

Internal Request for Award Presentation at Regional Council

The following information is requested prior to the confirmation of an award presentation before Regional Council:

Main Departmental Contact Information

Name <u>Arlene Appleton</u>	Ext. <u>4313</u>	Department <u>Executive Office</u>
Division _____	Section _____	

Award Presentation Information

Provide a brief summary of the Nature / Purpose of the award presentation	
To recognize the contributions to the United Way of Peel Region for 2011 through both the Peel Employee United Way Campaign and Peel Regional Police United Way Campaign, before Regional Council on March 8, 2012.	
Provide a list of all participants	
Name	<u>Shelley White</u>
Title	<u>Chief Executive Officer</u>
Organization	<u>United Way of Peel Region (UWPR)</u>
Name	<u>Chief Mike Metcalf</u>
Title	<u>Chief of Police</u>
Organization	<u>Peel Regional Police</u>

Provide details of what is to be presented (Photo, Award, Cheque, Plaque, etc.)

Regional Chair Emil Kolb; Members of Regional Council; David Szwarc, Chief Administrative Officer; Peel Region United Way Campaign Co-Chairs Elka Vandenburg and Andre Oliveira; Peel Regional Police Chief Mike Metcalf, Constable Dean Renpenning and Inspector Sam Checchia; and CUPE, OPSEU, ONA and UFCW representatives presenting a cheque of \$519,748 for Funds Raised in the 2011 United Way Campaign to Shelley White, Chief Executive Officer, UWPR

Describe the format of your presentation (PowerPoint*, DVD, VHS, Display, etc.)

	Yes	No
* If the presentation is PowerPoint will it be provided in hard copy?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
* If you replied YES to the above, please prepare your handouts as follows:		
<ul style="list-style-type: none"> • Two slides per page, double-sided, stapled, three-hole punched, 35 copies • Provide the material, at a minimum, the day before the meeting to Legislative Services 		
Will there be a photo opportunity?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Who have you contacted in Communication Services regarding this award presentation?		
Name <u>Mei Ling</u>	Ext. <u>4575</u>	
Will circulation of any materials to Councillors at the time of the presentation be required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Please specify (i.e. pens, cups, brochures):		

NOTE: Delegations to Council shall be limited to speaking no more than five minutes in accordance with Section IV-4 (f) of the Region of Peel Procedural By-law 57-2006. For further information, please contact your **Legislative Services representative**.