016: A by-law to adopt the optional tools for calculating the amount of taxes for municipal and school purposes payable in respect of property in the commercial classes, industrial classes and multi-residential property class for 2016.

Moved by Councillor Crombie,
Seconded by Councillor Carlson;
That the by-law listed on the Regional Council agenda, being By-law 32-2016, be given the required number of readings, taken as read, signed by the Regional Chair and the Regional Clerk, and the Corporate Seal be affixed thereto.

Carried 2016-424
See also Resolution 2016-367

15. IN CAMERA MATTERS

At 11:09 a.m., in accordance with section 239(2) of the Municipal Act, 2001, as amended, the following motion was placed:

Moved by Councillor Saito,
Seconded by Councillor Parrish;
That Council proceed “In Camera” to consider the April 28, 2016 Closed Session report and a Council report relating to the following:
Interest Arbitration Award (Labour relations or employee negotiations)

**Additional Item:**

- Personal matters about an identifiable individual, including municipal or local board employees

Carried 2016-425

*Councillor Groves departed at 12:05 p.m.*

Moved by Councillor Gibson,
Seconded by Councillor Iannicca;

That Council proceed out of “In Camera”.

Carried 2016-426

Council moved out of closed session at 12:22 p.m.

15.1. **April 28, 2016 Closed Session Report**

Received 2016-427

15.2. **Interest Arbitration Award (Labour relations or employee negotiations)**

Moved by Councillor Tovey,
Seconded by Councillor Starr;

That the Collective Agreement documents for The United Food and Commercial Workers Canada (UFCW Local 175) be executed by the Regional Corporation’s duly authorized signing officers.

Carried 2016-428

**Additional Item – Item 15.3:**

15.3. **Personal matters about an Identifiable Individual, Including Municipal or Local Board Employees (Oral)**

Received 2016-429

See also Resolutions 2016-365, 2016-430 and 2016-431

Councillors Crombie and Jeffrey left the meeting room due to a declared conflict of interest.
Moved by Councillor Palleschi,
Seconded by Councillor Saito;

That the Regional Solicitor report to a future Regional Council meeting on the fundamentals of the Peel Police Services Board;

And further, that the Chair of the Peel Police Services Board be requested to attend at such Regional Council meeting to discuss the new direction of the Board.

Carried 2016-430

See also Resolutions 2016-365, 2016-429 and 2016-431

Moved by Councillor Palleschi,
Seconded by Councillor Saito;

That a Freedom of Information request be submitted as to the cost of the termination of the Peel Police Services Board Executive Director and the Manager.

Councillor Miles requested a recorded vote.

In Favour: J. Downey, J. Innis, E. Moore, M. Palleschi, C. Parrish, P. Saito, B. Shaughnessy, J. Sprovieri
Total: 8

Opposed: G. Carlson, C. Fonseca, G. Gibson, N. Iannicca, J. Kovac, M. Mahoney, S. McFadden, M. Medeiros, G. Miles, R. Starr, A. Thompson, J. Tovey
Total: 12

Absent: A. Groves, B. Crombie, L. Jeffrey, K. Ras
Total: 4

Lost 2016-431

See also Resolutions 2016-365, 2016-429 and 2016-430

16. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Moved by Councillor Gibson,
Seconded by Councillor Parrish;

The By-law 33-2016 to confirm the proceedings of Regional Council at its meeting held on May 12, 2016, and to authorize the execution of documents in accordance with the Region of Peel by-laws relating thereto, be given the required number of readings, taken as read, signed by the Regional Chair and the Regional Clerk, and the corporate seal be affixed thereto.

Carried 2016-432
17. ADJOURNMENT

The meeting adjourned at 12:27 p.m.

__________________________  _______________________
Regional Clerk              Regional Chair
## Main Departmental Contact Information

<table>
<thead>
<tr>
<th>Name</th>
<th>Melanie Parzei</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department</td>
<td>Office of the Regional Chair</td>
</tr>
<tr>
<td>Division</td>
<td>Chair’s Office</td>
</tr>
</tbody>
</table>

## Award Presentation Information

Provide a brief summary of the nature/purpose of the award presentation:

- Plaque to be presented to St. John Ambulance Peel Dufferin Branch in recognition of 50 years of service within Peel Region

### Provide a list of all participants

<table>
<thead>
<tr>
<th>Name</th>
<th>Frank Dale &amp; Members of Council</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td>Regional Chair &amp; Regional Council Members</td>
</tr>
<tr>
<td>Organization</td>
<td>ROP</td>
</tr>
<tr>
<td>Name</td>
<td>Dianne Rende, Graham Walsh and Marc Dexter</td>
</tr>
<tr>
<td>Title</td>
<td>Executive Director, Chairman and Past Chairman</td>
</tr>
<tr>
<td>Organization</td>
<td>St John Ambulance Peel Dufferin Branch</td>
</tr>
</tbody>
</table>

### Provide details of what is to be presented (Photo, Award, Cheque, Plaque, etc.)

Plaque to be presented

### Describe the format of your presentation (Power Point, DVD, VHS, Display, etc.)

**Display**

- If the presentation is Power Point will it be provided in hard copy? Yes ☐ No ☐

- If you replied YES to the above, please prepare your handouts as follows:
  - Two slides per page, double-sided, stapled, three-hole punched, 45 copies
  - Provide the material, at a minimum, the day before the meeting to Legislative Services

**Will there be a photo opportunity?**

Yes ☐ No ☐

**Who have you contacted in Communication Services regarding this award presentation?**

Name: Chris Gaspic

Ext: 4669

**Will circulation of any materials to Councillors at the time of the presentation be required?**

Yes ☐ No ☐

If YES please specify (i.e. pens, cups, brochures)

**Note:** Delegations to Council shall be limited to speaking no more than five minutes in accordance with Section IV-4 of the Region of Peel Procedure By-law 100-2012. For further information, please contact your Legislative Services representative.
<table>
<thead>
<tr>
<th>MEETING DATE YYYY/MM/DD</th>
<th>MEETING NAME</th>
</tr>
</thead>
</table>

**REQUEST DATE YYYY/MM/DD**
2016/05/02

**NAME OF INDIVIDUAL(S)**
Alex Dumesle

**POSITION/TITLE**
Sr. Manager, Eco-Business Programs

**NAME OF ORGANIZATION**
Toronto and Region Conservation Authority

**E-MAIL**
adumesle@trca.on.ca

**TELEPHONE NUMBER**
(416) 661-6600

**EXTENSION**
5316

**FAX NUMBER**

**NAME OF INDIVIDUAL(S)**
Chandra Sharma

**POSITION/TITLE**
Director, Watershed Strategies

**NAME OF ORGANIZATION**
Toronto and Region Conservation Authority

**E-MAIL**
csharma@trca.on.ca

**TELEPHONE NUMBER**
(416) 661-6600

**EXTENSION**
5237

**FAX NUMBER**

**REASON(S) FOR DELEGATION REQUEST (SUBJECT MATTER TO BE DISCUSSED)**
Partners in Project Green program update - Provide Regional Council with information regarding the results achieved throughout the Region of Peel thanks to the Council's support for Partners in Project Green programming in 2015.

**I AM SUBMITTING A FORMAL PRESENTATION TO ACCOMPANY MY DELEGATION**

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
</table>

**IF YES, PLEASE ADVISE OF THE FORMAT OF YOUR PRESENTATION (ie POWERPOINT)**
Powerpoint

**Note:**
Delegates are requested to provide an electronic copy of all background material / presentations to the Clerk's Division at least seven (7) business days prior to the meeting date so that it can be included with the agenda package. In accordance with Procedure By-law 100-2012, as amended, delegates appearing before Regional Council or Committee are requested to limit their remarks to 5 minutes and 10 minutes respectively (approximately 5/10 slides).

Once the above information is received in the Clerk’s Division, you will be contacted by Legislative Services staff to confirm your placement on the appropriate agenda. Thank you.

**Notice with Respect to the Collection of Personal Information**
(Municipal Freedom of Information and Protection of Privacy Act)
Personal information contained on this form is authorized under Section IV-4 of the Region of Peel Procedure By-law 100-2012 as amended, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Regional Council or a Committee of Council. The Delegation Request Form will be published in its entirety with the public agenda. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001, as amended. Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. All Regional Council meetings are audio broadcast via the internet and will be video broadcast on the local cable television network where video files will be posted and available for viewing subsequent to those meetings. Questions about collection may be directed to the Manager of Legislative Services, 10 Peel Centre Drive, Suite A, 5th floor, Brampton, ON L6T 4B9, (905) 791-7800 ext. 4462.
ITEMS RELATED TO
HEALTH
This page is intentionally left blank
DATE: May 2, 2016

REPORT TITLE: VECTOR-BORNE DISEASES IN PEEL UPDATE

FROM: Janette Smith, Commissioner of Health Services
       Eileen de Villa, MD MBA MHSc CCFP FRCPC
       Medical Officer of Health

OBJECTIVE

To provide an update on activities to reduce the burden of vector-borne diseases in Peel.

REPORT HIGHLIGHTS

- Vector-borne diseases (VBDs) are diseases that are transmitted by insects or other arthropods.
- Since 2015, Peel Public Health has expanded its scope to monitor, control and, where possible, prevent VBDs of local relevance (e.g. West Nile virus, Eastern Equine Encephalitis, and Lyme disease) as well VBDs acquired through travel (e.g. malaria, dengue hemorrhagic fever, yellow fever, and other emerging diseases like Zika and chikungunya).
- The 2016 VBD Prevention Plan will guide this team in continuing vector surveillance and control activities for West Nile virus, Eastern Equine Encephalitis, and Lyme disease. These VBDs can be acquired locally in Ontario and are reportable to the Ministry of Health and Long-Term Care.
- Staff will also continue to monitor other non-reportable vector-borne diseases worldwide, including Zika and chikungunya viruses.
- In 2015 surveillance data for Peel recorded:
  - 2 human cases of West Nile virus
  - 22 West Nile virus positive mosquito batches (identical to 2014)
  - 2 travel-related cases of Lyme disease
  - 36 travel-related cases of malaria
  - 0 cases of Eastern Equine Encephalitis, dengue hemorrhagic or yellow fever
- Zika and chikungunya are not reportable diseases and therefore it is not possible to reliably track human cases.
- 2015 surveillance also confirmed that Peel does not have established populations of the black-legged tick that transmits Lyme disease, though these ticks have been found elsewhere in Ontario.
VECTOR-BORNE DISEASES IN PEEL UPDATE

DISCUSSION

1. Background

Vector-borne diseases are transmitted to humans or other animals by an insect or other arthropod. Examples include West Nile Virus, Eastern Equine Encephalitis, malaria, dengue fever, and yellow fever, which are transmitted to humans by various species of infected mosquitoes, and Lyme disease, which is transmitted to humans through the bite of an infected black-legged tick.

Currently, West Nile virus and Lyme disease are the only two vector-borne endemic diseases of public health importance in Ontario. Both of these diseases are listed as reportable communicable diseases by Ontario Regulations 558/91 and 559/91 under the Ontario Health Protection and Promotion Act. Eastern Equine Encephalitis has been detected in Ontario in horses and mosquitoes, but to date, no human cases have been reported. Malaria, dengue hemorrhagic fever and yellow fever are reportable diseases in Ontario, but they are travel related and not acquired locally.

Surveillance information from past seasons in Peel, and the most current published literature, has been used to prepare the 2016 Vector-Borne Disease Prevention Plan. The plan identifies the activities Peel Public Health intends to carry out in order to comply with Ontario Regulation 199/03 Control of the West Nile Virus. Under Regulation 199/03, the local Medical Officer of Health is required to conduct a risk assessment of the conditions pertaining to West Nile virus in the health unit.

Recent years have noted the emergence of novel vector-borne diseases in other regions of the world, including chikungunya and Zika viruses, which are spread by certain mosquitoes. Neither of these diseases has established vector populations in Peel, but Peel Public Health continues to monitor for returning residents who may have been infected while travelling abroad.

2. West Nile Virus

West Nile virus is transmitted to humans from the bite of an infected mosquito. Symptoms can range from mild to severe. Most people (70-80 per cent) who are infected with West Nile virus will show no symptoms.

Some people (approximately 20 per cent) will have mild symptoms that can include fever, headache, body aches, a mild rash and swollen lymph glands. These symptoms will usually appear within 3 to 15 days after infections.

Less than 1 per cent of those infected will develop severe symptoms. Groups most at risk of developing these severe symptoms include adults older than 50 years and those with underlying conditions or a weaker immune system. In these extremely rare cases, the infection can affect the central nervous system and can include tremours, convulsions, coma and paralysis.

a) 2001-2015 Peel West Nile Virus Surveillance

Surveillance data indicate that West Nile virus activity is expected to occur each summer in Peel, but the extent of this activity fluctuates predominantly depending on precipitation, temperature, the amount of standing water and abundance of vector
mosquito populations. As an example, higher temperatures accelerate the mosquito life cycle and increases the rate at which the virus multiplies in infected mosquitoes.

The summers of 2014 and 2015 were cooler than those of 2013 and 2012, and consequently, lower West Nile virus activity was observed across Ontario, including Peel. In 2015, there were 22 positive mosquito batches in Peel. 2014 also saw 22 positive mosquito batches, whereas 2013 had 51 positive batches, and there were 65 in 2012. There were 2 human cases of West Nile virus in 2015. There were no human cases (confirmed or probable) reported in 2014, compared to 5 in 2013 and 25 in 2012 (see Appendix I for the number of human cases in Peel Region, 2001-2015).

b) 2016 Peel West Nile Virus Surveillance and Control

A key goal of the Vector-Borne Disease Prevention Plan for 2016 is to minimize the impact of West Nile virus on human health through region-wide surveillance and Integrated Mosquito Management, which includes larviciding, source reduction and public education.

A third party contractor (GDG Environmental Ltd) will apply three rounds of larvicide to approximately 100,000 roadside catch basins in Peel starting in June. Peel Public Health will also continue the region-wide effort to reduce mosquito breeding in stagnant surface water sites through efforts to reduce standing water and larviciding in the urban and suburban areas of Peel.

Adult mosquitoes will be collected weekly from mosquito traps at 31 fixed locations throughout Peel from mid-June to late September. Trapped mosquito batches will be sent to an outside laboratory to be counted, identified and tested for West Nile virus and Eastern Equine Encephalitis, as appropriate. Field staff will survey a range of aquatic habitats throughout Peel for the presence of mosquitoes in the larval stage from early June to late September and larviciding will occur if needed.

Peel Public Health will continue to provide West Nile virus information through the media, the Vector-Borne Disease website (peel-bugbite.ca) and community outreach activities. Residents or organizations are encouraged to sign up at peel-bugbite.ca to receive email notification of positive West Nile virus activity in Peel. Electronic notification emails will continue to be sent to key stakeholders, including Councillors, when a mosquito batch in their area is reported positive for West Nile virus. Finally, as in past years, local health care providers will be provided with information on the signs and symptoms, diagnosis, management and reporting requirements of West Nile virus.

3. Lyme Disease

Lyme disease is an illness caused by the bacterium, Borrelia burgdorferi, which is transmitted to ticks when they feed on infected animals. Humans are infected if they are exposed to ticks for a prolonged period of time (attached for at least 24 hours.) The first symptom is usually a circular rash that resembles a bulls-eye called erythema migrans. It appears at the site of the tick bite 3 days to 1 month after a person is bitten. This rash appears in 70-80 percent of people infected with Lyme disease. Other symptoms of early Lyme disease include fatigue, chills, fever, headaches, muscle and joint pain and swollen lymph nodes. If left untreated, it can cause nervous system disorders, multiple skin rashes, arthritis symptoms, heart palpitations, severe fatigue and general weakness.
a) 2001-2015 Peel Lyme Disease Surveillance

In Ontario, Lyme disease is spread by the black-legged tick (Ixodes scapularis), which is also referred to as the deer tick. The risk for infection is highest in a small number of areas where this tick species has established populations, including parts of southern and eastern Ontario. A map of the risk areas in Ontario can be found in Appendix II. Notably, an established black-legged tick population has not been found in Peel to date.

Ticks can be dispersed by birds, in particular, songbirds that feed off the ground. Since these birds are migratory, there is the potential for new populations of black-legged ticks to spread across the province. Therefore, while the risk is very low, one may encounter infected ticks outside of identified high-risk areas.

Peel Public Health investigates reported cases of Lyme disease among Peel residents. The number of cases fluctuates from year to year (Appendix III, Lyme disease cases in the Region of Peel, 2001-2015). Two human cases were reported in 2015. With the exception of two locally acquired cases in 2012, and a possible locally acquired case in 2014, all the Peel human cases have been determined to be travel-related. The human cases reported in 2015 were acquired while travelling to eastern Ontario and the northwestern United States.

b) 2016 Peel Lyme Disease Activities

In 2016, Peel Public Health will continue to identify ticks submitted by the public. If the tick is a black-legged tick, it will be sent for testing by the Public Health Agency of Canada to determine if it is infected with B. burgdorferi. If an established tick population is identified or there is evidence of a confirmed case of Lyme disease that has been acquired locally, then active surveillance will be undertaken. Active surveillance involves dragging a white flannel cloth through grassy areas, the preferred habitat for ticks. The ticks attach themselves to the cloth and can be easily spotted and identified.

It is not possible to control tick populations with pesticides.

In 2016, as in past years, local health care providers will be provided with information on the signs and symptoms, diagnosis, management and reporting requirements of Lyme disease. Educational materials are made available to the public through the website or upon request.

In May, Peel Public Health staff will participate in a conference in Ottawa aimed at developing a national strategy on Lyme disease, with three key components:

- National medical surveillance: to track incidence rates and economic costs of Lyme disease in Canada.
- Guidelines: regarding the prevention, identification, treatment and management of Lyme disease, and to share best practices throughout Canada.
- Education and awareness: to develop standardized educational materials for use by Canadian public health providers to increase national awareness about the disease.
VECTORS-INDUCED DISEASES IN PEEL UPDATE

4. Other Reportable Vector-Borne Illnesses

**Eastern Equine Encephalitis**

Eastern Equine Encephalitis is a viral disease of wild birds that is transmitted to horses and humans by mosquitoes. Of the North American mosquito-borne diseases, Eastern Equine Encephalitis appears to be the most severe human pathogen. The mortality rate in people who develop Eastern Equine Encephalitis is approximately 33 per cent, and many survivors have long-term health effects.

In Ontario, outbreaks of Eastern Equine Encephalitis have occurred sporadically among horses but no human cases have ever been confirmed. The lack of verified human cases in Ontario is not well understood since human cases have repeatedly been reported in several states bordering the province. In 2015, there were no Eastern Equine Encephalitis positive mosquito pools reported in Ontario; however, there were five equine cases reported in the province.

To date, no Eastern Equine Encephalitis activity has been identified in Peel in either humans or horses.

**Malaria**

Malaria is a disease that is caused by a family of parasites which are transmitted to humans through the bites of infected female mosquitoes. The subsequent illness can range from mild to life-threatening depending on the type of parasite transmitted. People who get malaria are typically very sick with a high fever, shaking chills, and flu-like illness.

Malaria was declared eliminated in Canada in 1950, but remains highly endemic in settings abroad. In 2015, Peel Public Health investigated 36 reports of malaria; all were travel related.

5. Emerging Vector-Borne Diseases

Peel Public Health continues to monitor the emergence of chikungunya and Zika virus in settings abroad and will implement further surveillance if there is a risk of local transmission.

Chikungunya symptoms develop 3-7 days after being bitten with an infected mosquito. The most common symptoms are fever and joint pain but may include headache, muscle pain, joint swelling and rash. These symptoms can sometimes be severe and disabling. Most people will recover within a week but for some the joint pain can last for months. Newborns, older adults and those with underlying medical conditions are at greater risk for more severe symptoms.

Zika virus infection is usually mild with symptoms lasting several days to a week after being bitten by an infected mosquito. The most common symptoms of Zika are fever, rash, joint pain, or conjunctivitis (red eyes). Other common symptoms include muscle pain and headache.

Zika virus infection during pregnancy can cause a serious birth defect called microcephaly, as well as other severe fetal brain defects. A number of countries have also reported an increase in the number of cases of Guillain-Barre Syndrome, a neurological disorder. The
incubation period (the time from exposure to symptoms) for Zika virus disease is not known precisely, but is likely a few days to a week.

Both viruses are transmitted by mosquitoes that are not established in Canada owing to the colder climate. The absence of an established vector makes local transmission of these viruses highly implausible. There is no vaccine for either chikungunya or Zika virus. Both viruses can be prevented by preventing mosquito bites.

Travel-related cases of chikungunya in Canada surged in 2014 due to the spread of the disease in the Caribbean, Central and South America, Ocean Pacific Islands, Mexico and Florida. Chikungunya continues to circulate in these areas but the number of cases continues to decline from the 2013-2014 peak.

Zika virus has most recently been noted in the Caribbean as well as Central and South America. To date, there have been 22 laboratory confirmed cases of Zika in Canada, including one case in Peel. All of these cases contracted the disease in countries where Zika is circulating.

In 2016, Peel Health will continue to monitor the prevalence of Aedes mosquitoes using the existing adult mosquito trapping practices. Peel Public Health also continues to provide information to health care providers in the Region on patient testing and treatment for these emerging viruses.

FINANCIAL IMPLICATIONS

The Vector-borne Disease program continues to be an important component of creating safe and healthy communities. The cost of implementing the 2016 Vector-borne Disease Prevention Plan is included in the 2016 Public Health budget. The total budget for this program in 2016 is $924,549, 75 per cent of which is paid by the province and 25 per cent by the Region.
VECTOR-BORNE DISEASES IN PEEL UPDATE

CONCLUSION

Peel Public Health undertakes a number of activities aimed at mitigating the impact of vector-borne diseases on the health of Peel residents. Key amongst these activities are surveillance, public education, communications with health professionals and other stakeholders and, where applicable, preventive strategies such as larviciding.

Janette Smith, Commissioner of Health Services

Eileen de Villa, MD MBA MHSc CCFP FRCPC
Medical Officer of Health

Approved for Submission:

D. Szwarc, Chief Administrative Officer

APPENDICES

1. Appendix I - West Nile Virus Cases in the Region of Peel 2001-2015
2. Appendix II – Lyme Disease Risk Areas
3. Appendix III – Lyme Disease Cases in the Region of Peel 2001-2015

For further information regarding this report, please contact Paul Callanan, Director Environmental Health, extension 2802, paul.callanan@peelregion.ca.

Authored By: Louise Aubin, Manager, Environmental Health
### West Nile Virus Cases in the Region of Peel, 2001-2015

*C*-Confirmed, *P*-Probable, *S*-Suspected

<table>
<thead>
<tr>
<th>Year</th>
<th>Total</th>
<th>Miss</th>
<th>Bram</th>
<th>Cal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Human Cases</td>
<td>Positive Mosquito Batches</td>
<td>Human Cases</td>
<td>Positive Mosquito Batches</td>
</tr>
<tr>
<td>2001</td>
<td>0</td>
<td>4</td>
<td>0</td>
<td>4</td>
</tr>
<tr>
<td>2002</td>
<td>112</td>
<td>128</td>
<td><strong>C-34; P-18; S-46</strong></td>
<td>106</td>
</tr>
<tr>
<td>2003</td>
<td>10</td>
<td>24</td>
<td><strong>C-10</strong></td>
<td>16</td>
</tr>
<tr>
<td>2004</td>
<td>0</td>
<td>4</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>2005</td>
<td>3</td>
<td>24</td>
<td><strong>C-2</strong></td>
<td>16</td>
</tr>
<tr>
<td>2006</td>
<td>2</td>
<td>14</td>
<td>0</td>
<td>10</td>
</tr>
<tr>
<td>2007</td>
<td>1</td>
<td>3</td>
<td><strong>C-1</strong></td>
<td>1</td>
</tr>
<tr>
<td>2008</td>
<td>0</td>
<td>21</td>
<td>0</td>
<td>11</td>
</tr>
<tr>
<td>2009</td>
<td>0</td>
<td>4</td>
<td>0</td>
<td>4</td>
</tr>
<tr>
<td>2010</td>
<td>0</td>
<td>14</td>
<td>0</td>
<td>8</td>
</tr>
<tr>
<td>2011</td>
<td>4</td>
<td>61</td>
<td><strong>C-3, P-1</strong></td>
<td>44</td>
</tr>
<tr>
<td>2012</td>
<td>24</td>
<td>65</td>
<td><strong>C-9, P-2</strong></td>
<td>29</td>
</tr>
<tr>
<td>2013</td>
<td>5</td>
<td>51</td>
<td><strong>C-2, P-1</strong></td>
<td>21</td>
</tr>
<tr>
<td>2014</td>
<td>0</td>
<td>22</td>
<td>0</td>
<td>6</td>
</tr>
<tr>
<td>2015</td>
<td>2</td>
<td>22</td>
<td>1</td>
<td>7</td>
</tr>
</tbody>
</table>

*In 2002, there were a total of 112 cases with laboratory and/or clinical evidence of West Nile virus infection; 57 cases were classified as probable or confirmed. In subsequent years, only confirmed cases were reported as a result of changes in disease classifications. If the present day classifications were applied, there would have been 18 confirmed human cases in 2002.*
VECTOR-BORNE DISEASES IN PEEL UPDATE
Appendix II

Lyme Disease Risk Areas

Disclaimer
- Risk areas show where blacklegged ticks (primary vector of Lyme disease) are most likely to occur.
- Within risk areas, blacklegged ticks are mainly found in woody and/or brushy areas.
- The closer to a risk area, the higher the risk of encountering a blacklegged tick.
- While low, there is a probability of encountering blacklegged ticks almost anywhere in the province.

