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Region of Peel
Working for you

Request for Delegation

Attention: Regional Clerk
Regional Municipality of Peel
10 Peel Centre Drive, Suite A
Brampton, ON L6T 4B9
E-mail: council@peelregion.ca
Phone: 905-791-7800 ext. 4582
Fax: 905-791-1693

FOR OFFICE USE ONLY
Meeting Name:
Regional Council

Meeting Date YYYY/MM/DD **2011/12/08**

Request Date: YYYY/MM/DD **2011/11/24**

Name of Individual(s)	**Janet Menard**				
Position/Title	**Commissioner, Human Services**				
Name of Organization	**Region of Peel**			Email	**janet.menard@peelregion.ca**
Phone Number	**(905) 791-7800**	Extension	**4939**	Fax Number	
Name of Individual(s)					
Position/Title					
Name of Organization				Email	
Phone Number		Extension		Fax Number	

Reason(s) for delegation request (subject matter to be discussed)
Present Awards for Canada Green Building Council LEED Platinum award and certification for Chapelview affordable housing development; ONPHA Going Green Award

I am submitting a formal presentation to accompany my delegation. ☐ Yes ☒ No

I will require the following audio-visual equipment / software for my presentation:
☐ Document Camera / Overhead Projector
☒ LCD Projector ☐ PowerPoint

***Note**: Delegates are requested to provide 45 copies of all background material / presentations to the Clerk's Division **seven (7) business days prior** to the meeting date so that it can be included with the agenda package.

In accordance with Procedural By-law 57-2006, as amended:

- **Delegates appearing before Regional Council are requested to limit their remarks to 5 minutes (approximately 5 slides).**

Once the above information is received in the Clerk's Division, you will be contacted by Legislative Services staff to confirm your placement on the appropriate agenda. Thank you.

Notice With Respect To The Collection of Personal Information
(Municipal Freedom of Information and Protection of Privacy Act)

Personal information contained on this form is authorized under Section IV-4 of the Region of Peel Procedural By-law 57-2006, as amended, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Regional Council or a Committee of Council. The Delegation Request Form will be published in its entirety with the public agenda. The Procedural By-law is a requirement of Section 238(2) of the *Municipal Act, 2001*.

Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. All Regional Council meetings are audio broadcast via the internet. Further, some meetings will be video broadcast on the local cable television network and video files will be posted and available for viewing subsequent to those meetings.

Questions about collection may be directed to the Manager of Legislative Services, 10 Peel Centre Drive, Suite A, 5th floor, Brampton, ON L6T 4B9, (905) 791-7800 ext. 4462.

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