

APPENDIX I

Accessibility Advisory Committee 2013 Work Plan

MANDATORY ACTIVITY LIST

#	Activity	Description	Update	Date Completed
1	<p>IASR Training (AAC)</p> <p>Objective: Training on accessibility standards will be provided to all AAC committee members and to area municipality AAC's through the organization of a joint meeting of Accessibility Advisory Committees.</p> <p>START DATE: December 1, 2012</p>	<ol style="list-style-type: none"> 1. The AAC chair approached municipal accessibility coordinators and the AAC chairs from Brampton, Caledon and Mississauga to host a joint AAC meeting for all four municipal AAC's and Accessibility Coordinators. 2. The AAC participated in the Joint AAC meeting on IASR training session. 	Done	Jan 29, 2013
2	<p>IASR Training (Staff)</p> <p>Objective: Training on accessibility standards is to be provided to all employees and volunteers, etc., and every designated public sector organization shall keep a record of the training provided including the dates on which the training is provided and the</p>	<ol style="list-style-type: none"> 1. The AAC will review the IASR staff training plan prepared by the AP staff and provide feedback (May 3). <ul style="list-style-type: none"> • The plan will include a road map of the training activities that the Region will undertake to meet the provincial deadline of January 1, 2014 to train all staff and volunteers on the IASR requirements. 2. The AODA and Education and 	<ol style="list-style-type: none"> 1. Draft training plan is completed and was submitted to the subcommittee for their review. (May 15) 2. June 3, 2013 	December 31, 2013

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	number of individuals to whom it is provided. START DATE: February 1, 2013	Awareness Subcommittee will review the draft of the general training module and provide feedback to staff to finalize the training contents (June 3). 3. The AODA subcommittee and Education & Awareness subcommittee will participate in testing the IASR general training module to assess the accessibility of the materials (June 24).	3. June 24, 2013	
3	IASR annual report Objective: To obtain current status of the initiatives listed by each department in the Region of Peel 2013 – 2017 Multi Year Accessibility Plan and assist staff in submitting report to the Province. START DATE: Week of May 28, 2013	1. The AODA subcommittee will assist Regional staff in reviewing the departmental initiatives that were reported in the Multi-Year Accessibility Plan (July 15). 2. The committee will also review the EMT approved report prepared by the AP staff that will be submitted to the Province (Oct 30).	1. July 15, 2013 2. October 30, 2013	October 30, 2013
4	AODA Compliance Objective: To ensure Regional compliance with the IASR	1. The AODA subcommittee will assist departmental staff by reviewing departmental	Ongoing	January 1, 2014

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	<p>requirements that will be coming into effect as of January 1, 2014 and January 1, 2015.</p> <p>START DATE: TBD</p>	<p>presentations; assisting staff with testing and by providing expert advice regarding IASR initiatives completed by staff that will come into effect on January 1, 2014.</p>		
5	<p>Site Plan reviews</p> <p>Objective: To review Regional site plans submitted by project manager and provide approvals.</p>	<ol style="list-style-type: none"> 1. The AAC Site Plan and Facility Audit subcommittee will review the site plans received from various departments and provide feedback. 2. The subcommittee will present recommendations to the AAC to approve site plans. 	<p>Upon receiving a request from the Regional staff</p> <ul style="list-style-type: none"> • Accessibility Planning Specialist (APS) reviewed received the site plan for Exchange Drive satellite station. The site plan was also reviewed by the AAC on April 23. • APS is working with the Project managers and the Site Plan Subcommittee to develop a site plan review process that will be used to review and report on future satellite paramedics stations. • The next site plan subcommittee meeting will take place upon receiving the next site plan from the Project Manager. 	Ongoing