Legend
- Reference Locations
- Estimated Risk Area
- Health Unit Boundary

### Lyme Disease Cases in the Region of Peel, 2001 – 2015

<table>
<thead>
<tr>
<th>Year</th>
<th>Confirmed Cases</th>
</tr>
</thead>
<tbody>
<tr>
<td>2001</td>
<td>1</td>
</tr>
<tr>
<td>2002</td>
<td>2</td>
</tr>
<tr>
<td>2003</td>
<td>2</td>
</tr>
<tr>
<td>2004</td>
<td>3</td>
</tr>
<tr>
<td>2005</td>
<td>3</td>
</tr>
<tr>
<td>2006</td>
<td>8</td>
</tr>
<tr>
<td>2007</td>
<td>5</td>
</tr>
<tr>
<td>2008</td>
<td>18</td>
</tr>
<tr>
<td>2009</td>
<td>1</td>
</tr>
<tr>
<td>2010</td>
<td>2</td>
</tr>
<tr>
<td>2011</td>
<td>3</td>
</tr>
<tr>
<td>2012</td>
<td>9</td>
</tr>
<tr>
<td>2013</td>
<td>6</td>
</tr>
<tr>
<td>2014</td>
<td>3</td>
</tr>
<tr>
<td>2015</td>
<td>2</td>
</tr>
</tbody>
</table>
Vector-Borne Disease Program: Presentation to Council
May 26, 2016

Dr. Lawrence Loh,
Associate Medical Officer of Health
Paul Callanan,
Director of Environmental Health
What are Vector-borne Diseases?

- Specific Vector-borne Diseases of interest are transmitted by mosquitoes and ticks
West Nile Virus

- Transmitted by mosquitoes
- Symptoms of infection:
  - 70-80%: no symptoms
  - 20%: fever, headache, body aches, joint pains, vomiting, diarrhea, or rash
  - <1% severe symptoms
Lyme Disease

- Transmitted by infected black-legged ticks
  - No established population in Peel
  - Geographical range expanding in Ontario
- Symptoms: fever, headache, fatigue, characteristic “bull’s eye” skin rash
- No human Lyme disease vaccine
- No approved way to control ticks
Emerging VBD: Chikungunya

- Chikungunya and Zika both transmitted by mosquitoes
  - Species not found in Peel
- Travel-related chikungunya surged in 2014
- Continues to circulate in the Caribbean, Central and South America, Ocean Pacific Islands, Mexico and Florida
- Number of cases continue to decline
Emerging VBD: Zika Virus

As of April 25, 2016:

- 46 countries affected by current outbreak
- 55 travel-related cases in Canada
- 1 case acquired in Ontario through sexual transmission
- Scientific consensus: Zika virus causes both microcephaly in babies of infected mothers and Guillain-Barré Syndrome
- World Health Organization continues to declare a public health emergency of international concern
Zika Virus: Actions Taken

- Monitoring of research, guidelines, directives, surveillance and situational awareness
- Liaising with provincial and federal partners
- Responding to and educating the public
- Providing guidance and information to Peel healthcare providers and hospital / health facility partners
Overview of Vector-Borne Disease Program

• Three interdependent components:
  – Surveillance
  – Mosquito reduction
  – Public education
Surveillance

- Mosquito (larval and adult)
- Human
- Tick (active and passive)
Mosquito Reduction

- Application of larvicide to roadside catch basins
- Monitoring and treating of other stagnant water sites
- Reduction of stagnant water sites on public property
- Adulticiding if outbreak imminent or continuing
Public Education Campaign

*Put Mosquitoes Out Of Touch*

- Website – www.peel-bugbite.ca
- Newspapers advertisements
- Electronic notification
- Regular updates for key stakeholders
- Peel Public Health (905) 799-7700
Conclusion

Peel Public Health will continue activities aimed at monitoring and mitigating the impact of vector-borne diseases

Includes:

– Surveillance
– Public education
– Communication with health professionals and other stakeholders
– Preventative strategies such as larviciding
Measles Response 2016

Update for Regional Council
May 26, 2016

Dr. Katherine Bingham
Associate Medical Officer of Health

Isabelle Mogck
Director, Communicable Diseases and
Chief Nursing Officer
Case Management of Communicable Diseases

- Prevent and reduce transmission of infectious diseases
- Case management
  - 37 reportable diseases including sexually transmitted infections, tuberculosis, meningitis
  - Over 6200 cases in 2015
- Contact management
  - prevention education and medical follow-up
Measles Epidemiology

- Leading cause of death among young children globally
- Canada has been free of endemic measles since 1998
- 42 cases of measles in Ontario from 2014-2015
  - inadequate immunization and/or travel outside Canada
- 3 cases of measles in Ontario in 2016
  - 2 of the 3 cases were in Peel
Not just another childhood illness

- Transmitted through airborne droplets
- Highly infectious
- Contagious beginning 4 days before rash appears
- Cold-like symptoms, fever
- Red, sore eyes
- Rash
- Complications include dehydration, pneumonia, and inflammation of the brain (encephalitis)

Source: Public Health Agency of Canada
Immunization: The Best Protection

- Two doses of measles vaccine recommended for anyone born in 1970 or later
- First vaccine dose routinely given on or after first birthday
  - Current rate for Peel children ≈ 98%
- “Herd immunity” helps protect those who cannot be immunized or whose immunity may be weakened
# Measles Response in Peel - 2016

**January 8, 2016**
- 10 month-old case
- History of one measles vaccination (< 1 week prior to symptom onset)
- Recent travel to a measles-endemic country
- Several exposure sites in Peel

Public Health followed-up 338 contacts

**March 18, 2016**
- 12 month-old case
- No history of measles vaccination
- Recent travel to a measles-endemic country
- Several exposure sites in Peel

Public Health followed-up 491 contacts
Peel Public Health Actions

- Media release about public exposure settings, e.g., malls and hospitals
- Phone and letter contact with those who may have been exposed
- Exclusion of health care workers, school teachers, child care workers and first-response workers without proof of immunity
- Post-exposure treatment
Next Steps

- Continue comprehensive screening of immunization records for school-aged children
- Encourage immunization prior to travel to measles-endemic countries
- Enhance community partnerships to protect population in public settings
May 13, 2016

Dr. Eileen de Villa
Acting Medical Officer of Health
Peel Public Health
7120 Hurontario Street
PO Box 667, RPO Streetsville
Mississauga, Ontario
L5M 2C2

Dear Dr. de Villa:

I recognize the importance of the Healthy Babies Healthy Children (HBHC) program in supporting vulnerable families who are at risk and helping children to achieve their full potential. I have heard from many public health units, municipalities and Boards of Health regarding the sustainability of the program.

In response, I have asked my ministry officials to undertake a third party review of the HBHC program. The purpose of the review is to assess if the existing HBHC delivery model best meets Ontario’s needs, and to identify opportunities to address program sustainability and alignment with the Ministry of Children and Youth Services’ mandate.

The input of the public health units will be an essential component in the review process. The consultants will be engaging each of the 36 public health units to understand the unique needs and challenges across the province. The name of the consulting team and details of the review process will be provided after the ministry selects the successful vendor to conduct the review. If you should have any questions pertaining to the review, you can forward them to Stacey Weber, Acting Director, Early Child Development Branch, by e-mail at stacey.weber@ontario.ca, or by phone at 416-327-7386.

I would like to take this opportunity to convey my appreciation for your commitment, support and work in delivering the HBHC program, and in serving children and families in their respective communities as effectively as possible.

Sincerely

Tracy MacCharles
Minister

REFERRAL TO Health Services
RECOMMENDED
DIRECTION REQUIRED
RECEIPT RECOMMENDED

Mr. Alexander Bezzina, Deputy Minister
Mr. Frank Dale, Chair, Peel Public Health Board of Health
Ms. Stacey Weber, Acting Director, Early Child Development Branch
MEMORANDUM TO: Board of Health Chairs and Medical Officers of Health
FROM: Dr. Eric Hoskins
         Minister
         Ministry of Health and Long-Term Care
RE: Amended Ontario Public Health Standards (OPHS) and related Protocols

I am releasing amendments to the Ontario Public Health Standards (OPHS) and related Protocols under the *Health Protection and Promotion Act*, including the following:

- Revised Child Health Standard and new Healthy Smiles Ontario Program Protocol to reflect that the newly integrated Healthy Smiles Ontario (HSO) Program is now a mandatory program and will be funded at 100% of the ministry’s approved allocation for public health delivery of this program.
- Establishing a new Electronic Cigarettes Compliance Protocol and amending the Tobacco Compliance Protocol to provide direction to boards of health to implement and enforce the *Electronic Cigarettes Act, 2015* (ECA) coming into effect on January 1, 2016 and amendments to the *Smoke-Free Ontario Act* (SFOA) resulting from the passage of the *Making Healthier Choices Act* (MHCA).

**Healthy Smiles Ontario**

In December 2013, the Ontario government announced its intent to integrate six dental benefits and/or programs for children and youth from low income families into one new program with simplified eligibility requirements and enrolment processes, and improved access for eligible children and youth. January’s launch of the newly integrated Healthy Smiles Ontario Program meets one of the key priorities identified in the Poverty Reduction Strategy announced in 2008. The new integrated program will help reduce inequalities and improve oral health status and oral health outcomes for clients.

REFERRAL TO ______________________________
RECOMMENDED ___________________________
DIRECTION REQUIRED _____________________
RECEIPT RECOMMENDED ✓ ___________________
Smoke-Free Ontario Act and the Electronic Cigarettes Act

On May 28, 2015, the Making Healthier Choices Act, 2015 received Royal Assent. The Bill included amendments to the Smoke-Free Ontario Act and new legislation to regulate the sale, promotion and use of electronic cigarettes in Ontario – the Electronic Cigarettes Act (ECA). The OPHS have been revised and a new protocol created to facilitate implementation of the ECA which came into force January 1, 2016.

All revised documents are effective immediately. They are attached for your reference and will be available in English and French through the OPHS website: http://www.health.gov.on.ca/en/pro/programs/publichealth/oph_standards/.

I would like to express my thanks to you and your staff for your ongoing work in upholding the OPHS and Protocols to ensure the continued strength of the public health system in Ontario.

If you have any questions regarding the changes please do not hesitate to contact the ministry by e-mail at OPHS.Protocols.moh@ontario.ca.

Sincerely,

Original signed by

Dr. Eric Hoskins

c:    Dr. Robert Bell, Deputy Minister
       Dr. David C. Williams, Chief Medical Officer of Health
       Roselle Martino, Assistant Deputy Minister, Population and Public Health Division
ITEMS RELATED TO HUMAN SERVICES
This page is intentionally left blank
DATE: May 9, 2016

REPORT TITLE: PEEL-HALTON LOCAL EMPLOYMENT PLANNING COUNCIL

FROM: Janice Sheehy, Commissioner of Human Services

OBJECTIVE

To provide an update on the development of the Local Employment Planning Council (LEPC) pilot in Peel-Halton.

REPORT HIGHLIGHTS

- In May 2014, the Human Services Employment Programs and Services Business Review conducted by internal staff found that a coordinated employment system does not exist in Peel.
- In October 2015, the Ministry of Training, Colleges, and Universities (MTCU) announced that the Peel Halton Workforce Development Group will lead the Local Employment Planning Council (LEPC) pilot in Peel-Halton, with the Region of Peel and Halton Region providing in-kind support.
- The LEPC is an 18-month pilot, inclusive of a 4-month start-up phase, that seeks to foster collaboration and focus on Labour Market Information and Intelligence, Integrated Planning, Service Coordination for Employers, Research and Innovation, and Sharing Best Practices and Promising Approaches. The pilot launched its start-up phase on December 1, 2015 and its implementation phase on April 1, 2016. The pilot has a scheduled end date of May 31, 2017.
- A Central Planning Table comprised of a diverse group of system stakeholders was established to guide the work of the Peel-Halton LEPC. The Central Planning Table endorsed manufacturing and a good jobs and high skills strategy as the key focus areas of the Peel-Halton LEPC.
- In February 2016, MTCU announced the establishment of a new Ontario Centre for Workforce Innovation, which will support the implementation of LEPCs through building a community of practice.

DISCUSSION

1. Background

In May 2014, the Human Services Employment Programs and Services Business Review, conducted by internal staff, released its findings and recommendations. The objective of the review was to identify improvements that would support positive outcomes for clients and the community in the most effective and efficient manner. The review found that the landscape of employment services in Peel is large and complex and that a coordinated employment system does not exist.
To support service system planning, the Business Review recommended the establishment of a working group to develop an employment strategy, system map and service plan.

The Business Review also recommended that staff work with the community to:
- Facilitate the establishment of a well-functioning employment system in Peel; and,
- Redesign Peel’s role to be a key partner and enabler of a strong system.

In June 2015, while a working group was conducting an environmental scan of the employment system, the Ministry of Training, Colleges and Universities (MTCU) released a call for proposal to establish a Local Employment Planning Council (LEPC) in eight pilot communities in Ontario.

2. Development of the Peel-Halton Local Employment Planning Council

In October 2015, MTCU announced that the Peel Halton Workforce Development Group will lead the LEPC pilot in Peel-Halton, with the Region of Peel and Halton Region providing in-kind support such as resources and staff advice. The LEPC is an 18-month pilot, inclusive of a 4-month start-up phase, that seeks to foster collaboration. The pilot launched its start-up phase on December 1, 2015 and its implementation phase on April 1, 2016. The pilot has a scheduled end date of May 31, 2017. The maximum budget provided by MTCU for each LEPC is $750,000 per year with additional funding of up to $188,000 per LEPC to support start-up costs. The Peel Halton Workforce Development Group, led by an Executive Director with a staff of six including Employer Specialists, a Researcher, Project Administrator and a Communications Specialist, is accountable to MTCU for management of the funding.

The key objectives of the LEPC are:
- Labour Market Information and Intelligence;
- Integrated Planning;
- Service Coordination for Employers;
- Research and Innovation; and,
- Sharing Best Practices and Promising Approaches.

These objectives align with the recommendations of the Business Review and position the LEPC to be a vehicle to create and implement an employment strategy in Peel.

In February 2016, MTCU announced the establishment of a new Ontario Centre for Workforce Innovation. A collaboration led by Ryerson University, the centre will provide Ontario’s training and employment providers with a single window for best practices on how to deliver employment and training programs and address labour market challenges. The centre will support the implementation of LEPCs through building a community of practice, researching, piloting and evaluating innovative employment and training projects, and sharing research and information. The centre will feature an interconnected regional hub in Toronto that will be operational in December 2016.

The LEPC is guided by the following governance structure (illustrated in Figure 1):
- A Central Planning Table comprised of a diverse group of key system stakeholders (service providers, economic development, education, business and industry, organized labour, and all orders of government);
- Subject-Matter Working Groups focused on areas such as industry engagement, service planning, and intergovernmental/inter-ministerial collaboration; and,
A Secretariat (comprised of staff from the Peel Halton Workforce Development Group) providing support in administration, labour market information collection and analysis, and stakeholder liaison.

**Figure 1: Peel-Halton LEPC Governance Structure**

The Peel-Halton LEPC Central Planning Table was established and held its first meeting in February 2016. The full membership of the Central Planning Table is in the process of being finalized. A strategic plan has been developed and is awaiting approval by MTCU. The strategic plan outlines key deliverables for the Peel-Halton LEPC, some of which are mandated by MTCU. Key deliverables include creating a distinct logo and website, conducting research and innovation projects, and developing and validating a map of the employment system.

The Central Planning Table endorsed manufacturing and a good jobs and high skills strategy as the key focus areas of the Peel-Halton LEPC. Regional staff will advise Regional Council by Fall 2016 of the approved strategic plan and sector representation on the Peel-Halton LEPC Central Planning Table.

LEPCs are required to report their findings and activities to MTCU through:

- Quarterly Progress Reports; and
- An Annual Community Labour Market Planning Report that will identify local labour market challenges, opportunities and recommendations.

**3. Next Steps**

Regional staff will continue to work with the Peel Halton Workforce Development Group and Halton Region to support the Central Planning Table and the establishment of Subject-Matter Working Groups. Together, this partnership will move the Peel-Halton LEPC work forward and demonstrate progress towards intended deliverables and outcomes.

In March 2017, MTCU will oversee a third-party evaluation of all LEPC pilot sites that will gather feedback from community stakeholders and focus on three areas:

- Implementation and delivery: The extent to which LEPC pilot sites have been implemented in the intended manner and an examination of program relevance, reach, and collaboration and partnership(s);
Effectiveness: The extent to which LEPCs are achieving or demonstrating progress towards intended early outcomes; and,

Efficiency and economy: LEPC resource utilization in relation to the production of outputs and progress toward intended outcomes.

Regional staff will report back to Regional Council on the outcomes of the Peel-Halton LEPC and on any implications to the Region of Peel and the community at large.

FINANCIAL IMPLICATIONS

There is no impact to the Regional budget as a result of this report. MTCU is providing $188,000 of start-up costs and $750,000 of annual funding to the Peel Halton Workforce Development Group to manage the Peel-Halton LEPC pilot.

CONCLUSION

The Peel-Halton LEPC provides a great opportunity to build community-owned strategies that will strengthen Peel’s employment system and economy. The LEPC will seek to improve the readiness of Peel’s workforce to adapt to the changing needs of employers and Peel’s dynamic labour market.

Janice Sheehy, Commissioner of Human Services

Approved for Submission:

D. Szwarc, Chief Administrative Officer

For further information regarding this report, please contact Sandra Welch at Extension 8885 or via email at Sandra.Welch@peelregion.ca.

Authored By: Sandra Welch and Paul Lewkowicz
DATE: May 18, 2016

REPORT TITLE: BASIC INCOME GUARANTEE PILOT

FROM: Janice Sheehy, Commissioner of Human Services

RECOMMENDATION

That the Regional Chair write to the Minister of Community and Social Services, on behalf of Regional Council, to advocate to the Province to consider the Region of Peel as a pilot site for the Basic Income Guarantee study;

And further, that a copy of this report and resolution be forwarded to the Cities of Mississauga and Brampton, the Town of Caledon, the City of Kingston, the Association of Municipalities of Ontario; and the Ontario Municipal Social Services Association for their information.

REPORT HIGHLIGHTS

- In the 2016 Budget, the province announced a pilot to test a Basic Income Guarantee as part of the reform of the current social assistance system.
- The Basic Income Guarantee can be seen as a combination of other transfer and subsidy programs (e.g., child care benefits, housing subsidies, Ontario Works, Ontario Disability Support Program, etc.) in that it seeks to improve the quality of life for low-income people, including the working poor.
- Experiences from other jurisdictions (e.g., Manitoba, Canada and United States) indicate positive outcomes from basic income types of programs.
- The Region will benefit by having the provincial Basic Income Guarantee pilot in Peel since it would be based on local needs and conditions; this ultimately would lead to evidence-based decision making for future work.

DISCUSSION

1. Background

The Ontario government has focused its efforts on a comprehensive review of the social assistance system to effectively reduce poverty, support people to participate in the economy, and facilitate the delivery of human services. As part of the 2016 Budget, the province announced a pilot to try out the Basic Income Guarantee as a step forward to reform the current social assistance system.
2. Overview of Basic Income Guarantee

A Basic Income Guarantee is a transfer of funding from the government to residents to ensure their income does not fall below an amount needed to provide the basic necessities of life. Individuals and families would receive a monthly cheque from the government regardless of whether they are actively employed or seeking work. That cheque would replace employment insurance and many other types of social program benefits, e.g., child care benefits, housing subsidies, Ontario Works, as well as federal programs such as Old Age Security.

The benefits of the Basic Income Guarantee are many: increased financial capacity, improved physical and mental health, and enhanced quality of life for low-income people, including the working poor.

The research indicates that the Basic Income Guarantee can lead to a more efficient delivery of social services, less intrusive social services, and a reduction in the stigma associated with income support, all of which are associated with better family functioning and improved child development outcomes.

3. Province’s Basic Income Pilot

In the 2015 Budget, the province introduced a consultation on social assistance rate restructuring. Through ongoing discussions, a clear consensus has emerged on the need to move policy considerations beyond social assistance rates to include aspects of the broader income security system.

In the 2016 Budget, the province announced a pilot to try out the Basic Income Guarantee. It has yet to announce where it might run the pilot or provide any further details of the proposal, but has promised to work with communities, researchers, and other stakeholders in 2016 to determine how best to design and implement a pilot.

Region of Peel as a Site for Basic Income Pilot

Peel’s population has grown at 11.8 per cent between 2006 and 2011 to 1.3 million people; an average of 27,500 per year. Much of this population growth is driven by immigration, as Peel receives an average of 20,182 new immigrants every year.

Getting a job and being financially stable is a priority and a primary step for new immigrants’ successful integration in Canada. Immigrants’ success is also critical to Peel’s overall economic growth.

The report titled, “Peel’s Labour Market Update” identifies that Peel is recovering from the 2008-2009 recession and that the jobs lost during the recession have been regained, leading to a decline in Peel’s 2015 unemployment rate to 7.7 per cent - its lowest point in the last seven years. However, the sectors supporting the employment growth (i.e., trade; transportation and warehousing; and accommodation and food services) are sectors with the lowest hourly wages. Only about 60 per cent of Greater Toronto Hamilton Area workers (including Peel) have stable, secure jobs. In addition, the proportion of part-time jobs and self-employment has increased.
These trends are likely contributing to the continuation of elevated Ontario Works caseloads. In 2015, the average monthly caseload was 17,486 cases compared to 12,821 cases in 2009. Not everyone is benefiting from an improved labour market.

Peel Region would be a good candidate for a pilot, given these economic factors and the mix of urban and rural characteristics of its municipalities. Implementing a Basic Income Pilot in Peel would align well with the Term of Council Priority on stable employment, as well as with the work of the Peel Poverty Reduction Strategy, particularly the “Income Security” focus area of the strategy.

4. National Perspective on Basic Income Guarantee

The basic income concept is on the radar of the federal government as well. As part of the pre-budget hearings, the federal government invited a University of Manitoba economist to make a presentation on Basic Income Guarantee in February 2016, and heard testimony from lobby groups and community residents.

More recently in April 2016, Minister of Families, Children and Social Development noted that the Canada Child Benefit can be considered a form of an income guarantee for families as it is streamlined and provides a designated amount of money. The Minister also stated that the federal government will closely monitor the results of basic income pilots across the provinces to help support the development of a national poverty strategy. Both senior levels of government are currently examining the implementation and impacts of a Basic Income Guarantee and its applicability across Canada.

5. Experiences from Other Jurisdictions

a) American, Provincial and Municipal Examples

The idea of basic income goes back to 1960’s. Between 1968 and 1980, studies were carried out in the United States to primarily look at the impact of a Basic Income Guarantee on the labour market. Among the research findings were positive effects on adult’s continuing education and an improvement in children’s elementary scores.

In Canada, between 1974 and 1979, a joint provincial/federal initiative named MINCOME was implemented in Dauphin, Manitoba. The initiative was designed to study the impact of guaranteed income on an entire community, including working age adults. Research results included:

- Significant decrease in hospitalizations, especially related to accidents / injury and mental health versus the comparison group;
- Decrease in physician contacts for mental health issues versus the comparison group;
- An increase in high school completion rate, particularly for boys.

