



THE REGIONAL MUNICIPALITY OF PEEL

**HYDRANT PERMIT APPLICATION
TO TAKE WATER FROM A FIRE HYDRANT
UNDER THE BACKFLOW PREVENTION BY-LAW 10-2017
AND THE DRINKING WATER BY-LAW 6 -2017
(as such By-laws may be amended from time to time)**

NOTE: “the REGION” means the Regional Municipality of Peel or its designated representative.

SECTION 1 – Permit Duration

Hydrant permits within Mississauga and Brampton are valid from April 1st to October 15th.

Hydrant permits within Caledon are valid from April 15th to October 1st.

The applicant may request a hydrant permit extension. Additional conditions apply. For more information see Section 7 - Permit Extension.

SECTION 2 – Applicant Information

Name of Applicant (Please Print): _____

Street address: _____ Unit/Suite: _____

Name of City: _____ Province: _____ Postal Code: _____

Telephone: _____

Legal Registered Name of Business (if different from above): _____

Partnership: Yes No if yes, list all partners: _____

Contact Person's Name: _____

Business Phone Number: _____

Emergency Phone Number: _____

Business E-mail Address: _____

Have you previously held a Region Hydrant Permit? Yes No – If Yes, List Year(s): _____

SECTION 3 – Requested Installation Location

- 1. Municipality: Mississauga Brampton Caledon
- 2. Street address or nearest intersection: _____
- 3. Purpose of the water usage: _____
- 4. Area of Work (Streets/Intersection): _____

SECTION 4 – Capital Projects

Is this permit for a capital project? Yes No If yes:

Project Number: _____ Project Manager: _____

Is water to be billed to: Capital Project Contractor

Is this permit for Operations Staff? Yes No

SECTION 5 - Insurance and Indemnification

The Applicant shall defend, indemnify and save harmless the Region and those for whom it is responsible at law for all claims, damages or losses for which the Region may be made liable or suffer as a result of the negligence of the Applicant and those for whom the Applicant is responsible at law.

During the term of this Contract, the Applicant is required to maintain in full force and effect and at its own expense, the following insurance coverage:

General liability insurance including bodily injury and death, personal injury, property damage including loss of use thereof, contractual liability, non-owned automobile liability, owners' and contractors' protective, products and completed operations, employers' liability and sudden and accidental pollution liability, with coverage including the activities and operations conducted by the applicant and those for whom the applicant is responsible for in law. These policies will all (1) be written on an occurrence basis with coverage for any one occurrence or claim of at least \$2,000,000 and (2) name the Region as an additional insured. The applicant is responsible for payment of any loss or losses within the deductible or self-insured retention.

Before the commencement of any operations hereunder, the applicant shall provide the Region a completed Certificate of Insurance on the Region's form ATTACHED evidencing compliance with the policy requirements as detailed above.

SECTION 6 – Installation of Meter and Appurtenances

Upon issuance of this permit the applicant will be required to attend a mandatory meeting to review all conditions of the permit. Following this meeting the applicant will be contacted by the appropriate Public Works yard to arrange a site meeting with Region staff. Region staff will install the hydrant meter and appurtenances and provide the applicant with instructions on hydrant operation. The hydrant permit must be shown to staff prior to the installation and be kept in each vehicle that will be using the water.

Once installed the meter and appurtenances will be subject to random inspections. Any evidence that the meters or appurtenances have been tampered with, moved, or broken will result in the permit being suspended or terminated immediately and the meter and appurtenances removed.

SECTION 6B – Moving of Hydrant Meter and Appurtenances

Any request to move the hydrant must be made to the Region’s Backflow Prevention Section. Moving a meter without permission will result in the permit being suspended or terminated immediately. The cost of moving the meter and backflow is \$158 + HST and will be added as a fee when the final invoice is generated.

