

For Information

DATE: March 19, 2012

REPORT TITLE: **2012 DISPOSAL REPORT**

FROM: R. Kent Gillespie, Commissioner of Employee and Business Services

OBJECTIVE

To disclose the disposal of surplus assets activity for the year 2012.

REPORT HIGHLIGHTS

- In accordance with Purchasing By-law 63-2008 an annual report must be submitted to Regional Council or a Committee thereof summarizing disposal activity of surplus corporate assets.
- A total of \$679,629.70 in revenues was received in 2012 from the disposal of assets.

DISCUSSION**1. Overview**

Surplus corporate assets are to be disposed of in accordance with Purchasing By-law 63-2008 and established disposal procedures. Part VI, Item 6.5 of the By-law stipulates that a report shall be submitted annually to Regional Council or a Committee thereof summarizing the particulars of the disposition of surplus goods. A detailed listing of items summarized in the highlights below is on file in the Purchasing and Project Management division under Document number 2012-780D.

2. Highlights

- a) **Revenues:** The following provides a summary of revenues received from auctions or other method in 2012.

Reporting Dept/Division	Items Disposed Of	Totals
Region of Peel: Employee and Business Services - Purchasing and Project Management	Miscellaneous Office Equipment	\$2,552.00
Region of Peel: Public Works - Operations Support	Public Works Vehicles and Equipment	\$150,134.07
Region of Peel: Public Works - Operations Support	Transhelp Vehicles	\$11,193.45

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Region of Peel: Public Works - Operations Support	Water Meters	\$16,616.06
Region of Peel: Corporate Services - Risk Management	JDJ Trailer	\$176.99
Peel Regional Police: Corporate Support Services - Materials Management	Specialized Assets	\$26,341.18
Peel Regional Police: Corporate Support Services - Materials Management	Vehicles	\$395,215.22
Peel Regional Police - Corporate Support Services - Facilities	Furniture Items	\$1,883.28
Peel Regional Police: Information & Technology - Information Technology Services	Computer Equipment	\$75,517.45
Total Revenues		\$679,629.70

b) Trade-In Values: The following provides a summary of items that were traded in when new equipment was acquired from vendors. The trade-in values were applied against the cost of the purchases.

Reporting Dept/Division	Items Traded In	Trade-In Value
Peel Regional Police - Information Technology Services (Purchasing Document 2009-726T)	Nortel switches	\$11,268.96

c) Disposal of Unusable Items: Also included in Document Number 2012-780D are the detailed listings submitted by Regional Departments and Peel Regional Police of items that were deemed unusable and of no market value and therefore were disposed of in landfill or recycled at Community Recycling Centres.

FINANCIAL IMPLICATIONS

A total of \$679,629.70 in revenues was received in the fiscal year of 2012 and deposited into the appropriate accounts by the areas delegated the authority to dispose of corporate assets.

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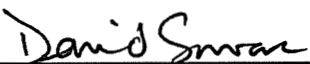
CONCLUSION

Through the disposal process we strive to obtain a reasonable return on the sale of surplus assets or donate to charitable organizations and dispose of unusable assets in an environmentally appropriate manner.



R. Kent Gillespie
Commissioner of Employee
and Business Services

Approved for Submission:



D. Szwarc, Chief Administrative Officer

For further information regarding this report, please contact James Macintyre, Director, Purchasing and Project Management at extension 4302 or via email at macintyrej@peelregion.ca

c. Legislative Services
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 J. Macintyre, Director of Purchasing and Project Management