MINCOME took place over 35 years ago and an updated pilot study could contribute to evidence-informed social policy change and lead the path to comprehensive reforms to the current social assistance system.

In December 2015, the City of Kingston council passed a resolution calling for the development of a Basic Income Guarantee for all Canadians. The resolution states the
City endorse a national discussion on the idea of a Basic Income Guarantee for all Canadians. It calls for the provincial and federal orders of government to take a leadership role in collaboratively designing the Basic Income Guarantee.

The Kingston resolution was forwarded to all municipalities in Ontario with the request to consider indicating their support for the initiative. The City of Kingston resolution was shared with Region of Peel Council members for information as part of the “Correspondence from Municipalities and Local Boards Outside of the Region of Peel” memo (Item 3) on February 3, 2016.

Following Kingston’s resolution, several municipalities in the province have passed similar resolutions, including the cities of Belleville, Peterborough, Cornwall, Welland, and public bodies such as Wellington-Dufferin-Guelph Public Health.

b) European Examples

The Finish government and the Municipality of Utrecht, in The Netherlands, have both initiated projects related to the concept of basic income. Additionally, in Switzerland, a national referendum is scheduled for June 5, 2016; citizens will vote on a proposed amendment to the constitution that would require the federal government to implement an unconditional basic income with an "amount high enough for people to live off of in dignity".

FINANCIAL IMPLICATIONS

The financial implications of participating as a pilot site are not known at this time. If the Region of Peel were to be selected, staff would update Regional Council with further information.
CONCLUSION

The Basic Income Guarantee has the potential to bring improved financial capacity, quality of life, and health outcomes for low-income people, including the working poor. The Basic Income Guarantee pilot could also test whether a basic income would provide a more efficient way of delivering income support, and achieve savings in other areas, such as health care and housing supports.

Janice Sheehy, Commissioner of Human Services

Approved for Submission:

D. Szwarc, Chief Administrative Officer

For further information regarding this report, please contact Juliet Jackson at Juliet.Jackson.peelregion.ca or at 905-791-7800, Ext: 6741.

Authored By: Archana Vyas and Bill Nicholson
April 18, 2016

Curtiss Law
Legislative Specialist
Region of Peel
10 Peel Centre Drive
Brampton, ON L6T 4B9

Re: Resolution Number 2016-123 – Affordable Transportation Pilot Project – Phase Two

The following recommendation of the Planning and Infrastructure Services Committee, Meeting of April 4, 2016, was approved by Council on April 13, 2016:

P&IS84-2016  1. That the correspondence from Curtiss Law, Legislative Specialist, Region of Peel, dated March 15, 2016, to the Planning and Infrastructure Services Committee Meeting of April 4, 2016, re: Resolution Number 2016-123 – Affordable Transportation Pilot Project – Phase Two (File BA.x) be received; and,

2. That Regional Council Resolution number 2016-123 be endorsed.

Shauna Danton
Legislative Coordinator
City Clerk’s Office
Tel: 905-874-2116 Fax: 905-874-2119
e-mail: shauna.danton@brampton.ca

(P&IS – 14.1)
March 15, 2016

Mr. Peter Fay
City Clerk
City of Brampton
2 Wellington Street West
Brampton, ON L6Y 4R2

Dear Mr. Fay:

Subject: Affordable Transportation Pilot Program - Phase Two

I am writing to advise that Regional Council approved the following resolution at its meeting held on Thursday, February 25, 2016:

Resolution 2016-123:

That the Region of Peel partner with the City of Mississauga on a second phase of the Affordable Transportation Pilot Program as described in the report of the Acting Commissioner of Human Services, titled "Affordable Transportation Pilot Program – Phase Two";

And further, that the Region of Peel contribute $400,000 for the second phase of the Affordable Transportation Pilot Program with the City of Mississauga, funded from within the existing 2016 Regional budget or from working fund reserves, if necessary;

And further, that staff begin to partner with City of Brampton staff to initiate a pilot affordable transportation program in Brampton;

And further, that the subject report be referred to the area municipalities;

And further, that staff report back to Regional Council regarding options for cost-sharing the program.

The Region of Peel is willing to work with City of Brampton staff to explore the possibility of an affordable transportation pilot in Brampton, similar to the one conducted in Mississauga. However, before Region of Peel staff can engage City of Brampton staff on this initiative, it is requested that Brampton Council endorse the above motion, specifically the paragraph directing Regional staff to “partner with City of Brampton staff to initiate a pilot affordable transportation program in Brampton”.

Corporate Services
10 Peel Centre Dr., Brampton, ON L6T 4B9
Tel: 905-791-7800 www.peelregion.ca

Office of the Regional Clerk
For further information, please feel free to contact the program leads:

Adaoma Patterson  
Advisor, Peel Poverty Reduction Strategy  
adaoma.patterson@peelregion.ca  
905 791-7800 x 4015

Juliet Jackson  
Director, Strategic Planning, Policy and Partnerships  
juliet.jackson@peelregion.ca  
905 791-7800 x 6741

Curtiss Law  
Legislative Specialist

CL:hg

c: Gayle Bursey, Acting Commissioner, Human Services, Region of Peel

Also sent to:

Crystal Greer, City Clerk, City of Mississauga  
Carey deGorter, Clerk, Town of Caledon
Today, the Honourable Liz Sandals, Minister of Education, announced investments and regulatory changes to support the use of schools as community hubs.

In August 2015, the Community Hubs Framework Advisory Group, chaired by Special Advisor, Karen Pitre, released *Community Hubs in Ontario: A Strategic Framework and Action Plan* ("Action Plan"), a report with 27 recommendations on how our government can support community hub development. Today’s announcement represents the latest in a series of many steps our government has taken towards implementing all of the recommendations.

In response to the Action Plan’s recommended short-term strategy for school property and extensive stakeholder consultation, the Ministry of Education has made the following amendments to Ontario Regulation 444/98 – *Disposition of Surplus Real Property*:

- Extend the current surplus school circulation period from 90 days to 180 days, providing listed public entities with 90 days to express interest in the property and an additional 90 days to submit an offer
- Expand the list of public entities to receive notification of surplus school property disposition.

This means that school boards will begin circulating surplus school properties that they are seeking to sell or lease to an expanded list of public entities, including public health units as of September 2016.

These amendments will provide more opportunities for community organizations to purchase or lease surplus school properties in order to allow for continued community use.

The Ministry of Education is also supporting the use of schools as community hubs by investing $90 million through new capital funding programs that will help schools better serve students, families and communities.

Information regarding the changes to Ontario Regulation 444/98 and the school board disposition process can be found on the following website: [http://www.edu.gov.on.ca/eng/parents/properties.html](http://www.edu.gov.on.ca/eng/parents/properties.html).

For guidance on how your organization can connect with community partners and explore community hub development, I encourage you to contact the Community Hubs Secretariat at Community.Hubs@Ontario.ca.

I believe this initiative represents an important step in supporting the government’s objectives of removing barriers to community hub development, coordinating planning opportunities for public assets to serve as hubs, providing integrated service delivery to communities, and respecting the importance of local planning decisions.
I want to express my sincere appreciation to the many community organizations and other public sector entities for the feedback received to inform these changes and for their ongoing efforts to better serve Ontarians.

We are committed to continuing to engage collectively with our partners to build on the strengths of our partnerships. This will further improve community access to schools to support the communities they serve, as well as supporting our vision for Ontario as the best place to live, work and raise a family.

I look forward to continuing to work together.

Kathleen Wynne
Premier

c: The Honourable Liz Sandals
   Karen Pitre, Special Advisor on Community Hubs
ITEMS RELATED TO ENTERPRISE PROGRAMS AND SERVICES
This page is intentionally left blank
OBJECTIVE

To provide the details of procurement activity as required by Purchasing By-law 113-2013 for the first quarter period ending March 31, 2016.

REPORT HIGHLIGHTS

- The Purchasing By-law delegates staff to manage the procurement process and to report these activities to Regional Council on a regular basis.
- The Region awarded 53 new contracts greater than $100,000 with a total value of $61,231,469.30 using competitive and non-competitive (Direct Negotiation) processes.
- This report provides a summary of the Region’s procurement and disposal activity for the first quarter of 2016.

DISCUSSION

1. Background

   In accordance with the Purchasing By-law, the Director of Purchasing is providing the Q1 2016 report to Regional Council summarizing the Region’s procurement activity as follows:

   - Contract awards
   - Contracts awarded to support the Region’s Digital Strategy
   - Disposal of surplus goods and equipment
   - Emergency purchases
   - Awards during Regional Council recesses
   - Non-compliance with the By-law
   - Unforeseen circumstances
   - Final contract payments related to the original purchase contract

   Definitions explaining the above noted items are referenced in Appendix I to the subject report.

2. Procurement Activity and Disposal Summary

   The table below provides a summary of the procurement and disposal activity for this period.
The Procurement activity section includes information on all awarded contracts that are greater than $100,000; emergency purchases; non-compliant purchases; and awards made during Regional Council recesses. It also includes amendments made to existing contracts that were a result of unforeseen circumstances or were required for final payment purposes. The Procurement Activity summary excludes contract renewal activity.

Under resolution 2015-71, Council approved the Region’s Digital Strategy and granted staff the authority to directly negotiate with Oracle Canada ULC, OpenText Corporation, Salesforce.com Canada Corporation and Salesforce Application Partners in order to establish fundamental platforms for the technology environment allowing the Region to rationalize its application and data footprints. In accordance with Council’s direction, a summary of the procurement activities is included in this report.

A detailed listing of all procurement activity mentioned above is referenced in Appendix II to the subject report. The list of awarded Request for Proposal and Direct Negotiation contracts that were previously approved by Regional Council, made in accordance with the Purchasing By-law, are identified by an * next to the item number.

The Disposal activity section summarizes the proceeds or trade-in values received from the disposal of Region of Peel surplus assets. A detailed listing of the disposal activity is referenced in Appendix III to the subject report.

<table>
<thead>
<tr>
<th>Procurement Activity</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Competitive contracts</td>
<td>$58,476,402.30</td>
</tr>
<tr>
<td>Direct Negotiation contracts</td>
<td>$2,755,067.00</td>
</tr>
<tr>
<td>Contracts awarded during Council recess</td>
<td>Not Applicable</td>
</tr>
<tr>
<td><strong>Total New Contracts Greater Than $100,000</strong></td>
<td><strong>$61,231,469.30</strong></td>
</tr>
<tr>
<td>Emergency purchases</td>
<td>$758,182.35</td>
</tr>
<tr>
<td>Non-compliant purchases</td>
<td>No Activity</td>
</tr>
<tr>
<td>Digital Strategy (Resolution 2015-71)</td>
<td>$124,742.25</td>
</tr>
<tr>
<td>Unforeseen circumstances</td>
<td>No Activity</td>
</tr>
<tr>
<td>Final contract payments</td>
<td>$11,995.52</td>
</tr>
<tr>
<td><strong>Total Activity</strong></td>
<td><strong>$62,126,389.42</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Disposal Activity</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total disposal proceeds received</td>
<td>$42,513.10</td>
</tr>
</tbody>
</table>
CONCLUSION

To maintain trust, confidence and transparency in the stewardship of public funds and the Region’s Purchasing program, this report is being submitted to provide a summary of the Region’s procurement and disposal activity for the first quarter period ending March 31, 2016 in accordance with the reporting requirements set out in the Purchasing By-law 113-2013.

Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

Approved for Submission:

D. Szwarc, Chief Administrative Officer

APPENDICES

1. Appendix I - Definitions
2. Appendix II - Awarded Contracts
3. Appendix III - Disposal

For further information regarding this report, please contact James Macintyre, Director Purchasing, extension 4302, james.macintyre@peelregion.ca.
Appendix I – Procurement Activity Report – Q2 2015 - Definitions

Competitive contracts greater than $100,000: These are contracts awarded to vendors as a result of a competitive process.

Direct Negotiation contracts greater than $100,000: These are contracts awarded to vendors as a result of a non-competitive process. It refers to the negotiation of an agreement for the purchase of goods and services where there is no open competition among or between vendors. The conditions that allow for direct negotiation are outlined in Part V Purchasing Authorities and Purchasing Methods of the Purchasing By-law.

Disposal proceeds: These are proceeds received from the sale, exchange, transfer or gift of goods owned by the Region which are surplus to its needs.

Emergency purchases: These are contracts awarded to vendors in the event of an emergency. “Emergency” means a situation or impending situation that constitutes a danger of major proportions that could result in serious harm to persons or substantial damage to property and that is caused by the forces of nature, a disease or other health risk, an accident, or an act whether intentional or otherwise.

Council recess purchases: The Document Execution By-law delegates authority to the Chief Financial Officer (CFO) to award contracts that are deemed to be reasonably required to carry on the business of the Regional Corporation on behalf of Council when there is no regular meeting of Regional Council scheduled during a period of time that is more than 21 days after the date of the previously scheduled regular Council meeting.

Non-compliant purchases: These are purchases made when a department has engaged a vendor to deliver goods or services without following the procurement processes required by the Purchasing By-law.

Unforeseen circumstances: These are amendments made to contracts to facilitate nominal payments for unforeseen work. For example, a contractor must remedy an unknown pre-existing site condition in order to complete the contract. The Purchasing By-law delegates authority to the Director of Purchasing to approve these amendments on the condition that Council is provided full disclosure on all increases resulting from unforeseen circumstances.

Final contract payments: These are amendments made to contracts to facilitate final payment to a vendor for additional work required in order to complete the contract. The final payment for the work exceeds the approved contract amount including the allowable amendment value in accordance with the Purchasing By-law. The Purchasing By-law delegates authority to the Director of Purchasing to approve these final contract payments which manages payment delays to vendors on the condition that Council is provided full disclosure on all final contract payments.
### AWARDED CONTRACTS BID COMPETITIVELY > $100,000

<table>
<thead>
<tr>
<th>Item</th>
<th>Department</th>
<th>Document</th>
<th>Description</th>
<th>Vendor</th>
<th>Award Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Corporate Services</td>
<td>2015-348T</td>
<td>Janitorial Services at PAMA</td>
<td>Bi-Views Building Service Ltd</td>
<td>$128,020.00</td>
</tr>
<tr>
<td>2</td>
<td>Corporate Services</td>
<td>2015-397T</td>
<td>General Contracting Services for Peel Regional Facilities</td>
<td>Vic's Group Inc</td>
<td>$1,123,010.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Joe Pace and Sons Contracting Inc</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Corporate Services</td>
<td>2015-559T</td>
<td>Underground Parking Garage Repairs at 10 Peel Centre Drive, Suite B, City of Brampton, Project E15-10380</td>
<td>SMID Construction Ltd</td>
<td>$168,165.00</td>
</tr>
<tr>
<td>4</td>
<td>Corporate Services</td>
<td>2016-013T</td>
<td>Roof Replacement and Installation of Roof Anchors at the Penthouse of 10 Peel Centre Drive, Suite B, City of Brampton, Project E15-10383</td>
<td>Triumph Roofing and Sheet Metal Inc</td>
<td>$414,159.31</td>
</tr>
<tr>
<td>5*</td>
<td>Health Services</td>
<td>2015-399P</td>
<td>Food and Menu Management Services for the Region of Peel’s Long Term Care</td>
<td>Sysco Canada Gordon Food Service Ltd</td>
<td>$2,131,224.14</td>
</tr>
<tr>
<td>6</td>
<td>Human Services and Finance</td>
<td>2016-045P</td>
<td>Strategic Communication and Report Writing Services</td>
<td>BWM Health Consultants Inc Grosso McCarthy Ind</td>
<td>$480,000.00</td>
</tr>
<tr>
<td>7</td>
<td>Public Works</td>
<td>2015-060T</td>
<td>Sanitary Sewer Replace on South Service Rd, Boxwood Way, Live Oak, Skyline, Glenwatson etc. City of Mississauga, Project 14-2316</td>
<td>D’Orazio Infrastructure Group Ltd</td>
<td>$6,257,873.50</td>
</tr>
<tr>
<td>8*</td>
<td>Public Works</td>
<td>2015-162P</td>
<td>Beckett Sproule Pumping Station Expansion</td>
<td>GM BluePlan Engineering Ltd</td>
<td>$3,270,506.00</td>
</tr>
<tr>
<td>9</td>
<td>Public Works</td>
<td>2015-172T</td>
<td>Spot Repairs and Sealing of Sanitary Sewers, Laterals and Rehabilitation of Maintenance Holes at Various Locations in the Region of Peel, Assignment G, Project 15-2300</td>
<td>PipeFlo Contracting Corp</td>
<td>$536,063.00</td>
</tr>
<tr>
<td>10*</td>
<td>Public Works</td>
<td>2015-250P</td>
<td>Sanitary Sewer Flow Monitoring and Rainfall Monitoring in Region of Peel</td>
<td>AMG Environmental Inc</td>
<td>$1,700,200.00</td>
</tr>
<tr>
<td>11</td>
<td>Public Works</td>
<td>2015-263T</td>
<td>Watermain Looping, Assignment E, City of Brampton, Project 15-1375</td>
<td>City of Brampton</td>
<td>$483,024.63</td>
</tr>
<tr>
<td>12</td>
<td>Public Works</td>
<td>2015-358P</td>
<td>Pilot Locate Alliance Consortium Program</td>
<td>Locate Alliance Consortium</td>
<td>$275,100.00</td>
</tr>
<tr>
<td>13</td>
<td>Public Works</td>
<td>2015-373T</td>
<td>Construction of the North Streetsville Elevated Tank Modification, City of Mississauga, Project 13-1963</td>
<td>Landmark Municipal Services ULC</td>
<td>$1,109,800.00</td>
</tr>
<tr>
<td>15*</td>
<td>Public Works</td>
<td>2015-498P</td>
<td>Engineering Services for Detailed Design and Contract Administration for Steeles Avenue Improvements from Chinguacousy Road to Mississauga Road, City of Brampton, Project 14-4035</td>
<td>R.V. Anderson Associates Ltd</td>
<td>$2,198,438.00</td>
</tr>
<tr>
<td></td>
<td>Public Works</td>
<td>2015-513T</td>
<td>Engineering Services for Watermains, Assignment K, City of Mississauga, Project 14-1345k</td>
<td>Stantec Consulting Ltd</td>
<td>$572,144.40</td>
</tr>
<tr>
<td>---</td>
<td>-------------</td>
<td>-----------</td>
<td>--------------------------------------------------------------------------------------</td>
<td>------------------------</td>
<td>-------------</td>
</tr>
<tr>
<td>17</td>
<td>Public Works</td>
<td>2015-535T</td>
<td>Beckett Sproule Pumping Station 2,100MM Feedermain Internal Joint Grouting Pilot, City of Brampton, Project 14-1233</td>
<td>Bennett Mechanical Installations (2001) Ltd</td>
<td>$969,341.56</td>
</tr>
<tr>
<td>18*</td>
<td>Public Works</td>
<td>2015-553P</td>
<td>Engineering Services for Detailed Design and Contract Administration for Queen Street East Road Reconstruction and Bridge Replacement, Village of Alton, Town of Caledon, Projects 11-4830 &amp; 13-4880</td>
<td>R V Anderson Associates Ltd</td>
<td>$1,107,625.00</td>
</tr>
<tr>
<td>19</td>
<td>Public Works</td>
<td>2015-573T</td>
<td>Water Service Replacements, Assignment C, City of Mississauga, Project 10-1300</td>
<td>614128 Ontario Ltd o/a Trisan Construction</td>
<td>$284,394.00</td>
</tr>
<tr>
<td>20</td>
<td>Public Works</td>
<td>2015-618T</td>
<td>Spot Repairs and Sealing of Sanitary Sewers and Laterals Assignment G, City of Mississauga, Project 15-2300</td>
<td>PipeFlo Contracting Corp</td>
<td>$1,620,053.00</td>
</tr>
<tr>
<td>21</td>
<td>Public Works</td>
<td>2015-622T</td>
<td>Water Services Replacements, Assignment D, City of Mississauga, Project 13-1300</td>
<td>Sam Rabito Construction Ltd</td>
<td>$271,826.70</td>
</tr>
<tr>
<td>22</td>
<td>Public Works</td>
<td>2016-006P</td>
<td>Schedule 'B' Municipal Class Environmental Assessment for Corridor and Intersection Improvements, Cawthra Road, City of Mississauga, Project 11-4350</td>
<td>IBI Group</td>
<td>$438,295.00</td>
</tr>
<tr>
<td>23</td>
<td>Public Works</td>
<td>2016-012T</td>
<td>Reconstruction of Old Church Road from Marilyn Street to 700m East of Innis Lake Road, Town of Caledon, Caledon East, Projects 11-4090, 14-4265</td>
<td>Fermar Paving Ltd</td>
<td>$7,653,238.30</td>
</tr>
<tr>
<td>24</td>
<td>Public Works</td>
<td>2016-025T</td>
<td>Watermain Replacement on Ian Avenue, Lorelei Road, Inglewood Drive and Minaki Road, Assignment I, City of Mississauga, Project 15-1345</td>
<td>Sam Rabito Construction Ltd</td>
<td>$468,777.75</td>
</tr>
<tr>
<td>25</td>
<td>Public Works</td>
<td>2016-026T</td>
<td>Mechanical Services for Water and Wastewater Pump Stations</td>
<td>Tenebac Ltd Meehans Industrial Maintenance Ltd</td>
<td>$250,000.00</td>
</tr>
<tr>
<td>26</td>
<td>Public Works</td>
<td>2016-029T</td>
<td>Watermain Replacement, Windjammer Road and Woodhurst Crescent, City of Mississauga Project 15-1345</td>
<td>JPW Construction Ltd</td>
<td>$2,436,380.00</td>
</tr>
<tr>
<td>27</td>
<td>Public Works</td>
<td>2016-047P</td>
<td>2017 Update of Intersection Improvements and Transportation Development Charges</td>
<td>HDR Corporation</td>
<td>$248,078.00</td>
</tr>
<tr>
<td>No.</td>
<td>Department</td>
<td>Project Code</td>
<td>Description</td>
<td>Contractor Name</td>
<td>Contract Value</td>
</tr>
<tr>
<td>-----</td>
<td>------------</td>
<td>--------------</td>
<td>-------------</td>
<td>----------------</td>
<td>----------------</td>
</tr>
<tr>
<td>28</td>
<td>Public Works</td>
<td>2016-061T</td>
<td>Accessible Transportation Services within the Region of Peel</td>
<td>A Black Cab, Able Transport Ltd, All Star Taxi, Blue and White Taxi Ltd, Brampton Accessible Transportation, BTS Network Inc., CANES Community Care, Care Accessible Transportation, STL Wheelchair Accessible Transportation, Tor Taxi, and Wheelchair Accessible Transit Inc</td>
<td>$7,000,000.00</td>
</tr>
<tr>
<td>29</td>
<td>Public Works</td>
<td>2016-062T</td>
<td>Credit River Tributary Culvert Rehabilitation, Project 15-4890</td>
<td>Metric Contracting Services Corporation</td>
<td>$1,799,000.00</td>
</tr>
<tr>
<td>30</td>
<td>Public Works</td>
<td>2016-068T</td>
<td>Watermain Replacement on Dana Court, Assignment G, City of Brampton, Project 14-1375</td>
<td>Lancorp Construction Co. Ltd</td>
<td>$428,141.43</td>
</tr>
<tr>
<td>31</td>
<td>Public Works</td>
<td>2016-072T</td>
<td>North and South Claireville Bridge Rehabilitation and Steeles Avenue Realignment at Highway 50, City of Brampton, Project 11-4860, 09-4215</td>
<td>Grascan Construction Ltd</td>
<td>$2,138,000.00</td>
</tr>
<tr>
<td>32</td>
<td>Public Works</td>
<td>2016-085P</td>
<td>Engineering Services for the Siting of Public Works Infrastructure</td>
<td>Dillon Consulting Ltd</td>
<td>$269,000.00</td>
</tr>
<tr>
<td>33</td>
<td>Public Works</td>
<td>2016-096T</td>
<td>Water Service Replacement Southfork Drive, City of Mississauga, and Winners Circle, City of Brampton, Project 10-1300, 13-1300</td>
<td>FCM Construction Ltd</td>
<td>$345,000.00</td>
</tr>
<tr>
<td>34</td>
<td>Public Works</td>
<td>2016-097P</td>
<td>Region of Peel 2016 Cordon Count Study</td>
<td>LEA Consulting Ltd</td>
<td>$339,150.17</td>
</tr>
<tr>
<td>35</td>
<td>Public Works</td>
<td>2016-111T</td>
<td>Watermain Replacements, Assignment F, City of Mississauga, Project 15-1345</td>
<td>1460973 Ontario Limited o/a C.P. Systems</td>
<td>$264,680.25</td>
</tr>
<tr>
<td>36</td>
<td>Public Works</td>
<td>2016-123T</td>
<td>Supply of Processing Capacity for Organics</td>
<td>Cornerstone Renewables Inc OrgaWorld Canada Ltd</td>
<td>$1,036,483.20</td>
</tr>
<tr>
<td>37</td>
<td>Public Works</td>
<td>2016-163T</td>
<td>Watermain And Sanitary Sewer Replacement on Torbram Road, City of Brampton, Projects 10-1156, 11-2103</td>
<td>The City of Brampton</td>
<td>$2,051,088.22</td>
</tr>
<tr>
<td>38</td>
<td>Public Works</td>
<td>2016-176P</td>
<td>Traffic Signal Control System Replacement and Support Services, Town of Caledon, Project 14-4410</td>
<td>Parsons Inc</td>
<td>$492,741.36</td>
</tr>
<tr>
<td>39</td>
<td>Public Works</td>
<td>2016-187T</td>
<td>Watermain Replacement on Stillmeadow Road and Cynara Road, Assignment J, City of Mississauga, Project 15-1345</td>
<td>Deso Construction Ltd</td>
<td>$775,531.85</td>
</tr>
<tr>
<td>40</td>
<td>SIIT</td>
<td>2015-563P</td>
<td>Installation Services and Supply of Hardware Devices for Emergency Vehicles for Peel Regional Paramedic Services</td>
<td>Rowland Emergency Vehicle Products Inc</td>
<td>$100,933.00</td>
</tr>
<tr>
<td>41</td>
<td>SIIT</td>
<td>2016-078Q</td>
<td>Supply of OpenDNS Umbrella Packages for Region of Peel</td>
<td>Optiv Security Canada</td>
<td>$121,015.53</td>
</tr>
</tbody>
</table>