If there is a request to move a private meter and backflow device, the backflow device must be tested at the new location by a qualified person as per the Region’s Backflow Prevention By-law 10-2017, no exceptions. All paperwork must be provided to the Region within 2 business days. Regional staff are able to test private backflow devices at a cost of \$50 for the report plus labour costs.

Movement of a hydrant will not be approved if the request is for cross-boundary movement (ex. Mississauga to Brampton). If the client requires a hydrant to be moved across municipal boundaries a new permit application must be submitted.

SECTION 7 – Removal of Meter and Appurtenances

The meter and appurtenances will be removed by Region staff at the end of the permit duration. If the applicant no longer requires the permit, they must contact the Region’s Backflow Prevention Department or the Region’s Environmental Control Section to have the assembly removed, otherwise the applicant will be charged for the entire duration of the permit.

Region of Peel – Environmental Control**Phone**

905-791-7800 x 3101

E-Mail

backflowprevention@peelregion.ca

Fax

Attention: Administrative
Assistant
905-566-4628

Standard Mail

The Regional Municipality of Peel
Environmental Control Section
3515 Wolfedale Road Mississauga, ON L5C 1V8

Section 8 – Permit Extension

The applicant may request a hydrant permit extension by notifying the Region of Peel Backflow Department at least 7 days before the expiry of their permit. If the permit extension is approved, the applicant is responsible for providing an appropriate insulated box capable of preventing freezing damage to the hydrant and all associated equipment (meter, backflow preventer and control valves). A heat source must be provided to ensure the equipment does not freeze and ensure there is no fire hazard. The applicant is solely responsible for maintenance, repair and/or replacement of the insulated box, including costs incurred by damages resulting from the fire hydrant being used for firefighting purposes or damages by a third party.

If there is no insulated box and/or heat source present after October 15 the extension will be cancelled.

No extension will be granted beyond December 15. If the applicant requires an extension beyond this date, they must apply for a new permit in the new year.

Section 9 – Deposit

A deposit of \$3500 must be paid to the Region for each hydrant permit. The deposit covers the replacement costs for all equipment as well as the labour costs associated with installation and removal of the equipment. The deposit can be paid by cheque, debit card or credit card. Cheques can be made payable to the Region of Peel. The deposit will not be processed until after the permit is approved.

Section 10 – Fees

Application Fee: \$260 + HST to be submitted with application (NON-REFUNDABLE)

The following fees will be debited from the permit holder's deposit:

- A. Backflow Rental Fee: \$3.07 per calendar day (no charge for first day)
- B. Water Meter Rental Fee: \$3.07 per calendar day + HST (no charge for the first day)
- C. Water consumption charge: metered volume (m³) x water rate (\$/m³)

The water consumption charge is calculated when the permit expires, and a final meter reading has been taken.

The current water rate is posted online at: <https://www.peelregion.ca/water/billing/#rates>

If the meter readings cannot be verified for any reason, including damage, loss or theft, the applicant will be charged the assumed water consumption rate of \$26 per calendar day plus HST.

If any of the equipment is damaged, lost or stolen, the applicant is responsible for paying the actual cost of the repair or replacement.

If the fees exceed the deposit the permit holder must pay the outstanding balance by cheque, debit card or credit card. Cheques can be made payable to the Region of Peel.

