



MA-D4-1

The Regional Municipality of Peel

POLICE SERVICES BOARD

10 PEEL CENTRE DR., BRAMPTON, ON L6T 4B9

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www.peelpoliceboard.ca

February 3, 2011

Ms. Carol Reid
Director and Regional Clerk
Region of Peel
10 Peel Centre Drive
Brampton, ON L6T 4B9

LEGISLATIVE SERVICES	
COPY TO:	FOR:
Chair	<input checked="" type="checkbox"/> Committee
CAO	<input checked="" type="checkbox"/>
Corporate Services	<input checked="" type="checkbox"/> Council
Public Works	Feb 24
Employee and Business Services	2011
Health Services	File
Human Services	
Peel Living	

Dear Ms. Reid:

RE: #11/10 – Police Services Board – 2010 Annual Report on Board Activities

On January 27, 2011, the Regional Municipality of Peel Police Services Board considered a memo dated January 14, 2011 from Ms. L. Perkins, Board Administrator, providing the Board with an annual report on Board activities. The report outlines the number of events and hours dedicated to Board business.

The following motion was passed by the Board:

“That the information be received;

And further, that the report be forwarded to Regional Council for information purposes.”

The Board’s motion and a copy of Ms. Perkin’s report are provided for your information and appropriate action.

Frederick Biro
Executive Director

FB:ls

Encl.

REFERRAL TO _____
RECOMMENDED _____
DIRECTION REQUIRED _____
RECEIPT RECOMMENDED _____

RECEIVED

FEB 04 2011

REGION OF PEEL
CLERKS DEPT.



MA-D4-2

10

INTERNAL CORRESPONDENCE

To:	Chair and Members	From:	Lorena Perkins
Dept:	Peel Police Services Board	Dept:	Board Administrator Peel Police Services Board
		Date:	January 10, 2011
		File Class:	M12

Re: Police Services Board – 2010 Annual Report on Board Activities

Objective:

To provide the Board with an annual report on Board activities which outlines the number of events and hours dedicated to Board business.

Background Information and Discussion:

In January 1998, the Board approved the formal recording of Board activities so a report could be submitted annually to Regional Council to assist in its understanding of the time required of individual members to discharge properly the duties of the Board.

For purposes of statistical collection, events are broken into four categories:

“Official” events refer to Board or Committee meetings that have formal agendas and minutes and require quorum to proceed.

“Unofficial” events represent issued-based meetings which are scheduled on an as-needed basis with the Board member(s) involved with a specific issue. An example of this would be a member meeting with the Executive Director.

“Ceremonial” events include both police and non-police events such as recruit graduations, award ceremonies, community events, press conferences, etc. Many of these events take place in the evening or on weekends, and Board member attendance will vary from having all members present to having one or two members in attendance on behalf of the Board.

“Other Events” represents miscellaneous Board-related commitments, such as serving as a Director for the Canadian Association of Police Boards (CAPB) or Ontario Association of Police Services Boards (OAPSB).

The following chart provides a monthly summary of the number of Official, Unofficial, Ceremonial and Other events which occurred in 2010, as well as the total number of hours Board members devoted to those type of events.

Month	OFFICIAL		UNOFFICIAL		CEREMONIAL		OTHER		TOTAL	
	Events	Hours	Events	Hours	Events	Hours	Events	Hours	Events	Hours
Jan	1	35	0	0	1	3	3	4.5	5	42.5
Feb	4	65	0	0	2	23	4	5.5	10	93.5
Mar	2	25.5	0	0	3	59	7	60.5	12	145
Apr	2	48	0	0	1	2	4	32.5	7	82.5
May	1	24	0	0	5	62.5	3	9.5	9	96
Jun	1	21	0	0	1	16	5	38.5	7	75.5
Jul	1	6	0	0	1	10	0	0	2	16
Aug	0	0	0	0	0	0	2	3	2	3
Sep	1	20	2	62	2	8	4	10.5	9	100.5
Oct	1	18	2	64	1	8	1	1.5	5	91.5
Nov	8	70	0	0	6	44.5	2	14	16	128.5
Dec	3	59	0	0	1	20	1	2	5	81
Total	25	391.5	4	126	24	256	36	182	89	955.50

YEAR	OFFICIAL		UNOFFICIAL		CEREMONIAL		OTHER		TOTAL	
	Events	Hours	Events	Hours	Events	Hours	Events	Hours	Events	Hours
2009	28	326	2	74	26	230.5	34	104.5	90	735
2008	23	456.5	11	237.00	29	261.50	37	114.50	100	1069.50
2007	30	428.00	27	89.00	36	266.50	25	287.250	118	1070.75

The comparison is limited to the past three years, as in 2003 statistical collection was changed at the Board's request to reflect a cumulative total based on the number of Board members in attendance at events. Prior to that time, statistics were based on an "event" basis.

It should also be noted that attendance at conferences is not reflected in the total number of hours dedicated to Board business. In addition to the above noted events, Board members attended a number of educational events and conferences totaling **254** hours.

Recommendation:

That the information be received;

And further, that it be forwarded to Regional Council for information purposes.



Lorena Perkins
Board Administrator