**TOTAL VALUE OF CONTRACTS AWARDED BY COMPETITIVE PROCESS > $100,000**: $58,476,402.30
### AWARDED CONTRACTS - NON COMPETITIVE PROCESS: DIRECT NEGOTIATIONS > $100,000

<table>
<thead>
<tr>
<th>Item</th>
<th>Department</th>
<th>Document</th>
<th>Description</th>
<th>Vendor</th>
<th>Award Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Corporate Services</td>
<td>2016-165N</td>
<td>Services for Peer Support Program for Paramedics</td>
<td>Mental Health Innovations</td>
<td>$103,350.00</td>
</tr>
<tr>
<td>2</td>
<td>Corporate Services</td>
<td>2016-172N</td>
<td>Development of Master Office Accommodation Plan</td>
<td>IBI Group Ltd</td>
<td>$165,000.00</td>
</tr>
<tr>
<td>3</td>
<td>Corporate Services</td>
<td>2016-220N</td>
<td>Services for Development of Term of Council Priorities Implementation Plan</td>
<td>Delivery Associates Ltd</td>
<td>$240,000.00</td>
</tr>
<tr>
<td>4</td>
<td>Office of the CAO</td>
<td>2016-127N</td>
<td>Strategy and Council Submission for Alternative Service Delivery</td>
<td>KPMG LLP</td>
<td>$249,000.00</td>
</tr>
<tr>
<td>5</td>
<td>Finance</td>
<td>2016-202N</td>
<td>Services for Technical Support and Preparation of Inputs for Development Charge Rate Model Update</td>
<td>Watson and Associates Economists Ltd</td>
<td>$165,000.00</td>
</tr>
<tr>
<td>6*</td>
<td>Public Works</td>
<td>2015-252N</td>
<td>Supply of Waste Transfer Services</td>
<td>Wasteco</td>
<td>$455,000.00</td>
</tr>
<tr>
<td>7*</td>
<td>Public Works</td>
<td>2015-509N</td>
<td>Steel Pipe Condition Assessment Pilot Project for the Beckett Sproule 1,500 Diameter Feedermain, City of Brampton, Project 13-1405. 14-1405</td>
<td>Pipeline Inspection and Condition Analysis Corporation Pure Technologies Ltd</td>
<td>$463,917.00</td>
</tr>
<tr>
<td>8</td>
<td>Public Works</td>
<td>2016-098N</td>
<td>Region of Peel Low Impact Development Design Modifications for Mississauga Road Median Phase I, City of Mississauga, Project 06-4025</td>
<td>Aquafor Beech Ltd</td>
<td>$104,390.00</td>
</tr>
<tr>
<td>9</td>
<td>Public Works</td>
<td>2016-166N</td>
<td>Mixed Waste Processing</td>
<td>Canada Fibers Ltd.</td>
<td>$250,000.00</td>
</tr>
<tr>
<td>10</td>
<td>Public Works</td>
<td>2016-217N</td>
<td>Support and Maintenance for Software at Various Wastewater Pumping Stations</td>
<td>Inductive Automation</td>
<td>$159,960.00</td>
</tr>
<tr>
<td>11</td>
<td>SIIT</td>
<td>2016-099N</td>
<td>Special Purpose Funds Management Process Implementation</td>
<td>The IQ Business Group Inc</td>
<td>$168,000.00</td>
</tr>
<tr>
<td>12</td>
<td>SIIT</td>
<td>2016-199N</td>
<td>Kofax Software Upgrades for Energy Management</td>
<td>CDIT Inc</td>
<td>$231,450.00</td>
</tr>
</tbody>
</table>

**TOTAL VALUE OF CONTRACTS - NON COMPETITIVE PROCESS: DIRECT NEGOTIATIONS > $100,000**

$2,755,067.00

### OTHER - EMERGENCY PURCHASES

<table>
<thead>
<tr>
<th>Item</th>
<th>Department</th>
<th>Document</th>
<th>Description</th>
<th>Vendor</th>
<th>Award Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Public Works</td>
<td>2016-114N</td>
<td>Emergency Repair, Steeles Avenue Mainbreak, Supply and Manufacture of Pipe</td>
<td>Munro Concrete Products Ltd</td>
<td>$47,228.35</td>
</tr>
<tr>
<td>2</td>
<td>Public Works</td>
<td>2016-115N</td>
<td>Emergency Repair, Steeles Avenue Mainbreak, Replacement of Pipe</td>
<td>Rafat General Contractor Inc</td>
<td>$694,000.00</td>
</tr>
<tr>
<td>3</td>
<td>Public Works</td>
<td>2016-234N</td>
<td>Emergency Service Repair of In Chamber</td>
<td>Quantum Murray LP</td>
<td>$16,954.00</td>
</tr>
</tbody>
</table>

**TOTAL VALUE - EMERGENCY PURCHASES**

$758,182.35
### Awarded Contracts Under Council Resolution 2015-71 (Digital Strategy)

<table>
<thead>
<tr>
<th>#</th>
<th>Department</th>
<th>Document #</th>
<th>Description</th>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>SIIT</td>
<td>2015-238N</td>
<td>Partner Community Service Cloud - Enterprise Edition</td>
<td>Salesforce</td>
<td>$96,842.25</td>
</tr>
<tr>
<td>2</td>
<td>SIIT</td>
<td>2015-236N</td>
<td>Content Server Patch Work, Health Check and Arch Review</td>
<td>Open Text</td>
<td>$27,900.00</td>
</tr>
</tbody>
</table>

**Total Value - Council Resolution 2015-71 (Digital Strategy)**: $124,742.25

### Other - Final Contract Payments

<table>
<thead>
<tr>
<th>#</th>
<th>Department</th>
<th>Document #</th>
<th>Description</th>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Public Works</td>
<td>2010-310T</td>
<td>Dixie Road Improvements, Phase 2 from South of BostonMills Road to Olde Base Line Road, Town of Caledon - Final contract payment to close out project</td>
<td>Fermar Paving Ltd</td>
<td>$11,995.52</td>
</tr>
</tbody>
</table>

**Total Value - Final Contract Payments**: $11,995.52
### DISPOSAL ACTIVITY

<table>
<thead>
<tr>
<th>Reporting Department/Division</th>
<th>Items Disposed</th>
<th>Total Proceeds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Works - Operations Support</td>
<td>Water Meters</td>
<td>$8,075.93</td>
</tr>
<tr>
<td>Public Works - Operations Support</td>
<td>Vehicles and Equipment</td>
<td>$32,018.15</td>
</tr>
<tr>
<td>Corporate Services - Facilities Services</td>
<td>Furniture</td>
<td>$1,169.02</td>
</tr>
<tr>
<td><strong>Total Disposal Proceeds</strong></td>
<td></td>
<td><strong>$41,263.10</strong></td>
</tr>
</tbody>
</table>

### DONATIONS

<table>
<thead>
<tr>
<th>Reporting Dept/Division</th>
<th>Items Donated</th>
<th>Recipient</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Services - Paramedic Services</td>
<td>6 Stretchers and 3 Ambulances</td>
<td>St. John Ambulance</td>
</tr>
</tbody>
</table>

### TRADE IN

<table>
<thead>
<tr>
<th>Reporting Dept/Division</th>
<th>Items Donated</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Services - Peel Manor LTC</td>
<td>Lawn Tractor</td>
<td>$1,250.00</td>
</tr>
<tr>
<td>(EPO50626)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
DATE: May 12, 2016

REPORT TITLE: FUNDING OF CAPPED TAX INCREASES - 2016

FROM: Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

RECOMMENDATION

That a by-law to establish a percentage by which tax decreases respecting the commercial, industrial and multi-residential property classes are limited for the 2016 taxation year as required to fund the capped tax increases of properties in those property classes for that year, be presented for enactment.

REPORT HIGHLIGHTS

- The 2016 reduction of tax decreases (“clawback factors”) required to fund the cap on tax increases in the capped property classes are: 20.71581% for commercial, 27.01806% for industrial and 10.35821% for the multi-residential class.
- The capping options include additional capping enhancement tools implemented for 2016 with the authority to adopt these enhancements provided under amendments to O. Reg. 73/03 filed on April 22, 2016.
- Regional and local municipal Finance staff have reviewed and confirmed the calculations to determine the clawback factors.
- Regional Council is required to enact a by-law establishing the clawback factors to be used by the local municipalities in their final property tax billing for this year.

DISCUSSION

1. Background

Funding of Capped Tax Increases

Regional Council at its meeting on May 12, 2016 approved By-law 32-2016 which adopts all the available optional tools of subsection 329.1(1) of the Municipal Act, 2001 (the “Act”), as well as Ontario Regulation 73/03, as amended, for calculating the amount of taxes for municipal and school purposes payable in respect of property in the commercial, industrial and multi-residential (capped) property classes for 2016. Section 330 of the Act allows municipalities to fund the cap for 2016 by limiting tax decreases through clawback factors within each of the capped classes. The optional tools adopted by Council are as follows:

i. The annual cap is set at 10 per cent of the prior year’s annualized capped taxes;
ii. The upper-limit on the annual tax increase is the greater of the amount calculated under number 1 above or 10 per cent of the property’s previous year’s annualized Current Value Assessment (CVA) based tax (up from its previous level of 5 per cent);

iii. A $500 threshold is applied to both increasing (capped) properties and decreasing (clawback) properties after application of either number 1 and number 2 options above in order to move all those properties that are within the $500 threshold to their full CVA based taxes (up from its previous maximum threshold of $250);

iv. Properties that reached CVA level taxes in 2015 are eligible to be removed from the capping program for the 2016 taxation year;

v. Properties that cross over from being capped properties in 2015 to clawback properties in 2016 are eligible to be removed from the capping program for the 2016 taxation year; and

vi. Properties that cross over from being clawback properties in 2015 to capped properties in 2016 are eligible to be removed from the capping program for the 2016 taxation year.

New Capping Options Implemented for the 2016 Taxation Year

As discussed in the “2016 Tax Capping Policy – Selection of Options” report presented to Regional Council at its meeting on May 12, 2016, the Province has introduced new capping options through Bill 144, the Budget Measures Act, 2015 and finalized them through Ontario Regulation 102/16 filed on April 22, 2016 that amended O. Reg. 73/03. This allowed the Region of Peel to adopt additional capping tools for the 2016 taxation year as listed in sections ii and iii above.

The new capping enhancements providing a four-year phase-out and/or an immediate exit from the capping program are not available for use in 2016 as there remain properties in the capped classes requiring capping protection beyond 50 per cent of CVA level taxes in 2015. As Regional and local municipal staff continue to recommend the application of all capping tools as a fair means of moving properties to full CVA tax levels these options will be reviewed annually and implemented as soon as capped properties have reached the requirements to establish four-year phase-out and/or an immediate exit from the capping program.

2. Findings

a) 2016 Clawback of Tax Decreases

The Regional and local municipal Finance staff agreed to continue to use the Online Property Tax Analysis (OPTA) system for the 2016 capping calculation. Staff worked with OPTA and Ministry of Municipal Affairs and Housing staff to prepare the assessment data as well as the parameters that were used to calculate the 2016 clawback of tax decreases and confirms the 2016 clawback factors as follows:
Final 2016 Clawback Factors ($000's)

<table>
<thead>
<tr>
<th></th>
<th>Commercial Class</th>
<th>Industrial Class</th>
<th>Multi-residential Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capped Taxes $</td>
<td>$(389)</td>
<td>$(335)</td>
<td>$(56)</td>
</tr>
<tr>
<td>Clawback Taxes $</td>
<td>$389</td>
<td>$335</td>
<td>$56</td>
</tr>
<tr>
<td>Surplus/(Shortfall) $</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Properties Capped</td>
<td>52</td>
<td>28</td>
<td>2</td>
</tr>
<tr>
<td>Properties Clawed back</td>
<td>203</td>
<td>142</td>
<td>38</td>
</tr>
<tr>
<td>Decrease % Allowed</td>
<td>79.28419%</td>
<td>72.98194%</td>
<td>89.64179%</td>
</tr>
<tr>
<td>Clawback %</td>
<td>20.71581%</td>
<td>27.01806%</td>
<td>10.35821%</td>
</tr>
</tbody>
</table>

b) Capping/Clawback Summary

It should be noted that for 2016, 0.5 per cent of the properties in the commercial, industrial and multi-residential classes are capped, while 2.2 per cent of the properties in these classes will have their tax decreases reduced or “clawed back”. The remaining 97.3 per cent of the properties in the capped classes will pay tax at their full CVA level. The number of properties at full CVA taxation has increased from the 96.6 per cent of properties in 2015. The details of the 2016 capping calculation by lower-tier municipality are provided in Appendix I.

c) Regional Tax Capping By-law Required

Regional Council is required to pass a by-law to limit the tax decreases on properties in the commercial, industrial and multi-residential classes in order to fund the 2016 capping requirements. This is the last year of tax capping in the current four-year (2013-2016) reassessment cycle. The next four-year reassessment cycle commences in 2017 (2017-2020). Tax capping requirements will continue into the next reassessment cycle.
CONCLUSION

The Regional and local municipal Finance staff has reviewed the capping calculation and confirms that the 2016 clawback factors required to fund the 2016 capped increases in the capped property classes are 20.71581 per cent for commercial, 27.01806 per cent for industrial and 10.35821 per cent for multi-residential. Council’s enactment of a by-law will permit the lower-tier municipalities to apply these clawback factors to their final tax bills for the capped property classes.

Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

Approved for Submission:

D. Szwarc, Chief Administrative Officer

APPENDICES

1. Appendix I – 2016 Capping/Clawback Summary

For further information regarding this report, please contact Dave Bingham at extension 4292 or via email at binghamd@peelregion.ca.

Authored By: Louise Cooke

Reviewed in workflow by: Legal Services
### Region of Peel
#### 2016 Capping/Clawback Summary

<table>
<thead>
<tr>
<th>Capped Tax Increases</th>
<th>Mississauga</th>
<th>159</th>
<th>318,934</th>
<th>95</th>
<th>222,144</th>
<th>24</th>
<th>30,316</th>
<th>278</th>
<th>571,394</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Brampton</td>
<td>41</td>
<td>67,953</td>
<td>42</td>
<td>105,438</td>
<td>14</td>
<td>26,146</td>
<td>97</td>
<td>199,537</td>
</tr>
<tr>
<td></td>
<td>Caledon</td>
<td>3</td>
<td>2,366</td>
<td>5</td>
<td>7,455</td>
<td>-</td>
<td>-</td>
<td>8</td>
<td>9,821</td>
</tr>
<tr>
<td><strong>Total Region</strong></td>
<td></td>
<td>203</td>
<td>389,253</td>
<td>142</td>
<td>335,037</td>
<td>38</td>
<td>56,462</td>
<td>383</td>
<td>780,752</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Clawback of Tax Decreases</th>
<th>Mississauga</th>
<th>159</th>
<th>318,934</th>
<th>95</th>
<th>222,144</th>
<th>24</th>
<th>30,316</th>
<th>278</th>
<th>571,394</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Brampton</td>
<td>41</td>
<td>67,953</td>
<td>42</td>
<td>105,438</td>
<td>14</td>
<td>26,146</td>
<td>97</td>
<td>199,537</td>
</tr>
<tr>
<td></td>
<td>Caledon</td>
<td>3</td>
<td>2,366</td>
<td>5</td>
<td>7,455</td>
<td>-</td>
<td>-</td>
<td>8</td>
<td>9,821</td>
</tr>
<tr>
<td><strong>Total Region</strong></td>
<td></td>
<td>203</td>
<td>389,253</td>
<td>142</td>
<td>335,037</td>
<td>38</td>
<td>56,462</td>
<td>383</td>
<td>780,752</td>
</tr>
</tbody>
</table>

| Net Balance               | Mississauga | 117,496 | 151,121 | (26,146) | 242,471 |
|                          | Brampton    | 45,110 | 6,692   | 26,146   | 77,948  |
|                          | Caledon     | (162,606) | (157,813) | - | (320,419) |
| **Total Region**          |             | -      | -       | -        | -       |
DATE: May 12, 2016

REPORT TITLE: PEEL’S LABOUR MARKET UPDATE

FROM: Gilbert Sabat, Commissioner of Service Innovation, Information and Technology
Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer
Janice Sheehy, Commissioner of Human Services

OBJECTIVE

To update Regional Council on the 2015 labour market performance of Peel.

REPORT HIGHLIGHTS

- After six years of slow growth, Peel’s labour market (Peel residents who work within or outside Peel), registered a strong positive performance in 2015 to complete the post-recession recovery.
- Comparing 2015 with 2014, there was a record increase in residents who participated in the labour market, and those who found jobs. This resulted in a decline in annual average unemployment rate to the lowest rate in seven years; however, the number of unemployed residents also increased.
- In 2015, the annual growth in total labour force and employment in Peel was the strongest on record, and the Peel’s annual average unemployment rate declined to its lowest level in seven years.
- Comparing 2015 with the pre-recession year 2007, the total number of jobs lost was recovered, but there were more working age residents who were unemployed, and not looking for work than before the recession.
- There was a continuation of long term trends observed since the recession such as higher self-employment, and more residents employed in service producing sector (services). This coincided with the continued increase in Peel’s Ontario Works (OW) caseload.
- In the first quarter of 2016, the number of residents entering into the labour market and those who found jobs increased, and; Peel’s quarterly average unemployment rate continued to fall.

DISCUSSION

1. Background

Peel’s labour market is comprised of Peel residents who are willing, able and available to work (inside or outside of Peel), and are engaged in labour market activities by working or
searching for work. Labour market conditions in Peel are therefore influenced by economic performances across neighbouring municipalities, as well as economic conditions and the creation of jobs within Peel. This is a report on changes in Peel’s labour market. While changes may be similar to and influenced by job creation in Peel, they are different by definition.

During the 2008 recession, Peel’s labour market suffered a greater magnitude of employment loss than that observed at the national and provincial levels. Employment in Peel’s labour market fell by approximately 15.0 per cent, compared with declines of 2.7 per cent at the provincial level and 1.7 per cent at the national level. Labour market recovery started in 2010, and by the end of 2011, the recovery to pre-recession employment levels was attained in Ontario and Canada; however, labour market recovery in Peel remained weak in the five years following the recession. The weak post-recession recovery in Peel primarily reflected sustained weakness in the manufacturing sector. In 2015, there was a strong rebound in Peel’s labour market which supported total labour force and total employment to levels which exceeded pre-recession levels as indicated in Figure 1. Employment in the manufacturing sector contributed to the growth registered in 2015.

Figure 1: Labour force and Employment in Peel: 2007 – 2015

2. Findings

a) Peel labour market performance in 2015

In 2015, Peel’s labour market registered the strongest performance in over fifteen years. The total number of Peel residents who were in the labour market (total labour force)
increased by 22.4 per cent, while there was a 23.0 per cent increase in those who were successful in finding work. The increase in employment in 2015 was led by growth in full-time positions predominantly in services. The private sector remained the dominant employer but the fastest pace of growth was in self-employment.

The growth in employment contributed to a reduction of Peel’s annual average unemployment rate from 8.1 per cent in 2014 to 7.7 per cent in 2015. This was the lowest unemployment rate in Peel since 2008 as indicated in Figure 2.

![Figure 2: Annual unemployment rate and changes in employed labour force in Peel](image)

Source: Statistics Canada, Labour Force Survey

Both the youth (15 – 24 years) and adult (25 years and over) segment of the labour market registered lower unemployment rates in 2015. For youth (15 – 24 years), the annual average unemployment rate in 2015 was 16.9 per cent, representing the lowest youth unemployment rate for Peel in three years. The unemployment rate for adults (25 years and over) was the lowest in seven years at 6.1 per cent in 2015 as illustrated in Figure 3.
b) Selected labour market indicators

In 2015, and for the fourth consecutive year, Peel’s unemployment rate declined. Other labour market indicators also improved between 2014 and 2015. Peel’s participation rate (the proportion of working age population who are in the labour market) increased from 68.2 per cent in 2014 to 68.6 per cent in 2015, while the employment rate (the proportion of working age population who are employed) increased from 62.7 per cent to 63.3 per cent respectively over the same period. However, rates observed in 2015 were lower than pre-recession (2007) rates as indicated in Figure 4. This reflects that the pace of growth in employment since the recession was not sufficient to accommodate new entrants to the labour market in addition to workers displaced by the recession. The result is more unemployed persons.

Source: Statistics Canada, Labour Force Survey
Similar trends have been observed in the estimated number of jobs created in Peel. Research undertaken suggests that the planned population employment ratio in Peel has not been achieved in recent years and population growth outpaced the growth in employment. This may have influenced labour market indicators in Peel negatively through reduced availability of jobs in Peel and therefore more limited employment options for residents.

Lower employment rates along with other factors such as elevated proportion of part-time and self-employment and a sizeable proportion of new employment positions in lower paying sectors, are likely contributions to the continuation of elevated Ontario Works (OW) caseloads in Peel. In 2015, the average monthly caseload was 17,486 cases compared with 12,821 cases in the recession year 2009. Further, the average wait time on social assistance in Peel increased from 14.2 months in December 2009 to 28.0 months in December 2015.

These changes serve to validate the Term of Council Priority (ToCP) of increasing access to employment opportunities and increasing the proportion of the population that is stably employed. Over the next four years, efforts will be made to reduce the proportion of OW clients receiving assistance due to lack of employment. The Region of Peel’s ToCP “Increase Stable Employment” will strive to achieve a reduction in the number of OW clients receiving assistance due to a lack of employment.
c) Labour market trends

With a strong performance of Peel’s labour market between 2014 and 2015 there was a change in previous weakness in manufacturing employment and a shift towards part-time employment. However, the change was not sufficient to return the market to pre-recession levels. In 2015, a 26.2 per cent growth in full-time positions led the increase in total employment. This supported total full-time positions to 638,400 or 84.6 per cent of total employment. This was the highest proportion of full-time employment in Peel’s labour market since 2007. Part-time employment also increased, but by a lower 7.9 per cent. This was the first time in five years that full-time employment grew at a faster pace than part-time employment. As a result, the trend towards proportionally more part-time employment in Peel was interrupted. In 2015, 84.6 per cent of employed residents were in full-time positions, up from 82.4 per cent in 2014; however this is yet to recover to the 86.0 per cent that it was in 2007.