Section 11 – General Conditions

- A. Water from a fire hydrant is not to be used for potable purposes.
- B. Bulk water obtained from Region Assets must only be used within the Region. No Person shall haul bulk water obtained within the Region outside the geographical boundaries of the Region.
- C. No hydrant permit will be issued to an applicant when there is an outstanding account balance.
- D. Region staff and fire department personnel are the only people authorized to operate a fire hydrant
- E. At no time shall a hydrant meter and appurtenances be installed or removed by anyone other than Region staff.
- F. Flow through the meter is to be controlled using the gate valve supplied with the meter.
- G. All hydrant permits apply to a stationary installation. Floater permits are no longer permitted.
- H. All hydrant meter assemblies must include a reduced pressure principle (RP) backflow prevention device. The RP must be tested and certified annually by a qualified person as per the Region's Backflow Prevention By-law 10-2017 as amended from time to time.
- I. An applicant supplied water meter must be calibrated and certified prior to its use for the permit. The calibration certificate must be included with the application.
- J. An applicant supplied backflow prevention device must be tested and certified for the entire term of the permit. The device must be tested and passed at the time of installation and the test report must be provided to the Region within 2 business days. Failure to provide the test report will result in the permit being revoked. Any necessary testing during the permit is the responsibility of the applicant and the test report must be submitted to the Region within 3 days of the test being requested
- K. All hoses and fittings must be supplied by the applicant.
- L. During operation of the hydrant, meter and appurtenances the applicant must not connect any equipment, hoses, connectors, fittings, tanks or storage containers that have or may have ever been exposed to pesticides or hazardous chemicals.
- M. Large connections such as a fire hose will only be made from hydrants on watermains 200mm (8 inches) in diameter and larger.
- N. No permits are to be provided on unlined iron watermains.
- O. Upon issuance of this permit a copy must be kept with each vehicle that takes water from the approved hydrant. The permit must be made available for presentation upon request by Region staff. Random inspections will take place and if there are any vehicles without an approved permit, they will be required to disconnect from the hydrant, the device will be removed, and the permit cancelled. The applicant will be able to reapply for the permit, but all fees will need to be paid again.
- P. Where a change occurs in the information required in this application, the applicant named herein must submit to the Region, the new information within 30 days of the change. Failure to do so will result in a violation of the permit and water taking privileges will be suspended or terminated.
- Q. It is the responsibility of the applicant to properly secure the meter and appurtenances to protect them from theft or damage. The applicant must notify the Region immediately of any theft, loss or damage. The applicant will be charged for any damaged, lost or stolen equipment.
- R. Taking water from a hydrant must be in compliance with the Region's Water By-law 6-2017 as amended from time to time. Contravention of any provisions of By-law 6-2017 will be subject to the penalties set out in Sections 48 to 52 of By-law 6-2017.

- S. Taking water from a hydrant must be in compliance with the Region’s Backflow Prevention By-law 10-2017 as amended from time to time. Contravention of any provisions of By-law 10-2017 will be subject to the penalties set out in Section 33-37 of By-law 10-2017.**
- T. The applicant must adhere to all conditions set out in this permit. Contravention of any conditions set out in this permit will result in the applicant’s permit being suspended for:**
 - a. First violation – suspension of water taking privileges for 30 consecutive days, permit held open;**
 - b. Second violation – suspension of water taking privileges for 365 consecutive days, permit cancelled immediately;**
 - c. Third violation – termination of water taking privileges. No reapplication for privileges accepted.**
- U. Privilege of taking water will be terminated forthwith by the Region at any time, if in the opinion of the Commissioner of Public Works, without limiting any provision of the Municipal Act, the Region may shut off the supply of Drinking Water to Land if the Commissioner believes, on reasonable and probable grounds that By-law 6-2017 and or By-law-10-2017 have been contravened at or in respect of the Land.**
- V. This permit when issued shall not be assigned or transferred by the applicant without the written consent of the Region.**
- W. If any condition hereof is prohibited or unenforceable, such provision shall be deemed severable and shall not invalidate or render unenforceable the remainder of the conditions in this application.**

THE INFORMATION CONTAINED IN THIS APPLICATION TO THE BEST OF MY KNOWLEDGE AND BELIEF IS TRUE, COMPLETE AND ACCURATE. I HAVE READ AND UNDERSTOOD THE CONDITIONS IN THIS APPLICATION AND AGREE TO ABIDE BY THEM.

Name of Person Submitting Application: _____

Signature: _____

Title: _____

Date: _____

PLEASE NOTE THIS APPLICATION WILL NOT BE PROCESSED UNLESS IT IS COMPLETED IN FULL AND ALL REQUIRED SUPPORTING DOCUMENTATION HAS BEEN SUBMITTED.