In 2015, there was also a turnaround in manufacturing employment which increased to reach its highest level since 2008; however, the proportion of Peel’s residents employed in the manufacturing sector continued to fall to reach its lowest level in 2015. Other labour market trends such as the shift towards service sector jobs and self-employment also continued.

i) Employment by sector

In 2015, employment growth remained concentrated in the service sector, where an additional 116,000 positions were created, up 23.9 per cent. Total employment in goods producing industries also increased in 2015, but at a relatively slower pace of 19.4 per cent. As a result, the proportion of Peel’s residents employed in services continued to increase to 80.0 per cent in 2015 as indicated in Figure 5. In the pre-recession year, the service sector accounted for 74.5 per cent of total employment in Peel’s labour market. The long term shift of employment towards service sector resulted from a combination of relatively stronger growth in employment in some service sub-sectors and long term weakness in some goods producing sectors such as manufacturing.
In 2015, all service sub-sectors, excluding public administration registered growth. Accommodation and food services (52.8 per cent), transportation and warehousing (45.3 per cent) and trade (26.5 per cent) registered the strongest increases to support the continued labour market shift towards services. Labour market shifts towards services is generally indicative of negative wage shifts, as average wage rates in goods producing industries are generally higher than those in services. This remains true in 2015 as the average hourly wage rate in services was $25.4 compared with an average of $26.4 for goods producing industries; however, over the past decade and a half, the wage gap between these two industries has narrowed. Between 2001 and 2015, the average wage rate in service industries in Ontario increased at a faster rate than the average wage rate paid in goods producing industries. As such, the wage rate paid in services has increased from approximately 91.0 per cent of the average rate paid in goods producing industries in 2001 to approximately 96.0 per cent of average wage rate in goods producing industries in 2015. Given the narrowing of the wage gap, the income implications from the shift and associated shifts in income are likely to be generally less pronounced in 2015, relative to earlier periods.

Notwithstanding the narrowing of the sectoral wage gap, a more detailed analysis of the shift toward services in Peel's labour market reveals some noteworthy trends. Since the recession, the sectors that led employment growth in Peel's labour market included trade; transportation and warehousing; and accommodation and food services - three sectors with the lowest hourly wage rates in Ontario. In 2015, approximately 48.0 per cent of Peel residents who found jobs, found them in these three sectors. This brought the total number of Peel residents working in these three sectors to approximately 255,000 persons or approximately a third of working residents in 2015. The growth in employment in these sectors indicates that a sizable proportion of Peel residents who were successful in finding jobs since the recession were employed in sectors that make them more vulnerable to low income. This is
consistent with the upward trend in low income rates observed in Peel since the recession. In 2007, the proportion of Peel’s population living in low income was 16.6 per cent. This increased to 17.1 per cent in 2011 and 17.7 per cent in 2013.

Income and income distribution, and employment and working conditions are two Social Determinants of Health. As a result, Term of Council Priority (ToCP), Reduce Poverty identifies as an outcome, “improved health and social outcomes for Peel Region client with low income”.

ii) Employment by class

In 2015, self-employment increased by 29.8 per cent. This outpaced the growth in private sector (25.3 per cent) and public sector (3.1 per cent) employment. Since the recession in 2008, the number of persons in Peel’s labour market who are self-employed has increased by 34.5 per cent, a faster pace of growth than those recorded in the private (14.4 per cent) and public (6.7 per cent) sectors. As a result, self-employment increased its share of total employment from 13.8 per cent in 2007 to 16.0 per cent in 2015. Over the same time period, the proportion accounted for by private sector and public sector employment declined. (See Figure 6)

The possible correlation between the increase of self-employed persons and increase in vulnerable employment conditions such as the lack of benefits and contract jobs is recognized. This, alongside an elevated level of part-time employment point to possible unstable employment conditions for residents. Over the next four years, there will be a focus on creating an environment for Peel residents to be more stably employed. This creates an opportunity for ongoing collaboration with municipalities to understand employment conditions and how to improve or accelerate stable employment growth in Peel as this will likely influence labour market conditions positively.

It is also recognized that the data does not indicate whether the increase in self-employment was a choice made by labour market participants and therefore, one implication of higher self-employment may be that it reflects a possible increase in entrepreneurial activities in Peel. This raises the issue of how to adjust long term planning to accommodate and address the needs of a changing local non-residential growth sector, as well as understand the implications of such changing growth pattern for the funding of future growth. It is important to monitor and understand the true meaning of this trend to ensure that, for example, growth management plans for growth is consistent with the actual growth that is occurring.
d) Peel’s labour market performance in January – March 2016

Based on data from Statistics Canada, the positive labour market performance observed in 2015 continued into the first quarter of 2016 when:

- Quarterly average labour force grew by 14.4 per cent; and,
- Quarterly average employment increased by 16.5 per cent.

Peel’s quarterly average unemployment rate improved from 8.1 per cent in the first quarter of 2015 to 6.4 per cent in the first quarter of 2016. This was the lowest first quarter unemployment rate since 2008.

The increase in quarterly average employment reflected growth in both full-time and part-time employment, as well as growth in employment in both the youth (15 – 24 years) and adult (25 years and over) segments of the market. With improvements in quarterly average employment in both segments of the market, the quarterly average unemployment rates improved. In January – March 2016, the quarterly average unemployment rate for youth (15 – 24 years) was 13.0 per cent, down from 18.7 per cent in January – March 2015. The unemployment rate for adults (25 years and over) declined from 6.4 per cent to 5.5 per cent respectively over the same period. In January – March 2016, employment and participation rates in Peel also improved relative to
PEEL’S LABOUR MARKET UPDATE

January – March 2015, but remained below the rates recorded in January – March 2007, the pre-recession year.

PROPOSED NEXT STEPS

Regional staff will continue to work with area municipalities to closely monitor employment and labour market conditions in Peel. Regional staff will also monitor current federal, provincial and local discussions and initiatives, (such as Guaranteed Income) which may have implications for many of Peel’s residents who are currently employed in low wage sectors.

CONCLUSION

Peel’s labour market has recovered the total number of positions lost during the recession, as total employment in 2015 was at a higher level than that registered in the pre-recession year (2007). However, there were more Peel residents unemployed in 2015 than before the recession. Along with the growth observed in 2015, Peel’s labour market continued to change, some of which suggest that although Peel’s workforce is skilled and highly educated, many may be in unstable employment conditions. Employment has been identified as a ToCP under which a key strategic objective over the next four years is to “increase stable employment”.

It is also recognized that while there may be challenges associated with a changing labour market, these changes may also present important opportunities. The shift from the manufacturing sector (both in Peel’s business sector and labour market) has resulted in a more diversified economic base; one which is likely to be less vulnerable to any future “sectoral shocks”. The shift towards higher self-employment has occurred in a population that is highly educated and may also reflect labour market choices. This would represent a promising trend for business sector growth in Peel. The challenge is to determine how to plan for, and service growth in a changing environment, and to determine how such change will impact Regional services.

Gilbert Sabat, Commissioner of Service Innovation, Information and Technology

Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer

Janice Sheehy, Commissioner of Human Services
PEEL'S LABOUR MARKET UPDATE

Approved for Submission:

D. Szwarc, Chief Administrative Officer

For further information regarding this report, please contact Judith McWhinney, Economist, Business Intelligence, extension 4616, Judith.McWhinney@peelregion.ca.

Authored By: Judith McWhinney
LABOUR MARKET TRENDS

May, 2016
PEEL’S LABOUR MARKET SURPASSES PRE-RECESSION LEVELS

* Total labour force: 818,000 persons
* Total employed labour force: 755,000
* Peel’s labour market surpassed pre-recession level

Data Source: Labour Market Survey, Statistics Canada
STRONGEST EMPLOYMENT GROWTH IN OVER 13 YEARS

Annual Changes in Employment in Peel's Labour Market

Data Source: Labour Market Survey, Statistics Canada
### DISTRIBUTION OF NEW EMPLOYMENT IN 2015

<table>
<thead>
<tr>
<th>Categories</th>
<th>Change (000)</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>141.0</td>
<td>23.0%</td>
</tr>
<tr>
<td>Full-Time</td>
<td>132.5</td>
<td>26.2%</td>
</tr>
<tr>
<td>Part-Time</td>
<td>8.5</td>
<td>7.9%</td>
</tr>
<tr>
<td>Goods Producing</td>
<td>24.6</td>
<td>19.4%</td>
</tr>
<tr>
<td>Services</td>
<td>116.3</td>
<td>23.9%</td>
</tr>
<tr>
<td>Public Sector</td>
<td>2.6</td>
<td>3.1%</td>
</tr>
<tr>
<td>Private Sector</td>
<td>110.8</td>
<td>25.3%</td>
</tr>
<tr>
<td>Self-Employed</td>
<td>27.7</td>
<td>29.8%</td>
</tr>
<tr>
<td>Youth (15 - 24 years)</td>
<td>23.3</td>
<td>29.8%</td>
</tr>
<tr>
<td>Adults (25 years and over)</td>
<td>117.7</td>
<td>22.0%</td>
</tr>
</tbody>
</table>

Source: Labour Market Survey, Statistics Canada
LOWER UNEMPLOYMENT RATES IN PEEL

Source: Labour Market Survey, Statistics Canada

PER CENT

15 Years and Over
15 - 24 Years
25 Years and Over


Per Cent

Source: Labour Market Survey, Statistics Canada
KEY LABOUR MARKET INDICATORS IMPROVED IN 2015

Source: Labour Market Survey, Statistics Canada

Employment Rate

Participation Rate


%
LOWEST PROPORTION OF PART-TIME JOBS SINCE 2007

Data Source: Labour Market Survey, Statistics Canada
RISING SELF-EMPLOYMENT LEVEL

Data Source: Labour Market Survey, Statistics Canada
MORE PEEL RESIDENTS WORKING IN SERVICE

Data Source: Labour Market Survey, Statistics Canada
SUMMARY AND CONCLUSION

- Strong labour market performance in Peel in 2015
- Post-recession recovery of the number of positions lost in Peel’s labour market is now complete
- However, employment rate remained below pre-recession level
  - Social assistance needs remained elevated
- The trend towards more part-time employment halted while other trends remained
  - Continued shift towards self-employment
  - The shift toward service sector jobs continued
  - There may be wage implications from the shift, but less pronounced than in the past
- A sizable proportion of residents are now more vulnerable to low income
- Terms of Council Priorities addresses emerging issues
REPORT
Meeting Date: 2016-05-26
Regional Council
For Information

DATE: May 18, 2016
REPORT TITLE: THE NINTH LINE LANDS REGIONAL OFFICIAL PLAN AMENDMENT
FROM: Lorraine Graham-Watson, Commissioner of Corporate Services

OBJECTIVE
To provide Regional Council with an overview of the Ninth Line Lands Municipal Comprehensive Review (MCR) and associated Regional Official Plan Amendment (ROPA) process for the expansion of Peel’s Urban Boundary in Mississauga.

REPORT HIGHLIGHTS
- On January 1, 2010, the lands within the Ninth Line Lands were transferred from the Region of Halton/Town of Milton to the Region of Peel/City of Mississauga.
- In June 2010, Regional Council authorized staff to work with the City of Mississauga to initiate a Regional Official Plan Amendment (ROPA) to add the Ninth Line Lands into the Region of Peel Official Plan (Regional OP).
- In order to establish a planning framework for future development of the lands, a Municipal Comprehensive Review is required to address the requirements of Section 7.9.2.12 of the Regional OP and Provincial policy.
- In January 2014, a consultant was jointly retained by the Region of Peel and City of Mississauga to undertake studies to complete an MCR, recommend policies for the Regional OP, and provide Mississauga with local implementation planning tools.
- A background report, archeological context, existing conditions, transportation assessment, 407 transitway corridor assessment, and a servicing background study have been undertaken to allow a draft preliminary land use plan to be prepared and brought forward for initial public consultation in June 2016.
- Remaining studies to satisfy a MCR and ROPA are underway to bring the Ninth Line Lands into the Urban Boundary in the Regional OP, and a draft ROPA will be brought forward to Regional Council in Fall 2016 seeking direction to proceed with the formal statutory public consultation process.
- The MCR will evaluate matters such as the emerging land use concept, population and employment forecasts, infrastructure requirements, financial impact and other matters required by policy and of Regional interest. Regional staff will consider the results of this work in bringing forward recommendations on an appropriate Regional policy framework and draft ROPA for the Ninth Line Lands.
DISCUSSION

1. Background

The Ninth Line Lands are bounded by Highway 407 to the west, Highway 401 to the north, Highway 403 to the south and Ninth Line to the east (map attached as Appendix I). The Ninth Line Lands are approximately 400 hectares (990 acre) in area. On January 1, 2010, the Ninth Line Lands were brought into the Peel Region and the City of Mississauga municipal boundaries in accordance with Regional by-law 106-2009. These lands were previously part of Halton Region and the Town of Milton. Since the Ninth Line Lands were incorporated into the Region of Peel and City of Mississauga municipal boundary after the Regional OP Places to Grow conformity exercise was already substantially complete, it was not comprehensively incorporated into the Regional OP during that OP review. Placeholder policies in section 5.10 of the Regional OP were added that state an amendment to the Region of Peel Official Plan is needed to bring the lands into conformity with the Regional OP. Until the Ninth Line Lands amendment is approved, the policies of the Region of Halton and Town of Milton Official Plans continue to apply to these lands, which designate the area as the “Ninth Line Corridor Policy Area” and “Greenlands A.” This report provides an update on the planning process required to bring these lands into conformity with the Regional OP.

A staff report was brought to the Region of Peel’s General Committee in June, 2010. Regional staff was directed to extend current road names into the area and permit the provision of piped water and sanitary sewer systems to existing properties. Direction was also provided to staff to initiate a ROPA to add the Ninth Line Lands into the Regional OP. A subsequent report to Regional Council on October 25, 2012 provided an update on the MCR progress, including joint studies and consultant work.

The original costs of consulting services for the Regional component of the Ninth Line Lands study were $83,000. An additional $50,000 was required to support additional work on the 407 Transitway Assessment. These costs were accounted for as part of the Region’s capital budget for 2013 and 2014.

2. Municipal Comprehensive Review (MCR) Studies

In January 2014, Macaulay Shiomi Howson Ltd. (MSH) was retained, jointly by the Region of Peel and City of Mississauga to provide professional and technical services to bring the Ninth Line Lands into the Regional OP and undertake work towards required local municipal land use planning instruments. The overall objectives of this study include, but are not limited, to the following:

- Determine developable land within the area based on a review of existing conditions and constraints within and adjacent to the study area;
- Undertake studies such as a subwatershed study of the Sixteen Mile Creek- East Branch and a Regional MCR;
- Complete a detailed Transportation Study;
- Develop land use scenarios for the lands;
- Consult with the Province of Ontario, City of Mississauga, Conservation Authorities, stakeholders and the surrounding community, and other agencies, as well as Regional departments, throughout the review process;
- Recommend Regional OP Policies and City of Mississauga Official Plan Policies, proposed land uses and zoning for the Ninth Line Lands.
In order to satisfy the requirements of an urban boundary expansion and approve a ROPA, a MCR must be completed. A MCR requires a number of significant policy matters be addressed. The requirements of a MCR are outlined in section 7.9.2.12 of the Regional OP (see Appendix II). Regional staff is working with the City of Mississauga to ensure the requirements of the MCR necessary to support a ROPA have been satisfied. To date, the following work has been completed or is currently underway:

- **Background Report** (September 2015 by MSH): Establishes a planning framework for the lands, and details the technical evaluations that are to be undertaken.

- **Vision Workshops** (May/June 2014): Initial Visioning Workshops were held on May 28 and June 4, 2014 to obtain feedback from the surrounding community on their vision for the Ninth Line Lands.

- **Agricultural Impact Assessment** (May 2014 by AMEC Environment & Infrastructure): Assesses the soils in the lands and livestock facilities located on adjacent agricultural properties with calculated minimum separation distances.

- **Subwatershed Study** (2017 by AMEC Foster Wheeler): Analysis of the existing natural environment related to opportunities and constraints of the terrestrial and aquatic ecology, stream system, surface water and groundwater resources within the study area. Phase 1 Characterisation has been completed. The Phase 2 Management Strategy work is currently being undertaken.

- **Developable Lands Assumptions Archaeological Context** (April 2014 by AMEC Environment and Infrastructure): Compiles base information and recommendations in available previous archaeological reports.

- **Transportation Assessment of Existing Conditions** (May 2014 by MMM Group): Documents and assesses the existing conditions of traffic, transit, active transportation and safety issues. This will be updated once an emerging land use scenario has been developed.

- **Highway 407 Transitway Corridor Assessment** (March 2016 by AMEC Foster Wheeler): Assesses stormwater conveyance and riparian storage requirements for watercourses/floodplains, stormwater management requirements, transitway width assessment and preliminary parking evaluation for proposed transitway station facilities. The results of this study identify a potential revised transitway alignment that addresses development potential within the Ninth Line Lands allowing for detailed planning and environmental assessment work to progress, while accommodating sensitive stormwater and floodplain features.

- **Water and Wastewater Master Servicing Background Study** (May 2014 by AMEC Environment & Infrastructure): Conducts background work for a water and wastewater servicing study and potential for development. This work will be updated as emerging land use scenarios are developed.

- **Growth Management Analysis** (Summer 2016 by Hemson Consulting): Based on preliminary work completed to date including the emerging land use concept, this analysis will evaluate the lands available to accommodate population, household and employment growth forecasts within the Ninth Line Lands and impacts on required intensification density, and overall growth targets for Mississauga and Peel.
10.4-4

THE NINTH LINE LANDS REGIONAL OFFICIAL PLAN AMENDMENT

- Fiscal Impact Analysis (Summer 2016 by Hemson Consulting): Based on the preliminary work completed to date, this work will estimate the long term impacts of land use changes to the cost of servicing to support financial sustainability.

- Policy Analysis of remaining items in Section 7.9.2.12 (Summer 2016 by MSH): This work will evaluate and document conformity with the Regional OP, natural heritage system analysis including environmental and resource protection and enhancement, assessment of alternative locations, and conformity with all other plans and policies (Regional and Provincial). Staff will also work to ensure healthy community elements are considered in the process.

Although the overall MCR work described above does not require any evaluation of potential alternative locations for settlement expansion, the technical work done to date and emerging land use concept will now begin to establish the potential amount of population and employment growth that can be accommodated in the Ninth Line Lands. The next phases of the MCR such as the growth management analysis, infrastructure studies and fiscal impact analysis will be critical in evaluating a number of strategic matters required by policy and of Regional interest such as intensification, density, and overall growth targets for Mississauga and Peel, opportunity to incorporate the projected growth within existing planning and fiscal policies for allocations of 2031A growth, and the status of ongoing processes around planning for 2031B and 2041 growth as per the Region’s Growth Management Program. Regional staff will consider the results of this work in bringing forward recommendations on an appropriate Regional policy framework and draft ROPA for the Ninth Line Lands.

3. Regional Official Plan Amendment (ROPA) Process

The Project Core Working Team is comprised of staff from the Region of Peel and City of Mississauga who oversees the progress of this project.

Regional studies are being undertaken concurrently with more detailed Mississauga studies. Since the ROPA policy requirements are higher level and less detailed, they will be progressed to a point that would allow for a ROPA to be drafted based on the study findings and recommendations, prior to Mississauga’s study completion.

The consultants are completing an emerging land use concept plan that will be presented to the public for feedback in June 2016. A basic understanding of potential land use opportunities will be helpful to support a ROPA due to its implications on servicing, infrastructure, growth management, natural heritage, etc.

Once the requirements of the MCR have been advanced, a draft ROPA will be brought forward to Regional Council for public consultation, in accordance with the Planning Act. Staff anticipates bringing this to Regional Council in Q3 2016, followed by a statutory public meeting. Final ROPA recommendations are anticipated for Council adoption in early 2017. It is anticipated that all necessary studies, including those required for the Mississauga Official Plan Amendment, will be completed by the end of 2017. The anticipated timelines are outlined in Figure 1 below.
### 4. Next Steps

The next major milestone is to prepare emerging land use plan information, planned for Q2 2016 and to present this to the public for input. The completion of additional studies, policy analysis and recommendations are underway by the consultant, and the Regional component of the studies are anticipated to be complete by Q3 2016.

The draft ROPA is expected to be brought forward to Regional Council in Fall 2016 followed by a statutory public meeting. Final approval of the ROPA is expected in early 2017. Staff is on track to meet the timelines noted above. Technical studies continue to be evaluated by technical experts at the Regional, City and Provincial level.

---

Lorraine Graham-Watson, Commissioner of Corporate Services

---

Approved for Submission:

D. Szwarc, Chief Administrative Officer
APPENDICES

Appendix I - Map of Ninth Line Lands
Appendix II - Regional Official Plan Section 7.9.2.12 Municipal Comprehensive Review Process

For further information regarding this report, please contact Arvin Prasad, Director, Integrated Planning, extension 4251, arvin.prasad@peelregion.ca

Adrian Smith, Manager, Policy Development, Integrated Planning, extension 4047, adrian.smith@peelregion.ca.

Authored By: Virpal Kataure, Planner, Integrated Planning
The NINTH LINE LANDS REGIONAL OFFICIAL PLAN AMENDMENT

Appendix I

The information displayed on this map has been compiled from various sources. While every effort has been made to accurately depict the information, this map should not be relied on as being a precise indicator of locations.

© Region of Peel, Service Innovation, Information & Technology, April 2016.

* These lands are identified in the Region of Halton Official Plan as the Ninth Line Corridor Policy Area. Currently, the policies of the Region of Halton and the Town of Milton official plans apply to these lands. A future amendment will bring these lands into conformity with the Region of Peel Official Plan.
The Ninth Line Lands Regional Official Plan Amendment
Appendix II

Regional Official Plan Section 7.9.2.12 Municipal Comprehensive Review Process

7.9.2.12: Consider an expansion to the 2031 Urban Boundary, 2021 or 2031 Rural Service Centre boundary only through a Regional Official Plan Amendment which is based on municipal comprehensive review which demonstrates the following:

a) that the proposed expansion is based on the population, household and employment growth forecasts contained in Table 3;
b) that sufficient opportunities, as determined by the Region, are not available in the area municipality to accommodate forecasted growth for the area municipality contained in Table 3, through intensification and in designated greenfield areas;
c) the timing of the expansion and the phasing of development within the designated greenfield area will not adversely affect the achievement of the intensification and density targets of this Plan;
d) that the proposed expansion makes available sufficient lands for a time horizon not exceeding 2031;
e) conformity with the Regional Official Plan;
f) environmental and resource protection and enhancement including the identification of a natural heritage system, in accordance with the policies of this Plan;
g) that there are no reasonable alternative locations which avoid the Prime Agricultural Areas;
h) Impacts of a proposed settlement area boundary expansion on agricultural operations which are adjacent or close to the settlement area, and if impacts are identified, the analysis is to identify mitigation of the impacts to the greatest extent feasible;
i) within the Prime Agricultural Area there are no reasonable alternative locations on lower priority agricultural lands;
j) impacts from expanding settlement areas on agricultural operations are mitigated to the greatest extent feasible;
k) compliance with the minimum distance separation formulae;
l) a fiscal impact analysis;
m) the ability to provide the necessary Regional infrastructure and services, including Regional and local transportation infrastructure, water and wastewater servicing, in a financially and environmentally sustainable manner;
n) the sustainable development imperatives in Section 1.3.5 have been addressed;
o) other relevant Regional interests as may be confirmed through pre-consultation.
p) proposed expansion will meet the requirements of the Greenbelt Plan, Niagara Escarpment Plan, Lake Simcoe Protection Plan and the Oak Ridges Moraine Conservation Plan; and
q) in determining the most appropriate location for expansions to the boundaries of settlement areas the policies of Sections 2 and 3 of the Provincial Policy Statement, 2005 are applied.
4. REPORTS

4.4. Proposed Risk Appetite for the Strategic Plan and Term of Council Priorities
     Presentation by Michelle Morris, Director, and Anila Lalani, Advisor, Integrated
     Risk Management, Internal Audit

     Referred to the May 26, 2016 Regional Council meeting
DATE: April 28, 2016

REPORT TITLE: PROPOSED RISK APPETITE FOR THE STRATEGIC PLAN AND TERM OF COUNCIL PRIORITIES

FROM: Michelle Morris, Director, Internal Audit

RECOMMENDATION

That the proposed risk appetite, risk principles and risk appetite philosophy as described within the body of this report of the Director, Internal Audit, dated March 30, 2016, titled “Proposed Risk Appetite for the Strategic Plan and Term of Council Priorities”, be endorsed;

And further, that the subject report and presentation be referred to the May 26, 2016 Regional Council meeting for approval.

REPORT HIGHLIGHTS

- The 2016 Integrated Risk Management Work Plan allotted time to define the Region of Peel’s Risk Appetite.
- Establishment of a risk appetite enables the Region to clearly articulate to its stakeholders including customers, clients, residents and businesses the level of uncertainty the Region is willing to accept in pursuit of its strategic objectives and Term of Council Priorities.
- The report represents the recommended risk appetite for eight categories of risk for the Audit and Risk Committee consideration.

DISCUSSION

1. Background

Integrated Risk Management (IRM) was formally launched in 2011. The goal of IRM is to bring a systematic approach to manage and monitor risk. A structured risk management approach includes an established risk management framework and processes, a risk management policy, a clearly articulated risk appetite, risk assessments that are a part of routine and operational activities and where risk management is integrated within planning and decision-making processes.

The Region has taken significant steps to advance risk management practices within Regional planning and decision-making processes. The Region has an established risk management framework and processes, risk management categories and an IRM policy that was approved by the Audit and Risk Committee in November 2013. Additionally, the Region conducted
several pilot risk assessments that assisted the program areas to identify their risks and mitigation techniques and allowed the Region to assess the effectiveness of the framework and process.

The 2016 Integrated Risk Management Work Plan allotted time to define the Region of Peel’s Risk Appetite in concert with the development of the new strategic plan. As part of the strategic planning process, the Region engaged the community. The community identified ‘Leading’ as a key theme and the expectation that ‘Peel is a well-managed government’.

Setting a risk appetite is considered a leading practice within Integrated Risk Management and allows an organization to openly communicate its views on risks. All organizations are exposed to risks as they pursue their strategic objectives. An organization can be deliberate in the risks it pursues. The more risks an organization takes on allow the organization to reap the rewards; however, taking on too much risk can expose an organization to greater losses. Risk appetite setting allows an organization to align risk taking with stakeholders’ expectation on how much risk an organization should take on as it pursues its objective.

In setting a risk appetite, consideration is given to the strategic risks that the Region is facing as it pursues its strategic objectives and Term of Council Priorities; and includes social, economic/financial, environmental, service delivery, governance, capital assets/infrastructure, compliance and reputational risks.

A detailed description of the risk categories is attached as Appendix I. With ELT’s input, Internal Audit has developed a proposed risk appetite for each of the above categories or risk for review. The report also presents risk principles and a risk philosophy that were developed to help guide development of the risk appetites.

2. Risk Appetite

Risk appetite is defined as the level of uncertainty an organization is willing to accept in pursuit of its objectives. All organizations are exposed to risks but choosing to set a risk appetite establishes boundaries around the amount of risk an organization might pursue. Setting the risk appetite attempts to answer:

- How much risk is acceptable in pursuit of objectives?
- What is the organization’s attitude towards risk?
- How do we decide the potential trade-offs between risks and opportunities?
- Are the accepted risks in-line with stakeholders’ expectations

Through this process, the Region clearly articulates to its stakeholders the level of uncertainty the Region is willing to accept in pursuit of its strategic objectives and Term of Council Priorities. The Region’s risk appetite will:

- Integrate the concept of risk within strategic planning processes and day-to-day decisions.
- Help guide the allocation of resources.
- Influence the organization’s attitude toward risk.
- Empower employees to take justified risk within the boundaries of the Region’s risk appetite and in keeping with the established risk principles.

Risk appetite is strategic in nature and therefore, is established at the strategic objectives level. Through the workshop with the ELT, it was recognized that there may be different risk appetites for different categories of risk; for example, when developing strategies that address social
issues within our community, the Region may be willing to take more risk as the issues are much more complex and require greater innovation.

3. Proposed Risk Principles and Philosophy

The following risk principles and risk appetite philosophy are proposed and were used to determine risk appetite:

i. Proposed Risk Principles

The risk principles provide the guidance and expected behaviors for risk taking. In this context, the Region will manage risks to help ensure that the risks we take:

a. Advance our strategic objectives, Term of Council Priorities and the Region’s desired outcomes.
b. Are in-line with stakeholders expectations.
c. Are in line with the Region’s long term financial planning strategy.
d. Do not expose the Region to undue financial harm.
e. Do not compromise or damage the Region’s reputation.

ii. Risk Appetite Philosophy

The scale of high, medium and low is used to establish the risk appetite. The following philosophies are used to define the scale for its consistent application:

Higher Appetite for Risk
Our philosophy for higher appetite for risk indicates that the Region is willing to take appropriate risk with due consideration of the cost and benefits for taking the risk, potential impacts and the expectation that the Region will be accepting some uncertainty.

Moderate Appetite for Risk
Our philosophy for moderate appetite for risk indicates that the Region intends to maintain the existing level of risk in order for safe delivery and has a limited tolerance for uncertainty.

Low Appetite for Risk
Our philosophy for low appetite for risk indicates that the Region intends to manage the risk with an extremely conservative approach and has a low tolerance for uncertainty.
4. **Proposed Risk Appetite: Region of Peel Strategic Plan and Term of Council Priorities**

Given the context of the proposed risk principles and risk appetite philosophy above, the diagram below illustrates the proposed placement of each category of risk on the risk appetite continuum:

**Key Risk Appetite Scale**

<table>
<thead>
<tr>
<th>Strategic risks</th>
<th>Low Appetite</th>
<th>Moderate Appetite</th>
<th>Higher Appetite</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reputational Risk</td>
<td>Governance Risk</td>
<td>Social Risk</td>
<td></td>
</tr>
<tr>
<td>Compliance/Regulatory Risk</td>
<td>Economic/Financial Risk</td>
<td>Environmental Risk</td>
<td></td>
</tr>
<tr>
<td>Capital Assets/Infrastructure Risk</td>
<td>Service Delivery Risk</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Philosophy**

| Manage risk | Maintain risk | Take appropriate risk |

**CONCLUSION**

The proposed risk appetites will clearly articulate to our stakeholders the level of uncertainty the Region is willing to accept in pursuit of its Strategic Plan and Term of Council Priorities.

Michelle Morris, Director, Internal Audit

*Approved for Submission:*

D. Szwarc, Chief Administrative Officer

**APPENDICES**

Appendix 1 – Risk Categories
For further information regarding this report, please contact Michelle Morris at extension 4247 or via email at michelle.moris@peelregion.ca.

Authored By: Michelle Morris, CPA, CGA, FCCA, CIA, CRMA and Anila Lalani, CIA, CISA

Adopted from COSO - Understanding and communicating Risk Appetite by Dr. Larry Rittenburg and Frank Martens
## RISK CATEGORIES

<table>
<thead>
<tr>
<th>Type of Risk</th>
<th>Defined</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environmental</td>
<td>Risk and opportunities relating to Region’s environmental policies and plans including energy efficiency, pollution, recycling, landfill requirements, climate change and emissions</td>
</tr>
<tr>
<td>Service Delivery/Program &amp; Business Process</td>
<td>Risk or opportunities associated with the design and implementation of business processes and programs to enable customer focused service delivery.</td>
</tr>
<tr>
<td>Social</td>
<td>Risk and opportunities associated with the effects of changing demographics including population growth rates, changes in immigration policies, aging population rates and local cultural issues.</td>
</tr>
<tr>
<td>Infrastructure/Asset Planning</td>
<td>Risk and opportunities associated with planning capital asset replacement and management. Includes infrastructure, land, buildings, and equipment.</td>
</tr>
<tr>
<td>Economic</td>
<td>Risk and opportunities affecting the Region’s ability to meet its financial commitments, including changing government funding strategies, internal budget pressures and the performance of multi level government economies.</td>
</tr>
<tr>
<td>Governance</td>
<td>Risk and opportunities associated with corporate and management culture, corporate policies, board governance and organizational structure in the achievement of the Regional and program objectives.</td>
</tr>
<tr>
<td>Reputational Risk</td>
<td>Risk associated with negative publicity, perceived or real, regarding Regional business practices, actions or inactions which could cause a decline in the public’s trust and confidence.</td>
</tr>
<tr>
<td>Regulatory/Compliance</td>
<td>Risks associated with the complexity and uncertainty regarding legislation and its interpretation. The risks associated with not complying with law, legislation or policy arising from the complexity and uncertainty regarding legislation, its interpretation, the judicial process and various regulatory requirements across multiple business lines.</td>
</tr>
</tbody>
</table>
Proposed Risk Appetite For the Strategic Plan and Term of Council Priorities
Agenda

1. IRM Background
2. Risk Management Approach
3. Risk Appetite Definition
4. Proposed Risk Principles
5. Proposed Risk Appetite Philosophy
6. Proposed Risk Appetite
7. Questions
IRM Background

• Risk Management is the best practice
• Launched in 2011 in Peel
• Goal – Systematic approach to manage and monitor risk
• IRM Framework is based on ISO 31000
Risk Management Approach

1. Risk Management Framework (Completed)
2. Integrated Risk Management Policy (Completed)
3. Pilot Risk Assessments (Completed)
4. Clearly Articulated Risk Appetite
5. Risk Management considered in Decision Making
Risk Appetite - Definition

The level of uncertainty the Region is willing to accept in pursuit of its strategic objectives and Term of Council Priorities.
Risk Appetite – Why needed?

- How much risk is acceptable in pursuing strategic objectives?
- How do we decide the potential trade-offs between risks and opportunities?
- What is the organization’s attitude toward risk?
- Are the risks accepted in-line with Council, the Executive Leadership Team and stakeholders?
Risk Appetite - Benefits

The Region’s risk appetite will:

- Assist in integrating the concept of risk in strategic planning processes and day-to-day decision making
- Help guide the allocation of resources
- Influence the organization’s attitude toward risk
- Empower employees to take justified risk within the parameters of the Region’s risk appetite
Proposed Risk Principles

The Region will manage risks to help ensure the risks we take:

- Are in-line with stakeholder expectations
- Are in-line with the Region’s long term financial planning strategy
- Do not expose the Region to undue financial harm
- Do not compromise or damage the Region’s reputation
- Advance our strategic objectives, Term of Council Priorities and desired outcomes
## Risk Appetite Scale

<table>
<thead>
<tr>
<th>Name</th>
<th>Philosophy</th>
<th>Tolerance for Uncertainty/Variance</th>
<th>Choice</th>
<th>Trade-off</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Taker</td>
<td>Will take justified risks</td>
<td>Fully anticipated</td>
<td>Will choose option with highest return accept possibility of failure</td>
</tr>
<tr>
<td>4</td>
<td>Flexible</td>
<td>Will take strongly justified risk</td>
<td>Expect some</td>
<td>Will choose to put at risk, but will manage impact</td>
</tr>
<tr>
<td>3</td>
<td>Cautious</td>
<td>Preference for safe delivery</td>
<td>Limited</td>
<td>Will accept if limited, and heavily outweighed by benefits</td>
</tr>
<tr>
<td>2</td>
<td>Minimalist</td>
<td>Extremely conservative</td>
<td>Low</td>
<td>Will accept only if essential, and limited possibility/extent of failure</td>
</tr>
<tr>
<td>1</td>
<td>Averse</td>
<td>“Sacred” – Avoidance of risk is a core objective</td>
<td>Extremely low</td>
<td>Lowest risk option, always</td>
</tr>
</tbody>
</table>

* Adapted from Hydro One
Risk Appetite Philosophy

**Higher Appetite for Risk**
Our philosophy for *taking appropriate risks* indicate that the Region has a higher appetite for risk with due consideration of the cost and benefits for taking the risk, potential impacts and the expectation that the Region will be accepting some uncertainty.

**Moderate Appetite for Risk**
Our philosophy for *maintaining* indicates a moderate risk appetite with a preference for safe delivery and a limited tolerance for uncertainty.

**Low Appetite for Risk**
Our philosophy for *managing* indicates a low risk appetite, an extremely conservative approach and a low tolerance for uncertainty.
# Proposed Risk Appetite

**Willingness to Take Risk**

<table>
<thead>
<tr>
<th>Low Appetite</th>
<th>Moderate Appetite</th>
<th>Higher Appetite</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reputational Risk</td>
<td>Governance Risk</td>
<td>Social Risk</td>
</tr>
<tr>
<td>Compliance/Regulatory Risk</td>
<td>Economic/Financial Risk</td>
<td>Environmental Risk</td>
</tr>
<tr>
<td>Capital Assets/ Infrastructure Risk</td>
<td></td>
<td>Service Delivery Risk</td>
</tr>
</tbody>
</table>

## Philosophy

- Manage risk
- Maintain risk
- Take appropriate risk
Questions!
The Region of Peel Audit and Risk Committee met on May 5, 2016 at 11:00 a.m., in the Regional Council Chambers, 5th Floor, 10 Peel Centre Drive, Suite A, Brampton, ON.

Members Present: F. Dale; M. Medeiros; K. Ras; R. Starr; A. Thompson*

Members Absent: C. Fonseca, due to other municipal business

Also Present: D. Szwarc, Chief Administrative Officer; L. Graham-Watson, Commissioner of Corporate Services; S. VanOfwegen, Commissioner of Finance and Chief Financial Officer; P. O’Connor, Regional Solicitor and Director of Legal Services; D. Labrecque, Commissioner of Public Works; J. Sheehy, Commissioner of Human Services; J. Smith, Commissioner of Health Services; M. Morris, Director, Internal Audit; K. Lockyer, Regional Clerk and Director of Clerk’s; H. West, Committee Clerk; R. Comacchio, Acting Legislative Technical Coordinator

Chaired by Councillor M. Medeiros.

1. DECLARATIONS OF CONFLICTS OF INTEREST - Nil

2. APPROVAL OF AGENDA

   RECOMMENDATION ARC-6-2016:

   That the agenda for the May 5, 2016 Audit and Risk Committee meeting be approved.

3. DELEGATIONS - Nil

   Councillor Thompson arrived at 11:03 a.m.

4. REPORTS

4.1. Community Investment Program Audit

   Presentation by Sonia Pace, Director, Community Partnerships; and Joan Appleton, Manager, Internal Audit

   Received

* See text for arrivals
♦ See text for departures
Joan Appleton, Manager, Internal Audit, provided an overview of the Community Investment Program (CIP) Audit, noting that the objective of the audit was to determine if management has implemented effective oversight and accountability to ensure agency grants that are awarded meet the program objectives and that risks are managed. She stated that the delivery of the CIP is effectively meeting the objective of the program and she presented opportunities for improvement.

Sonia Pace, Director, Community Partnerships, provided background information on the grants program. She outlined the management action plans which are being implemented including: updating the program objective to be in line with the Council Term of Priorities; streamlining the application, monitoring and evaluation processes; and, enhancing contract templates to help ensure compliance of the terms of the investment; and, a more efficient technological monitoring process which will optimize a full digital system.

In response to a question raised by Councillor Starr, Sonia Pace stated that a consultant was hired to evaluate the program and to receive feedback on the new system which now funds core operations of non-profit agencies.

Councillor Starr requested clarification of the chart on page 4.1-2, specifically, sustainability and the purpose of the fund. David Szwarc, Chief Administrative Officer, provided background information stating that non-profit agencies had raised concern that grant funding received from different levels of government must be specifically allocated for program service delivery and that there was no funding for core operations such as hiring an Executive Director and Human Resource functions. Sonia Pace confirmed that the sustainability funding is to enable non-profit agencies to incorporate strong board governance which includes strategic plans, Human Resource processes and financial controls led by an Executive Director.

In response to a question raised by Councillor Starr, Sonia Pace stated that the increase in funding from 2015 to 2016 was allocated during the budget process and achieved through Human Service efficiencies. She noted that the community partners provide services that the Region of Peel does not provide or support and therefore, the increase in funding was allocated.

Councillor Starr requested further information on the non-profit agencies, application process and funding. David Szwarc undertook to have staff provide a presentation at a future Audit and Risk Committee meeting.

In response to a question raised by Councillor Ras, Sonia Pace undertook to provide information regarding the consultant’s cost for the Impact Study evaluation to Councillor Ras.

David Szwarc provided further information regarding Provincial subsidy stating that it recently came to his attention that in 2014 and 2015 staff attempted to attract provincial subsidy for the Community Investments Program. He noted that it is traditionally a 100 per cent municipally funded program but as many of the users of the services funded through this program are low income or social assistance recipients, and as the Region funds the administration costs of agencies through the program, some of the CIP expenditures were included in the welfare administration provincial subsidy claim. David Szwarc recognized that in doing so, the Region may be ‘pushing the envelope’ and although the Province did provide subsidy, our internal auditors have identified this as a contingent liability if the Province changes its position on the eligibility of these expenses for subsidy. Regional staff are in discussion with the Province to get a final determination and will advise the Committee of the outcome.
4.2. Status of Outstanding Management Action Plans

Received

4.3. Driver Certification Program Audit

Received

4.4. Proposed Risk Appetite for the Strategic Plan and Term of Council Priorities

Presentation by Michelle Morris, Director, and Anila Lalani, Advisor, Integrated Risk Management, Internal Audit

Received

RECOMMENDATION ARC-7-2016:

That the proposed risk appetite, risk principles and risk appetite philosophy as described within the body of the report of the Director, Internal Audit, dated March 30, 2016, titled “Proposed Risk Appetite for the Strategic Plan and Term of Council Priorities”, be endorsed;

And further, that the subject report and presentation be referred to the May 26, 2016 Regional Council meeting for approval.

Michelle Morris, Director, Internal Audit, provided background information on the Region of Peel’s Integrated Risk Management (IRM) program and the proposed risk appetite for the Strategic Plan and Term of Council Priorities. She stated that setting a risk appetite is a core element of IRM and it allows an organization to align risk taking with stakeholders’ expectations on how much risk should be taken. Taking on risk can provide benefits, likewise, taking on too much risk can result in losses and not taking on enough risk can prevent an organization from achieving its objectives. Michelle Morris noted that reviewing the risk appetite will inform a discussion on balancing risk taking with risk avoidance and that strategies will be developed to determine the risk that the Region of Peel is willing to pursue.

Councillor Ras asked how Regional employees will be empowered on the parameters of risk. Michelle Morris stated that each department has a ‘risk champion’ to monitor programs and to flow information to the Executive Leadership Team. She noted that training opportunities and meetings will be held with the ‘champions’ on a regular basis.

Councillor Thompson requested that the IRM program, risk appetite principles and philosophies be shared with the local municipalities.

David Szwarc recognized the work that Internal Audit staff have done with the IRM program noting that risk management discussions will become part of the Region of Peel's culture and that staff will start to articulate risk within Regional Council reports.

5. COMMUNICATIONS - Nil

6. IN CAMERA MATTERS - Nil

* See text for arrivals
* See text for departures
7. OTHER BUSINESS - Nil

8. NEXT MEETING

The next meeting of the Audit and Risk Committee is scheduled for Thursday, June 2, 2016 at 2:00 p.m., Regional Administrative Headquarters, Council Chamber, 5th floor, 10 Peel Centre Drive, Suite A, Brampton, ON.

Please forward regrets to Helena West, Committee Clerk, (905) 791-7800, extension 4697 or via email to Helena.west@peelregion.ca

9. ADJOURNMENT

The meeting adjourned at 12:02 p.m.
The Region of Peel Emergency Management Program Committee met on May 5, 2016 at 11:00 a.m., in the Regional Council Chamber, 5th Floor, Regional Administrative Headquarters 10 Peel Centre Drive, Suite A, Brampton, ON.

Members Present:  F. Dale; A. Groves; J. Innis; S. McFadden; M. Medeiros•; M. Palleschi; K. Ras; J. Tovey

Members Absent:  P. Saito, due to a personal matter

Also Present:  D. Szwarc, Chief Administrative Officer; L. Graham-Watson, Commissioner of Corporate Services; S. VanOfwegen, Commissioner of Finance and Chief Financial Officer; D. Labrecque, Commissioner of Public Works; J. Smith, Commissioner of Health Services; K. Lockyer, Regional Clerk and Director of Clerk’s; H. West, Committee Clerk; R. Comacchio, Acting, Legislative Technical Coordinator

Chaired by Councillor A. Groves.

1. DECLARATIONS OF CONFLICTS OF INTEREST - Nil

2. APPROVAL OF AGENDA

RECOMMENDATION EMPC-1-2016:

That the agenda for the May 5, 2016, Emergency Management Program Committee meeting be approved.

3. DELEGATIONS

3.1.  Diane Ploss, Municipal Advisor, Central Ontario Municipal Services Office, and Roderick Peters, Ministry Emergency Management Coordinator, Municipal Programs and Education Branch, Ministry of Municipal Affairs and Housing, Regarding the Replacement of the Ontario Disaster Relief Assistant Program

Received

See also Reports – Item 4.1

Diane Ploss, Municipal Advisor, Central Ontario Municipal Services Office, Ministry of Municipal Affairs and Housing (MMAH), advised that copies of two program guidelines titled,
“Disaster Recovery Assistance for Ontarians” and “Municipal Disaster Recovery Assistance” have been provided to Regional Council Members. She provided an overview of the two programs noting that the program guidelines have revamped the former Ontario Disaster Relief Assistance Program (ODRAP) which was created in 1965. Diane Ploss highlighted the changes to modernize the programs for natural disasters and the criteria to receive financial assistance from the provincial government. She outlined the MMAH responsibilities to respond to, and assess natural disasters. Diane Ploss stated that all municipalities should assist in providing information on the Disaster Recovery Assistance Programs to residents.

In response to a question raised by Councillor Ras, Diane Ploss stated that she would provide follow-up information on how the ‘three per cent own purpose tax levy’ was derived.

Councillor Tovey noted that during the 2013 ice storm, it took many weeks before assessors were available and he inquired if MMAH has enough staff to provide the necessary resources. Roderick Peters, Ministry Emergency Management Coordinator, Municipal Programs and Education Branch, MMAH, stated that an initial assessment is undertaken by Ministry staff and an insurance adjuster to get a scope of the disaster during the first few days. The insurance adjuster will assess the costs of the disaster which will inform the Minister on whether to activate the Disaster Recovery Assistance Program. If the program has been activated, home and business owners will fill out an application form which is reviewed by a third party insurance adjuster (retained by the Ministry). The third party firm has enough staffing resources to manage all potential claims.

Councillor Tovey inquired why sewer backups are ineligible under section 3.4 of the Assistance for Ontarians: Program Guidelines. Roderick Peters responded that sometimes a sewer back up is covered by private insurance programs however, he noted that this is an area that may require advocacy to the provincial government.

In response to a question raised by Councillor Tovey, Roderick Peters stated that the MMAH has flexibility with the Treasury Board to finance smaller events up to $5M, anything greater than $5M requires a Treasury Board submission. He noted that a Treasury Board submission can be completed very quickly in the case of a natural disaster.

Councillor Ras asked how MMAH is communicating the Guidelines to municipalities. Diane Ploss stated that MMAH staff have been actively seeking opportunities to provide presentations to municipal emergency committees, Clerks and Treasurers meetings, and Community Emergency Coordinators. She also noted that the Program Guides are available on the MMAH website. Councillor Groves requested that MMAH staff provide an electronic version of the Guidelines to Regional Council for distribution to residents.

Councillor Medeiros departed at 1:27 p.m. due to other municipal business.

4. REPORTS

4.1. Replacement of the Ontario Disaster Relief Assistance Program

Received

See also Delegations – Item 3.1
4.2. Mutual Assistance Agreements

RECOMMENDATION EMPC-2-2016:

That Regional Emergency Management be authorized to negotiate and enter into Mutual Assistance Agreements with the three local municipalities, for the purposes of clarifying roles and responsibilities in response to and recovery from significant emergencies/disasters that impact one or more of the local municipalities, in terms satisfactory to the Regional Solicitor.

5. COMMUNICATIONS

5.1. Art Booth, Operations Manager, Field and Advisory Services, Ministry of Community Safety and Correctional Services, Letter dated March 2, 2016, Regarding Emergency Management and Civil Protection Act (EMPCA) and Regulation 380/04 Compliance

Received

6. IN CAMERA MATTERS - Nil

7. OTHER BUSINESS

Additional Item 7.1

7.1 May 28, 2016 Mock Emergency Exercise – Lester B. Pearson International Airport (Oral)

Received

Richard Gibson, Manager, Regional Emergency Management, informed Members of the Committee that during the morning of Saturday, May 28, 2016, Lester B. Pearson International Airport will be hosting a full functional emergency exercise to simulate an aircraft crash which will have 300 mock causalities. The Greater Toronto Airport Authority will lead the exercise and the Region of Peel Emergency Centre will be activated. The Region’s new Crisis Communication Plan will be used to transmit information and the exercise will provide an opportunity to validate the new Emergency Plan.

In response to a question raised by Councillor Ras, Richard Gibson confirmed that Regional Councillors will be involved as part of the communication plan.

8. NEXT MEETING

The next meeting of the Emergency Management Program Committee is scheduled for Thursday, November 17, 2016 at 9:30 a.m., Regional Administrative Headquarters, Council Chamber, 5th floor, 10 Peel Centre Drive, Suite A, Brampton, ON.

Please forward regrets to Helena West, Committee Clerk, (905) 791-7800, extension 4697 or via email to helena.west@peelregion.ca

9. ADJOURNMENT

The meeting adjourned at 2:05 p.m.
May 3, 2016

To: Head and Members of Council
From: Trevor Wilcox, Secretary-Treasurer, AMO

Please be advised that in accordance with the Association’s governing by-law, the Secretary-Treasurer is requesting nominations to the 2016 - 2018 AMO Board of Directors.

Attached please find:

- A summary of the offices for which elections will be held at the 2016 Annual Meeting;
- An estimate of the annual time commitment required to serve on the AMO Board of Directors and for those who will then serve on the AMO Executive Committee; and
- Nomination Form

The names of all qualified individuals who are duly nominated will appear on the ballot for election to the Board. From the AMO Bylaw No. 2, Part 3, qualifications are:

3.3 Qualifications of Directors.
   a) Every Director shall be an individual of eighteen (18) or more years of age;
      - be an elected official of a Member Municipality or an employee of a Member Municipality of the Corporation;
      - not be an undischarged bankrupt; and
      - not be declared incapable.
   b) The position of Secretary-Treasurer is to be filled by an employee of a Member Municipality and also meet the qualifications of 3.3 a).

Please forward a completed Nomination Form to the Association via email amoelections@amo.on.ca or fax at (416) 971-6191 or mail to the attention of Pat Vanini, Executive Director.

Qualified Nominees must obtain a Council resolution of support which must also specify the Caucus or position for which the individual is being nominated. In order to provide the broadest representation possible, AMO Bylaw No. 2 stipulates that a member municipality can only have one representative on the Board unless another representative is on the Board as an appointed official from a municipal group. See Section 3.4(e).

A completed Nomination Form and supporting material must be received no later than 4:00 p.m. Friday, June 24, 2016. Nominations will not be accepted beyond that date. AMO’s Chief Returning Officer, Peter Fay, will certify the nomination.

All candidates will be contacted to confirm receipt of their nominations and at that time will receive further information on the election process.

If you have any questions regarding this information, please contact Pat Vanini, Executive Director at (416) 971-9856, ext. 316, e-mail pvanini@amo.on.ca or Lorna Ruder, Executive Assistant, ext. 341, email lruder@amo.on.ca

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

OPT-OUT: If you wish to opt-out of these email communications from AMO please click Click Here.

REFFERRAL TO _____________________________
RECOMMENDED
DIRECTION REQUIRED ✓ ______________________
RECEIPT RECOMMENDED _____________________
2016 – 2018
AMO Board of Directors
Call for Nominations

MAY 3, 2016
To: Head and Members of Council  
From: Trevor Wilcox, AMO Secretary Treasurer

Please be advised that in accordance with the Association’s governing by-law, the Secretary-Treasurer is requesting nominations to the 2016 - 2018 AMO Board of Directors.

Attached please find:
- A summary of the offices for which elections will be held at the 2016 Annual Meeting;
- An estimate of the annual time commitment required to serve on the AMO Board of Directors and for those who will then serve on the AMO Executive Committee; and
- Nomination Form

The names of all qualified individuals who are duly nominated will appear on the ballot for election to the Board. From the AMO Bylaw No. 2, Part 3, qualifications are:

3.3 Qualifications of Directors.
   a) Every Director shall:
      - be an individual of eighteen (18) or more years of age;
      - be an elected official of a Member Municipality or an employee of a Member Municipality of the Corporation;
      - not be an undischarged bankrupt; and
      - not be declared incapable.

   b) The position of Secretary-Treasurer is to be filled by an employee of a Member Municipality and also meet the qualifications of 3.3 a).

Please forward a completed Nomination Form to the Association via email: amoelections@amo.on.ca or fax at (416) 971-6191 or mail to the attention of Pat Vanini, Executive Director.

Qualified Nominees must obtain a Council resolution of support which must also specify the Caucus or position for which the individual is being nominated. In order to provide the broadest representation possible, AMO Bylaw No. 2 stipulates that a member municipality can only have one representative on the Board unless another representative is on the Board as an appointed official from a municipal group. See Section 3.4(e)*

A completed Nomination Form and supporting material must be received no later than 4:00 p.m. Friday, June 24, 2016. Nominations will not be accepted beyond that date. AMO’s Chief Returning Officer, Peter Fay, will certify the nomination.

All candidates will be contacted to confirm receipt of their nominations and at that time will receive further information on the election process.
If you have any questions regarding this information, please contact Pat Vanini, Executive Director at (416) 971-9856, ext. 316, e-mail pvanini@amo.on.ca or Lorna Ruder, Executive Assistant, ext. 341, email lruder@amo.on.ca

The following is an estimate of time individuals can normally expect to devote for service on the AMO Board of Directors and Executive Committee (i.e. Chair of each Caucus).

- Executive Meetings: 10 days
- Memorandum of Understanding Meetings: 8 days (Executive Committee only)
- Board Meetings: 6 days
- AMO Conference: 3 days
- Other Commitments: up to 6 days depending on interest (Task Forces, other meetings)

Board Meetings:

Board meetings are normally held on the fourth Friday in September, November, January, March and June and on the Saturday Sunday in advance of the AMO Annual Conference in August. The June meeting is normally held in the President’s or Secretary-Treasurer's home municipality. In addition to the Board meetings, Board members may also serve on AMO Task Forces.

Executive Meetings:

Executive meetings are held on the Thursday before a scheduled Board meeting and on the fourth Thursday of the month when there is no Board meeting. Memorandum of Understanding (MOU) meetings are specifically scheduled annually in concert with the Ministry of Municipal Affairs and Housing.
Elections will be held for the 2016 – 2018 AMO Board of Directors consistent with the AMO By-law No. 2:

- President.
- Secretary-Treasurer.
- 6 County Caucus Directors. To be Elected: Three elected officials and one municipal employee to be elected by caucus constituency at the conference. Appointed Officials: Chairs of the Eastern and Western Ontario Wardens Caucuses.
- 7 Large Urban Caucus Directors. To be Elected: Five elected officials and one municipal employee to be elected by caucus constituency at the conference. Appointed Official: Chair of the Large Urban Mayors’ Caucus of Ontario.
- 6 Northern Caucus Directors. To be Elected: Four elected officials to be elected by caucus constituency at the conference: two from the Northeast and two from the Northwest. Appointed Officials: Chairs of the Federation of Northern Ontario Municipalities and the Northern Ontario Municipal Association.
- 7 Regional and Single Tier Caucus Directors. To be Elected: Six elected officials to be elected by caucus constituency at the conference. Appointed Official: Chair of the Mayors and Regional Chairs of Ontario’s Single Tier Cities and Regions.
- 6 Rural Caucus Directors. To be Elected: Four elected officials and one municipal employee to be elected by caucus constituency at the conference. Appointed Official: Chair of the Rural Ontario Municipal Association.
- 6 Small Urban Caucus Directors. To be Elected: Four elected officials and one municipal employee to be elected by caucus constituency at the conference. Appointed Official: Chair of Ontario Small Urban Municipalities.

Each of the above elected caucus members shall serve a two-year term.

*Excerpt from AMO Bylaw No. 2, Section 3.4 (e): No Member Municipality may be represented on the Board by more than one Director elected to the Board (either a municipal elected official or a municipal employee) except in the case where the Director is an appointed Director as set out in Section 3.4 b) ii), or the City of Toronto (Section 3.4 c).*
NOMINATION FORM
2016 – 2018 AMO Board of Directors

• It is the responsibility of the person nominated to file a complete and accurate Nomination Form.
• Nominations will be accepted no later than 4:00 p.m. Friday, June 24, 2016
• Resolution of Support must be attached, and must specify the Board Office.

Send completed forms to:
Pat Vanini, Executive Director
Association of Municipalities of Ontario
200 University Avenue, Suite 801
Toronto, ON M5H 3C6
Email: amoelections@amo.on.ca
Fax: 416-971-6191

Please type or print clearly:

Nominee’s Name as it is to appear on the ballot

Nominee’s Municipality

Address

Municipality and Postal Code

Email address and phone number
Nominated for the Office of (check one only):

☐ President
☐ Secretary-Treasurer
☐ Director County Caucus
☐ Director Large Urban Caucus
☐ Director Northern Caucus
☐ Director Regional & Single Tier Caucus
☐ Director Rural Caucus
☐ Director Small Urban Caucus

☐ Council Resolution Confirming Caucus and Council support for the Nomination is ATTACHED

Consent of Nominee and Statement of Qualification:
I, the Nominee mentioned in this Nomination Form do hereby consent to such Nomination and declare that I am qualified to be elected and to hold the office for which I am nominated.

_____________________________________________________
Signature of Nominee and date

Certificate of AMO’s Chief Returning Officer:
I, Peter Fay, the Chief Returning Officer, appointed by the Association of Municipalities of Ontario, to officiate over these elections, do hereby certify that I have examined the Nomination Form of the aforementioned Nominee filed with me and am satisfied that such Nominee is qualified to be nominated to the office indicated above.

_____________________________________________________
Signature of Chief Returning Officer and date

Date Nomination Form received in AMO Office
ITEMS RELATED TO PUBLIC WORKS
DATE: May 12, 2016

REPORT TITLE: STOPPING PROHIBITION ON REGIONAL ROAD 24 (CHARLESTON SIDEROAD) FROM ELIZABETH STREET TO 50 METRES EAST OF AUTUMN DRIVE/MAPLE GROVE ROAD TOWN OF CALEDON, WARD 1

FROM: Dan Labrecque, Commissioner of Public Works

RECOMMENDATION

That a stopping prohibition be implemented on both sides of Regional Road 24 (Charleston Sideroad) from Elizabeth Street to 50 metres (164 feet) east of Autumn Drive / Maple Grove Road at any time in the Town of Caledon;

And further, that the necessary by-law be presented for enactment;

And further, that the Ontario Provincial Police and the Town of Caledon by-law enforcement, be advised of this change.

REPORT HIGHLIGHTS

- On-street stopping and parking in the vicinity of the Petro-Canada Gas Station / McDonald’s restaurant has been reported on the eastbound shoulder on Regional Road 24 (Charleston Sideroad) west of Autumn Drive / Maple Grove Road which creates safety concerns for vehicles and pedestrians.
- The Tim Hortons restaurant located at the southwest quadrant of Regional Road 24 (Charleston Sideroad) and Hurontario Street intersection was recently opened, creating the potential for trucks stopping on the travelled portion of the roadway.
- Field observations confirmed that the stopped vehicles on the shoulder block visibility for pedestrians and vehicles on Autumn Drive / Maple Grove Road crossing or turning onto Regional Road 24 (Charleston Sideroad).
- The Region of Peel Traffic By-law 15-2013 will need to be amended to implement stopping prohibitions on both sides of Regional Road 24 (Charleston Sideroad) from Elizabeth Street to 50 metres (164 feet) east of Autumn Drive / Maple Grove Road.

DISCUSSION

1. Background

Regional staff has received concerns that stopped trucks on the eastbound shoulder of Charleston Sideroad across from Petro-Canada plaza block the visibility of motorists exiting from Autumn Drive / Maple Grove Road.
In addition, due to the recently opened Tim Hortons restaurant located at the southwest quadrant of the Charleston Sideroad and Hurontario Street intersection, there is the potential for trucks to stop in the travelled portion of the roadway.

2. Findings

Staff conducted video surveillance to observe the area on Charleston Sideroad west of Autumn Drive / Maple Grove Road. The subsequent review of the footage showed that vehicles are stopping/parking on the eastbound shoulder (south side) of Charleston Sideroad to gain access to the Petro-Canada Gas Station / McDonald’s restaurant on the north side of Charleston Sideroad. The parked vehicles are causing sight line restrictions for the motorists and pedestrians on Charleston Sideroad and the side streets in the area. As part of the review, the proposed no stopping zone has been extended beyond the area of concern to incorporate the Tim Hortons restaurant west of Hurontario Street which could potentially have stopping vehicles on traveled lanes to gain access to the restaurant. A layout of the proposed stopping prohibitions is shown in Appendix I.

CONCLUSION

To discourage trucks from stopping in the vicinity of the Charleston Sideroad and Hurontario Street intersection, it is recommended that stopping prohibitions be implemented on:

- both sides of Charleston Sideroad from Elizabeth Street to 50 metres (164 feet) east of Autumn Drive / Maple Grove Road at any time.

An amendment to Traffic By-law 15-2013 is required to implement this new stopping prohibition.

Dan Labrecque, Commissioner of Public Works

Approved for Submission:

D. Szwarc, Chief Administrative Officer

APPENDICES

1. Appendix I – Map of Stopping Prohibition on Charleston Sideroad

For further information regarding this report, please contact Denise Dang, Technical Analyst, extension 7583, denise.dang@peelregion.ca.

Authored By: Denise Dang
APPENDIX I

STOPPING PROHIBITIONS ON REGIONAL ROAD 24 (CHARLESTON SIDEROAD) FROM ELIZABETH STREET TO 50 METRES EAST OF AUTUMN DRIVE / MAPLE GROVE ROAD

Not to Scale
DATE: May 12, 2016

REPORT TITLE: ENGINEERING SERVICES FOR THE DETAILED DESIGN AND CONTRACT ADMINISTRATION FOR THE WIDENING AND RECONSTRUCTION OF THE REGIONAL ROAD 5 (DERRY ROAD) AND ARGENTIA ROAD INTERSECTION DOCUMENT 2016-118P, CITY OF MISSISSAUGA, WARD 9

FROM: Dan Labrecque, Commissioner of Public Works

RECOMMENDATION

That the contract (Document 2016-118P) for professional engineering services for the detailed design and contract administration for the widening and reconstruction of the Derry Road and Argentia Road intersection, in the City of Mississauga, be awarded to Cole Engineering Group Ltd., in the estimated amount of $1,341,076.05 (excluding applicable taxes), under Capital Project 11-4295, in accordance with Purchasing By-law 113-2013;

And further, that funding of $700,000 for capital project 11-4295 be advanced from the 2018 Capital Budget Forecast as approved in principle in the 2016 Capital Budget and Forecast to 2025; financed from Development Charges Roads Reserve R3505.

REPORT HIGHLIGHTS

- The Region of Peel completed a Class Environmental Assessment (EA) for the reconstruction of the intersection of Derry Road and Argentia Road in February, 2015. The EA recommended the widening and reconstruction of the Derry Road and Argentia Road intersection to provide for improvements to enhance the flow of traffic and the safety performance of the intersection. The EA also recommended improvements to enhance active transportation network connectivity through the inclusion of a multi-use trail connection and additional sidewalk.
- Request for Proposal Document 2016-118P was competitively issued and Cole Engineering Group Ltd. is recommended for award, representing the best overall value to the Region.
- It is proposed that $700,000 from Capital Project 11-4295 be advanced from 2018 to the Region’s 2016 Capital Budget so that there are sufficient funds in the project to award both the Design and the contract administration and inspection tasks at this time.

DISCUSSION

1. Background

The Region of Peel initiated an Environmental Assessment (EA) for the intersection of Derry Road and Argentia Road in 2013, which was completed and filed with the Ministry of the Environment and Climate Change in February 2015. The EA identified transportation
problems at the intersection and recommended the following opportunities for improvements:

- an additional northbound through lane,
- an additional southbound through lane,
- addition of a westbound dual left-turn lane,
- geometric improvements at existing channelized right-turn lanes (Smart Channels) to improve the safety performance of the intersection,
- accommodation of multi-use trail along the south side of Derry Road, and
- improvements to the existing sidewalk network.

The proposed intersection improvements are illustrated in Appendix I.

Two specific Term of Council priorities will be addressed through implementation of these recommended improvements, namely:

1. Improving goods movement; intersection improvements will facilitate more efficient truck flows on Derry Road, which is a key goods movement corridor; and,
2. Enhancing active transportation; intersection improvements will allow for multi-use trail and sidewalk improvements to connect businesses and transit facilities, as identified in the Region of Peel’s and City of Mississauga’s respective Active Transportation Master Plans.

Region of Peel staff worked closely with the impacted landowners (which were all businesses) during this EA and customized the community engagement process by meeting with them individually during business hours to gather input on the preferred design. This approach to community engagement allowed for key input that may not have been gained had the Region conducted the more commonly used evening Public Information Centre (PIC). The consultation achieved through the EA stage will also help expedite the detailed design phase of the project and produce a product that meets the requirements of the Region and local property owners.

The original plan was to do complete the construction administration and inspection components of the project using in house resources. However, given the complexities associated with this project, such as multiple utility relocations, staff determined that efficiencies could be achieved by retaining one professional engineering consultant with multidisciplinary expertise to conduct both the detailed design and construction administration and inspection components of the project.

2. Procurement Process

In accordance with Purchasing By-law 113-2013, the process to award this contract was compliant and requires Regional Council approval.

Submissions for the Request for Proposal (RFP) were received from Cole Engineering Group Ltd., HDR Corporation, WSP Canada Inc., Ainley Group, and Urban & Environmental Management Inc. Upon review, it was determined that the submission from Urban & Environmental Management Inc. did not meet the document requirements and was given no further consideration for award.
The submissions were reviewed and evaluated by a staff evaluation committee. The evaluation included vendor profile, staff experience, proposed approach, and methodology. Upon completion of the technical evaluation, three vendor submissions advanced to the second phase of the evaluation where the Purchasing representative opened the financial proposals and completed the analysis. The rankings were then combined and the overall ranking determined.

The evaluation summary of the short-listed firms is as follows:

<table>
<thead>
<tr>
<th>Vendor Name and Location</th>
<th>Technical (80 per cent)</th>
<th>Financial (20 per cent)</th>
<th>Price Submitted</th>
<th>Overall Ranking</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cole Engineering Group Ltd.</td>
<td>2</td>
<td>1</td>
<td>$1,341,076.05</td>
<td>1</td>
</tr>
<tr>
<td>Markham, ON</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>WSP Canada Inc.</td>
<td>1</td>
<td>2</td>
<td>$1,645,195.00</td>
<td>2</td>
</tr>
<tr>
<td>Markham, ON</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HDR Corporation</td>
<td>3</td>
<td>3</td>
<td>$1,707,613.00</td>
<td>3</td>
</tr>
<tr>
<td>Richmond Hill, ON</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The proposal submitted by Cole Engineering Group Ltd. received the highest overall score when assessing the combination of technical proficiency and price. Their proposal demonstrated a thorough understanding of the assignment and provided a logical and comprehensive approach to the project with an achievable schedule. Their work plan and staffing resources provide the required detail and qualifications that are essential for the successful completion of this project while also presenting a very cost-effective proposal.

The staff evaluation committee has concluded that the proposal submitted by Cole Engineering Group Ltd. provides the best overall value to the Region.
WIDENING AND RECONSTRUCTION OF THE DERRY ROAD AND ARGENTIA ROAD INTERSECTION

FINANCIAL IMPLICATIONS

It is proposed to advance $700,000 from the 2018 Budget Forecast financed from Development Charges Roads Reserve R3505 for the proposed contract award.

Dan Labrecque, Commissioner of Public Works

Approved for Submission:

D. Szwarc, Chief Administrative Officer

APPENDICES

1. Appendix I - Preferred Lane Configuration

For further information regarding this report, please contact John Hasselbacher, Project Manager, extn. 7912, email john.hasselbacher@peelregion.ca

Authored By: John Hasselbacher

Reviewed in workflow by:

Purchasing
Financial Support Unit
APPENDIX I
Engineering Services For The Detailed Design and Contract Administration For the Widening And Reconstruction of the Regional Road 5 (Derry Road) And Argentia Road Intersection
Document 2016-118P, City of Mississauga, Ward 9
Mr. Frank Dale  
Regional Chair and Chief Executive Officer  
Municipality of Peel  
A-10 Peel Centre Drive  
Brampton ON L6T 4B9

Dear Mr. Dale:

Premier Kathleen Wynne has shared with me your letter regarding the City of Waukesha’s application to divert water from Lake Michigan under the Great Lakes – St. Lawrence River Basin Sustainable Water Resources Agreement and Compact.

My ministry shares your interest in protecting the waters of the Great Lakes – St. Lawrence River Basin and remains committed to implementing the terms under the Agreement. The Agreement contains a ban on diversions with very few, strictly regulated exceptions, including those to address the needs of both communities and counties partly in the basin.

With the Waukesha proposal being the first to undergo regional review under the Agreement, I recognize its significance and the critical importance of the review process. Before an exception to the ban on diversions under the Agreement may be approved, it must meet stringent environmental standards and criteria. After a thorough review of the application, the Government of Ontario identified key deficiencies in the proposal.

Ontario understands the importance of freshwater and is an advocate for the sustainable management of these resources. All comments received will be considered in preparation for the Regional Body’s Declaration of Finding meeting on April 21, 2016. As a member of the Regional Body, my ministry looks forward to reviewing the comments as a key part of our own evaluation.

Thank you for writing.

Sincerely,

Bill Mauro  
Minister of Natural Resources and Forestry

c: Premier Kathleen Wynne

REFERRAL TO _______________________________________
RECOMMENDED
DIRECTION REQUIRED _____________________________
RECEIPT RECOMMENDED ✓

RECEIVED

APR 29 2016

Region of Peel Clerks Dept.
March 16, 2016

The Honourable Kathleen Wynne
Premier
Office of the Premier
Legislative Building, Queen’s Park
Toronto, ON M7A 1A1

Dear Premier Wynne:

Subject: Region of Peel Endorsement of the Great Lakes and St. Lawrence Cities Initiative Resolution on the Waukesha Water Diversion

Resolution Number 2016-219

I am writing to advise that Regional Council approved the following resolution at its meeting held on Thursday, March 10, 2016:

That the Great Lakes and St. Lawrence Cities Initiative Resolution 2016-1B opposing the Waukesha Water Diversion Application, set out as follows, be endorsed:

"Whereas, the Great Lakes and St. Lawrence River Basin represents approximately 20% of the world’s surface freshwater resource and supports the third largest economy in the world;

And whereas, on December 13, 2005, the Great Lakes Governors of Illinois, Indiana, Michigan, Minnesota, New York, Ohio, Pennsylvania and Wisconsin, and the Premiers of Ontario and Québec signed the Great Lakes-St. Lawrence River Basin Sustainable Water Resources Agreement (the “Agreement”), and the Governors endorsed the companion Great Lakes-St. Lawrence River Basin Water Resources Compact (the “Compact”), which was later approved by the United States Congress and signed by the President, banning new water diversions from the Basin except in communities located in counties straddling the water division line between the Great Lakes-St. Lawrence Basin and other basins;

And whereas, the City of Waukesha, WI, is located in Waukesha County, a county straddling the water division line;

And whereas, the City of Waukesha has applied under the exception for a “Community within a Straddling County” to use water from Lake Michigan as its source of drinking water to the Wisconsin Department of Natural Resources (the “Waukesha Application”);

And whereas, the exception requires the diverted waters be used solely for the “Public Water Supply Purposes” of the specific “Community within a Straddling County” as defined in the Agreement and Compact;
Office of the Chair

And whereas, the Wisconsin Department of Natural Resources has deemed the Waukesha Application approvable and forwarded it on January 7, 2016 to the Great Lakes-St. Lawrence River Water Resources Regional Body (Regional Body) and Compact Council for its consensus decision;

And whereas, all eight Great Lakes states must vote in favor of the Waukesha Application for it to go forward at a special meeting of the Compact Council in late spring 2016;

And whereas, the Waukesha Application does not meet the terms of the Agreement nor the Compact, as there are significant questions about the necessity of the diversion to meet the drinking water quantity and quality needs of the City of Waukesha, among other concerns;

And whereas, the City of Waukesha plans to provide water to a broader service area consisting of neighboring communities which have not demonstrated a need for a new water supply, contrary to the terms of the Agreement and Compact, and plans to do so based on broader water master plans rather than the specific demonstrated needs of the City of Waukesha;

And whereas, this broader service area is not a “Community within a Straddling County” as defined and required by the exception in the Agreement and Compact;

And whereas, the precedent-setting nature of the Waukesha Application is of great concern to the Mayors of the Great Lakes and St. Lawrence Cities Initiative;

And whereas, the impacts of the proposed return flow of water to Lake Michigan through the Root River will cause significant changes to the ecosystem and to the urban shores of the mouth of the River;

And whereas, the Regional Body review process is inadequate as it provides for only one public meeting to be held in the City of Waukesha, resulting in far too limited public engagement on a matter of great regional, national, and international importance, contrary to the prescribed objectives of the Agreement and Compact;

And whereas, the Regional Body is not providing sufficient public information to residents in the Great Lakes and St. Lawrence River Basin;

And whereas, the Regional Body's decision on Wisconsin Department of Natural Resources' Declaration of Finding, expected on April 21, 2016, allows for input from the eight US Great Lakes states, Ontario and Quebec, and will be key in the final Compact Council decision;
Therefore be it resolved, that the Mayors of the Great Lakes and St. Lawrence Cities Initiative reaffirm their commitment to the protection of our water resources by calling on the Governors of Illinois, Indiana, Michigan, Minnesota, New York, Ohio, Pennsylvania and Wisconsin, and the Premiers of Ontario and Québec, and their representatives on the Regional Body and Compact Council to reject the Waukesha Application in its current form;

And further, that the Mayors urge the Governors and Premiers of the Regional Body and Compact Council, consistent with good public policy, to ensure complete transparency and full public engagement through open meetings, webinars, websites and any other appropriate means of communication, including at least one public hearing in each of the ten jurisdictions included in this process.”

And further, that a copy of this resolution be forwarded to the Great Lakes and St. Lawrence Cities Initiative, the Prime Minister of Canada, the Premier of Ontario, the Federal and Provincial Ministers of the Environment and Climate Change, the Governors of the eight Great Lakes States and the International Joint Commission.

A copy of the resolution is provided for your information.

Frank Dale
Regional Chair and Chief Executive Officer

FD:rc

c: Jim Tovey, Regional Councillor, Region of Peel
    Mark Schiller, Executive Director, Water and Wastewater Division, Region of Peel
April 22, 2016

City of Burlington, Angela Morgan
Town of Halton Hills, Suzanne Jones
Town of Milton, Troy McHarg
Town of Oakville, Vicki Tytaneck
Peel Region, Kathryn Lockyer
City of Mississauga, Carmela Radice
Halton Region Source Protection Authority, Hassaan Basit
Ministry of the Environment and Climate Change, Sue Lo

Please be advised that at its meeting held Wednesday, April 20, 2016, the Council of the Regional Municipality of Halton adopted the following resolution:


1. THAT Council endorse the nomination of the Supervisor, Municipal Water Resources (Risk Management Official) of the Public Works Department to represent the collective interest of Halton Region, the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville, Peel Region and the City of Mississauga on the Source Protection Committee for the Halton-Hamilton Source Protection Region as set out in Report No. PW-07-16, re: Nomination of Halton Region Representative on the Halton- Hamilton Source Protection Committee – Clean Water Act, 2006”.

2. THAT the Regional Clerk forward a copy of Report No. PW-07-16 and request an endorsement of Halton Region representing their interests on the Source Protection Committee for the Halton-Hamilton Source Protection Region from the Councils of the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville, Peel Region and the City of Mississauga.

3. THAT the Councils of the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville, Peel Region and the City of Mississauga be requested to forward their endorsements to the General Manager, Halton Region Source Protection Authority.
4. THAT the Regional Clerk forward a copy of Report No. PW-07-16 to the General Manager, Halton Region Source Protection Authority and the Ministry of the Environment and Climate Change for their information.

Included please find a copy of Report No. PW-07-16 for your information.

Pursuant to Recommendation No. 3, please forward your endorsement to:

Hassaan Basit, General Manager
Halton Region Source Protection Authority
2596 Britannia Road West
Burlington, Ontario
17P 0G3
email: hbasit@hrca.on.ca

If you have any questions please contact me at extension 7110 or the e-mail address below.

Graham Milne
Deputy Clerk and Supervisor of
Council & Committee Services
graham.milne@halton.ca
The Regional Municipality of Halton

Report To: Chair and Members of the Planning and Public Works Committee
From: Jim Harnum, Commissioner, Public Works
Date: April 13, 2016

RECOMMENDATION

1. THAT Council endorse the nomination of the Supervisor, Municipal Water Resources (Risk Management Official) of the Public Works Department to represent the collective interest of Halton Region, the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville, Peel Region and the City of Mississauga on the Source Protection Committee for the Halton-Hamilton Source Protection Region as set out in Report No. PW-07-16, re: Nomination of Halton Region Representative on the Halton-Hamilton Source Protection Committee – Clean Water Act, 2006”.

2. THAT the Regional Clerk forward a copy of Report No. PW-07-16 and request an endorsement of Halton Region representing their interests on the Source Protection Committee for the Halton-Hamilton Source Protection Region from the Councils of the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville, Peel Region and the City of Mississauga.

3. THAT the Councils of the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville, Peel Region and the City of Mississauga be requested to forward their endorsements to the General Manager, Halton Region Source Protection Authority.

4. THAT the Regional Clerk forward a copy of Report No. PW-07-16 to the General Manager, Halton Region Source Protection Authority and the Ministry of the Environment and Climate Change for their information.

REPORT

Executive Summary

- As outlined in Report No. PW-34-15/LPS113-15 re: “Source Protection Plan Implementation Requirements Under the Clean Water Act, 2006”, Halton Region is taking the appropriate steps to conform with the approved Source Protection
Plans, namely Halton-Hamilton, Lake Erie and CTC (Credit Valley, Toronto, Central Lake Ontario).

- Recent amendments to O.Reg. 288/07 – “Source Protection Committees” under the Clean Water Act, 2006 provides source protection authorities the flexibility to establish a committee that meets local needs and, as such, the Halton-Hamilton Source Protection Authority Management Committee has proposed to decrease the members of the Committee from 15 to 9 plus a Chair and a Project Manager.

- One member representing the interests of Halton Region, the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville, Peel Region and the City of Mississauga will be accommodated on the smaller committee.

Background


Discussion

Ontario Regulation 288/07 – “Source Protection Committees” was amended in 2015 to provide source protection authorities with the flexibility to establish a committee that meets the local needs. The Halton-Hamilton Source Protection Authority Management Committee has proposed a decrease in the number of members of the Source Protection Committee from 15 to 9 plus a Chair and a Project Manager, to maintain diverse interests on the Committee while making the program more manageable for Source Protection Authority staff.

As such, one municipal member representing the interests of Halton Region, the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville, Peel Region and the City of Mississauga will be accommodated on the smaller committee. Halton Region was recently notified of this change in a letter and was requested to identify a nominee (Attachment #1). It is recommended that the position of Supervisor, Municipal Water Resources (Risk Management Official) in the Public Works Department be nominated as the municipal representative on the Halton-Hamilton Source Protection Committee to provide input into ongoing Committee work.
As noted in Attachment #1, as a matter of due diligence, the Halton-Hamilton Source Protection Authority Management Committee has suggested that the nomination of a Risk Management Official as a municipal representative may create a real or perceived conflict of interest. Staff have reviewed this concern carefully and concluded that there is significant benefit of having a municipal representative who has knowledge of the watershed and a fulsome understanding of the science related to source protection. Staff consider that there is minimal risk to a perceived or real conflict of interest if the Risk Management Official is appointed.

Staff have contacted their colleagues at Peel Region and the City of Mississauga who are supportive of Halton Region representing their interests as neither municipality has a wellhead protection area within the Halton-Hamilton Source Protection Region.

In addition, as Halton Region will represent the interests of the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville, Peel Region and the City of Mississauga, an endorsement must be obtained from each respective Council and copies of these endorsements returned to the General Manager, Halton Region Source Protection Authority.
FINANCIAL/PROGRAM IMPLICATIONS

There is no immediate financial impact related to Report PW-07-16. To meet Source Water Protection compliance requirements, budgetary impacts associated with the implementation of the Source Protection Plans will be assessed through a future budget process.

Respectfully submitted,

Lisa De Angelis P. Eng.
Director, Infrastructure Planning and Policy

Jim Harnum
Commissioner, Public Works

Approved by

Jane MacCaskill
Chief Administrative Officer

If you have any questions on the content of this report, please contact:

Lisa De Angelis  Tel. # 7547

February 16, 2016

Office of the Regional Clerk
Regional Municipality of Halton
1151 Bronte Road
Oakville, ON L6M 3L1

Attn: Ms. Bennett, Regional Clerk

Conservation Halton and the Hamilton Conservation Authority are working together to manage the provincially lead drinking water source protection program. This program, authorized by the Clean Water Act, 2006, ensures communities protect their drinking water supplies through prevention by developing a collaborative, watershed-based source protection plan that is locally driven. The conservation authorities, acting as source protection authorities, established a local source protection committee (SPC) that oversaw the production of the local plan and its approval in August 2015.

The Minister of the Environment and Climate Change has recently amended the “Source Protection Committee” regulation, Ontario Regulation 288/07 under the Clean Water Act, 2006 to provide flexibility to source protection authorities to establish SPCs that meet the local needs. In response, and as we transition to the plan implementation phase, the Halton Region and the Hamilton Region Source Protection Authorities have made changes to the size, composition and terms of appointment for the local committee.

The purpose of the SPC is to ensure that all relevant information is taken into account and to consult with the community when developing and updating the source protection plan in accordance with the requirements of the Clean Water Act, 2006, its regulations, technical rules, and provincial direction. The local source protection plan is now in effect and its policies are being implemented. As such, the SPC is now focused on ensuring the plan’s policies are comprehensive and effective in meeting their objective to reduce risk to the municipal drinking water supplies.

The source protection authorities (SPAs) have reduced the committee size from 15 members plus a chair to 9 members plus a chair. The committee will have three municipal members, with 1 member each representing the three municipal groups below:

1. Regions of Halton and Peel, Cities of Burlington and Mississauga, and Towns of Milton, Oakville and Halton Hills
2. City of Hamilton, Town of Grimsby and Region of Niagara
3. County of Wellington and Township of Puslinch

The remaining six committee members will comprise three representatives of the economic sector (agricultural, industrial and commercial) and three representatives of other interests (environment,
health and the general public). These members are appointed by the SPAs, after following established recruitment processes.

The councils for each municipality within a group are asked to discuss representation for the group and through council resolutions, to submit the name of a joint nominee or to submit support for the nominee to be selected by an agreed upon municipality. General wording of support is likely preferable in case the member changes in the future, otherwise new council resolutions will be required. The municipalities may choose to nominate an elected official, a staff member or a citizen representative that complies with the eligibility requirements listed below. Ontario Regulation 288/07 allows for the source protection authority to select the person to be appointed for the group if resolutions specifying a joint nominee for the SPC are not received from each municipal council in the group by the specified due date.

The following guidance was prepared by the province and is provided here to help guide member selection.

**SPC Member Skills and Qualifications**
- Demonstrated ability to understand source water protection science, concepts and technical reports
- Proven ability to act as liaison to sector being represented
- Solid problem-solving, analytical, communication and organizational skills
- Knowledge of local watersheds, communities and issues
- Demonstrated ability to work with group dynamics and team environments
- Willingness and ability to travel around the Halton-Hamilton Source Protection Region
- Has, or is capable of having direct contact with residents and landowners
- Ability to make decisions at meetings

**SPC Member Eligibility Requirements**
- Reside in, own or rent property within the Halton-Hamilton Source Protection Region; or
- Be employed or operate a business within the Halton-Hamilton Source Protection Region; or
- Be employed by a municipality that is in the Halton-Hamilton Source Protection Region; and
- Not be a member or employee of Conservation Halton or Hamilton Conservation Authority.

**Regulatory Conditions of Appointment**
- The appointee must regularly attend meetings of the source protection committee.
- The appointee must comply with the source protection committee’s code of conduct and conflict of interest policy.

The Halton-Hamilton Source Protection Management Committee would also like to inform the municipality that under the Code of Conduct and Conflict of interest Policy for the Halton-Hamilton SPC an appointed municipal risk management official may have a real or perceived conflict of interest during discussion and ratification of certain matters during future SPC meetings. Examples of when conflicts may arise include discussion and approval of source protection plan policies that require action by the risk management official and review and discussion by the SPC of the risk management official’s annual report. A declaration of conflict of interest would likely have to be made and would reduce member input to SPC discussions under those circumstances as well as voting from that member. We encourage
participation of the risk management officials and other municipal staff as resources to the SPC. We do note, however, that the decision to nominate a risk management official for membership on the SPC rests with the municipality. We wish only to exercise our due diligence by making our municipal partners aware of these potential conflicts of interest, depending on who the municipal SPC nominees may be.

The time commitment for SPC members varies with workload. As we transition to implementation of the source protection plan, we anticipate the need for two to three three-hour committee meetings per year with periodic communications in-between. Members are given a per diem of $200 and mileage as set through the provincial guidelines.

The expiration of the appointment terms for municipal members on the committee will align with the municipal election cycle and nominations will be requested when municipalities fill board and committee positions. Accordingly, the term of this first appointment will be until January 2018. Alignment with the municipal election cycle gives the municipalities the opportunity to stay current with elected officials and to switch between councillors, staff and citizen representatives at a set time.

It would be greatly appreciated if the Region of Halton would provide its Council resolution for SPC member nominee by April 29, 2016 to the attention of:

Hassaan Basit, General Manager
Halton Region Source Protection Authority
2596 Britannia Road West
Burlington, Ontario
L7P 0G3

If you have any questions or if we may be of assistance please, feel free to contact Diane Bloomfield, project manager, at (905) 854-9229, extension 223.

Yours truly,

Hassaan Basit, General Manager
Conservation Halton

Chris Firth-Eagland, CAO
Hamilton Conservation Authority

cc: Lisa De Angelis, Director, Infrastructure Planning & Policy
Ron Glenn, Director, Planning Services
Adam Gilmore, Supervisor, Municipal Water Resources Planning
Dan Tovey, Manager, Planning Policy
Diane Bloomfield, Manager, Source Water Protection
**Request for Delegation**

Attention: Regional Clerk  
Regional Municipality of Peel  
10 Peel Centre Drive, Suite A  
Brampton, ON L6T 4B9  
Phone: 905-791-7800 ext. 4502  
Fax: 905-791-1633  
E-mail: council@peelregion.ca

**MEETING DATE YYYY/MM/DD**  
2016/06/09  
**MEETING NAME**  
Regional Council

<table>
<thead>
<tr>
<th>REQUEST DATE YYYY/MM/DD</th>
<th>2016/04/14</th>
</tr>
</thead>
</table>

**NAME OF INDIVIDUAL(S)**  
Paul Gregory

**POSITION/TITLE**  
Executive Director

**E-MAIL**  
streetsoccer canada@mac.com

<table>
<thead>
<tr>
<th>NAME OF ORGANIZATION</th>
<th>Streetsoccer Canada</th>
</tr>
</thead>
</table>

**NAME OF INDIVIDUAL(S)**  
Ed Khranuka-Quinlan

**POSITION/TITLE**  
Manager Laundry Social Enterprise

**E-MAIL**  
ed@streetsoccer canada.org

<table>
<thead>
<tr>
<th>NAME OF ORGANIZATION</th>
<th>Streetsoccer Canada</th>
</tr>
</thead>
</table>

**REASON(S) FOR DELEGATION REQUEST (SUBJECT MATTER TO BE DISCUSSED)**  
Thanks you for renewed peer funding and to give Council an overview of our peer run, peer led Social enterprise laundry business

**I AM SUBMITTING A FORMAL PRESENTATION TO ACCOMPANY MY DELEGATION**  
☑ YES  ☐ NO

**IF YES, PLEASE ADVISE OF THE FORMAT OF YOUR PRESENTATION (ie POWERPOINT)**  
PowerPoint

**Note:**  
Delegates are requested to provide an electronic copy of all background material / presentations to the Clerk’s Division at least seven (7) business days prior to the meeting date so that it can be included with the agenda package. In accordance with Procedure By-law 100-2012, as amended, delegates appearing before Regional Council or Committee are requested to limit their remarks to 5 minutes and 10 minutes respectively (approximately 5/10 slides).

Once the above information is received in the Clerk’s Division, you will be contacted by Legislative Services staff to confirm your placement on the appropriate agenda. Thank you.

**Notice with Respect to the Collection of Personal Information**  
(Municipal Freedom of Information and Protection of Privacy Act)

Personal information contained on this form is authorized under Section IV-4 of the Region of Peel Procedure By-law 100-2012 as amended, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Regional Council or a Committee of Council. The Delegation Request Form will be published in its entirety with the public agenda. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001, as amended. Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. All Regional Council meetings are audio broadcast via the internet and will be video broadcast on the local cable television network where video files will be posted and available for viewing subsequent to those meetings. Questions about collection may be directed to the Manager of Legislative Services, 10 Peel Centre Drive, Suite A, 5th floor, Brampton, ON L6T 4B9, (905) 791-7800 ext. 4462.

**REFERRAL TO ______________________________**

**RECOMMENDED**

**DIRECTION REQUIRED ✔**

**RECEIPT RECOMMENDED __________________**
A by-law to establish percentages by which tax decreases are limited for 2016 for properties in the commercial, industrial and multi-residential property classes.

WHEREAS subsection 330(1) of the Municipal Act, S.O. 2001 c. 25 (the "Act") provides that a municipality, other than a lower-tier municipality, may pass a by-law to establish a percentage by which tax decreases are limited for a taxation year in respect of properties in any property class subject to Part IX of the Act in order to recover all or part of the revenues foregone as a result of the application of section 329 to other properties in the property class;

AND WHEREAS, subsection 330(2) of the Act provides that such a by-law must apply to all properties in the property class whose taxes for municipal and school purposes for the previous year, as determined under subsection 329(2) exceed their taxes for municipal and school purposes for the taxation year as adjusted in accordance with the regulations in respect of changes in taxes for municipal purposes and changes in taxes for school purposes;

AND WHEREAS, subsection 330(3) of the Act provides that such a by-law must establish the same percentage for all properties in a property class, but may establish different percentages for different property classes;

AND WHEREAS, subsection 330(4) of the Act requires that a tax decrease limitation percentage for a property for a year shall be determined in accordance with paragraphs 1 through 4 of the subsection;

AND WHEREAS, subsection 327(4) of the Act provides that Part IX of the Act applies to the commercial, industrial and multi-residential property classes;

AND WHEREAS, subsection 329.1(1) of the Act provides that a municipality, other than a lower-tier municipality, may pass a by-law to have one or more of the optional tools in paragraphs 1 to 8 of subsection 329.1(1) apply in the calculation of the amount of taxes for municipal and school purposes payable in respect of property in the commercial classes, industrial classes or multi-residential property class for 2016;

AND WHEREAS, section 8.0.2 of Ontario Regulation 73/03 as amended (the “Regulation”) provides that if a by-law has been enacted by a municipality providing that that section applies within the municipality for the taxation year then a property meeting any conditions set out in the by-law
pursuant to sub-section 8.0.2 (2) of the Regulation is exempt from the application of Part IX of the Act for the taxation year;

AND WHEREAS, Regional Council enacted By-law 34-2016 which adopted the optional tools that may be applied in determining the amount of taxes for municipal and school purposes payable in respect of property in the commercial classes, industrial classes or multi-residential property class for the 2016 taxation year, and which further provided that section 8.0.2 of the Regulation applies within the Region of Peel for the 2016 taxation year and setting out the conditions provided for in sub-section 8.0.2(2) of the Regulation;

AND WHEREAS, subsection 330(6) of the Act requires that a by-law made under subsection 330(1) to establish a tax decrease limitation percentage shall also require that adjustments shall be made between the upper-tier municipality and lower-tier municipalities so that no lower-tier municipality has a surplus or shortfall as a result of the application of the by-law;

AND WHEREAS, subsection 330(7) of the Act provides that if the upper-tier municipality experiences a shortfall as a result of the application of subsection 330(6), the by-law made under subsection 330(1) shall provide that any shortfall shall be shared by the upper-tier municipality and the lower-tier municipalities in the same proportion as those municipalities share in the taxes levied on the property class for municipal purposes;

NOW THEREFORE, the Council of the Regional Corporation enacts as follows:

1. Tax decreases for the 2016 taxation year on properties in the Regional Municipality of Peel referred to in subsection 330(2) of the Act which are in the property class set out in Column I shall, in 2016, be limited by the percentage of the tax decrease set out in Column II in order to recover the revenues foregone as a result of the application of section 329 of the Act to other properties in the property class, so that the percentage of the tax decrease set out in Column III is the maximum tax decrease permitted to be received in 2016 by such properties:

<table>
<thead>
<tr>
<th>Column I (Property Class)</th>
<th>Column II (Clawback %)</th>
<th>Column III (Allowable Decrease %)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commercial</td>
<td>20.71581%</td>
<td>79.28419%</td>
</tr>
<tr>
<td>Industrial</td>
<td>27.01806%</td>
<td>72.98194%</td>
</tr>
<tr>
<td>Multi-residential</td>
<td>10.35821%</td>
<td>89.64179%</td>
</tr>
</tbody>
</table>
2. Adjustments shall be made between the Regional Municipality of Peel and its lower-tier municipalities so that no lower-tier municipality has a surplus or shortfall as a result of the application of the by-law.

3. If the Regional Municipality of Peel experiences a shortfall as a result of the adjustments made in order to eliminate any surplus or shortfall at each of its lower-tier municipalities, the shortfall shall be shared by the Regional Municipality of Peel and its lower-tier municipalities in the same proportion as those municipalities share in the taxes levied on the property class for municipal purposes.

READ THREE TIMES AND PASSED IN OPEN COUNCIL this 26th day of May, 2016.

____________________________________  ______________________________________
Regional Clerk                            Regional Chair
THE REGIONAL MUNICIPALITY OF PEEL

BY-LAW NUMBER 37-2016

A by-law to prohibit stopping on both sides of Regional Road 24 (Charleston Sideroad) from a point 50 metres east of Autumn Drive / Maple Grove Road to Elizabeth Street; and to amend By-law Number 15-2013 being a by-law to regulate traffic on roads under the jurisdiction of the Regional Municipality of Peel.

WHEREAS, the Council of the Regional Corporation on the 24th day of January 2013 passed By-law 15-2013 to consolidate the by-laws that regulate traffic on roads under the jurisdiction of the Regional Municipality of Peel;

AND WHEREAS, the Council of the Regional Municipality of Peel has by resolution passed on the 26th day of May, 2016, authorized the enactment of a by-law to amend By-law 15-2013 to prohibit stopping on both sides of Regional Road 24 (Charleston Sideroad) from a point 50 metres east of Autumn Drive / Maple Grove Road to Elizabeth Street;

NOW THEREFORE, the Council of the Regional Corporation enacts as follows:

1. That Part 6 of Schedule A of By-law 15-2013 is amended by deleting the following:

<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
<th>Column 3</th>
<th>Column 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regional Road No.</td>
<td>Side</td>
<td>Limits</td>
<td>Prohibited Times or Days</td>
</tr>
<tr>
<td>24</td>
<td>North</td>
<td>From a point 67 metres west of Autumn Drive / Maple Grove Road to Hurontario Street</td>
<td>Anytime</td>
</tr>
<tr>
<td>24</td>
<td>South</td>
<td>From a point 113 metres west of Autumn Drive / Maple Grove Road to a point 47 metres east of Hurontario Street</td>
<td>Anytime</td>
</tr>
</tbody>
</table>
2. That Part 6 of Schedule A of By-law 15-2013 is amended by adding the following:

<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
<th>Column 3</th>
<th>Column 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regional</td>
<td>Side</td>
<td>Limits</td>
<td>Prohibited Times or Days</td>
</tr>
<tr>
<td>Road No.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>24</td>
<td>Both</td>
<td>From a point 50 metres east of Autumn Drive / Maple</td>
<td>Anytime</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Grove Road to Elizabeth Street</td>
<td></td>
</tr>
</tbody>
</table>

READ THREE TIMES AND PASSED IN OPEN COUNCIL this 26th day of May, 2016.

________________________  ________________________
Regional Clerk                      Regional Chair